



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
October 17, 2024
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttry, Shannon Chandler, Julie Ryan, Brent Goligoski, Mark Seelos, Adrian Combes, Liz Kauffman, Heid Baugh, Greg Dupree, Shelly Thomsen, Ryan Lee, Donielle Morse, Brian Bartlett, Lauren Benefield.
Guests: Joel Henderson.

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** **Melonie Guttry** announced the proposed changes to the Agenda: Postpone Item 6 – Municipal Information Systems Association of California Presentation and postpone Item 10b – Lead Service Line Inventory Staff Report; Item 7a – AI Tahoe/Bayview Well Backup Power has changes which will be outlined during the report; Remove Item 13c – Closed Session.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar with changes as presented.

a. **2023 LUTHER PASS AND HEAVENLY TANKS REHAB PROJECT**

(Brent Goligoski, Senior Engineer)

1) Approved Change Order No. 4 to Farr Construction dba Resource Development Company, in the amount of <\$62,400>; and 2) Authorized the General Manager to execute Change Order No. 4.

b. LIABILITY CLAIM AGAINST SOUTH TAHOE PUBLIC UTILITY DISTRICT RECEIVED FROM JAMES LATHAM AND DONNA LATHAM

(Ryan Lee, Customer Service Manager)

Rejected the Claim against South Tahoe Public Utility District for losses allegedly sustained by James Latham and Donna Latham.

c. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,199,987.57.

d. REGULAR BOARD MEETING MINUTES: October 3, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved October 3, 2024, Minutes.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None

6. ITEMS FOR BOARD ACTION:

- a. Al Tahoe/Bayview Well Backup Power (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the Al Tahoe/Bayview Well Backup Power project including a brief history and he and **Julie Ryan** addressed questions from the Board. **Donielle Morse** provided details regarding Federal Emergency Management Agency funding for this project.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline

Yes to (1) Approve exemption from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the State's buying power; and (2) Authorize the General Manager to execute a contract with Wesco International, Inc. under Sourcwell Contract Number 091422-WES in the amount of \$291,733 for the purchase of a transformer, and manual transfer switch, and manual transfer switch to be installed during construction of the Al Tahoe/Bayview Well Backup Power Project.

- b. Aeration Blower System Improvements Project (Brent Goligoski, Senior Engineer) – **Brent Goligoski** provided details regarding the Aeration Blower System Improvements Project.

Moved Romsos/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to authorize staff to prequalify contractors to bid on the Aeration Blower System Improvements Project.

- c. Ordinance Amending Sections 4.3.9 and 4.3.10 of the Administrative Code Regarding Inspection of Sewer Laterals (Ryan Lee, Customer Service Manager) – **Ryan Lee** provided details regarding Ordinance No. 592-24, amending Administrative Code Section 4.3.9 and 4.3.10 regarding inspection of the new and existing sewer laterals and addressed questions from the Board.

Moved Sheehan/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline

Yes to adopt Ordinance No. 592-24, an Ordinance of the South Tahoe Public Utility District, amending Administrative Code Sections 4.3.9 and 4.3.10 regarding the inspection of new and existing sewer laterals.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos reported the Operations Committee meeting ended early on October 8, 2024, due to a watermain strike. The Board expressed their appreciation for staff moving so quickly to mitigate the issue.

Director Haven provided details regarding the El Dorado Water Agency meeting on October 9, 2024.

8. BOARD MEMBER REPORTS: None**9. STAFF/ATTORNEY REPORTS:**

Adrian Combes provided details regarding the water system incident that occurred on Tuesday, October 8, at approximately 4:00 p.m. on Highway 50 which was caused by a waterline strike by a private contractor. The issue caused a loss in water pressure from Stateline to the Y area including some areas that had zero water pressure. Three valves were shutdown thanks to the quick response by staff. This issue could have been much worse. There was a precautionary boil water notice which was issued out of an abundance of caution and as the result of a call to the Department of Water Resources. The boil order was lifted once bacteria tests came back clean from various sites. **Francisco Avina** and **Joe Conti** were invaluable on site during the incident. The Board again expressed their appreciation for the quick and efficient handling of this issue. **Adrian Combes** further explained that the District's systems have been acquired over the years including waterline maps that have been inherited. Unfortunately, this is an ongoing issue in our system. There will be several debrief meetings to learn and better prepare for the future.

Combes further reported that there have been issues with water quality involving a waterline on Sterling Court, requiring the District to implement daily flushing. The District has determined that there is a deteriorating pipeline requiring replacement, and this project is not on District's 10-year plan. The District is moving forward with the replacement of approximately 260 feet of this pipe, which started on Monday, October 14, 2024, using CUPCCAA to complete the work in-house and the project should be complete the week of October 28, 2024.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- He and **Shelly Thomsen** met with the Chief Administrative Officer at El Dorado County to introduce the District and to discuss collaboration with the County. County officials were receptive and District staff left with good contacts to continue collaborative discussions.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**12. BREAK AND ADJOURN TO CLOSED SESSION:** 2:48 p.m.

President Peterson recused himself at 2:49 p.m.

RECONVENE TO OPEN SESSION: 3:50 p.m.

- a. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director

No reportable Board Action.

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action.

ADJOURNMENT: 3:51 p.m.



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District