



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Joel Henderson, Director
Nick Haven, Vice President

BOARD MEMBERS
Shane Romsos, President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT June 18, 2026 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: **Board of Directors:** President Romsos, Directors Haven, Sheehan, Henderson and Exline
Staff: Paul Hughes, Andrea Salazar, Robert Wakefield, Melonie Guttry, Shannon Chandler, Ryan Lee, Jennifer Marshall, Trevor Coolidge, Shelly Thomsen, Megan Colvey, Brent Goligoski, Melonie Guttry, Phil Trella, John Sheridan, Chris Skelly, Emmie Fiel, Mark Seelos, Nikolas Martinelli, Brendan Cusick, Adrian Combes, Chris Stanley, Frank Abbondandolo.
Guest: Karina Yap, Associate Engineer with Kennedy Jenks.

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** Item 6.h. was removed from the Agenda.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Exline/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **2027 RETURN ACTIVATED SLUDGE PUMP STATION REPLACEMENT PROJECT**

(Brendan Cusick, Senior Engineer)

(1) Approved the proposed Scope of Work by Carollo Engineers, Inc. for 2027 Return Activated Sludge Building Rehabilitation; and (2) Authorized the General Manager to execute Task Order No. 34 with Carollo Engineers, Inc. in the amount of \$162,459.

b. **2026/2027 BULK SODIUM HYPOCHLORITE SUPPLIES**

(Aaron Buckman, Manager of Plant Operations and Phil Trella, Chief Plant Operator)

(1) Awarded Contract for Fiscal Year 2026/2027, for the bulk supply of Sodium Hypochlorite, to Olin Corporation dba Olin Chlor Alkali Products, at a unit price of \$3.045 per gallon, for an estimated annual amount of *\$352,302.42 including sales tax and U.S. Superfund Excise Tax

Surcharge; and (2) Utilized Exception No. 4 of the District's Purchasing Policy for this purchase.

c. 2026/2027 12.5% SODIUM HYPOCHLORITE DRUM SUPPLIES

(Chris Stanley, Field Operations Manager, Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

(1) Awarded Contract for Fiscal Year 2026/2027 for the supply of 30-gallon drums of 12.5% Sodium Hypochlorite to Thatcher Company of Nevada, Inc. at a unit price of \$9.50 per gallon for an estimated annual amount of \$71,250, exclusive of sales tax; and (2) Utilized Exception No. 4 of the District's Purchasing Policy for this purchase.

d. 2026/2027 12.5% SODIUM HYPOCHLORITE TOTE SUPPLIES

(Chris Stanley, Field Operations Manager, Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

(1) Awarded Contract for Fiscal Year 2026/2027 for the supply of 12.5% Sodium Hypochlorite totes to Thatcher Company of Nevada, Inc. at a unit price of \$8.50 per gallon for an estimated annual amount of \$63,750, exclusive of sales tax; and (2) Utilized Exception No. 4 of the District's Purchasing Policy for this purchase.

e. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Manager)

Adopted Resolution No. 3337-26 which incorporates the Pay Listing by Position for the Pay Listing effective June 4, 2026.

f. SEWER AND WATER ENTERPRISE 2026/2027 APPROPRIATIONS SUBJECT TO LIMITATION

(Greg Dupree, Accounting Manager)

Adopted Resolution No. 3338-26 setting the limitation on Appropriations for Fiscal Year 2026/2027.

g. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,025,064.43.

h. REGULAR BOARD MEETING MINUTES: June 4, 2026

(Shannon Chandler, Admin Analyst/Assistant Clerk of the Board)

Approved June 4, 2026, Minutes.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None

6. ITEMS FOR BOARD ACTION:

- a. 2025 Urban Water Management Plan and Water Shortage Contingency Plan Adoption
(John Sheridan, Operations Supervisor)

President Romsos opened the Public Hearing at 2:01 p.m. **John Sheridan** introduced **Karina Yap**, an engineer with Kennedy Jenks, who provided details regarding the Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). The plan update is required every five years and evaluates the availability, reliability, and quality of water supplies, to inform planning. It also allows the District to maintain eligibility for State grants. **Karina Yap** responded to questions from the Board. **President Romsos** asked for public comments and, hearing none, closed the Public Hearing at 2:18 p.m.

Moved Romsos/Second Exline/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to adopt Resolution No. 3336-26 approving the 2025 Urban Water Management Plan and Water Shortage Contingency Plan.

- b. 2026 Pioneer Trail Waterline Project - Rebid (Trevor Coolidge, Senior Engineer) **Trevor Coolidge** provided details regarding the 2026 Pioneer Trail Waterline Project and responded to questions from the Board.

Moved Sheehan/Second Haven/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Adopt Addenda to the 2026 Pioneer Trail Waterline Project - Rebid Design Plans and Specifications pursuant to Government Code 830.6; (2) Find minor irregularities in the bid from Vinciguerra Construction, Inc. to be immaterial and waive immaterial irregularities; and (3) Award the Contract for the 2026 Pioneer Trail Waterline Project – Rebid to the lowest responsive, responsible bidder, Vinciguerra Construction, Inc., in the amount of \$5,900,000.

- c. Bijou Pump Station Rehabilitation Project (Trevor Coolidge, Senior Engineer) **Trevor Coolidge** provided details regarding the Bijou Pump Station Rehabilitation Project and responded to questions from the Board.

Moved Sheehan/Second Henderson/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Approve the additional Scope of Work for Water Systems Consulting, Inc. to complete design services for the Bijou Pump Station Rehabilitation Project; and (2) Authorize the General Manager to execute Amendment B to Task Order No. 2 with Water Systems Consulting, Inc. in the amount of \$381,697.

- d. Acquisition of 936 Tanglewood Drive (Mark Seelos, Water Resources Manager) **Mark Seelos** provided details regarding the Acquisition of 936 Tanglewood Drive and responded to questions from the Board.

Moved Exline/Second Henderson/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Approve purchase of 936 Tanglewood Drive (El Dorado County Assessor's Parcel Number 31-313-017) in the amount of \$425,000; and (2) Authorize the General Manager to execute the associated real estate transaction documents.

- e. Sunset and Tanglewood Well Drilling Project (Mark Seelos, Water Resources Manager) **Mark Seelos** provided details regarding the Sunset and Tanglewood Well Drilling Project and responded to questions from the Board.

Moved Sheehan/Second Romsos/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Find minor irregularities in the bid from Zim Industries to be immaterial, and waive minor irregularities; and (2) Award the Project to the lowest responsive, responsible bidder, Zim Industries, in the amount of \$2,268,900.

- f. Sunset and Tanglewood Well Drilling Project (Mark Seelos, Water Resources Manager) **Mark Seelos** provided details regarding the Sunset and Tanglewood Well Drilling Project and responded to questions from the Board.

Moved Romsos/Second Exline/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Approve the Scope of Work from Montgomery & Associates to provide hydrogeological support, specialty inspection services, and construction management services for the Sunset and Tanglewood Well Project; and (2) authorize the General Manager to execute Task Order No. 3 with Montgomery & Associates in the amount of \$328,645.

- g. Indian Creek Reservoir Nutrient Management Project (Mark Seelos, Water Resources Manager) **Mark Seelos** provided details regarding the Indian Creek Reservoir Nutrient Management Project and responded to questions from the Board.

Moved Exline/Second Romsos/Haven Yes/Romsos Yes/Henderson Yes/Sheehan Yes/Exline Yes to (1) Approve the Scope of Work from Stillwater Sciences to provide planning, permitting, and monitoring services for the Indian Creek Reservoir Nutrient Management Project; and (2) Authorize the General Manager to execute Task Order No. 3 with Stillwater Sciences in the amount of \$160,823.

- h. Quality Control Officer Full-Time Position – this item was removed from the Agenda.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Henderson attended the Operations Committee Meeting with Director Sheehan on June 9, 2026 where they discussed the Bakersfield Well; Heather Tract water system; the Urban Water Management Plan; and Fleet Transition Plan; and the meet and greet with the new Chief Executive Officer for Alpine County, **Sam Booth**.

Director Haven attended the El Dorado Water Agency meeting at which they approved the budget. The budget includes a cost-share with the District for co-funding some of the Groundwater Sustainability Agency work and utilizing District staff resources.

8. BOARD MEMBER REPORTS: None

9. STAFF/ATTORNEY REPORTS:

Ryan Lee provided details regarding a recommended expansion of the Sewer Lateral Air Tests Program. He provided an overview of the current program; the process for testing and certification; and explained that the District is looking to expand the program to include testing during the transfer of ownership of property. He provided the rationale for more frequent air testing, explaining that due to aging infrastructure, sewer laterals are failing at a much greater rate than in the past. The District would like to get ahead of the problem. A discussion was held regarding impacts, pros and cons, and challenges, of the recommended changes. **Ryan Lee** responded to questions from the Board. The Board shared concerns and thoughts for consideration in the District's approach to the program and asked for further analysis and continued discussion in the future.

Megan Colvey introduced **Nik Martinelli**, the District's new Engineering Inspector. He provided a brief bio to the Board.

Mark Seelos introduced **Emmie Fiel**, the District's new Engineering Intern, a junior at Santa Clara University majoring in Civil Engineering. She commented that she is very excited for the opportunity.

10. GENERAL MANAGER REPORT:

Paul Hughes reported that the July 2, 2026 Board of Directors meeting will be canceled and the next Regular Meeting will be held on July 16, 2026.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 3:29 p.m.

RECONVENE TO OPEN SESSION: 4:11 p.m.

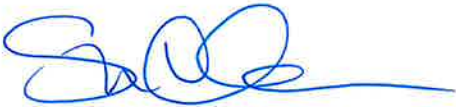
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board action.

- b. Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee. Provide staff with recruitment direction.

President Romsos appointed an ad-hoc committee with **President Romsos** and **Vice-President Haven** serving, and whose function will include making recommendations to the Board regarding the recruitment process for hiring a General Manager.

ADJOURNMENT: 4:12 p.m.



Shannon Chandler, Assistant Board Clerk
South Tahoe Public Utility District



Shane Romsos, Board President
South Tahoe Public Utility District