

SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, February 2, 2023 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Memorandum of Understanding for the South Tahoe Zero Emissions District
(Shelly Thomsen, Director of Public and Legislative Affairs)
Authorize the General Manager to sign the Memorandum of Understanding for the South Tahoe Zero Emissions District.
 - b. Secondary Clarifiers Nos. 1 and 2 Rehabilitation Project
(Julie Ryan, Engineering Department Manager and Brent Goligoski, Associate Engineer)
Authorize staff to advertise for rebid for construction of the Secondary Clarifiers Nos. 1 and 2 Rehabilitation Project.
 - c. Laboratory Department Staffing
(Daniel Arce, Laboratory Director)
Authorize a new limited-term, part-time position in the Laboratory titled Quality Control Officer.

- d. 2023 Board Goals for the General Manager
(John Thiel, General Manager)
Approve the 2023 Board Goals for the General Manager
 - e. Liability Claim Against South Tahoe Public Utility District Received from Scott Gabler
(Ryan Lee, Manager of Customer Service)
Partially accept the Claim against South Tahoe Public Utility District for losses allegedly sustained by Scott Gabler in the amount of \$20,679.84, reject the Claim as to the balance and request the Joint Powers Insurance Authority (JPIA) to resolve the balance of the Claim.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
- a. Ad-Hoc Tahoe Keys Negotiations Update
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Staffing Update
 - b. Stormwater Update
 - c. County Collaboration
 - d. Senator Alvarado-Gil Meeting
 - e. Alpine County Meeting
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**
- 01/19/2023 – 2:00 p.m. Regular Board Meeting at the District
1/31/2023 – 1:00 p.m. Ad-Hoc Tahoe Keys Negotiations Meeting at the District
02/02/2023 – 1:30 p.m. Operations Committee Meeting at the District
- Future Meetings/Events**
- 02/08/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
02/13/2023 – 3:30 a.m. Operations Committee Meeting at the District
02/15/2023 – 8:00 a.m. Employee Communications Committee Meeting (Romsos Representing)
02/16/2023 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Government Code Section 54956.9(d)(2) of the California Government code, Conference with Legal Counsel regarding Potential Litigation (one case).
 - b. Pursuant to Government Code Section 54956.9(b) of the California Government Code, Conference with Legal Counsel regarding Potential Litigation (one case).
 - c. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

- d. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position – Legal Services Providers.

- e. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

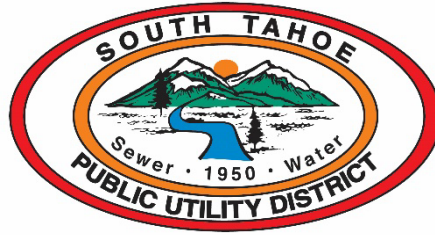
ADJOURNMENT (The next Regular Board Meeting is Thursday, February 16, 2023, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



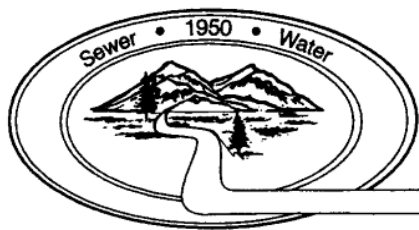
SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, February 2, 2023

ITEMS FOR CONSENT

- a. **FLAGPOLE 2 AND IROQUOIS 2 TANK RECOATING PROJECT**
(Julie Ryan, Engineering Department Manager and Heidi Baugh, Purchasing Agent)
Authorize Staff to advertise for Bids for the Flagpole 2 and Iroquois 2 Tank Recoating Project.
- b. **2023-2024 TANK COATINGS TOUCHUP PROJECT**
(Julie Ryan, Engineering Department Manager and Heidi Baugh, Purchasing Agent)
Authorize Staff to advertise for Bids for the 2023-2024 Tank Coatings Touchup Project.
- c. **TAHOE REGIONAL PLANNING AGENCY CERTIFICATES OF DEPOSIT**
(Debbie Henderson, Accounting Manager)
Adopt Resolution No. 3239-23 authorizing Paul Hughes, Chief Financial Officer and Gregory Dupree, Accounting Manager, to initiate purchase and redemptions of Certificates of Deposit held by Tahoe Regional Planning Agency (TRPA), superseding Resolution No. 2852-08.
- d. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Debbie Henderson, Accounting Manager)
Receive and file Payment of Claims in the amount of \$1,399,132.87
- e. **REGULAR BOARD MEETING MINUTES: January 19, 2023**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approve January 19, 2023, Minutes

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Julie Ryan, Engineering Department Manager
Heidi Baugh, Purchasing Agent

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Flagpole 2 and Iroquois 2 Tank Recoating Project

REQUESTED BOARD ACTION: Authorize staff to advertise for bids for the Flagpole 2 and Iroquois 2 Tank Recoating Project.

DISCUSSION: Flagpole 2 and Iroquois 2 Tanks have been taken offline due to failing coatings on the tank interiors. Typically, tank coatings are expected to have a 30-year life, however due to the harsh Tahoe climate and suboptimal conditions during original coating installation, the District has been seeing shorter coating lives (approximately 20 years). The Flagpole 2 Tank was last coated in 1999, when the tank was originally constructed. The Iroquois 2 Tank was last coated in 2011. During recent inspections both tanks were found to have massive failures on the interior, with the coatings coming off in sheets.

The proposed contract will remove existing coatings on the tanks' interiors, prepare the surface, and recoat the interiors of both tanks. At Flagpole 2 Tank, the exterior of the tank will also be prepared and overcoated. While the tanks are offline, before the coating work begins, staff will install brackets for passive cathodic protection anodes.

With Board approval, staff expects the project to proceed as follows:

- Advertise for Bids: February 10, 2023
- Bid Opening: March 14, 2023
- Bid Award: April 6, 2023
- Notice to Proceed: April 27, 2023
- Work Complete: September 30, 2023

The Engineer's Estimate for completion of this contract is \$417,000.

SCHEDULE: See above

COSTS: \$261,000 (Flagpole 2); \$156,000 (Iroquois 2)

ACCOUNT NO: 2030-7077 (Flagpole 2); TBD (Iroquois 2)

BUDGETED AMOUNT AVAILABLE: \$261,000; \$156,000

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

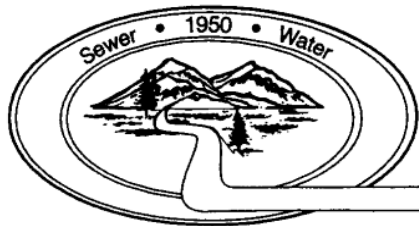
CATEGORY: Water

GENERAL MANAGER: YES CA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

General Manager
John Thiel

Directors
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BOARD AGENDA ITEM 4b

TO: Board of Directors

FROM: Julie Ryan, Engineering Department Manager
Heidi Baugh, Purchasing Agent

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: 2023-2024 Tank Coatings Touchup Project

REQUESTED BOARD ACTION: Authorize staff to advertise for bids for the 2023-2024 Tank Coatings Touchup Project.

DISCUSSION: Between the water distribution system, wastewater treatment plant and recycled water system, the District owns and maintains 23 storage tanks. All of these tanks have interior and exterior coatings which are in need of periodic maintenance to protect the tank and extend the time between full recoating. Together, the Engineering Department and Pumps Department have developed a maintenance schedule for tank upkeep, consistent with accepted asset management practices for these type of facilities. This program includes a contract to remove each tank from service once every five years to perform maintenance, cleaning and touchup of the coatings. The first contract was partially completed in 2021 and 2022, performing minor touchups on two tanks and major repairs on two tanks. Two tanks were pushed from the first to the second contract, due to lack of time. The first contract also identified one tank in need of complete recoating (Iroquois 2), which will be repaired under separate contract.

The proposed contract is the second of what we expect to be bi-annual tank touchup contracts, each of which will include 3-6 tanks. Under this contract, the following tanks will be drained, cleaned, and receive spot repairs and/or partial recoating of the interior (and, if needed, exterior): Iroquois 1, Forest Mountain, Gardner Mountain 2, and Echo View. While the tanks are offline, staff will perform other tank maintenance, which may include installing passive anode cathodic protection, if needed.

With Board approval, staff expects the project to proceed as follows:

- Advertise for Bids: February 17, 2023
- Bid Opening: March 21, 2023
- Bid Award: April 6, 2023
- Notice to Proceed: April 27, 2023

- Season 1 Work Complete: September 30, 2023
- Season 2 Work Begins: June 1, 2024
- Season 2 Work Complete: September 30, 2024

The Engineer's Estimate for completion of this contract is \$110,000.

SCHEDULE: See above

COSTS: \$110,000

ACCOUNT NO: 2030-7076 (Iroquois 1); 2030-7015 (Forest Mountain); TBD (Echo View); TBD (Gardner Mtn 2)

BUDGETED AMOUNT AVAILABLE: \$78,630

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

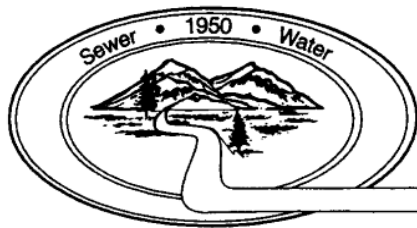
CATEGORY: Water

GENERAL MANAGER: YES *JR* NO _____

CHIEF FINANCIAL OFFICER: YES *AA* NO _____

General Manager
John Thiel

Directors
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BOARD AGENDA ITEM 4c

TO: Board of Directors
FROM: Debbie Henderson, Accounting Manager
MEETING DATE: February 2, 2023
ITEM – PROJECT NAME: Tahoe Regional Planning Agency Certificates of Deposit

REQUESTED BOARD ACTION: Adopt Resolution No. 3239-23 authorizing Paul Hughes, Chief Financial Officer, and Gregory Dupree, Accounting Manager, to initiate purchase and redemptions of Certificates of Deposit held by Tahoe Regional Planning Agency, superceding Resolution No. 2852-08.

DISCUSSION: The District maintains a Revolving Fund account at Tahoe Regional Planning Agency (TRPA) to fund security deposits for projects. The funding is provided by several Certificates of Deposit held by TRPA. The security deposits for projects are not tied to one specific Certificate of Deposit. The Certificates of Deposits are purchased with District funds and co-signed by the District Chief Financial Officer, Accounting Manager and designated TRPA Security Administrator.

TRPA maintains records for assignment on an as needed basis and release of security deposits upon final inspection by TRPA. Per the Notice of Assignment Agreement with TRPA, the Certificate of Deposit is held in the Revolving Fund as assurance that the District will comply with TRPA permit conditions as required by the TRPA Code of Ordinances, Section 8.8. The amounts are set aside solely for that purpose and are available on demand to the TRPA if the conditions are not satisfied. This resolution authorizes Paul Hughes, Chief Financial Officer and Gregory Dupree, Accounting Manager, to initiate purchase and redemptions of Certificates of Deposit held by TRPA.

SCHEDULE: N/A
COSTS: N/A
ACCOUNT NO: N/A
BUDGETED AMOUNT AVAILABLE: N/A
ATTACHMENTS: Resolution No. 3239-23

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *CT* NO _____
CHIEF FINANCIAL OFFICER: YES *AA* NO _____

PAYMENT OF CLAIMS

FOR APPROVAL
February 2, 2023

Payroll	January 24, 2023			641,087.93
Total Payroll				<u>641,087.93</u>
AFLAC/WageWorks claims and fees				121.50
Ameritas - Insurance Payments				<u>4,392.38</u>
Total Vendor EFT				4,513.88
<u>Weekly Approved Check Batches</u>				
		<u>Water</u>	<u>Sewer</u>	<u>Total</u>
January 18, 2023		62,292.30	112,079.07	174,371.37
January 25, 2023		88,142.69	486,007.85	<u>574,150.54</u>
Total Accounts Payable Checks				748,521.91
Utility Management Refunds				<u>5,009.15</u>
Total Utility Management Checks				<u>5,009.15</u>
	<i>Grand Total</i>			<u><u>\$1,399,132.87</u></u>

<u>Payroll EFTs & Checks</u>		<u>1/24/2023</u>
EFT	CA Employment Taxes & W/H	29,366.72
EFT	Federal Employment Taxes & W/H	150,659.85
EFT	CalPERS Contributions	77,964.99
EFT	Empower Retirement-Deferred Comp	24,541.26
EFT	Stationary Engineers Union Dues	2,729.26
EFT	CDHP Health Savings (HSA)	5,777.52
EFT	United Way Contributions	10.00
EFT	Employee Direct Deposits	294,084.76
CHK	Employee Garnishments	159.23
CHK	Employee Paychecks	<u>55,794.34</u>
	<i>Total</i>	641,087.93



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 43721 - ACWA/JPIA									
QTR 2 2022	Workers Comp Insurance Payable	Paid by Check #111412		12/31/2022	01/25/2023	12/31/2022		01/25/2023	65,610.65
				Vendor 43721 - ACWA/JPIA Totals			Invoices	1	<u>\$65,610.65</u>
Vendor 49714 - HERBERT AGUIRRE									
MILEAGE010623	Travel - Meetings - Education	Paid by Check #111351		01/06/2023	01/18/2023	01/31/2023		01/18/2023	75.98
				Vendor 49714 - HERBERT AGUIRRE Totals			Invoices	1	<u>\$75.98</u>
Vendor 48605 - AIRGAS USA LLC									
9132081142	Field, Shop & Safety Supplies Inventory	Paid by Check #111352		11/14/2022	01/18/2023	01/31/2023		01/18/2023	280.07
9133461307	Field, Shop & Safety Supplies Inventory	Paid by Check #111352		12/29/2022	01/18/2023	01/31/2023		01/18/2023	401.32
				Vendor 48605 - AIRGAS USA LLC Totals			Invoices	2	<u>\$681.39</u>
Vendor 48684 - ALLIED ELECTRONICS INC									
9017376303	Forest Mountain Tank Coating	Paid by Check #111413		01/11/2023	01/25/2023	01/31/2023		01/25/2023	326.25
9017376304	Biosolids Equipment - Building	Paid by Check #111413		01/11/2023	01/25/2023	01/31/2023		01/25/2023	163.13
9017398970	Pump Stations	Paid by Check #111413		01/16/2023	01/25/2023	01/31/2023		01/25/2023	1,332.12
				Vendor 48684 - ALLIED ELECTRONICS INC Totals			Invoices	3	<u>\$1,821.50</u>
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO									
229179	Office Supply Issues	Paid by Check #111353		01/10/2023	01/18/2023	01/31/2023		01/18/2023	101.75
229180	Office Supply Issues	Paid by Check #111353		01/10/2023	01/18/2023	01/31/2023		01/18/2023	60.50
229298	Office Supply Issues	Paid by Check #111414		01/17/2023	01/25/2023	01/31/2023		01/25/2023	101.75
229299	Office Supply Issues	Paid by Check #111414		01/17/2023	01/25/2023	01/31/2023		01/25/2023	60.50
				Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals			Invoices	4	<u>\$324.50</u>
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1VF3-7KP9-JXWH	Safety Equipment - Physicals	Paid by Check #111415		12/10/2022	01/25/2023	01/31/2023		01/25/2023	154.85
1MWC-GJV4-JYN9	Pump Stations	Paid by Check #111354		12/16/2022	01/18/2023	01/31/2023		01/18/2023	40.29
1JC4-WYJM-7T7C	Office Supplies	Paid by Check #111354		12/19/2022	01/18/2023	01/31/2023		01/18/2023	54.36
19V3-CTG-31T6	Safety Equipment - Physicals	Paid by Check #111415		12/28/2022	01/25/2023	01/31/2023		01/25/2023	261.00
14NQ-H337-4TRD	Shop Supplies	Paid by Check #111415		01/06/2023	01/25/2023	01/31/2023		01/25/2023	326.24
				Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals			Invoices	5	<u>\$836.74</u>
Vendor 48788 - RALPH ANDERSEN & ASSOCIATES									
INV-04109	Contractual Services	Paid by Check #111416		01/12/2023	01/25/2023	01/31/2023		01/25/2023	2,800.00
				Vendor 48788 - RALPH ANDERSEN & ASSOCIATES Totals			Invoices	1	<u>\$2,800.00</u>
Vendor 47919 - AQUATIC INFORMATICS INC									
103300	Service Contracts	Paid by Check #111355		01/10/2023	01/18/2023	01/31/2023		01/18/2023	41.00
				Vendor 47919 - AQUATIC INFORMATICS INC Totals			Invoices	1	<u>\$41.00</u>
Vendor 44027 - ARTRAGEOUS FINE FRAMING									



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
11302022	Incentive & Recognition Program	Paid by Check #111356		11/30/2022	01/18/2023	01/31/2023			336.02
Vendor 44027 - ARTRAGEOUS FINE FRAMING Totals							Invoices	1	\$336.02
Vendor 40521 - AT&T JANUARY 2023	Telephone	Paid by Check #111357		12/28/2022	01/18/2023	01/31/2023		01/18/2023	200.00
Vendor 40521 - AT&T Totals							Invoices	1	\$200.00
Vendor 45202 - AT&T MOBILITY DECEMBER 2022-2	Telephone	Paid by Check #111417		01/02/2023	01/25/2023	01/31/2023		01/25/2023	2,669.21
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	\$2,669.21
Vendor 48000 - AT&T/CALNET 3	Telephone	Paid by Check #111358		01/01/2023	01/18/2023	01/31/2023		01/18/2023	24.04
000019291392	Telephone	Paid by Check #111359		01/01/2023	01/18/2023	01/31/2023		01/18/2023	24.04
000019291394	Telephone	Paid by Check #111418		01/01/2023	01/25/2023	01/31/2023		01/25/2023	5,121.55
000019296595	Telephone	Paid by Check #111358		01/07/2023	01/18/2023	01/31/2023		01/18/2023	24.04
000019319793	Telephone	Paid by Check #111359		01/07/2023	01/18/2023	01/31/2023		01/18/2023	24.04
000019319794	Telephone	Paid by Check #111359		01/07/2023	01/18/2023	01/31/2023		01/18/2023	24.04
000019319795	Telephone	Paid by Check #111360		01/07/2023	01/18/2023	01/31/2023		01/18/2023	30.30
000019319796	Telephone	Paid by Check #111361		01/07/2023	01/18/2023	01/31/2023		01/18/2023	31.98
000019369584	Telephone	Paid by Check #111419		01/15/2023	01/25/2023	01/31/2023		01/25/2023	24.63
000019369585	Telephone	Paid by Check #111420		01/15/2023	01/25/2023	01/31/2023		01/25/2023	24.63
000019390250	Telephone	Paid by Check #111421		01/20/2023	01/25/2023	01/31/2023		01/25/2023	24.75
000019390252	Telephone	Paid by Check #111422		01/20/2023	01/25/2023	01/31/2023		01/25/2023	548.13
000019390253	Telephone	Paid by Check #111423		01/20/2023	01/25/2023	01/31/2023		01/25/2023	96.48
000019390459	Telephone	Paid by Check #111424		01/20/2023	01/25/2023	01/31/2023		01/25/2023	171.31
000019390506	Telephone	Paid by Check #111425		01/20/2023	01/25/2023	01/31/2023		01/25/2023	34.04
Vendor 48000 - AT&T/CALNET 3 Totals							Invoices	14	\$6,203.96
Vendor 49419 - BEND GENETICS LLC ST2213	Monitoring	Paid by Check #111362		12/13/2022	01/18/2023	01/31/2023		01/18/2023	250.00
Vendor 49419 - BEND GENETICS LLC Totals							Invoices	1	\$250.00
Vendor 45009 - BENTLY AGROWDYNAMICS	Biosolid Disposal Costs	Paid by Check #111426		01/13/2023	01/25/2023	01/31/2023		01/25/2023	1,321.20
209641	Biosolid Disposal Costs	Paid by Check #111426		01/20/2023	01/25/2023	01/31/2023		01/25/2023	1,411.65
209670	Biosolid Disposal Costs								
Vendor 45009 - BENTLY AGROWDYNAMICS Totals							Invoices	2	\$2,732.85
Vendor 48291 - BEST BEST & KRIEGER LLP	Legal- Regular & Special Projects	Paid by Check #111427		11/07/2022	01/25/2023	01/31/2023		01/25/2023	1,668.50
949812	Personnel Legal	Paid by Check #111427		12/03/2022	01/25/2023	01/31/2023		01/25/2023	1,491.00
952289	Legal- Regular & Special Projects	Paid by Check #111427		12/03/2022	01/25/2023	01/31/2023		01/25/2023	6,227.50
952290	Personnel Legal	Paid by Check #111427		01/19/2023	01/25/2023	01/31/2023		01/25/2023	781.00
955749	Personnel Legal								
Vendor 48291 - BEST BEST & KRIEGER LLP Totals							Invoices	4	\$10,168.00



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48768 - BOBCAT OF RENO INC									
P32687	Automotive	Paid by Check #111363		01/06/2023	01/18/2023	01/31/2023		01/18/2023	1,366.74
P32730	Automotive	Paid by Check #111428		01/10/2023	01/25/2023	01/31/2023		01/25/2023	304.24
Vendor 48768 - BOBCAT OF RENO INC Totals							Invoices	2	<u>\$1,670.98</u>
Vendor 12890 - CA DEPT OF TAX & FEE ADM									
4th Qtr 2022 A	4th Qtr Use Tax	Paid by EFT #67		12/31/2022	01/18/2023	12/31/2022		01/18/2023	4,330.00
4th Qtr 2022 B	4th Qtr Use Tax	Paid by EFT #67		12/31/2022	01/18/2023	12/31/2022		01/18/2023	3.00
Vendor 12890 - CA DEPT OF TAX & FEE ADM Totals							Invoices	2	<u>\$4,333.00</u>
Vendor 48767 - CALIFORNIA LAB SERVICE									
2121263	Monitoring	Paid by Check #111364		12/21/2022	01/18/2023	01/31/2023		01/18/2023	252.00
2121414	Monitoring	Paid by Check #111364		12/23/2022	01/18/2023	01/31/2023		01/18/2023	100.00
2121593	Monitoring	Paid by Check #111364		12/29/2022	01/18/2023	01/31/2023		01/18/2023	100.00
2121778	Monitoring	Paid by Check #111364		12/30/2022	01/18/2023	01/31/2023		01/18/2023	78.40
3010610	Monitoring	Paid by Check #111429		01/13/2023	01/25/2023	01/31/2023		01/25/2023	100.00
Vendor 48767 - CALIFORNIA LAB SERVICE Totals							Invoices	5	<u>\$630.40</u>
Vendor 48838 - STEPHEN CASWELL									
MILEAGE111822	Travel - Meetings - Education	Paid by Check #111365		11/18/2022	01/18/2023	01/31/2023		01/18/2023	190.63
MILEAGE121322	Travel - Meetings - Education	Paid by Check #111365		12/13/2022	01/18/2023	01/31/2023		01/18/2023	121.25
Vendor 48838 - STEPHEN CASWELL Totals							Invoices	2	<u>\$311.88</u>
Vendor 42328 - CDW-G CORP									
GD78788	Service Contracts	Paid by Check #111430		01/16/2023	01/25/2023	01/31/2023		01/25/2023	149.81
GD94138	Service Contracts	Paid by Check #111430		01/16/2023	01/25/2023	01/31/2023		01/25/2023	141.39
Vendor 42328 - CDW-G CORP Totals							Invoices	2	<u>\$291.20</u>
Vendor 40343 - CHEMSEARCH INC									
8058629	Service Contracts	Paid by Check #111366		12/20/2022	01/18/2023	01/31/2023		01/18/2023	397.83
8060786	Oil & Lubricants	Paid by Check #111366		12/22/2022	01/18/2023	01/31/2023		01/18/2023	1,426.75
Vendor 40343 - CHEMSEARCH INC Totals							Invoices	2	<u>\$1,824.58</u>
Vendor 48672 - CINTAS CORP									
5140776033	Safety Equipment - Physicals	Paid by Check #111367		01/13/2023	01/18/2023	01/31/2023		01/18/2023	311.05
Vendor 48672 - CINTAS CORP Totals							Invoices	1	<u>\$311.05</u>
Vendor 42897 - CWEA									
Gregorich G2 23	Dues - Memberships - Certification	Paid by Check #111431		01/06/2023	01/25/2023	01/31/2023		01/25/2023	100.00
JONES G3 2023	Dues - Memberships - Certification	Paid by Check #111431		01/23/2023	01/25/2023	01/31/2023		01/25/2023	105.00
Vendor 42897 - CWEA Totals							Invoices	2	<u>\$205.00</u>
Vendor 44739 - CYBER SECURITY SOURCE									



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
11373	District Computer Supplies	Paid by Check #111368		12/28/2022	01/18/2023	01/31/2023		01/18/2023	1,071.77
11375	District Computer Supplies	Paid by Check #111432		01/13/2023	01/25/2023	01/31/2023		01/25/2023	2,778.21
Vendor 44739 - CYBER SECURITY SOURCE Totals							Invoices	2	<u>\$3,849.98</u>
Vendor 48654 - D&H BROADCASTING LLC									
Dec 22 Stmt	Public Relations Expense	Paid by Check #111433		01/18/2023	01/25/2023	01/31/2023		01/25/2023	1,120.00
Vendor 48654 - D&H BROADCASTING LLC Totals							Invoices	1	<u>\$1,120.00</u>
Vendor 43649 - DOUGLAS DISPOSAL									
2639793	Refuse Disposal	Paid by Check #111369		01/01/2023	01/18/2023	01/31/2023		01/18/2023	20.96
Vendor 43649 - DOUGLAS DISPOSAL Totals							Invoices	1	<u>\$20.96</u>
Vendor 49746 - GREGORY DUPREE									
01302023	Travel - Meetings - Education	Paid by Check #111434		01/09/2023	01/25/2023	01/31/2023		01/25/2023	215.00
Vendor 49746 - GREGORY DUPREE Totals							Invoices	1	<u>\$215.00</u>
Vendor 44263 - ENS RESOURCES INC									
3229	Contractual Services	Paid by Check #111370		12/31/2022	01/18/2023	01/31/2023		01/18/2023	5,000.00
Vendor 44263 - ENS RESOURCES INC Totals							Invoices	1	<u>\$5,000.00</u>
Vendor 49573 - EUROFINS TESTAMERICA									
8100032166	Monitoring	Paid by Check #111371		10/05/2022	01/18/2023	01/31/2023		01/18/2023	220.00
3800011622	Monitoring	Paid by Check #111435		11/14/2022	01/25/2023	01/31/2023		01/25/2023	40.00
3800012114	Monitoring	Paid by Check #111371		11/22/2022	01/18/2023	01/31/2023		01/18/2023	190.00
3800013167	Monitoring	Paid by Check #111371		12/05/2022	01/18/2023	01/31/2023		01/18/2023	35.00
3800013388	Monitoring	Paid by Check #111371		12/09/2022	01/18/2023	01/31/2023		01/18/2023	60.00
3800014391	Monitoring	Paid by Check #111371		12/22/2022	01/18/2023	01/31/2023		01/18/2023	300.00
3800014518	Monitoring	Paid by Check #111371		12/27/2022	01/18/2023	01/31/2023		01/18/2023	35.00
3800015492	Monitoring	Paid by Check #111371		01/11/2023	01/18/2023	01/31/2023		01/18/2023	1,020.00
3800015501	Monitoring	Paid by Check #111371		01/11/2023	01/18/2023	01/31/2023		01/18/2023	60.00
3800015556	Monitoring	Paid by Check #111371		01/12/2023	01/18/2023	01/31/2023		01/18/2023	40.00
Vendor 49573 - EUROFINS TESTAMERICA Totals							Invoices	10	<u>\$2,000.00</u>
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC									
905666944	Service Contracts	Paid by Check #111372		01/01/2023	01/18/2023	01/31/2023		01/18/2023	122.20
905677204	Service Contracts	Paid by Check #111436		01/09/2023	01/25/2023	01/31/2023		01/25/2023	338.37
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC Totals							Invoices	2	<u>\$460.57</u>
Vendor 14890 - FEDEX									
7-999-82361	Postage Expenses	Paid by Check #111373		01/06/2023	01/18/2023	01/31/2023		01/18/2023	47.41
8-006-24906	Postage Expenses	Paid by Check #111437		01/13/2023	01/25/2023	01/31/2023		01/25/2023	61.75
8-013-92826	Postage Expenses	Paid by Check #111437		01/20/2023	01/25/2023	01/31/2023		01/25/2023	21.77
Vendor 14890 - FEDEX Totals							Invoices	3	<u>\$130.93</u>



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 40252 - FGL ENVIRONMENTAL									
218232A	Monitoring	Paid by Check #111374		12/21/2022	01/18/2023	01/31/2023		01/18/2023	1,088.00
219573A	Monitoring	Paid by Check #111438		01/16/2023	01/25/2023	01/31/2023		01/25/2023	479.00
Vendor 40252 - FGL ENVIRONMENTAL Totals							Invoices	2	\$1,567.00
Vendor 48402 - FLYERS ENERGY LLC									
22-709862	Luther Pass Pump Station	Paid by Check #111375		12/12/2022	01/18/2023	01/31/2023		01/18/2023	10,373.71
22-709862A	Luther Pass Pump Station	Paid by Check #111375		01/01/2023	01/18/2023	01/31/2023		01/18/2023	10,225.36
22-709862C	Luther Pass Pump Station	Paid by Check #111375		01/01/2023	01/18/2023	01/31/2023		01/18/2023	(10,373.71)
23-726226	Pump Stations & Diesel Fuel Inventory	Paid by Check #111375		01/05/2023	01/18/2023	01/31/2023		01/18/2023	6,261.74
23-724018	Secondary Equipment	Paid by Check #111375		01/06/2023	01/18/2023	01/31/2023		01/18/2023	267.45
23-727884	Gasoline Fuel Inventory	Paid by Check #111375		01/10/2023	01/18/2023	01/31/2023		01/18/2023	2,413.14
23-732555	Gasoline Fuel Inventory	Paid by Check #111439		01/16/2023	01/25/2023	01/31/2023		01/25/2023	2,471.70
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	7	\$21,639.39
Vendor 48288 - FRONTIER COMMUNICATIONS									
JANUARY 2023	Telephone	Paid by Check #111376		01/01/2023	01/18/2023	01/31/2023		01/18/2023	354.04
Vendor 48288 - FRONTIER COMMUNICATIONS Totals							Invoices	1	\$354.04
Vendor 48874 - STARLET GLAZE									
Conf Gas REIMB	Travel - Meetings - Education	Paid by Check #111440		01/17/2023	01/25/2023	01/31/2023		01/25/2023	159.13
Vendor 48874 - STARLET GLAZE Totals							Invoices	1	\$159.13
Vendor 15600 - GRAINGER									
9551167845	Primary Equipment	Paid by Check #111377		12/21/2022	01/18/2023	01/31/2023		01/18/2023	82.75
9562638362	Shop Supplies	Paid by Check #111377		01/04/2023	01/18/2023	01/31/2023		01/18/2023	760.39
9563838011	Shop Supplies	Paid by Check #111441		01/05/2023	01/25/2023	01/31/2023		01/25/2023	646.72
9565340974	Shop Supplies	Paid by Check #111441		01/06/2023	01/25/2023	01/31/2023		01/25/2023	141.55
9567475562	Wells	Paid by Check #111441		01/10/2023	01/25/2023	01/31/2023		01/25/2023	136.80
9568240684	Luther Pass Pump Station	Paid by Check #111441		01/10/2023	01/25/2023	01/31/2023		01/25/2023	425.43
9570546425	Luther Pass Pump Station	Paid by Check #111441		01/12/2023	01/25/2023	01/31/2023		01/25/2023	832.42
9573266369	Buildings	Paid by Check #111441		01/13/2023	01/25/2023	01/31/2023		01/25/2023	1,298.51
9576690540	Wells	Paid by Check #111441		01/17/2023	01/25/2023	01/31/2023		01/25/2023	213.04
9577368831	Pump Stations	Paid by Check #111441		01/18/2023	01/25/2023	01/31/2023		01/25/2023	52.47
9577836944	Field, Shop & Safety Supplies Inventory	Paid by Check #111441		01/18/2023	01/25/2023	01/31/2023		01/25/2023	302.38
9579547929	Office Supplies	Paid by Check #111441		01/19/2023	01/25/2023	01/31/2023		01/25/2023	944.91
Vendor 15600 - GRAINGER Totals							Invoices	12	\$5,837.37
Vendor 48848 - GREAT BASIN UNIFIED APCD									
INV00339	Regulatory Operating Permits	Paid by Check #111442		01/01/2023	01/25/2023	01/31/2023		01/25/2023	70.00
Vendor 48848 - GREAT BASIN UNIFIED APCD Totals							Invoices	1	\$70.00



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 44613 - HD SUPPLY WHITE CAP 50020685809	Pump Stations	Paid by Check #111443		01/12/2023	01/25/2023	01/31/2023		01/25/2023	130.48
		Vendor 44613 - HD SUPPLY WHITE CAP Totals				Invoices	1		<u>\$130.48</u>
Vendor 48140 - INTEGRITY LOCKSMITH i36731	Shop Supplies	Paid by Check #111444		01/18/2023	01/25/2023	01/31/2023		01/25/2023	16.26
		Vendor 48140 - INTEGRITY LOCKSMITH Totals				Invoices	1		<u>\$16.26</u>
Vendor 44110 - J&L PRO KLEEN INC 29402	Janitorial Services	Paid by Check #111378		01/16/2023	01/18/2023	01/31/2023		01/18/2023	4,666.20
		Vendor 44110 - J&L PRO KLEEN INC Totals				Invoices	1		<u>\$4,666.20</u>
Vendor 49900 - JW WELDING SUPPLIES & TOOLS 278181	Shop Supplies	Paid by Check #111445		12/16/2022	01/25/2023	01/31/2023		01/25/2023	523.97
		Vendor 49900 - JW WELDING SUPPLIES & TOOLS Totals				Invoices	1		<u>\$523.97</u>
Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC 159963	Al Tahoe Well Rehab & Bayview Backup Power	Paid by Check #111446		12/13/2022	01/25/2023	01/31/2023		01/25/2023	21,884.70
160554	Contractual Services	Paid by Check #111446		01/13/2023	01/25/2023	01/31/2023		01/25/2023	13,954.20
		Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC Totals				Invoices	2		<u>\$35,838.90</u>
Vendor 43694 - KIMBALL MIDWEST 100322306	Shop Supplies	Paid by Check #111379		09/22/2022	01/18/2023	01/31/2023		01/18/2023	422.39
		Vendor 43694 - KIMBALL MIDWEST Totals				Invoices	1		<u>\$422.39</u>
Vendor 17400 - LAKE TAHOE GLASS 6206	Buildings	Paid by Check #111447		01/18/2023	01/25/2023	01/31/2023		01/25/2023	522.00
		Vendor 17400 - LAKE TAHOE GLASS Totals				Invoices	1		<u>\$522.00</u>
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL 013771369	Buildings	Paid by Check #111380		01/11/2023	01/18/2023	01/31/2023		01/18/2023	150.00
		Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals				Invoices	1		<u>\$150.00</u>
Vendor 22200 - LANGENFELD ACE HARDWARE Dec 22 Stmt	Pump Stations & Shop Supplies	Paid by Check #111448		12/31/2022	01/25/2023	01/31/2023		01/25/2023	384.87
		Vendor 22200 - LANGENFELD ACE HARDWARE Totals				Invoices	1		<u>\$384.87</u>
Vendor 48968 - JEFFREY LEE 01242023	Travel - Meetings - Education	Paid by Check #111381		01/06/2023	01/18/2023	01/31/2023		01/18/2023	211.00
		Vendor 48968 - JEFFREY LEE Totals				Invoices	1		<u>\$211.00</u>
Vendor 45135 - LES SCHWAB TIRE CENTER 66100444678	Automotive	Paid by Check #111382		12/21/2022	01/18/2023	01/31/2023		01/18/2023	1,252.99
66100446048	Automotive	Paid by Check #111449		01/04/2023	01/25/2023	01/31/2023		01/25/2023	1,519.58



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
66100446176	Automotive	Paid by Check #111449		01/04/2023	01/25/2023	01/31/2023		01/25/2023	1,379.14
66100446177	Automotive	Paid by Check #111449		01/04/2023	01/25/2023	01/31/2023		01/25/2023	203.30
66100446179	Automotive	Paid by Check #111449		01/04/2023	01/25/2023	01/31/2023		01/25/2023	4,719.50
66100447011	Automotive	Paid by Check #111382		01/11/2023	01/18/2023	01/31/2023		01/18/2023	49.00
66100447378	Automotive	Paid by Check #111449		01/13/2023	01/25/2023	01/31/2023		01/25/2023	1,549.90
66100447446	Automotive	Paid by Check #111449		01/13/2023	01/25/2023	01/31/2023		01/25/2023	1,461.79
Vendor 45135 - LES SCHWAB TIRE CENTER Totals							Invoices	8	\$12,135.20
Vendor 22550 - LIBERTY UTILITIES									
DECEMBER 2022-4	Electricity	Paid by Check #111383		01/05/2023	01/18/2023	01/31/2023		01/18/2023	3,530.59
DECEMBER 2022-6	Electricity	Paid by Check #111383		01/11/2023	01/18/2023	01/31/2023		01/18/2023	1,275.90
DECEMBER 2022-5	Electricity	Paid by Check #111383		01/12/2023	01/18/2023	01/31/2023		01/18/2023	13,320.75
DECEMBER 2022-7	Electricity	Paid by Check #111450		01/16/2023	01/25/2023	01/31/2023		01/25/2023	89,656.69
DECEMBER 2022-8	Electricity	Paid by Check #111450		01/17/2023	01/25/2023	01/31/2023		01/25/2023	101,482.22
Vendor 22550 - LIBERTY UTILITIES Totals							Invoices	5	\$209,266.15
Vendor 47903 - LINDE GAS & EQUIPMENT INC									
33385410	Shop Supplies	Paid by Check #111384		12/31/2022	01/18/2023	01/31/2023		01/18/2023	6.11
33446219	Shop Supplies	Paid by Check #111384		01/06/2023	01/18/2023	01/31/2023		01/18/2023	127.29
33679090	Shop Supplies	Paid by Check #111451		01/23/2023	01/25/2023	01/31/2023		01/25/2023	527.69
Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals							Invoices	3	\$661.09
Vendor 45059 - LUMOS & ASSOCIATES									
115997	Clearview MT Meadow Waterline	Paid by Check #111452		12/28/2022	01/25/2023	01/31/2023		01/25/2023	312.50
Vendor 45059 - LUMOS & ASSOCIATES Totals							Invoices	1	\$312.50
Vendor 49840 - MACKER TEK LTD									
1545	District Computer Supplies	Paid by Check #111385		01/06/2023	01/18/2023	01/31/2023		01/18/2023	1,814.71
Vendor 49840 - MACKER TEK LTD Totals							Invoices	1	\$1,814.71
Vendor 18150 - MEEKS BUILDING CENTER									
Dec 22 Stmt	Buildings & Shop Supplies	Paid by Check #111386		12/31/2022	01/18/2023	01/31/2023		01/18/2023	1,828.24
Vendor 18150 - MEEKS BUILDING CENTER Totals							Invoices	1	\$1,828.24
Vendor 48701 - MUN CPAs									
2828631	Auditing	Paid by Check #111387		12/22/2022	01/18/2023	01/31/2023		01/18/2023	3,500.00
Vendor 48701 - MUN CPAs Totals							Invoices	1	\$3,500.00
Vendor 49765 - NAPA AUTO PARTS									
664081	Automotive	Paid by Check #111388		12/02/2022	01/18/2023	01/31/2023		01/18/2023	1,336.84
Dec 22 Stmt	Automotive & Shop Supplies	Paid by Check #111388		12/31/2022	01/18/2023	01/31/2023		01/18/2023	2,528.55
Vendor 49765 - NAPA AUTO PARTS Totals							Invoices	2	\$3,865.39
Vendor 19355 - NEWARK IN ONE									



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
35798923	Pump Stations	Paid by Check #111389		12/30/2022	01/18/2023	01/31/2023			2,036.05
									2,036.05
Vendor 19355 - NEWARK IN ONE Totals							Invoices	1	
Vendor 48548 - NICHOLS CONSULTING ENGINEERS									
697052508	Bijou #1 Waterline Replacement	Paid by Check #111453		01/09/2023	01/25/2023	01/31/2023		01/25/2023	3,523.75
									3,523.75
Vendor 48548 - NICHOLS CONSULTING ENGINEERS Totals							Invoices	1	\$3,523.75
Vendor 43796 - NORTHWEST HYD CONSULT INC									
28837	Tallac Creek Sewer Crossing	Paid by Check #111454		11/10/2022	01/25/2023	01/31/2023		01/25/2023	11,390.63
29148	Tallac Creek Sewer Crossing	Paid by Check #111454		01/16/2023	01/25/2023	01/31/2023		01/25/2023	6,975.00
									18,365.63
Vendor 43796 - NORTHWEST HYD CONSULT INC Totals							Invoices	2	\$18,365.63
Vendor 44607 - OLIN/PIONEER AMERICAS LLC									
900226727	Hypochlorite	Paid by Check #111390		01/03/2023	01/18/2023	01/31/2023		01/18/2023	9,723.96
900229241	Hypochlorite	Paid by Check #111390		01/11/2023	01/18/2023	01/31/2023		01/18/2023	10,141.37
900232440	Hypochlorite	Paid by Check #111455		01/18/2023	01/25/2023	01/31/2023		01/25/2023	10,136.14
									30,001.47
Vendor 44607 - OLIN/PIONEER AMERICAS LLC Totals							Invoices	3	\$30,001.47
Vendor 49923 - QUADIANT FINANCE USA INC									
01/03/23	Postage prepaid	Paid by Check #111391		01/03/2023	01/18/2023	01/31/2023		01/18/2023	2,000.00
									2,000.00
Vendor 49923 - QUADIANT FINANCE USA INC Totals							Invoices	1	\$2,000.00
Vendor 43332 - RED WING SHOE STORE									
812-1-104739	Safety Equipment - Physicals	Paid by Check #111392		11/23/2022	01/18/2023	01/31/2023		01/18/2023	(344.25)
812-1-105617	Safety Equipment - Physicals	Paid by Check #111392		12/08/2022	01/18/2023	01/31/2023		01/18/2023	344.25
812-1-107734	Safety Equipment - Physicals	Paid by Check #111392		01/09/2023	01/18/2023	01/31/2023		01/18/2023	223.03
									223.03
Vendor 43332 - RED WING SHOE STORE Totals							Invoices	3	\$223.03
Vendor 47803 - REDWOOD PRINTING									
33460	Office Supply Issues	Paid by Check #111393		12/14/2022	01/18/2023	01/31/2023		01/18/2023	921.64
33521	Office Supplies	Paid by Check #111456		01/06/2023	01/25/2023	01/31/2023		01/25/2023	107.00
									1,028.64
Vendor 47803 - REDWOOD PRINTING Totals							Invoices	2	\$1,028.64
Vendor 49732 - REINTECH LLC									
3718	Contractual Services	Paid by Check #111457		12/11/2022	01/25/2023	01/31/2023		01/25/2023	250.00
									250.00
Vendor 49732 - REINTECH LLC Totals							Invoices	1	\$250.00
Vendor 48144 - RELIANCE STANDARD									
JAN23A	LTD/Life Insurance Management	Paid by Check #111458		01/01/2023	01/25/2023	01/31/2023		01/25/2023	2,453.82
JAN23B	LTD/Life Insurance Union/Board Payable	Paid by Check #111458		01/01/2023	01/25/2023	01/31/2023		01/25/2023	3,324.40
									5,778.22
Vendor 48144 - RELIANCE STANDARD Totals							Invoices	2	\$5,778.22
Vendor 44227 - RENNER EQUIPMENT CO									
Y91340	Automotive	Paid by Check #111394		12/21/2022	01/18/2023	01/31/2023		01/18/2023	545.08



Payment of Claims

Payment Date Range 01/18/23 - 01/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 44227 - RENNER EQUIPMENT CO Totals					Invoices	1	\$545.08
Vendor 49105 - ROBOTIC SEWER SOLUTIONS INC									
22-02	Infiltration & Inflow	Paid by Check #111459		10/08/2022	01/25/2023	01/31/2023		01/25/2023	63,750.00
22-02R	Infiltration & Inflow Retainage	Paid by Check #111459		10/08/2022	01/25/2023	01/31/2023		01/25/2023	(3,187.50)
		Vendor 49105 - ROBOTIC SEWER SOLUTIONS INC Totals					Invoices	2	\$60,562.50
Vendor 48881 - ROCKWARE INC									
N8348	Wells	Paid by Check #111460		08/18/2022	01/25/2023	01/31/2023		01/25/2023	3,600.00
		Vendor 48881 - ROCKWARE INC Totals					Invoices	1	\$3,600.00
Vendor 49911 - SEARCHPROS STAFFING LLC									
22122751	Contractual Services	Paid by Check #111395		12/27/2022	01/18/2023	01/31/2023		01/18/2023	1,391.03
23010350	Contractual Services	Paid by Check #111395		01/03/2023	01/18/2023	01/31/2023		01/18/2023	1,626.37
23011050	Contractual Services	Paid by Check #111461		01/10/2023	01/25/2023	01/31/2023		01/25/2023	754.80
23011753	Contractual Services	Paid by Check #111461		01/17/2023	01/25/2023	01/31/2023		01/25/2023	1,602.80
		Vendor 49911 - SEARCHPROS STAFFING LLC Totals					Invoices	4	\$5,375.00
Vendor 22620 - SIERRA SPRINGS									
5152426 011423	Supplies	Paid by Check #111462		01/14/2023	01/25/2023	01/31/2023		01/25/2023	13.67
		Vendor 22620 - SIERRA SPRINGS Totals					Invoices	1	\$13.67
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
RN294095	Monitoring	Paid by Check #111396		12/21/2022	01/18/2023	01/31/2023		01/18/2023	1,275.28
		Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals					Invoices	1	\$1,275.28
Vendor 48172 - SNAP ON TOOLS									
1221225772	Small Tools	Paid by Check #111397		12/21/2022	01/18/2023	01/31/2023		01/18/2023	145.18
		Vendor 48172 - SNAP ON TOOLS Totals					Invoices	1	\$145.18
Vendor 44577 - SOUNDPROS INC									
221222-51	Public Relations Expense	Paid by Check #111463		12/22/2022	01/25/2023	01/31/2023		01/25/2023	49.00
		Vendor 44577 - SOUNDPROS INC Totals					Invoices	1	\$49.00
Vendor 45168 - SOUTHWEST GAS									
DECEMBER 2022-4	Natural Gas	Paid by Check #111398		01/06/2023	01/18/2023	01/31/2023		01/18/2023	757.88
DECEMBER 2022-5	Natural Gas	Paid by Check #111398		01/11/2023	01/18/2023	01/31/2023		01/18/2023	35.50
		Vendor 45168 - SOUTHWEST GAS Totals					Invoices	2	\$793.38
Vendor 48413 - STATE WATER RES CTRL BD									
442206	Miscellaneous Corrections	Paid by Check #111399		01/12/2023	01/18/2023	01/31/2023		01/18/2023	19,520.78
		Vendor 48413 - STATE WATER RES CTRL BD Totals					Invoices	1	\$19,520.78
Vendor 48617 - STEEL-TOE-SHOES.COM									
STP011023	Safety Equipment - Physicals	Paid by Check #111400		01/10/2023	01/18/2023	01/31/2023		01/18/2023	239.24



Payment of Claims

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 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
STP011723	Safety Equipment - Physicals	Paid by Check #111464		01/17/2023	01/25/2023	01/31/2023		01/25/2023	347.98
STP011723A	Safety Equipment - Physicals	Paid by Check #111464		01/17/2023	01/25/2023	01/31/2023		01/25/2023	179.43
STP011823	Safety Equipment - Physicals	Paid by Check #111464		01/18/2023	01/25/2023	01/31/2023		01/25/2023	195.74
Vendor 48617 - STEEL-TOE-SHOES.COM Totals							Invoices	4	<u>\$962.39</u>
Vendor 48267 - SUMMIT COMPANIES ABC FIRE									
2119113	Luther Pass Fire Pump	Paid by Check #111401		10/31/2022	01/18/2023	01/31/2023		01/18/2023	16,272.00
Vendor 48267 - SUMMIT COMPANIES ABC FIRE Totals							Invoices	1	<u>\$16,272.00</u>
Vendor 47798 - T&S CONSTRUCTION CO INC									
22-11A	Tahoe Keys Sewer PS Rehab	Paid by Check #111465		12/31/2022	01/25/2023	01/31/2023		01/25/2023	94,500.00
22-11AR	Tahoe Keys Sewer PS Rehab Retainage	Paid by Check #111465		12/31/2022	01/25/2023	01/31/2023		01/25/2023	(9,450.00)
Vendor 47798 - T&S CONSTRUCTION CO INC Totals							Invoices	2	<u>\$85,050.00</u>
Vendor 49032 - TAHOE BEACH & SKI CLUB									
Dec 22 Stmt	Standby Accommodations	Paid by Check #111466		01/04/2023	01/25/2023	01/31/2023		01/25/2023	212.60
Vendor 49032 - TAHOE BEACH & SKI CLUB Totals							Invoices	1	<u>\$212.60</u>
Vendor 48229 - TAHOE DAILY TRIBUNE									
IN74936	Public Relations Expense	Paid by Check #111402		12/31/2022	01/18/2023	01/31/2023		01/18/2023	767.00
Vendor 48229 - TAHOE DAILY TRIBUNE Totals							Invoices	1	<u>\$767.00</u>
Vendor 49420 - THATCHER COMPANY OF NEVADA INC									
2022400109439	Hypochlorite	Paid by Check #111403		12/13/2022	01/18/2023	01/31/2023		01/18/2023	1,755.00
Vendor 49420 - THATCHER COMPANY OF NEVADA INC Totals							Invoices	1	<u>\$1,755.00</u>
Vendor 48465 - THOLL FENCE INC									
2513	District Computer Supplies	Paid by Check #111467		01/13/2023	01/25/2023	01/31/2023		01/25/2023	2,779.50
Vendor 48465 - THOLL FENCE INC Totals							Invoices	1	<u>\$2,779.50</u>
Vendor 49842 - TIC COVERING LLC									
193	Grounds & Maintenance	Paid by Check #111404		09/13/2022	01/18/2023	01/31/2023		01/18/2023	648.56
Vendor 49842 - TIC COVERING LLC Totals							Invoices	1	<u>\$648.56</u>
Vendor 47839 - TRI SIGNAL INTEGRATION INC									
C152160	Buildings	Paid by Check #111405		01/01/2023	01/18/2023	01/31/2023		01/18/2023	350.00
Vendor 47839 - TRI SIGNAL INTEGRATION INC Totals							Invoices	1	<u>\$350.00</u>
Vendor 48747 - TYLER TECHNOLOGIES INC									
045-405211	Replace ERP System	Paid by Check #111468		12/31/2022	01/25/2023	01/31/2023		01/25/2023	160.00
Vendor 48747 - TYLER TECHNOLOGIES INC Totals							Invoices	1	<u>\$160.00</u>
Vendor 47973 - US BANK CORPORATE									
ABBONDANDOLO1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	606.34



Payment of Claims

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ARCE1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	440.02
ASCHENBACH1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	2,816.98
BARTLETTB1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	3,095.21
BARTLETTTC1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	462.17
BAUGH1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	13.58
BUCKMAN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	246.84
CASWELL1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	254.84
CEFALU1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	152.10
COMBES1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	52.50
CULLEN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	120.00
DUPREE1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	125.00
GLAZE1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	352.32
HENDERSON1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	400.00
HUGHES1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	708.39
JONES1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	161.11
KAUFFMAN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	2,452.70
LEEJ1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	2,895.85
LEER1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	2,989.59
PACHECO1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	39.25
RUIZ1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	271.71
RUTHERDALE1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	1,395.00
RYAN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	838.27
SCHRAUBEN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	1,550.43
SIANO1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	(126.21)
SKELLY1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	4,851.46
STANLEY1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	91.68
THIEL1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	423.86
THOMSEN1222	DEC 22 STMT	Paid by Check #111469		12/22/2022	01/25/2023	01/31/2023		01/25/2023	1,058.25
Vendor 47973 - US BANK CORPORATE Totals						Invoices	29		\$28,739.24
Vendor 49296 - VERIZON WIRELESS									
DECEMBER 2022	Telephone	Paid by Check #111470		01/09/2023	01/25/2023	01/31/2023		01/25/2023	564.24
Vendor 49296 - VERIZON WIRELESS Totals						Invoices	1		\$564.24
Vendor 25700 - WEDCO INC									
806953	Small Tools	Paid by Check #111406		01/05/2023	01/18/2023	01/31/2023		01/18/2023	31.82
808043	Buildings	Paid by Check #111471		01/12/2023	01/25/2023	01/31/2023		01/25/2023	14.50
808044	Buildings	Paid by Check #111471		01/12/2023	01/25/2023	01/31/2023		01/25/2023	368.32
808045	Buildings	Paid by Check #111471		01/12/2023	01/25/2023	01/31/2023		01/25/2023	56.10
Vendor 25700 - WEDCO INC Totals						Invoices	4		\$470.74
Vendor 48408 - WELCOME'S AUTO BODY & TOWING									
67307	Automotive	Paid by Check #111407		01/03/2023	01/18/2023	01/31/2023		01/18/2023	350.00



Payment of Claims

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48408 - WELCOME'S AUTO BODY & TOWING Totals						Invoices	1		\$350.00
Vendor 25850 - WESTERN NEVADA SUPPLY									
19414813-1	Meters & Parts Inventory	Paid by Check #111408		12/19/2022	01/18/2023	01/31/2023	01/18/2023		13,664.44
19282196	Water Meters & Parts	Paid by Check #111408		12/28/2022	01/18/2023	01/31/2023	01/18/2023		340.39
19282196-1	Water Meters & Parts	Paid by Check #111408		01/04/2023	01/18/2023	01/31/2023	01/18/2023		340.39
19282196-2	Water Meters & Parts	Paid by Check #111408		01/12/2023	01/18/2023	01/31/2023	01/18/2023		4,084.65
19582549	Repair Clamps Inventory	Paid by Check #111408		01/12/2023	01/18/2023	01/31/2023	01/18/2023		8,811.58
19602656	Secondary Equipment	Paid by Check #111472		01/16/2023	01/25/2023	01/31/2023	01/25/2023		480.02
39618790	Pump Stations	Paid by Check #111472		01/20/2023	01/25/2023	01/31/2023	01/25/2023		235.90
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	7		\$27,957.37
Vendor 48093 - WOOD RODGERS INC									
165533	Glenwood Rancho WL	Paid by Check #111473		12/31/2022	01/25/2023	01/31/2023	01/25/2023		3,393.00
Vendor 48093 - WOOD RODGERS INC Totals						Invoices	1		\$3,393.00
Grand Totals						Invoices	226		\$748,521.91



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT January 19, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline (Director Sheehan arrived at 2:07 p.m.)

Staff: John Thiel, Gary Kvistad, Paul Hughes, Shannon Chandler, Ryan Lee, Chris Skelly, Julie Ryan, Shelly Thomsen, Liz Kauffman

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE AUDIENCE:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**
Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Exline Yes/Sheehan Absent
to approve the Consent Calendar as presented.
 - a. **SECONDARY CLARIFIER 3 REHABILITATION PROJECT**
(Stephen Caswell, Principal Engineer)
Approved Change Order No. 3 to TNT Industrial Contractors, Inc. in the amount of \$8,041.59.
 - b. **CALPERS REQUIRED PAY LISTING BY POSITION**
(Greg Dupree, Accounting Supervisor)
Adopted Resolution No. 3238-23 which incorporates the Pay Listing by Position for the pay listing effective January 1, 2023.
 - c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Debbie Henderson, Accounting Manager)
Received and filed Payment of Claims in the amount of \$2,394,435.68
 - d. **REGULAR BOARD MEETING MINUTES: December 15, 2022, and January 5, 2023**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved December 15, 2022 and January 5, 2023 Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

a. Sole Brand on Verkada for Access Control and Surveillance Solutions (Chris Skelly, Information Technology Manager) - **Chris Skelly** explained the purpose of the request to sole brand. There were no questions or comments from the Board.

Moved Exline/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Exline Yes/Sheehan Absent to authorize an exception to the purchasing policy for compatibility and allow staff to Sole Brand on Verkada for Access Control and Surveillance Solutions.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Exline reported that the System Efficiency & Sustainability Committee (SEC) meeting was positive. They discussed the solar project, grant opportunities, and generating partnerships with the community. A Memorandum of Understanding with South Tahoe Zero Emissions District will be coming to the Board soon. **Director Romsos** also attended the SEC meeting and concurred with **Director Exline** that the meeting was positive and productive.

Director Sheehan arrived at 2:07 p.m.

Director Romsos attended the Operations Committee meeting with **Director Haven**. The team is working on the Capital Improvement Program (CIP). He appreciates **Julie Ryan's** comprehensive overview of the committee's work and purpose. **Director Haven** concurred, and commended staff for doing a great job of managing the recent storms. **Julie Ryan** anticipates holding a Board Workshop in February.

8. BOARD MEMBER REPORTS:

Director Exline thanked **John Thiel** for the recap on what he missed since the last Board meeting. He complimented staff for their hard work during the storms.

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

President Peterson met with the agency on January 11 and discussed the stormwater project they are doing in Cameron Park. The City's and County's stormwater management needs to be addressed as the District is faced with challenging issues such as "manhole popping," and other mechanisms of inflow of stormwater into the sewer system. This results in wasteful energy costs, greenhouse gas emissions, manpower, etc. **John Thiel** relayed that the District will continue to address this issue collaboratively with the City and County. The integrity of the system will be an issue this year and the District is looking for changes to processes, funding, and functionality, to address stormwater influx.

10. STAFF/ATTORNEY REPORTS:

Ryan Lee addressed the Board regarding an email that the Board received from a customer pertaining to sewer fees. Referencing the Administrative Code, he explained the sewer billing

policy; the idea of potential v. actual discharge; and the definition of a “sewer unit.” The Board thanked **Ryan Lee** for replying to the customer and recommended an FAQ be posted on the website since this may be a common misunderstanding.

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Announced employment opportunities
- Provided a winter storms update
- Reported that Governor Newsom declared a State of Emergency and the District has been tracking costs for potential reimbursement
- Shared 2022 goals and accomplishments; and shared 2023 goals, in detail. A general discussion was held.
 - Complimented several staff members and departments for their incredible accomplishments in 2022
 - Stated he will be meeting with managers and Board members individually to finalize the goals statement for 2023
 - Stated he will highlight the more critical objectives in the 2023 goals

Board members commented they appreciate the plan details and the way it supports the District's over-arching goals. The goals and plan should be shared with staff so that one can see where they fit in. The plan represents the District's performance well. Board members expressed gratitude to all staff for their commitment and dedication in fulfilling the mission of the District. They asked that they be informed should any of their representative/liaison duties be helpful in facilitating the objectives of the District.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**13. BREAK AND ADJOURN TO CLOSED SESSION:** 3:25 p.m.

- a. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

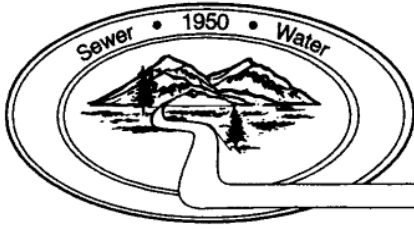
RECONVENE TO OPEN SESSION: 5:13 p.m.

No reportable Board Action

ADJOURNMENT: 5:14 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

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BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Shelly Thomsen, Director of Public and Legislative Affairs

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Memorandum of Understanding for the South Tahoe Zero Emissions District

REQUESTED BOARD ACTION: Authorize the General Manager to sign the Memorandum of Understanding for the South Tahoe Zero Emissions District.

DISCUSSION: The District formed the System Efficiency and Sustainability Committee in 2020 to increase efficiency and sustainability while increasing or maintaining the reliability and cost-effectiveness of the District's systems. As part of this effort, the District has been collaborating with community partners, such as working with the City of South Lake Tahoe on a greenhouse-gas assessment and working with the SEED Fund on regional solar projects.

The South Tahoe Zero Emissions District (STZED) Memorandum of Understanding (MOU) provides an opportunity to expand upon this regional collaboration. The STZED MOU aims to improve adoption and visibility of renewable energy projects, distributed energy resources, battery storage, and climate-forward actions in the region. The goals of the STZED are focused on the reduction of greenhouse gases. Regional members include the City of South Lake Tahoe, El Dorado County, South Tahoe Refuse, Lake Tahoe Unified School District, Lake Tahoe Community College, and Barton Health.

By signing onto the MOU, the District may partner when possible and appropriate, to take advantage of economies of scale and coordinate discussions with the Federal, State, regional, and local agencies to address current regulatory challenges and grant opportunities that include the STZED's objectives. We may share, discuss, and communicate the results of projects in support of scaling up improved efficiencies, technologies, and systems. We may share data that allows for tracking of greenhouse gas reductions. Nothing in the MOU creates a binding legal relationship between partners, rather it defines a cooperative process.

MEMORANDUM OF UNDERSTANDING

for the

SOUTH TAHOE ZERO EMISSIONS DISTRICT

by

City of South Lake Tahoe,

Barton Hospital,

South Tahoe Public Utility District,

South Tahoe Refuse,

Lake Tahoe Unified School District,

Lake Tahoe Community College,

and

El Dorado County

December 2022

WITNESSETH:

WHEREAS, the latest climate science underscores the necessity for the City of South Lake Tahoe to reduce greenhouse gas emissions by at least 59.2% from 2018 levels by the year 2030, and the City has formally adopted this science-based target, and;

WHEREAS, the South Tahoe Zero Emissions District is a grassroots, locally-based effort to increase the adoption of renewable energy projects, and;

WHEREAS, CSLT, Barton, STPUD, STR, LTUSD, LTCC, and EDC (the Parties) have determined that the mission of the STZED aligns directly with and strongly supports their respective missions, and;

WHEREAS, the Parties have facilities located within a similar region and recognize they can contribute to achieving the science-based target for reducing greenhouse gases, and;

WHEREAS, there is scientific consensus regarding the reality of climate change and the connection between human activity, the combustion of fossil fuels that create greenhouse gases, and the warming of the planet, and;

WHEREAS, South Lake Tahoe and entire Lake Tahoe region is experiencing the effects of climate change locally, including the increase in extreme wildfire events such as the Caldor Fire, which was described by Cal Fire Chief Chris Anthony as “no longer [unprecedented] given the clear trends associated with drought and a changing climate”, and;

WHEREAS, the Lake Tahoe region is at severe risk to escalating impacts of climate change locally, with the 2020 State of the Lake Report projecting air temperature increases of 8 degrees Fahrenheit and a 50% reduction of snow by the latter part of the century, and;

WHEREAS, local control of our energy resources is in the interest of the Parties for economic and safety reasons, and;

WHEREAS, growing engagement in the general community and student population with the realities, challenges, and needs of addressing climate change is necessary to achieve targeted greenhouse gas reductions, and;

WHEREAS, the Parties see a higher likelihood of achieving efficiencies of scale, cost effectiveness, and opportunities for grant funding by working together on projects, and;

WHEREAS, the Parties agree that they can best support the STZED by working cooperatively to do so, and that by working together as a team they will greatly increase their impact and accomplish far more than can be achieved working individually,

NOW THEREFORE, in consideration of the terms and conditions contained herein, the Parties do hereby agree to cooperate in the planning, establishment, implementation, growth and continuance of the South Tahoe Zero Emissions District.

Memorandum Section One: Introduction

I. PARTIES TO THE MOU

The parties to this Memorandum of Understanding (MOU) are:

- A. City of South Lake Tahoe (“CSLT”),
- B. Barton Hospital (“Barton”),
- C. South Tahoe Public Utility District (“STPUD”),
- D. South Tahoe Refuse (STR”),
- E. Lake Tahoe Unified School District (“LTUSD”),
- F. Lake Tahoe Community College (“LTCC”),
- G. El Dorado County (“EDC”).

II. PURPOSE OF THE MOU

The purpose of this MOU is to memorialize the agreement of the Parties to collaborate in support of planning, implementing, and growing the South Tahoe Zero Emissions District (“STZED”).

III. BACKGROUND OF THE STZED

The Parties first came together to memorialize a vision in 2020 to meet all electricity needs for seven entities at every hour of the day with locally-generated renewable energy sources, including increased demand from electrification of transportation, heating, and other sectors. The application to the Department of Energy requested funding for a pilot project involving the City and an affordable housing developer as a first step toward enacting that larger vision. The application was submitted in 2021 and was not funded, however the Parties maintain that commitment and vision.

IV. PURPOSE OF THE STZED

Participation in the STZED will benefit all the Parties collectively by improving the adoption and visibility of renewable energy projects, distributed energy resources, battery storage, and climate-forward actions in our City and region. Its goals are all concentrated on the reduction of greenhouse gases. Focus areas include but are not limited to the following.

- A. Partnering when possible and appropriate to take advantage of economies of scale and/or mitigate risk and to coordinate discussions with Federal, State,

regional and local agencies to address current regulatory challenges that currently preclude the objectives outlined in the STZED.

- B. Sharing, discussing, and communicating the results of projects in support of scaling up even broader adoption of improved efficiencies, technologies, and systems.
- C. Sharing data that allows for tracking of greenhouse gas reductions.
- D. Participatory learning resulting in the adoption of improved energy efficiencies.

V. BENEFITS TO THE PARTIES

Participation in the STZED will benefit all the Parties collectively by improving the adoption and visibility of greenhouse gas reducing projects and resultant cost savings. Additionally, each of the Parties will enjoy individual gains in their respective focus areas as follows.

- A. CSLT: Achieving greenhouse gas reductions goals in municipally owned facilities and community-wide; critical facility resilience.
- B. Barton: Increase efficiency and sustainability while achieving critical facility resilience in the case of power outages; contribute to community-wide enhanced health benefits of improved air quality.
- C. STPUD: Increase efficiency and sustainability while maintaining the reliability of STPUD's critical water, wastewater and recycled water system. This will help to optimize productivity, reduce, costs, and streamline operations to meet the needs of present and future generations.
- D. STR: Achieving reductions in vehicle miles traveled and operational greenhouse gas footprint; critical facility resilience.
- E. LTUSD:
 - Alignment between city, county, and school district entities around reduction of greenhouse gas emissions and sustainability.
 - To prioritize student and entire community health, well-being and learning outcomes when making school facility decisions.
 - To promote resilience by utilizing the school building as a climate adaptation and climate mitigation tool.
 - To educate future and current generations how to support a stable climate and economy for all generations.
- F. LTCC: Set an example for how net zero emissions can be achieved in the education sector, and to be a leader in the basin on responsible climate solutions. Provide robust educational opportunities for the Tahoe basin community utilizing work experience and internships.
- G. EDC: Increase efficiency, sustainability, and resiliency at county facilities.

Memorandum Section Two: Objectives and Operations

I. OBJECTIVES OF THE STZED

The STZED will work to implement greenhouse gas reducing projects at our respective facilities. The Parties commit to sustained, regular communication for idea and opportunity sharing, project development, cost savings, and for outreach and education celebrating project successes. In the face of increasing severity of weather-related risk and fire posed by climate change, the Parties' objectives include but are not limited to the following.

- A. Provision of technical guidance, performance evaluation metrics, and data. archiving services for achieving and tracking greenhouse gas reductions.
- B. Increase the resilience of our critical infrastructure.
- C. Secure and coordinate resources to support local and regional greenhouse gas reducing projects.
- D. Accelerate the creation of new, green well-paying jobs.
- E. Implement greenhouse gas reducing projects as in a timely manner.
- F. Explore opportunities for locally sited renewable energy development that can provide economic benefit.

II. OPERATIONS OF THE STZED

The Parties are committed to creating and maintaining an equitable, transparent, accountable and sustainable cooperative working relationship. Accordingly, the Parties will mutually participate in initiating the ongoing work of the STZED.

Each of the Parties may offer, at their discretion, opportunities for activities and programs to foster the STZED. The Parties contemplate possible implementation of programs and activities including but not limited to the following.

- A. Research, and/or host/participate in educational, community and cultural activities.
- B. Sponsorship and/or participation in, meetings, workshops, conferences, lectures, seminars, demonstrations and other appropriate events.
- C. Collaborations on grant applications and other funding and cost-efficiency opportunities
- D. Specific activities and programs implemented under authority of this MOU will be subject to availability of funds and other resources, as well as to the approval of each of the Parties' authorized representatives.
- E. Each Party will be responsible for costs and expenses incurred by its employees and agents as a result of the activities conducted pursuant to this MOU as stipulated by subsequent MOUs and/or written agreement.

This MOU defines a cooperative process between the Parties. Nothing in this MOU will be construed as creating a binding legal relationship between the Parties. This MOU is a broad statement of intent which sets forth the general basis upon which the Parties wish to proceed. No legal liability will arise in respect of any subject matter hereof unless a subsequent binding agreement is negotiated, approved and executed by the Parties.

III. ROLES OF THE PARTIES

The responsibilities of the Parties will evolve as the STZED matures and expands. As of the inaugural year of this MOU, the responsibilities and commitments of the Parties can be broadly stated as encompassing the provision of the following.

- Coordination, scheduling, convening of regular meetings. The Parties agree to work together to annually designate a Coordinator among staff from the Parties.
- Promotion of the STZED for purposes of securing external funding.
- Sharing of ideas and accomplishments for purposes of educating and inspiring the Parties.
- Engagement in considering opportunities for relevant partnerships with one or more of the Parties.

Memorandum Section Three: General Conditions

I. PARTY DESIGNATION FOR PARTICIPATION.

The Parties designate participation in STZED via the following job titles/roles within the individual organization. This will be reviewed and updated as needed.

A. For the City of South Lake Tahoe:

City Manager and/or Sustainability Coordinator

B. For Barton Hospital:

Administrative Director of Facilities

C. For South Tahoe Public Utility District:

Public Affairs and Conservation Manager

D. For South Tahoe Refuse:

President

E. For Lake Tahoe Unified School District:

Associate Superintendent, Business Operations

F. For Lake Tahoe Community College:

Director of Human Resources

G. For El Dorado County:

Deputy Director, Tahoe Planning & Stormwater Division

II. MODIFICATIONS

- A. This may be modified with the written approval of all the of the Parties, provided that the Part(ies) proposing a modification or amendment submits the same in writing to the other Parties at least (60) days in advance of the proposed modification date. This MOU may be modified with less than sixty days' advance notice if all of the Parties so agree in writing.
- B. Additional Parties may be added to this MOU in accordance with the above procedure for Modification. Such additions would be memorialized in writing as consecutive amendments to this MOU.

III. TERM

This MOU shall become effective as of the date it has been executed by all Parties. It may be reviewed periodically as the Parties mutually agree. It shall remain in effect indefinitely unless and until terminated by one or more Parties in accordance with the below Item IV., Termination.

IV. TERMINATION

Any Party may terminate its participation in this MOU without cause provided that the terminating Party submits written notice to the other Parties at least thirty (30) days in advance of the intended termination date.

Signatures will be on the following page.

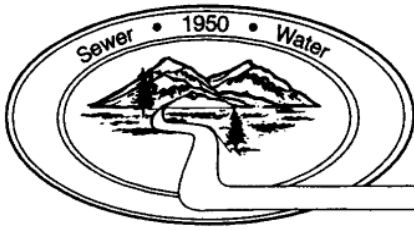
Acknowledged and Agreed

In witness whereof, the Parties have executed this MOU on the dates written below.

_____ Joe Irvin City Manager City of South Lake Tahoe	Date	_____ Name Title Barton Hospital	Date
_____ John Thiel General Manager South Tahoe Public Utility District	Date	_____ Jeff Tillman President South Tahoe Refuse	Date
_____ Andrea Salazar Associate Superintendent, Business Operations Lake Tahoe Community Unified School District	Date	_____ Name Title Lake Tahoe Community College	Date
_____ Brenden Ferry Deputy Director, Tahoe Planning & Stormwater Division El Dorado County	Date		

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6b

TO: Board of Directors

FROM: Julie Ryan, Engineering Department Manager
Brent Goligoski, Associate Engineer

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Secondary Clarifiers Nos. 1 and 2 Rehabilitation Project

REQUESTED BOARD ACTION: Authorize staff to advertise for rebid for construction of the Secondary Clarifiers Nos. 1 and 2 Rehabilitation Project.

DISCUSSION: In January 2021, the Board authorized bidding the rehabilitation of Secondary Clarifiers 1 and 2 in combination with a larger project including a generator for the Wastewater Treatment Plant aeration blowers and backup battery power for water tanks. The Board awarded the combined project contract to Vinciguerra Construction in May 2021. The generator work has been completed and the water tank backup power is in progress, as well as construction of a radio tower which was added to the project by change order. The major material components for the clarifiers have been purchased and delivered.

At the time of the bid award, the two clarifier rehabilitations were scheduled for construction in 2022 and in 2023. However, the District applied for a \$2 million Federal Emergency Management Agency (FEMA) Hazard Mitigation grant for seismic improvements, which prohibited work on the clarifiers from proceeding without FEMA approval. FEMA funding has not been awarded, and the site work on the clarifiers has not yet proceeded. After unsuccessful negotiation with the contractor (Vinciguerra Construction) for a one-year delay, staff has proceeded with the contractor's cooperation to negotiate a change order to de-scope the remaining work on the Secondary Clarifiers from the existing construction contract.

Time is of the essence to proceed with rehabilitation of the Secondary Clarifiers. In 2019, during inspection of Secondary Clarifier No. 2, staff punctured the center column pipe with a hammer. The mechanisms have reached the end of their useful life, and catastrophic failure could occur at any time. The Wastewater Treatment Plant requires at least two functioning clarifiers be available at all times to ensure we can meet water quality requirements for discharge. During high flow times, as we just experienced in December and January, we put all three clarifiers into service simultaneously.

Project components that proceed without FEMA authorization will not be eligible for grant funding. This likely includes the materials that have already been purchased and delivered. Staff will continue to work with FEMA to identify potential opportunities for funding this important project, but construction will proceed.

Regardless of how much FEMA funding the District may receive, the remainder of this project will be funded by a loan from the Clean Water State Revolving Fund in the amount of \$4,280,375.

Staff is working with Carollo Engineers to complete the rebid package of plans and specifications as authorized by the Board on December 1, 2022. Upon authorization, staff intends to advertise for bids in February 2023 and commence rehabilitation of Secondary Clarifier No. 2 during the 2023 construction season, and the rehabilitation of Secondary Clarifier No. 1 during the 2024 construction season.

Rehabilitation of the Secondary Clarifier Nos. 1 and 2 at the Wastewater Treatment Plant includes mechanical, structural, electrical, and instrumentation improvements. The work includes the following:

- Demolition of the existing sludge collector mechanisms and replacement with new sludge collector mechanism and appurtenances
- Seismic retrofits and rehabilitation of the existing concrete tanks
- Replacement of existing secondary clarifier handrail and V-notch weirs
- Installation of new density current baffles
- Demolition and replacement of existing RAS piping
- New clarifier drives in existing Motor Control Center (MCC)
- Integration of new sludge collector mechanism controls to the programmable logic controller (PLC)
- Site civil improvements including excavation, grading, and paving as required to accommodate new improvements.

This project also includes a \$100,000 lump sum bid item for as-needed work on the sewer system and a \$100,000 lump sum bid item for as-needed work on the water system, to be performed by the contractor on a time and materials basis.

The engineer's estimate for this project, including the as needed allowances, is \$3,475,000.00.

SCHEDULE: 2023-2024

COSTS: \$3,475,000.00

ACCOUNT NO: 10.30.8088/SC1RHB; 10.30.8096/SC2RHB

BUDGETED AMOUNT AVAILABLE: \$3,533,778

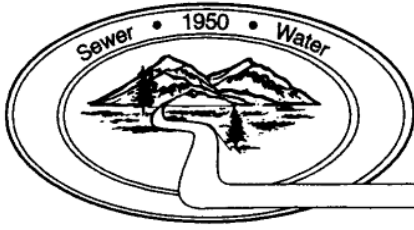
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES *AR* NO

CHIEF FINANCIAL OFFICER: YES *AA* NO



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

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BOARD AGENDA ITEM 6c

TO: Board of Directors

FROM: Daniel Arce, Laboratory Director

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Laboratory Department Staffing

REQUESTED BOARD ACTION: Authorize a new limited-term, part-time position in the Laboratory titled Quality Control Officer

DISCUSSION: The Laboratory Department (Lab) has seen a continuous increase of workload over the past four years. The number of samples the Lab collects in the District's drinking water distribution system has increased due to state requirements and our own internal monitoring for decaying pipes. In addition, due to the District's Hydrogeologist's retirement, several large projects have been shifted to the Lab including water level statics monitoring in the Tahoe and Carson Valleys.

We expect an even greater strain on our resources with the upcoming change in the Laboratory certification process which requires environmental labs to maintain a much greater number of records and perform continuous comprehensive quality assurance. This new standard, titled the TNI Standard, requires the appointment of a Quality Control Officer chosen from existing Lab staff. This position would be responsible for many new duties, spelled out in the attached job description.

Staff is requesting a part-time, limited-term position titled Quality Control Officer (QCO). A part-time position will be less of a financial strain on the Lab's budget. Some of the costs of this position will be offset by the decrease of overtime, and by increasing the testing fees charged to outside water companies by 35%.

SCHEDULE: ASAP

COSTS: \$61,700 annually

ACCOUNT NO: 50/50-32-4101

BUDGETED AMOUNT AVAILABLE: Unbudgeted, partially offset with increased Lab monitoring revenues

ATTACHMENTS: South Tahoe Public Utility District – Job Description

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *DA* NO _____

CHIEF FINANCIAL OFFICER: YES *AA* NO _____

South Tahoe Public Utility District – Job Description

JOB TITLE: Laboratory Quality Control Officer – Limited Term	CREATED: 08/24/2022
	REVIEWED:
DEPT: Laboratory	APPROVED STPUD:
	APPROVED UNION GRP:

JOB SUMMARY:

Under the direction of the Laboratory Director, the Quality Control Officer (QCO) is responsible for ensuring that the Laboratory’s Quality Management Plan and Standard Operating Procedures (SOPs) are implemented and followed at all times.

The appointment of an existing staff member as Quality Manager, however named, is a requirement for continuing laboratory certification.

This Limited Term position will expire December 1, 2025, or 36 months from the date of hire for this position.

ESSENTIAL FUNCTIONS:

1. Serves as the focal point for quality assurance for all the work done by the Laboratory.
2. Reviews all the data produced by the laboratory staff. Responsible for correcting all calculations on the data sheets and ensuring that all the data is reported correctly. Verifies all the quality assurance steps were taken and performed satisfactorily.
3. Assists the Lab Director with arranging the yearly Performance Evaluation Tests required by the state and will check and upload the results for all the laboratory’s FOTs.
4. Responsible for continuously review all new and existing SOPs and ensure that they align with what is directed by Standard Methods, EPA Methods and the TNI Standard.
5. Oversees the process of Corrective Action taken by the Laboratory when problems are encountered with instruments and/or procedures.
6. Arranges and conducts yearly Internal Audits of the Lab as directed by the TNI Standard.
7. Ensures that all the supplies used and purchased by the Lab have the required documentation and that expired items are discarded.
8. Responsible for continuously reviewing new and existing Sampling Plans.
9. The QCO, along with the Laboratory Director, may delegate specific parts of any of the above duties to the Laboratory Technicians.

OTHER FUNCTIONS:

1. At the direction of the Laboratory Director, is expected to perform analysis in the Lab at the level of a Lab Technician II.
2. Collects various samples as needed.
3. May be assigned special projects to develop new methods or test new equipment.

JOB SPECIFICATIONS:

EDUCATION

Requires graduation from college with at least a bachelor's degree in chemistry, biochemistry, microbiology or other physical or biological science.

EXPERIENCE

Requires four (4) years experience performing chemical or biological analysis on drinking water or wastewater in either a public or commercial environmental laboratory at the level of a Laboratory Technician II or above.

RESPONSIBILITY

1. Must have the ability to be highly productive while working independently with minimal supervision.
2. The QCO, along with the Laboratory Director, will continuously find specific laboratory procedures which need improvement or updating.

PHYSICAL REQUIREMENTS

1. Must be able to perform the same various physical activities in the Laboratory and in the Field as a Lab Technician II such as: working with arms at or above shoulder level, bent over at waist, kneeling, crawling, climbing stairs and climbing ladders.
2. Must be able to sit at a desk for long periods of time.
3. Ability to lift continuously up to twenty (20) pounds and to occasionally lift up to fifty (50) pounds.

4. Ability to walk for long distances (up to a mile). Ability to snowshoe and withstand winter weather conditions, outdoors, for moderate periods of time. Ability to climb drinking water tanks while carrying lab equipment.

PROFICIENCY REQUIREMENTS:

1. Must possess either an AWWA or CWEA Grade II Laboratory Technologist Certificate.
2. Must have a firm grasp of Chemistry, Biology and Mathematics commensurate to having a four-year physical science degree.
3. Must be able to communicate effectively both orally and in writing and to clearly understand complex written material.
4. Must have extensive knowledge of laboratory procedures and instrumentation including Ion Chromatographs and Flow Analyzers.
5. Must have the ability to expertly use the Laboratory's Information Management System (LIMS).
6. Must have experience uploading laboratory data thru the state's CLIP and GeoTracker portals.
7. Must have experience collecting field samples and using automated samplers.
8. Must have the ability to keep clear records and to organize files.
9. Must be able to work flexible hours including weekends.
10. Must have valid driver's license, acceptable to the state of California, with a driving record which ensures insurability.

JOB ANALYSIS FORM

Job Specific Body Movements	Occasionally 1/3 of time or less	Frequently 1/3 – 2/3 of time	Continuously More than 2/3 of time
Sitting		60% of day	
Standing	20% of day		
Walking	20% of day		
Driving	1% of day		
Hearing			100% of day
Speaking		50% of day	
Lifting 1-20 lbs		X	
Lifting 20-50 lbs	X		
Lifting 50+ lbs with assistance	N/A		
Working/reaching above shoulder	X		
Working w/arms extended @ shoulder level	X		
Working with body bent over at waist	X		
Working in kneeling position	X		
Crawling	X		
Climbing stairs	X		
Climbing ladder	X		
Major Hand	X		
Pulling	X		
Pushing	X		
Fine Manipulation		X	
Typing/Keyboard		X	
Writing		X	
Simple Grasping		X	
Filing		X	
Power Grip	N/A		
Tools	N/A		
Equipment	X		
Hand Twisting	X		
Folding	X		

Height from floor of objects to be reached or worked on:

OBJECT	HEIGHT
Front Counter	43"
Highest Shelf	70"
Desks	26"
Shelves in storage room	78"

EQUIPMENT USED

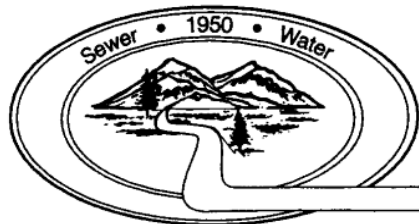
Personal computers and standard office equipment, Laboratory instruments and glassware, water and soil sampling equipment, field instruments (well sounders, pH, conductivity and dissolved oxygen meters, data sondes), automated analyzers, chemicals and supplies, reference books, safety equipment, motorized vehicles and boat (sometimes with oars), snowshoes and fall protection equipment.

WORKING CONDITIONS

Main environment is that of an indoor office using calculators, computer video screens and keyboards. Exposure to (with safety equipment), poisons, toxic fumes, noxious odors, hazardous wastes, acids, caustics, carcinogens, oxidizers, and flammables. Occasional sampling involving driving in all types of weather, including snow, ice, mud, and rain, using snowshoes, digging, shoveling, and boring soils, ice, and snow, as well as sampling from a small boat. Exposure to compressed gases, steam pressured vessels, broken glassware, pathogenic bacteria, protozoa, and viruses.

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6d

TO: Board of Directors
FROM: John Thiel, General Manager
MEETING DATE: February 2, 2023
ITEM – PROJECT NAME: 2023 Board Goals for the General Manager

REQUESTED BOARD ACTION: Approve the 2023 Board Goals for the General Manager

DISCUSSION: The General Manager has worked with the Board and staff to develop a proposed set of 2023 goals to be provided prior to the Board Meeting. These goals will be presented to the Board for its review, comment, and approval. The General Manager will then work with the Board, staff, and others to achieve these goals over the current calendar year, submit a mid-year progress report to the Board, and complete an end-of-year assessment in early January 2024, as part of the General Manager's annual review process.

SCHEDULE: Upon Board approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: The Proposed 2023 Goals for the General Manger to be provided prior to and at the Board Meeting.

CONCURRENCE WITH REQUESTED ACTION:

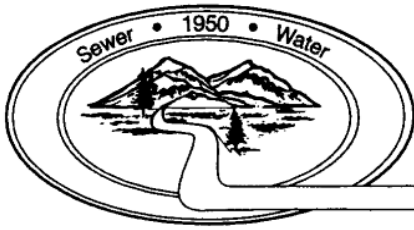
CATEGORY: General

GENERAL MANAGER: YES  NO _____

CHIEF FINANCIAL OFFICER: YES  NO _____

General Manager
John Thiel

Directors
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BOARD AGENDA ITEM 6e

TO: Board of Directors

FROM: Ryan Lee, Manager of Customer Service

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Liability Claim Against South Tahoe Public Utility District
Received from Scott Gabler

REQUESTED BOARD ACTION: Partially accept the Claim against South Tahoe Public Utility District for losses allegedly sustained by Scott Gabler in the amount of \$20,679.84, reject the Claim as to the balance and request the Joint Powers Insurance Authority (JPIA) to resolve the balance of the Claim.

DISCUSSION: The Claimant, Scott Gabler, filed a Claim against the District for alleged damages related to a leak in his water service line. Mr. Gabler initially contacted the District in 2019, and District field staff believed the leak to be spring water at that time. The District was contacted again in July 2022, and staff was able to obtain a chlorine residual and determined that there was a leak in the District's portion of the water service line. Mr. Gabler's claim alleges that the ongoing leak caused damage to his driveway and that the District's repair of the leak caused damage to his existing retaining wall. The JPIA has reviewed the claim and resolved the damages to the driveway in the amount of \$20,679.84. The JPIA hired EFI Global to assess the alleged damage to the retaining wall caused by the leak and subsequent leak repair. EFI Global issued a report concluding that there was no evidence of damage to the wall related to the water leak at the time of inspection, but that they cannot rule out future related damage to the wall based on Mr. Gabler's claim that he witnessed improper compaction and damage to the drainage system behind the wall during the District's leak repair.

The District can reject a Claim, allow a Claim, reject or allow a Claim in part, or compromise a Claim. If the District does not take action on the Claim within the forty-five day timeframe, the Claim is deemed rejected on the last day of that period. Once the Claim is deemed rejected, the Claimants may file a lawsuit. If written notice is not given that the Claim was rejected or deemed rejected, a two-year statute of limitations applies to the Claim. In contrast, rejection of the Claim coupled with a notice of rejection triggers a shorter six-month limitations period in which to file a lawsuit.

Staff recommends that the District allow the Claim for damages to the Claimant's driveway in the amount of \$20,679.84, reject the Claim as to the balance on the basis of the EFI Global assessment and JPIA's recommendation, and request the JPIA to resolve the Claim.

A Closed Session Item has been included on this Agenda for the Board to discuss the merits of this claim.

SCHEDULE: Upon Board Recommendations

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Gabler Claim for Damages, EFI Global Report

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AL NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

Claim Form

(A claim shall be presented by the claimant or by a person acting on his behalf.)

NAME OF DISTRICT: South Tahoe Public Utility District									
1	<p>Claimant name, address (mailing address if different), phone number, social security number, e-mail address, and date of birth. <i>Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking medical damages, we MUST have both your Social Security Number and your date of birth.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Name: Scott Gabler</td> <td style="width: 50%; padding: 2px;">Phone Number: [REDACTED]</td> </tr> <tr> <td style="padding: 2px;">Address(es): [REDACTED]</td> <td style="padding: 2px;">Social Security No.:</td> </tr> <tr> <td></td> <td style="padding: 2px;">Date of Birth:</td> </tr> <tr> <td></td> <td style="padding: 2px;">E-mail: [REDACTED]</td> </tr> </table>	Name: Scott Gabler	Phone Number: [REDACTED]	Address(es): [REDACTED]	Social Security No.:		Date of Birth:		E-mail: [REDACTED]
Name: Scott Gabler	Phone Number: [REDACTED]								
Address(es): [REDACTED]	Social Security No.:								
	Date of Birth:								
	E-mail: [REDACTED]								
2	<p>List name, address, and phone number of any witnesses.</p> <p>Name: Sarah Maurer</p> <p>Address: [REDACTED]</p> <p>Phone Number: [REDACTED]</p>								
3	<p>List the date, time, place, and other circumstances of the occurrence or transaction, which gave rise to the claim asserted.</p> <p>Date: _____ Time: _____ Place: _____</p> <p>Tell What Happened (give complete information):</p> <p>STPUD was made aware of an apparent leak causing flooding and damage to my driveway in August 2019. I requested that the leak be investigated and repaired at that time. STPUD engineering and other representatives came to the site and viewed the leak and resulting damage. I was told that the leak was not caused by STPUD. No repair was made. The damage has continued to get substantially worse due to the leak not being addressed. STPUD was again called to investigate the leak in July of 2022. STPUD representatives have now tested the leak water several times in the last month and determined that it is utility water.</p> <p style="text-align: center;">NOTE: Attach any photographs you may have regarding this claim.</p>								
4	<p>Give a general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.</p> <p>My driveway has been destroyed by the unrepaired leak that has been ongoing for more than 3 years since I brought it to STPUD's attention. This has resulted in damage to my real property, damage to my personal property, loss of use of real property, regular work to attempt to mitigate the ongoing damage, and other losses and damages. I also suspect that structural damage was caused to my retaining wall or may result from repair activity.</p>								
5	<p>Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.</p> <p>Trevor in engineering, Jason Brand, Gareth, and others were present at various meetings at my property in 2019. In the last month, I have met with a field technician named Jason, and later with Chris Stanley about the leak.</p>								
6	<p>The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.</p> <p>Not sure if this is a limited or unlimited civil case as the full damages and costs are not yet computed or known.</p>								
<p>Date: 8/23/22 Time: 1900 Signature: <i>Scott Gabler</i></p>									
ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!									

ASSIGNMENT

The assignment was received by EFI Global, Inc. (EFI) on October 18, 2022, from Kathleen Conway with Sedgwick on behalf of ACWA Joint Powers Insurance Authority. The scope of this assignment was to evaluate damage to the claimant's retaining wall that resulted from a leak in the insured's water supply line and resulting repair. In response to this request, Dan Zachreson, P.E., (EFI) visited the site on October 27, 2022. Scott, the claimant, and owner of the property at [REDACTED] [REDACTED] [REDACTED] [REDACTED] was present at our site visit and provided access to the property and background information.

EFI has completed an engineering examination at the subject property located at the above loss location. EFI's findings, analysis, and conclusions are included herein. This report contains a discussion of the information gathered during the assessment and an analysis and conclusions with respect to the condition of the subject property at the time of EFI's assessment. The conclusions contained herein are based on information available to date.

METHODOLOGY

The collection and analysis of information for this project followed an application of engineering principles to the investigation analysis.

The procedures followed included:

1. Background information was obtained from the claimant.
2. Onsite observations were made and documented with digital photographs, a representative selection of which is included in Appendix A.
3. Historical images using Google Street View were reviewed.
4. The information and data collected was analyzed, and conclusions were developed based on our engineering experience with similar projects in the vicinity of the subject property and accepted engineering principles relied upon by reputable members of the industry.

BACKGROUND

Publicly available online data¹ indicated that the residence was constructed in 1981 and was last sold in June 2018.

The following information was gathered during the site visit and through an interview of the claimant:

- The claimant purchased the residence in 2018 and noticed water coming from the ground near the south end of the subject retaining wall about the same time that he purchased the residence.
- The water flow was estimated at 50 gallons per hour based on claimant's tests on timing how long it would take to fill a container of known volume.
- The water flow was reported to the South Tahoe Public Utility District not too long after it was noticed. For years the utility district thought the water was from a natural spring.
- A leak in the water supply line below the wall was discovered a few months prior to the EFI site visit approximately at the time of the reported date of loss.

¹ <https://assr.parcelquest.com/>

- Because the location of the leak was below the retaining wall, the leaking pipe segment was abandoned, and new pipe routed below the street. The installation of the new pipe required excavating below the claimant's retaining wall to attach the new water service pipe to the claimant's water meter.
- Prior to the installation of the new pipe, the claimant discussed with the insured, methods of excavation that would avoid excavation within a 1:1 slope of the bearing soil extending from the retaining wall footing or disturbing the drain system at the heel side of the wall. A satisfactory approach was agreed upon, but the actual excavation did not comply with the agreed methods.
- The claimant observed excavation at a vertical slope at the toe side of the retaining wall footing and then witnessed inadequate compaction of the backfill soil along the footing.
- The claimant also observed removal of some of the geofabric from the retaining wall drain system, disturbance of the drain gravel and replacement of disturbed, clean gravel with aggregate road base material.
- The claimant expressed concern that undermining of the retaining wall footing from the pipe leak and subsequent repairs combined with inadequate compaction of the backfill soil will result in future damage to the wall.
- The claimant was also concerned that damage to the retaining wall drain system will also result in future damage to the retaining wall.
- The claimant reported that he had photos and video of the excavation below the retaining wall footing and damage to the drain system behind the wall and that he would email the photos/video to EFI. No photos or videos have been received from the claimant as of the date of this report.

BUILDING SYSTEM DESCRIPTION

The subject retaining wall was a concrete, cantilever retaining wall with a stone façade. The height of the wall was approximately 48 inches with a moderate slope in the grade on the heel side of the wall. There was a drain outlet at the base of the south end of the retaining wall. The wall was located along the east edge of the residential driveway.

SITE OBSERVATIONS

Observations were limited to visual examinations and measurements of accessible portions of the subject property. Removal of finish materials, qualitative testing, excavation, or other work not specifically described herein was not conducted.

Observations were photographed to document distress and relevant conditions at the subject property on the date of the site visit. Not all damage or distress that may be present was necessarily observed or photographed; however, the selected photographs provide an indication of their types, severity, and distribution. They may also document unusual or contributing conditions that may exist. Photographs captured to document findings and observations are attached to this report. During this investigation, the following observations were made:

EXTERIOR SITE OBSERVATIONS:

- Retaining wall, approximately four feet tall, along the entire east side of the claimant's driveway with driveway repairs/replacement in progress. (Photo 1)
- No cracks in the subject retaining wall consistent with wall deflection and no expansion joints in the wall. (Photos 2 – 5)

- Drain outlet at the south end of the wall. (Photo 5)
- Evidence of recent excavation behind the wall, approximately 10 feet north of the drain outlet. (Photos 5, 7)
- Mortar joint cracks in the neighbor's retaining wall near the interface with the south end of the claimant's wall. (Photos 6, 8 – 12)

GOOGLE STREET VIEW OBSERVATIONS:

- The retaining wall crack in the neighbor's wall was observed in a Google Street View image dated June 2012. (Photo 13)

DISCUSSION AND ANALYSIS

At the time of the EFI site visit, the subject retaining wall did not evidence crack formations or other indications of deflection/movement of the wall that would occur from supportive soil movement below the wall footing or overloading of the wall from saturation of the soil behind the wall.

The claimant was concerned that the wall would be damaged from movement of the footing related to supportive soil movement and/or overloading of the wall from hydrostatic pressure that would result from damage to the drain system. Supportive soil movement would occur if the soil below the retaining wall footing was disturbed from the pipe leak and/or excavation near or below the footing and the soil was not adequately compacted when replaced. Poorly compacted soil would be prone to consolidation over time. Hydrostatic pressure would develop behind the retaining wall when the soils retained by the wall become saturated. Soil saturation would result from precipitation, irrigation or other surface water that percolates into the soil at the heel side of the wall. Soil saturation would be most likely to occur during a heavy rain event in the spring when there would still be snow on the ground that would melt and contribute to the soil moisture along with the rain. The drain system constructed behind the wall was intended to prevent saturation of the soil. Damage to the drain system could compromise the ability of the system to mitigate soil saturation.

Any evidence of undermining of the footing or damage to the drain system was obscured by the backfill soil adjacent to the wall and repairs to the street. EFI did not observe any existing damage to the subject retaining wall caused by the insured's water utility pipe leak and subsequent repairs, but EFI cannot rule out that future damage may occur with the available information. If the wall drain system was indeed damaged and soil near to the retaining wall footing was disturbed and not sufficiently compacted during backfill, the wall may develop damage in the future related to these conditions. The claimant claimed that he had photographs and video of over-excavation near the wall footing and damage to the drain system. This documentation was requested at the time of the EFI site visit, but not received by the time this report was written.

There were cracks observed in the neighbor's retaining wall, south of the claimant's property where the claimant's wall joined the neighbor's wall at an angle. Neither wall contained expansion joints and the geometry of the walls were such that cracks from regular thermal expansion and contraction would most probably form at that location. The crack was visible in a Google Street View image dated June 2012 and therefore existed at the time the claimant purchased the property at [REDACTED] [REDACTED] [REDACTED] [REDACTED]. Roots from trees growing near the wall have also contributed to the crack formation. These wall cracks were located within the neighbor's retaining wall and not the claimant's wall. The general condition of the walls indicated that the construction of the claimant's wall

was more robust and thus more resistant to crack formation. The claimant's wall was a reinforced concrete structure with a stone façade, while the neighbor's wall was a stone and mortar wall.

CONCLUSIONS

The analysis of available evidence related to this assignment supports the following opinions:

1. The claimant's retaining wall did not evidence damage caused by the insured's water supply pipe leak and subsequent repair at the time of the EFI site visit.
2. EFI cannot rule out the possibility of future, related damage to the wall if the claims of damage to the retaining wall drain system and undermining of the retaining wall footing were legitimate.

ADDITIONAL WORK AND INFORMATION REQUESTED

No additional work by EFI is recommended at this time. If any further information becomes available, please forward that to EFI Global for additional analysis.

APPENDICES

Representative photographs are included with this report. Additional photographs captured at the time of the inspection are available upon request.

- Appendix A – Photographs

LIMITATIONS

The information presented in this report addresses the limited objectives related to the evaluation of this assignment. The opinions presented in this report have been made to a reasonable degree of scientific and engineering certainty based upon the information available at the time this report was authored. This report only describes the conditions present at the time of EFI's examination and is only based upon the observations made. This analysis was limited to the scope of work outlined in this report. This report is not intended to fully delineate or document every defect or deficiency throughout the subject property.

The opinions contained within this report are limited to the circumstances associated with this assignment, and are based on this author's education, experience, and training. Should additional information which relates to this evaluation become known, EFI reserves the right to alter the opinions contained in this report as necessary. In some cases, additional studies may be warranted to fully evaluate conditions noted.

This report is furnished as privileged and confidential to the addressee. Release to any other company, concern, or individual is solely the responsibility of the addressee. Any verbal statements made before, during, or after the course of the assignment were made as a courtesy only and are not considered a part of this report. This report is furnished as privileged and confidential to the addressee. Release to any other company, concern, or individual is solely the responsibility of the addressee. Any reuse of this report or the findings, conclusions, or recommendations presented herein without the express written consent of EFI is prohibited.

CLOSING

EFI appreciates this opportunity to provide consulting services related to this matter. Please contact us should any questions arise concerning this report, or if we may be of further assistance.

ENGINEER STAMP

This report has been transmitted electronically. If requested, a hard copy of the report with a “wet-stamp” can be provided. This report has been electronically signed and sealed by this author on the referenced date. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copy.

It is a violation of law for any person to alter this document in any way, unless acting under the direction of a licensed professional engineer. If a document bearing the seal of an engineer is altered, the altering engineer shall affix to the document their seal and the notation "altered by" followed by their signature and the date of such alteration, and a specific description of the alteration.

Insured: South Tahoe Public Utility District
EFI Global File No.: 024.08629

APPENDIX A

PHOTOGRAPHS

Photographs



Photo 1: Overall view of the subject retaining wall to the right of the claimant's driveway.



Photo 2: Closer view of the subject retaining wall.

Photographs



Photo 3: Another view of the subject retaining wall.



Photo 4: Another view of the subject retaining wall.

Photographs



Photo 5: View of the retaining wall outlet drain (red arrow) in relation to the excavation behind the wall (yellow arrow).



Photo 6: Closer view of the retaining wall drain outlet. Note crack in neighbor's wall (arrow).

Photographs



Photo 7: Area behind subject retaining wall that evidenced recent excavation.



Photo 8: Crack in the neighbor's retaining wall, near where it joins the claimant's wall.

Photographs



Photo 9: Panned right from previous photograph. View of neighbor's retaining wall.



Photo 10: View of the area where the neighbor's retaining wall joins the claimant's retaining wall.

Photographs



Photo 11: Closer view of the crack in the neighbor's retaining wall.

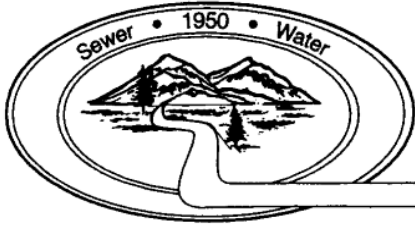


Photo 12: Panned up and right from the previous photograph. Crack in neighbor's retaining wall.

Photographs



Photo 13: Google Street View Image dated June 2012. Note wall crack is evident in image.



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

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Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 13a

TO: Board of Directors

FROM: Ryan Lee, Manager of Customer Service

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Conference with Legal Counsel – Potential Litigation (one case)

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54956.9(d)(2) of the California Government code, Conference with Legal Counsel regarding Potential Litigation (one case).

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

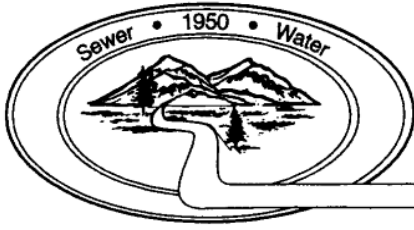
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES *CT* NO _____

CHIEF FINANCIAL OFFICER: YES *AA* NO _____



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Nick Haven
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BOARD AGENDA ITEM 13c

TO: Board of Directors
FROM: John Thiel, General Manager
MEETING DATE: February 2, 2023
ITEM – PROJECT NAME: Conference with Legal Counsel – Existing Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

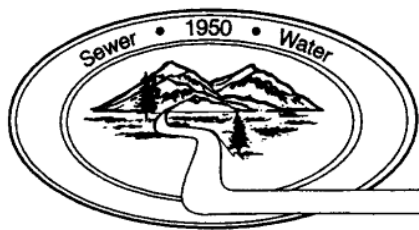
CATEGORY: General

GENERAL MANAGER: YES NO

CHIEF FINANCIAL OFFICER: YES NO

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
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BOARD AGENDA ITEM 13d

TO: Board of Directors

FROM: John Thiel, General Manager

MEETING DATE: February 2, 2023

ITEM – PROJECT NAME: Public Employee Performance Evaluation – Legal Services Providers

REQUESTED BOARD ACTION: Conduct Evaluation Process

DISCUSSION: Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position – Legal Services Providers.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *John Thiel* NO _____

CHIEF FINANCIAL OFFICER: YES *AA* NO _____

