



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
September 16, 2021
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Cefalu, Romsos, Exline

Board Via Conference Call: Director Peterson

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Tim Bledsoe, Julie Ryan, Chris Stanley, Shelly Thomsen, Bren Borley, Debbie Henderson, Jeff Lee

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: None

CONSENT CALENDAR:

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

- a. **OPTION AND LAND LEASE AGREEMENT WITH NEW SINGULAR WIRELESS PCS, LLC (AT&T MOBILITY CORPORATION)** (Jeff Lee, Manager of Plant Operations)
Authorized execution of the Option and Land Lease Agreement with New Singular Wireless PCS, LLC (AT&T Mobility Corporation) for a communications facility to be located on District property, subject to staff and legal counsel completing negotiations of final terms related to assignment and other minor non-substantive terms.
- b. **REGULAR BOARD MEETING MINUTES: September 2, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved September 2, 2021, Minutes

ITEMS FOR BOARD ACTION

- a. 2021 Asphalt Patching Services Contract No. 2 (Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent) – **Chris Stanley** provided details regarding the 2021 Asphalt Patching Services Contract No. 2.

Moved Cefalu/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to find the low bid for 2021 Asphalt Patching Services Contract No. 2, to be non-responsive, award Contract, contingent upon not receiving protest, to the lowest responsive, responsible bidder, Always Paving, Inc. in the amount of \$229,353.25 and authorize staff to allow for changes, size estimates or repair site additions in the Contract not to exceed an additional 10%.

- b. Diamond Valley Ranch Facilities Emergency Repairs Project (John Thiel, General Manager) – **John Thiel** provided details regarding the Diamond Valley Ranch Facilities Emergency Repairs Project.

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to continue the emergency action to repair the Diamond Valley Ranch Facilities per Resolution No. 3193-21.

- c. Caldor Fire Emergency Response (John Thiel, General Manager) – **John Thiel** provided details regarding the Caldor Fire Emergency Response and addressed questions from the Board. He thanked **Jeff Lee** for leading the emergency response efforts. **Shelly Thomsen**, liaison to the City and Incident Command, provided details regarding the Caldor Fire response. She presented the District with a certificate of appreciate from CalFire. **Jeff Lee** provided details regarding the operations process throughout evacuation and addressed questions from the Board. **Chris Stanley** provided details regarding the field crews and their operations throughout the emergency, evacuation and repopulation and addressed questions from the Board. **Julie Ryan** provided details regarding the planning process of the emergency and addressed questions from the Board. **John Thiel** reported the District was able to provide all the water needed, every time it was needed, throughout the emergency and accolades go to staff who provided support and remained dedicated to the District throughout the evacuation. The Emergency Operations Committee (EOC) is continuing to meet on a weekly basis and as needed. **Director Romsos** thanked staff for their excellent efforts and knowledge throughout the emergency. The Board provided accolades for staffs' efforts and sacrifice throughout the emergency. **Director Peterson** would like to see an evaluation of lessons learned documented for future emergencies.

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to continue the emergency action to respond to the Caldor Fire per Resolution No. 3194-21.

- d. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$1,800,560.11.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Exline reported that he represented the Board at the Employee Communication Committee Meeting on Wednesday, September 15. **Director Romsos** also attended and congratulated staff on their many years of service to the District.

Director Romsos provided a report regarding the Operations Committee Meeting on Monday, September 13, 2021.

BOARD MEMBER REPORTS: None

EL DORADO WATER AGENCY PURVEYOR REPORT:

John Thiel attended the meeting and provided details regarding potential COVID-19 recovery funding.

STAFF/ATTORNEY REPORTS: None

GENERAL MANAGER REPORT: **John Thiel** reported on several items:

- Provided a staffing update
- Provided a COVID-19 update, with three staff currently testing positive. The District is awaiting CalOSHA direction regarding the President's proposed COVID vaccine mandate.

Director Peterson recused himself at 2:56 p.m.

John Thiel provided a Tahoe Keys Water update. The Tahoe Keys Property Owners Association (TKPOA) approved the Reimbursement Agreement and release of an engineering Request for Proposal (RFP). **Adrian Combes**, who prepared the RFP, noted that responses are due by October 8, 2021. The intertie with TKPOA remains open, but no water has been provided to date.

ADJOURNMENT: 2:57 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District