

**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Thursday, June 16, 2022 - 2:00 p.m.**  
**District Board Room**  
**1275 Meadow Crest Drive, South Lake Tahoe, California**

---

David Peterson, Vice President  
Chris Cefalu, Director

**BOARD MEMBERS**  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

---

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **PRESENTATION**
  - a. ENS Presentation – Federal Affairs Update (Eric Sapirstein)
7. **ITEMS FOR BOARD ACTION**
  - a. Keller-Heavenly Water System Improvements Project, Phase 3  
(Trevor Coolidge, Senior Engineer)  
Award Keller-Heavenly Water System Improvements Project, Phase 3, to the lowest, responsive, responsible bidder.
  - b. Payment of Claims Procedures  
(Paul Hughes, Chief Financial Officer)  
Approve Resolution 3226-22 Adopting Procedures for the Payment of Claims.
  - c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)  
Approve Payment of Claims in the amount of \$859,023.43.

8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
9. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
10. **EL DORADO WATER AGENCY PURVEYOR REPORT**
11. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
12. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
  - a. Staffing Update
  - b. Lake Valley Fire
  - c. Fire Hydrant Assessment
  - d. Association of California Water Agencies Visit
  - e. July 4<sup>th</sup> Parade
  - f. Amodei Visit
13. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
  - Past Meetings/Events**
    - 06/02/2022 – 2:00 p.m. Regular Board Meeting at the District
    - 06/03/2022 – 9:00 a.m. DVR Pasture Walk with Mission Livestock and Directors Romsos and Peterson
    - 06/08/2022 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
  - Future Meetings/Events**
    - 07/04/2022 – 4<sup>th</sup> of July Holiday – District Offices Closed
    - 07/07/2022 - 2:00 p.m. Regular Board Meeting at the District

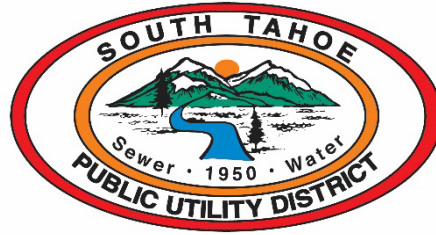
**ADJOURNMENT** (The next Regular Board Meeting is Thursday, July 7, 2022, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**CONSENT CALENDAR**  
**Thursday, June 16, 2022**

**ITEMS FOR CONSENT**

**a. SIDE LETTER BETWEEN THE DISTRICT AND STATIONARY ENGINEERS, LOCAL 39**

(Liz Kauffman, Human Resources Director)

Approve Side Letter Between the District and Stationary Engineers, Local 39, dated April 19, 2022.

**b. SIDE LETTER BETWEEN THE DISTRICT AND MANAGEMENT STAFF**

(Liz Kauffman, Human Resources Director)

Approve Side Letter Between the District and Management staff, dated May 20, 2022.

**c. ANNUAL ADOPTION OF STATEMENT OF INVESTMENT POLICY**

(Greg Dupree, Accounting Supervisor)

Adopt Resolution No. 3225-22, (supersedes Resolution No. 3175-21) adopting the District's Investment Policy.

**d. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 2**

(Trevor Coolidge, Senior Engineer)

Approve Change Order No. 1 to White Rock Construction, Inc., in the amount of \$17,282.87.

**e. 2022/23 BULK SODIUM HYPOCHLORITE SUPPLIES**

(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Agent)

Award a Contract for Fiscal Year 2022/23, for bulk supply sodium hypochlorite pursuant to the one-year options to extend, to Olin Corporation, dba Olin Chlor Alkali Products, in the estimated amount of \*\$271,440 including tax.

**f. 2022/23 POLYMER CONTRACT EXTENSION**

(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Agent)

Authorize the Contract extension option with Solenis LLC for Fiscal Year 2022/23 for emulsion polymer supplies delivered in the estimated amount of \$145,728 plus tax.

**g. 2022/23 SODIUM HYPOCHLORITE DRUM SUPPLIES**

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)

Award a Contract for Fiscal Year 2022/23 sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$43,875.

**h. 2022/23 SODIUM HYPOCHLORITE MINI BULK/TOTE SUPPLIES**

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)

Award a Contract for Fiscal Year 2022/23 sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$57,975

**i. WASTEWATER TREATMENT PLANT EMERGENCY GENERATOR REPLACEMENT PROJECT**

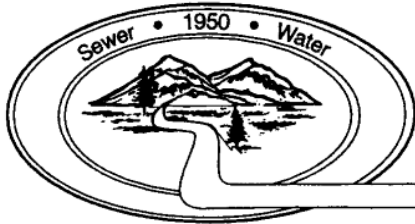
(Stephen Caswell, Principal Engineer)

Approve Change Order No. 2 to Cal-Electro, Inc., in the amount of \$126,402.87.

**j. REGULAR BOARD MEETING MINUTES: May 19 and June 2, 2022**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve May 19 and June 2, 2022, Minutes



# South Tahoe Public Utility District

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpubd.us

## BOARD AGENDA ITEM 4a

**TO:** Board of Directors  
**FROM:** Liz Kauffman, Human Resources Director  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** Side Letter Between the District and Stationary Engineers, Local 39

**REQUESTED BOARD ACTION:** Approve Side Letter Between the District and Stationary Engineers, Local 39, dated April 19, 2022.

**DISCUSSION:** During the 2021 negotiations, a Cost-of-Living Adjustment of 2.5% was agreed upon for positions to be found at or under market as identified in the 2021 Compensation Study (Study). Positions found to be over-market by 2.5% or greater as identified in the 2021 Study were frozen as of June 24, 2021. Positions found to be over-market by less than 2.5% received a Cost-of-Living increase of the difference between 2.5% and the over-market amount. The over-market positions are surveyed annually and once found to be equivalent or less than Labor Market Median, such positions will resume negotiated Cost-of-Living Adjustments.

A few classifications remain over market. Due to high inflation and current Consumer Price Indexes, staff requests that all over-market positions receive the upcoming 2.5% Cost-of-Living increases effective June 23, 2022, and June 22, 2023.

**SCHEDULE:** Approve Side Letter dated April 19, 2022

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Side Letter between the District and Stationary Engineers, Local 39

**CONCURRENCE WITH REQUESTED ACTION:** **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES     *JT*     NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES     *PH*     NO \_\_\_\_\_

**Side Letter of Agreement Between  
South Tahoe Public Utility District  
and  
International Union of Operating Engineers, Stationary Engineers,  
Local 39**

**SECTION 27. GENERAL SALARY ADJUSTMENTS**

**April 19, 2022**

Effective June 24, 2021 Employees shall receive a ~~Cost of Living~~ Cost-of-Living Adjustment of two and one-half percent (2.5%). Effective June 23, 2022 and June 22, 2023 Employees shall receive a ~~Cost of Living~~ Cost-of-Living Adjustment of two and one-half percent (2.5%) each respective year.

Between July 1, 2023 and June 20, 2024, a Total Compensation Study will be performed for implementation June 20, 2024, with full involvement by a labor-management committee. Implementation of Compensation Study is to be negotiated upon its completion.

A. Survey Adjustments

1. Under-market positions as identified in the 2019 Final Compensation Report (Study) dated April 2, 2019; shall be increased to the Labor Market Median as shown in the Study in three adjustments. The total net adjustment of 76.69% shall be implemented in two equal adjustments on June 27, 2019 and June 25, 2020. The net adjustment is the sum of the over-market and under adjustments as identified in the Study. The third adjustment shall be on June 24, 2021.
2. Prior to the next contract negotiations in 2021, the District will update the Compensation Study salaries using the same agencies and same comparable positions used in the current This will be identified as the 2021 Study.
3. ~~Positions found to be over-market by 2.5% or greater as identified in the 2021 Study will be frozen as of June 24, 2021, until they are found to be equivalent to, or less than the Labor Market Median (assessed annually). Once this condition is met, s~~Such positions shall resume negotiated Cost of Living increases effective June 23, 2022 and for the remainder of this agreement. ~~Positions found to be over market by less than 2.5% shall receive a Cost of Living increase of the difference between 2.5% and the~~

~~over-market amount. Such positions will be surveyed annually and once found to be equivalent or less than the Labor Market Median, such positions will resume negotiated Cost of Living Adjustments.~~

IUOE, STATIONARY LOCAL 39

SOUTH TAHOE PUBLIC UTILITY DISTRICT

---

Bart Florence, Business Manager

---

John Thiel, General Manager

---

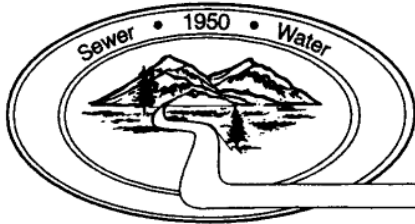
Charlie Solt, Dir. Of Public Employees

---

Liz Kauffman, Human Resources Dir.

---

Laura LeSieur, Business Representative



# South Tahoe Public Utility District

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4b

**TO:** Board of Directors  
**FROM:** Liz Kauffman, Human Resources Director  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** Side Letter Between the District and Management Staff

**REQUESTED BOARD ACTION:** Approve Side Letter Between the District and Management staff, dated May 20, 2022.

**DISCUSSION:** During the 2021 negotiations, a Cost-of-Living Adjustment of 2.5% was agreed upon for positions to be found at or under market as identified in the 2021 Compensation Study (Study). Positions found to be over-market by 2.5% or greater as identified in the 2021 Study were frozen as of June 24, 2021. Positions found to be over-market by less than 2.5% received a Cost-of-Living increase of the difference between 2.5% and the over-market amount. The over-market positions are surveyed annually and once found to be equivalent or less than Labor Market Median, such positions will resume negotiated Cost-of-Living Adjustments.

A few classifications remain over market. Due to high inflation and current Consumer Price Indexes, staff requests that all over-market positions receive the upcoming 2.5% Cost-of-Living increases effective June 23, 2022, and June 22, 2023.

**SCHEDULE:** Approve Side Letter dated May 20, 2022

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Side Letter between the District and Management Staff

**CONCURRENCE WITH REQUESTED ACTION:** \_\_\_\_\_ **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES JT NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES PH NO \_\_\_\_\_



**Side Letter of Agreement Between  
South Tahoe Public Utility District  
and  
Management Staff of the South Tahoe Public Utility District**

**SECTION 17. SALARY ADJUSTMENTS**

**May 20, 2022**

Effective June 24, 2021 Employees shall receive a ~~Cost-of-Living~~ ~~Cost-of-Living~~ Adjustment of two and one-half percent (2.5%). Effective June 23, 2022 and June 22, 2023 Employees shall receive a ~~Cost-of-Living~~ ~~Cost-of-Living~~ Adjustment of two and one-half percent (2.5%) each respective year.

Between July 1, 2023 and June 20, 2024, a Total Compensation Study will be performed for implementation June 20, 2024, with full involvement by a labor-management committee. Implementation of Compensation Study is to be negotiated upon its completion.

A. Survey Adjustments

1. Under-market positions as identified in the 2019 Final Compensation Report (Study) dated April 2, 2019; shall be increased to the Labor Market Median as shown in the Study in three adjustments. The total net adjustment of 76.69% shall be implemented in two equal adjustments on June 27, 2019 and June 25, 2020. The net adjustment is the sum of the over-market and under adjustments as identified in the Study. The third adjustment shall be on June 24, 2021.
2. Prior to the next contract negotiations in 2021, the District will update the Compensation Study salaries using the same agencies and same comparable positions used in the current This will be identified as the 2021 Study.
3. ~~Positions found to be over-market by 2.5% or greater as identified in the 2021 Study will be frozen as of June 24, 2021, until they are found to be equivalent to, or less than the Labor Market Median (assessed annually). Once this condition is met, s~~Such positions shall resume negotiated Cost of Living increases effective June 23, 2022 and for the remainder of this agreement. ~~Positions found to be over-market by less than 2.5% shall receive a Cost of Living increase of the difference between 2.5% and the over-market amount. Such positions will be surveyed annually and once found to be equivalent or less than the Labor Market Median, such positions will resume negotiated Cost of Living Adjustments.~~

**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**Date Adopted by Board: June 17, 2021**

\_\_\_\_\_  
Kelly Sheehan  
President, Board of Directors

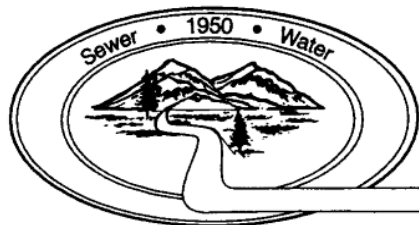
\_\_\_\_\_  
John Thiel  
General Manager/-Engineer

**ATTEST:** \_\_\_\_\_  
**Melonie Guttry, Clerk of the Board**

**MANAGEMENT STAFF OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dan Arce, Lab Director  
Heidi Baugh, Purchasing Agent  
Ivo Bergsohn, ~~Hydro-Geologist~~Hydrogeologist  
Tim Bledsoe, Customer Service Manager  
Steve Caswell, Principal Engineer  
Trevor Coolidge, Senior Engineer  
Adrian Combes, Senior Engineer  
Brent Goligoski, Associate Engineer  
Melonie Guttry, Executive Services Manager  
Debbie Henderson, Accounting Manager  
Paul Hughes, Chief Financial Officer  
Liz Kauffman, Human Resources Director  
Jeff Lee, Manager of Plant Operations  
Julie Ryan, Engineering Department Manager  
Chris Skelly, Information Technology Manager  
Chris Stanley, Manager of Field Operations  
Shelly Thomsen, Public Affairs/Conservation Manager



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4c

**TO:** Board of Directors  
**FROM:** Greg Dupree, Accounting Supervisor  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** Annual Adoption of Statement of Investment Policy

**REQUESTED BOARD ACTION:** Adopt Resolution No. 3225-22, (supersedes Resolution No. 3175-21) adopting the District's Investment Policy.

**DISCUSSION:** The current Investment Policy was adopted June 17, 2021. The Policy requires annual review and adoption by the Board of Directors. The District Investment Advisor, PFM Asset Management LLC, (PFM) has conducted a review of the policy and has recommended no changes as outlined in the attached PFM Memorandum.

**SCHEDULE:** Adopt Resolution No. 3225-22 June 16, 2022

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3225-22, PFM Memorandum, and Statement of Investment Policy

**CONCURRENCE WITH REQUESTED ACTION:** \_\_\_\_\_ **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES    *JT*    NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES    *PH*    NO \_\_\_\_\_

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30

**RESOLUTION NO. 3225-22**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SOUTH TAHOE PUBLIC UTILITY DISTRICT  
ADOPTING A STATEMENT OF INVESTMENT POLICY AND  
SUPERSEDING RESOLUTION NO. 3175-21**

**BE IT RESOLVED**, by the Board of Directors of the South Tahoe Public Utility District, County of El Dorado, State of California, as follows:

**WHEREAS**, the South Tahoe Public Utility District enters into various investments from time to time on behalf of the District as permitted by the California Government Code and the District's Investment Policy; and,

**WHEREAS**, the South Tahoe Public Utility District staff wish to update the Statement of Investment Policy to enhance the South Tahoe Public Utility District's opportunities for prudent and systematic investments, to delegate the Chief Financial Officer as the investment officer of the District, and to update certain language according to the California Government Code; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Directors of the South Tahoe Public Utility District that;

The attached Statement of Investment Policy is hereby adopted and becomes a part of this Resolution by reference herein.

**WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 16<sup>th</sup> day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kelly Sheehan, Board President  
South Tahoe Public Utility District

ATTEST:

\_\_\_\_\_  
Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District

## Memorandum

**To:** Paul Hughes, Chief Financial Officer  
Debbie Henderson, Accounting Manager  
Greg Dupree, Accounting Supervisor  
*South Tahoe Public Utilities District*

**From:** Sarah Meacham, Managing Director  
Allison Kaune, Senior Analyst  
*PFM Asset Management LLC*

**RE:** Investment Policy Review

---

PFM Asset Management LLC has completed its review of the South Tahoe Public Utilities District 2021 Investment Policy (the “Policy”). This year we are recommending no changes to the Policy. The Policy is well written and in compliance with the sections of California Government Code (the “Code”) that govern the investment of public funds. Furthermore, no changes were made to the Code since the Policy’s last review that require any changes to the Policy.

Please let us know if you have any questions and if you’d like to schedule a call to discuss our review.

# **SOUTH TAHOE PUBLIC UTILITY DISTRICT STATEMENT OF INVESTMENT POLICY**

## **I Statement of Intent**

This statement of investment policy is adopted to establish an overall policy and procedures for the management and investment South Tahoe Public Utility District's funds available for investment. This policy is effective as of its adoption by the Board of Directors. It will be reviewed by the Board and readopted at least once each year.

## **II Scope of Policy**

This policy covers all funds and investment activities under the direct authority of the District. It does not cover funds related to funds held in a trust for retiree pension or medical benefits or District borrowing. The investments for debt issues are controlled by documents related to each debt issue.

## **III Objectives**

The investment program shall be designed and managed with a degree of professionalism worthy of the public trust. The District's primary investment objectives, in order of priority, shall be:

### **A Safety**

Safety of principal is the foremost objective of the District. Investments shall be made in a manner that first seeks to ensure the preservation of capital in the overall portfolio. And, second seeks to minimize capital losses, whether they be from securities defaults or erosion of market value.

### **B Liquidity**

The investment portfolio shall be structured to provide sufficient liquidity to enable the District to meet its cash flow requirements. An adequate percentage of the portfolio should be maintained in liquid short-term securities, which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or retail markets are highly recommended. Emphasis is on marketable securities with low sensitivity to market risk.

### **C Yield**

The investment program shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations. Yield should become a consideration only after the basic requirements of safety and liquidity have been met.

## **IV Prudence**

The District adheres to the guidance provided by the "prudent investor rule," which states that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general

economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Authorized individuals acting in accordance with this Policy and written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion.

## **V Delegation of Authority**

The Board of Directors has delegated management responsibility for the investment program to the Chief Financial Officer, who is designated as the Investment Officer of the District. This delegation is for a one-year period. Subject to review, the Board may renew the delegation of authority each year. In the Chief Financial Officer's absence, the Accounting Manager shall act as the Investment Officer. The Chief Financial Officer shall develop and maintain administrative procedures for the operation of the investment program, consistent with this investment policy.

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

## **VI Internal Controls**

The Chief Financial Officer shall establish a system of internal controls, which shall be reviewed annually by the independent auditor. The controls shall be designed to prevent loss of public funds arising from fraud, error, misrepresentation, unanticipated market changes or imprudent actions. Controls deemed most important include: minimization of opportunities for collusion, separation of duties, separating transaction authority from accounting and record keeping, custodial safekeeping, avoidance of bearer-form securities, specific limitation regarding securities losses and remedial actions, written confirmation of all transactions, minimizing the number of authorized investment officials, documentation of transactions and strategies, and proper review and approval of brokerage accounts and investment transactions.

## **VII Reporting**

The Investment Officer, or her designee, shall submit a monthly investment report to the Board of Directors. The monthly reports shall include all investments held by the District, and/or under the management of any outside party and shall include: a list of security transactions; the type of investment; issuer; date of maturity; par and dollar amount invested on all securities; current market value on all securities (including the source of this valuation); a statement that the portfolio is in compliance with this Policy or the manner in which it is not in compliance; and, a statement that the District has the ability to meet its expenditure requirements for the next 6 months or an explanation as to why sufficient money may not be available.

## **VIII Permitted Investments**

Sections 53600 et. seq. of the California Government Code provide basic investment limits and guidelines for government entities. Within the investments permitted by the Government Code, the District seeks to further restrict eligible investments as provided below. In the event an apparent discrepancy is found between this Policy and the Government Code, the more restrictive parameters shall take precedence. The Investment Officer shall invest District moneys as directed by this Policy and only in the investments specifically authorized in this section. Where this Policy specifies a percentage limitation for a particular security type or issuer, that percentage is applicable at the time the security is purchased. Credit criteria listed in this section refers to the credit rating at the time the security is purchased.

### **A U.S. Treasury Instruments**

United States Treasury notes, bonds, bills or certificates of indebtedness, or those for which the full faith and credit of the United States is pledged for payment of principal and interest.

### **B Federal Agency and Instrumentality Securities**

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

The District should target a maximum allocation of 25% to callable Federal agency securities.

### **C State of California Municipal Obligations**

Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. Eligible investments shall be rated in a rating category of “A” for long-term, “A-1” for short-term, their equivalent, or better by one or more nationally recognized statistical-rating organization (NRSRO).

### **D Other 49 States Municipal Obligations**

Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Eligible investments shall be rated in a rating category of “A” for long-term, “A-1” for short-term, their equivalent, or better by at least one NRSRO.

### **E California Local Agency Municipal Obligations**

Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Eligible



investments shall be rated in a rating category of “A” for long-term, “A-1” for short-term, their equivalent, or better by at least one NRSRO.

**F U.S. Corporate Debt**

Medium-term notes, defined as all corporate and depository institution securities with a maximum remaining maturity of five (5) years or less, issued by corporations organized and operating within the United States or depository institutions licensed by the United States or any state and operating within the United States. Eligible investments shall be rated in a rating category of “A” or the equivalent or better by at least one NRSRO. A maximum of 30% of the District’s portfolio may be invested in this category.

**G Negotiable Certificates of Deposit**

Negotiable certificates of deposit (CDs) issued by a nationally or state-chartered bank or a state or federal association or by a federally- or state-licensed branch of a foreign bank. Eligible investments shall be rated in a rating category of “A” for long-term, “A-1” for short-term, their equivalent, or better by at least one NRSRO. A maximum of 30% of the District’s portfolio may be invested in this category.

**H Commercial Paper**

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):

(1) The entity meets the following criteria: (i) Is organized and operating within the United States as a general corporation. (ii) Has total assets in excess of five hundred million dollars (\$500,000,000). (iii) Has debt other than commercial paper, if any, that is rated in a rating category of “A” or higher, or the equivalent, by a NRSRO.

(2) The entity meets the following criteria: (i) Is organized within the United States as a special purpose corporation, trust, or limited liability company. (ii) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (iii) Has commercial paper that is rated “A-1” or higher, or the equivalent, by a NRSRO.

Eligible commercial paper shall have a maximum of 270 days or less. A maximum of 25% of the District’s portfolio may be invested in this category.

**I Bank Deposits**

FDIC insured or fully collateralized demand deposit accounts, savings accounts, market rate accounts, time certificates of deposits in state or national banks located in California. As required by Government Code §53649, the District shall have a signed contract with each financial institution with the District’s funds on deposit. Any financial institution accepting the District’s funds for deposit must comply with the requirements of Government Code §53630 et seq., including collateralization of deposits. The District may waive the

collateralization requirements for any portion of the deposit that is covered by Federal deposit insurance. To be eligible to receive District deposits, the financial institution must have received a minimum overall rating “satisfactory” in its most recent evaluation of its record of meeting the credit needs of California communities, as required by Government Code §53635 et. seq. A maximum of 20% of the District’s portfolio may be invested in time certificates of deposit.

**J Bankers’ Acceptances**

Bankers’ acceptances which are otherwise known as bills of exchange or time drafts that are drawn on and accepted by a domestic commercial bank. Purchases are limited to issuers whose short-term debt is rated at least A-1/P-1. Bankers’ acceptances cannot exceed a maturity of 180 days. A maximum of 40% of the District’s portfolio may be invested in this category.

**K State of California’s Local Agency Investment Fund (LAIF)**

If the District has funds invested in LAIF, the District shall maintain on file LAIF’s current investment policy and its requirements for participation, including limitations on deposits and withdrawals. In addition, the District’s shall review annually investment policies of LAIF to ascertain that its funds are invested in accordance with the District’s investment objectives. Furthermore, the District shall review the provisions of these investment policies requiring internal controls on the investment process to ascertain that there is a division of responsibility in the investment procedures.

**L California Asset Management Trust**

A California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California. CAMP must be rated “AAAm” to be eligible for investment of District funds.

**M Money Market Funds**

Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 and following). The company shall have met either of the following criteria: (a) attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations and (b) retained an investment adviser registered or exempt from registration with the SEC with not less than five (5) years’ experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000). A maximum of 20% of the District’s portfolio may be invested in this category.

**N El Dorado County Pool**

The District shall review at least annually the El Dorado County investment pool to ascertain that its funds in these pools are invested in accordance with the District's investment objectives. The District shall also review the provisions of these investment policies requiring internal controls on the investment process to ascertain that there is a division of responsibility in the investment procedures.

**O Supranationals**

United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA", its equivalent, or better by at least one NRSRO. Purchases of supranationals shall not exceed 30% of the investment portfolio of the District.

**P Asset –Backed Securities**

Mortgage passthrough securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable passthrough certificates, or consumer receivable-backed bonds of a maximum remaining maturity of five years' or less. Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by at least one NRSRO. Purchase of securities authorized by this subdivision may not exceed 20% of the District's total portfolio.

**IX Prohibited Investments:**

Investments by the District in securities permitted by the California Government Code, but not specifically approved by this investment policy are prohibited without the prior approval of the Board. The District is prohibited from buying on margin or from speculative buying. Furthermore, the District is prohibited from investing in equity-linked securities or from entering into financial futures contracts, options, or swaps. However, the District may purchase U.S. government securities which are discount or securities bearing interest.

In accordance with California Government Code §53601.6, the District shall not invest in inverse floaters, range notes, mortgage derived interest-only strips, or any security that could result in zero interest accrual if held to maturity.

Notwithstanding the prohibition in the preceding paragraph, the District may invest in securities issued by, or backed by, the United States government that could result in zero- or negative-interest accrual if held to maturity, in the event of, and for the duration of, a period of negative market interest rates. The District may hold these instruments until their maturity dates. Purchase of this investment type shall be allowed only until January 1, 2026, and as of that date is repealed.

**X Term of Investments**

The term of any investment may not exceed five years without express authority from Board of Directors received at least 90 days preceding the investment purchase.

**XI Diversification**

The investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.

The portfolio shall also be diversified with respect to the term of individual investments purchased by the District. In addition to the percentage limitations specified in Section VIII Permitted Investments, the maximum amount of the portfolio the District may invest with any one issuer, regardless of sector, is 10%, excluding U.S. Treasuries, Federal Agencies, and pooled investments.

## **XII Credit Rating Changes**

In the event a security held by the District is subject to a rating change that brings it below the minimum credit ratings specified in this Policy, the Investment Officer should disclose such information in the monthly investment report.

## **XIII Safekeeping**

All cash and securities in the District's portfolio, including those that are being managed by the Investment Officer, shall be held in safekeeping in the District's name by a third party bank trust department, acting as agent for the District under the terms of a custody agreement executed by the bank and the District.

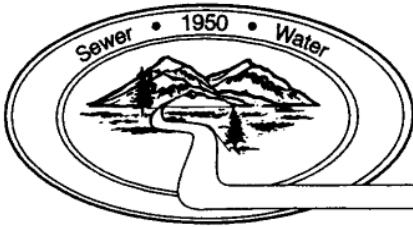
All securities will be received and delivered using standard delivery versus payment (DVP) procedures, the District's safekeeping agent will only release payment for a security after the security has been properly delivered. The only exception to the foregoing shall be depository accounts and securities purchases made with: (i) local government investment pools; and, (ii) money market mutual funds, since the purchased securities are not deliverable.

## **XIV Securities Dealers**

The District has authorized the Investment Advisor to use broker/dealers, which the Investment Advisor has selected in accordance with its written selection policy. The Investment Officer may also use broker/dealers meeting credit worthiness standards established by the Investment Officer.

## **XV Ethics and Conflicts of Interest**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Such employees and investment officials shall disclose to the District Board and the General Manager any material financial interests in financial institutions that conduct business within the District, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District's portfolio.



# South Tahoe Public Utility District

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • [www.stpud.us](http://www.stpud.us)

## BOARD AGENDA ITEM 4d

**TO:** Board of Directors

**FROM:** Trevor Coolidge, Senior Engineer

**MEETING DATE:** June 16, 2022

**ITEM – PROJECT NAME:** Keller-Heavenly Water System Improvements Project, Phase 2

**REQUESTED BOARD ACTION:** Approve Change Order No. 1 to White Rock Construction, Inc., in the amount of \$17,282.87.

**DISCUSSION:** The second phase of the Keller-Heavenly Water System Improvements Project (Project) was advertised in May 2021 and awarded to White Rock Construction, Inc., (White Rock) in July 2021 in anticipation of long lead times for the materials and components required to construct a new water tank in 2022. The Project is the smallest of three phases of improvements in the Keller-Heavenly water service area, consisting of a new water tank, replacing tanks that did not have foundations and have exceeded their service life.

Change Order No. 1 increases the Contract amount by \$17,282.87 to addresses cost escalation for steel and aluminum required to construct the new 150,000-gallon bolted steel tank and aluminum dome roof.

As part of a Contract Change Order request, White Rock's tank supplier, Paso Robles Tank, provided documentation of the cost of materials at time of bid, their anticipated escalation, and the actual cost of materials ordered, documenting a 20% cost increase beyond what was anticipated, reflecting the rapid escalation of material costs since 2021. Neither the contractor or supplier added any mark-up, overhead, or profit to the increased material cost.

Change Order No. 1 increases the Contract Price from \$536,000 to \$553,282.87. Staff recommends that the Board approve Change Order No. 1 to the District Contract with White Rock Construction, Inc., in the amount of \$17,282.87.

**SCHEDULE:** Upon Board approval

**COSTS:** \$553,282.87; \$5.9 million for total Project

**ACCOUNT NO:** 2030-7022/15W007

**BUDGETED AMOUNT AVAILABLE:** \$1,102,358 (2021/22); \$1,644,000 (2022/23)

**ATTACHMENTS:** Change Order No. 1

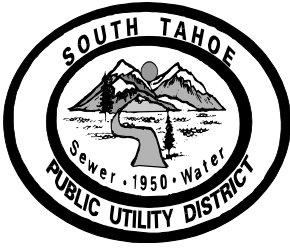
---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES     *J*     NO                     

**CHIEF FINANCIAL OFFICER:** YES     *PH*     NO



## CHANGE ORDER NUMBER 01

Project: Keller-Heavenly Water System Improvements Project, Ph. 2

Contractor: White Rock Construction, Inc.

Date: 6.16.2022

PO #: 2022-915

**The Contract Shall Be Changed As Follows:**

A) Amend Bid Item 4 to reflect a \$17,282.87 cost increase in the bid price for steel and aluminum required for the 150,000 gallon bolted tank shell and roof, reflecting actual cost of material escalation without any additional markup by contractor or supplier. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM A IS \$17,282.87**

**TOTAL FOR CHANGE ORDER NO. 1 IS A = \$17,282.87**

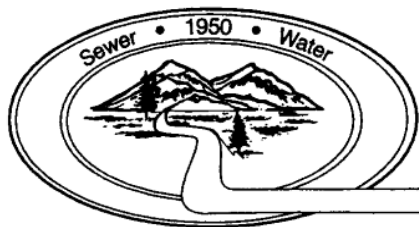
|                              | Dollar Amounts      | Contract Time     |
|------------------------------|---------------------|-------------------|
| <b>Original Contract</b>     | <b>\$536,000.00</b> | 361 Calendar Days |
| <b>Previous Change Order</b> | <b>\$0.00</b>       | 0 Calendar Days   |
| <b>Current Contract</b>      | <b>\$536,000.00</b> | 361 Calendar Days |
| <b>THIS CHANGE ORDER</b>     | <b>\$17,282.87</b>  | 0 Calendar Days   |
| <b>New Contract Total</b>    | <b>\$553,282.87</b> | 361 Calendar Days |

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred because of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_ Date: \_\_\_\_\_  
**Authorized By STPUD Board President**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Accepted By Contractor**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Reviewed By**



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4e

**TO:** Board of Directors  
**FROM:** Jeff Lee, Manager of Plant Operations  
Heidi Baugh, Purchasing Agent  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** 2022/23 Bulk Sodium Hypochlorite Supplies

**REQUESTED BOARD ACTION:** Award a Contract for Fiscal Year 2022/23, for bulk supply sodium hypochlorite pursuant to the one-year options to extend, to Olin Corporation, dba Olin Chlor Alkali Products, in the estimated amount of \*\$271,440 including tax.

**DISCUSSION:** During last year’s bidding process, staff included an option to extend if mutually acceptable terms could be negotiated. Staff determined that it would be in the best interest of the District to offer the extension for renewal, based on the demand for chemicals, the volatility of supply chain, transportation costs, and the history of reliability of the District’s current supplier. The District’s supplier, Olin Chlor Alkali Products, was interested in pursuing the extension. The District received options for quarterly and annual pricing for the sodium hypochlorite bulk supply deliveries. Considering the impending expectations for price increases of components contributing to this chemical delivery Contract, staff recommends that the District award the contract pricing option for the longest contract time to secure a more stable price.

This Contract is for sodium hypochlorite which is used to disinfect wastewater to comply with our waste discharge permit requirements. It is received in bulk shipments of approximately 49,000 net pounds.

\*The actual quantity and grand total may vary, but unit prices are firm.

**SCHEDULE:** July 1, 2022 through June 30, 2023

**COSTS:** Estimated \$271,440 including tax

**ACCOUNT NO:** 10.12.4755

**BUDGETED AMOUNT AVAILABLE:** \$132,000 (2022/23)

**ATTACHMENTS:** Quote

**CONCURRENCE WITH REQUESTED ACTION:** **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES   *J*   NO           

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO





26700 South Banta Road, Tracy, California 95304  
Phone: 209/835-7204 • Fax: 209/835-9760  
Internet Address: www.olinchloralkali.com

May 17, 2022

Heidi C. Baugh, Purchasing Agent  
South Tahoe Public Utility District  
1275 Meadow Crest Drive  
South Lake Tahoe, CA 96158  
530-543-6270 Direct

Re: South Tahoe PUD 12.5% Sodium Hypochlorite - 2022/2023 Renewal Proposal

Dear Heidi,

Olin thanks the South Tahoe PUD for You business this past year. As requested, Olin too would like to extend our annual supply of hypo. We offer the following renewal pricing options with independent documentatation for the coming year under the terms of the bid agreement.

Olin has consistently met our supply obligations to our valued customers while many other suppliers have not. Chlorine and caustic soda raw materials availability for bleach remain in limited supply this year. That said, the costs of raw materails have continued to rise significantly this past year (see attached IHS documentation). Chemcial manufacturing costs have also consistantly increased (see PPI indices). Fuel costs for transportation have also increased significantly to historic highs this year (see attached EIA data). We request relief for the new fiscal 2022/2023 contract term to recover these cost increases in recent months and for the foreseeable future next term. New proposed pricing options below will be effective 7/1/22 thru 6/30/23 as follows:

**12.5% Sodium Hypochlorite (\$/per gal.)**

| <u>2022/2023 Annual Pricing</u> | <u>Quarterly Pricing Alternative *</u> |
|---------------------------------|----------------------------------------|
| \$1.92                          | \$1.79*                                |

**\*Note: Alternative quarterly pricing to be reviewed the month prior to the next three month term. (0-10% pricing cap/quarter, 0-20% max annually. Adjustments upon mutual agreement)**

Olin continues to try and be as fair and competitive as possible to valued customers. Proposed renewal pricing still maintains STPUD well-priced when compared to the local market Please confirm your choice of options by June 6 so we may lock in our vendors and protect the district from any further potential market changes. Proposed pricing will expire in thrity (30) days from the date of this proposal if confirmation is not received.

Olin sincerely appreciates being your supplier and we look forward to another year working with the district. Please contact Jason Cho or myself at 209.221.8265 if you have any questions.

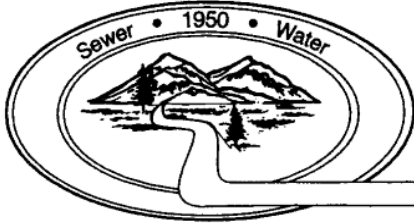
Sincerely,



John M. Schabacker  
Business Director

CC: Jason Cho, Account Manager

Attachments



# South Tahoe Public Utility District

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • [www.stpud.us](http://www.stpud.us)

## BOARD AGENDA ITEM 4f

**TO:** Board of Directors

**FROM:** Jeff Lee, Manager of Plant Operations  
Heidi Baugh, Purchasing Agent

**MEETING DATE:** June 16, 2022

**ITEM – PROJECT NAME:** 2022/23 Polymer Contract Extension

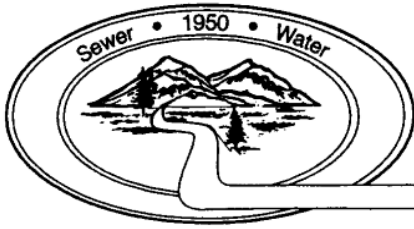
**REQUESTED BOARD ACTION:** Authorize the Contract extension option with Solenis LLC for Fiscal Year 2022/23 for emulsion polymer supplies delivered in the estimated amount of \$145,728 plus tax.

**DISCUSSION:** Emulsion polymer is an essential chemical used in the dewatering of wastewater biosolids prior to disposal. The Contract allows for extensions from year to year if mutually acceptable terms can be negotiated. The District contacted Solenis for a price quote for the 2022/23 Fiscal Year, and they responded with a price of \$1.76 per pound. This price includes a \$0.14 per pound raw materials surcharge and an \$.04 per pound surcharge for the IBC totes the product is delivered in. Both surcharges are based on market instability related to raw material shortages and supply chain issues related to transportation costs including fuel prices and staffing shortages. Either or both surcharges may be reduced or removed during the contract year.

Solenis' polymer product performs well, and availability and delivery have been reliable. Polymer chemical addition is critical to solids handling in the wastewater treatment process and the ability of the plant to comply with our waste discharge permit requirements. Based on the ongoing instability of product availability, staff believes it is in the best interest of the District to extend the Contract with Solenis LLC for their K292FL polymer product for the 2022/23 Fiscal Year.

The total dollar amount is based upon an estimated quantity that the District will use in the coming Fiscal Year 2022/23. The actual quantity and grand total may vary dependent upon quantity of polymer purchased; unit price may decrease if the surcharges are reduced over the course of this price.





# South Tahoe Public Utility District

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4g

**TO:** Board of Directors

**FROM:** Chris Stanley, Field Operations Manager  
Heidi Baugh, Purchasing Agent

**MEETING DATE:** June 16, 2022

**ITEM – PROJECT NAME:** 2022/23 Sodium Hypochlorite Drum Supplies

**REQUESTED BOARD ACTION:** Award a Contract for Fiscal Year 2022/23 sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$43,875.

**DISCUSSION:** During last year's bidding process, staff included an option to extend if mutually acceptable terms could be negotiated. Staff determined that it would be in the best interest of the District to offer the extension for renewal, based on the demand for chemicals, the volatility of supply chain, transportation costs, and the history of reliability of the District's current supplier. The District's supplier, Thatcher Company of Nevada, Inc., (Thatcher) was interested in pursuing the extension. The District received options for quarterly and bi-annual pricing for the sodium hypochlorite drum deliveries. In light of the impending expectations for price increases of components contributing to this chemical delivery Contract, staff recommends that the District award the contract pricing option for the longest contract time in order to secure a more stable price.

Sodium hypochlorite is added to drinking water to ensure compliance with California State standards. This Contract is for hypochlorite which is delivered in 30-gallon drums to the plant. Staff distributes the drums to various wells as needed.

\*The total dollar amount is based upon an estimated quantity that the District will use in the coming Fiscal Year. The actual quantity and grand total may vary, but unit prices are firm through December 30, 2022, at which time Thatcher and District will re-evaluate pricing based on current market conditions.

**SCHEDULE:** July 1, 2022, through June 30, 2023

**COSTS:** Estimated \$43,875

**ACCOUNT NO:** 20.26-4755

**BUDGETED AMOUNT AVAILABLE:** \$50,000 (2022/23)

**ATTACHMENTS:** Quote

---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES JS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES PH NO \_\_\_\_\_



# THATCHER COMPANY of Nevada, INC.

2302 Larkin Circle  
Sparks, NV 89431  
(775) 398-3888

**June 9, 2022**

SOUTH TAHOE PUBLIC UTILITIES  
Heidi C. Baugh  
Purchasing Agent  
1275 Meadow Crest Dr.  
South Lake Tahoe, CA 96150-7401

Heidi,

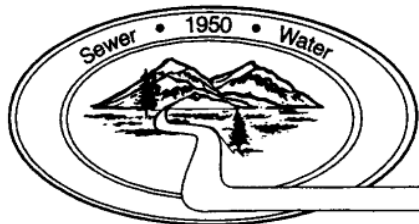
Please find below the current price schedule for Sierra Pure Chlor 12.5% that you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

|                          |                                                                                                                                                                  |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Account Manager:         | Dominique Stout                                                                                                                                                  |
| Email:                   | <a href="mailto:dominique.stout@tchem.com">dominique.stout@tchem.com</a>                                                                                         |
| Direct Office Number:    | (775) 398-2111                                                                                                                                                   |
| Customer Representative: | Natalie Fretter                                                                                                                                                  |
| Customer Service email:  | <a href="mailto:natalie.fretter@tchem.com">natalie.fretter@tchem.com</a><br><a href="mailto:customerservicesparks@tchem.com">customerservicesparks@tchem.com</a> |
| Customer Service:        | (775) 398-2110                                                                                                                                                   |

| Product Description                                                                    | Product Code | Packaging    | Min. Qty.        | Price                           |
|----------------------------------------------------------------------------------------|--------------|--------------|------------------|---------------------------------|
| <b>Quarterly Pricing</b>                                                               |              |              |                  |                                 |
| Sierra Pure Chlor 12.5%                                                                | 2434107      | 30 gal drum  | 20-40 drums      | \$5.03/gal<br>\$150.90 per drum |
| Sierra Pure Chlor 12.5%                                                                | 2434053      | Bulk         | 330 gal pump off | \$6.89/gal (\$0.691/lb.)        |
| <i>Quarterly pricing will be based on current market conditions and cost changes.</i>  |              |              |                  |                                 |
| <b>Bi-Annual Pricing</b>                                                               |              |              |                  |                                 |
| Sierra Pure Chlor 12.5%                                                                | 2434107      | 30 gal drum  | 20-40 drums      | \$5.85/gal<br>\$175.50 per drum |
| Sierra Pure Chlor 12.5%                                                                | 2434053      | Bulk (Totes) | 330 gal pump off | \$7.71/gal (\$0.773/lb.)        |
| <i>Bi-Annual pricing is valid through 12/31/22 and re-evaluated on January 1, 2023</i> |              |              |                  |                                 |

|                |                                             |
|----------------|---------------------------------------------|
| Payment Terms: | Net 30 days from date of shipment           |
| Drum Deposit:  | \$0.00                                      |
| Washout Fee:   | \$0.00                                      |
| Freight Terms: | All products are priced FOB Delivery Point. |

*The prices listed on this quotation are subject to change without notice.  
Please confirm your prices when placing your order.*



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • [www.stpud.us](http://www.stpud.us)

## BOARD AGENDA ITEM 4h

**TO:** Board of Directors

**FROM:** Chris Stanley, Field Operations Manager  
Heidi Baugh, Purchasing Agent

**MEETING DATE:** June 16, 2022

**ITEM – PROJECT NAME:** 2022/23 Sodium Hypochlorite Mini Bulk/Tote Supplies

**REQUESTED BOARD ACTION:** Award a Contract for Fiscal Year 2022/23 sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$57,975.

**DISCUSSION:** During last year's bidding process staff included an option to extend if mutually acceptable terms could be negotiated. Staff determined that it would be in the best interest of the District to offer the extension for renewal, based on the demand for chemicals, the volatility of supply chain, transportation costs, and the history of reliability of the District's current supplier. The District's supplier, Thatcher Company of Nevada, Inc., was interested in pursuing the extension. The District received options for quarterly and bi-annual pricing for the sodium hypochlorite drum deliveries. In light of the impending expectations for price increases of components contributing to this chemical delivery Contract, staff recommends that we award the contract pricing option for the longest contract time in order to secure a more stable price.

Sodium hypochlorite is added to drinking water to ensure compliance with California State standards. This Contract is for hypochlorite which is delivered in 330-gallon totes to the well sites where it is pumped off by the supplier.

\*The total dollar amount is based upon an estimated quantity that the District will use in the coming fiscal year. The actual quantity and grand total may vary, but unit prices are firm through December 30, 2022, at which time Thatcher and District will re-evaluate pricing based on current market conditions.

**SCHEDULE:** July 1, 2022, through June 30, 2023

**COSTS:** Estimated \$57,975

**ACCOUNT NO:** 20.26-4755

**BUDGETED AMOUNT AVAILABLE:** \$50,000 (2022/23)

**ATTACHMENTS:** Quote

---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES JS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES RH NO \_\_\_\_\_





# THATCHER COMPANY of Nevada, INC.

2302 Larkin Circle  
Sparks, NV 89431  
(775) 398-3888

**June 9, 2022**

SOUTH TAHOE PUBLIC UTILITIES  
Heidi C. Baugh  
Purchasing Agent  
1275 Meadow Crest Dr.  
South Lake Tahoe, CA 96150-7401

Heidi,

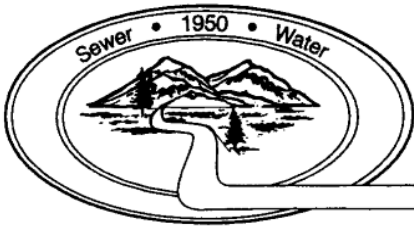
Please find below the current price schedule for Sierra Pure Chlor 12.5% that you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

|                          |                                                                                                                                                                  |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Account Manager:         | Dominique Stout                                                                                                                                                  |
| Email:                   | <a href="mailto:dominique.stout@tchem.com">dominique.stout@tchem.com</a>                                                                                         |
| Direct Office Number:    | (775) 398-2111                                                                                                                                                   |
| Customer Representative: | Natalie Fretter                                                                                                                                                  |
| Customer Service email:  | <a href="mailto:natalie.fretter@tchem.com">natalie.fretter@tchem.com</a><br><a href="mailto:customerservicesparks@tchem.com">customerservicesparks@tchem.com</a> |
| Customer Service:        | (775) 398-2110                                                                                                                                                   |

| Product Description                                                                    | Product Code | Packaging    | Min. Qty.        | Price                           |
|----------------------------------------------------------------------------------------|--------------|--------------|------------------|---------------------------------|
| <b>Quarterly Pricing</b>                                                               |              |              |                  |                                 |
| Sierra Pure Chlor 12.5%                                                                | 2434107      | 30 gal drum  | 20-40 drums      | \$5.03/gal<br>\$150.90 per drum |
| Sierra Pure Chlor 12.5%                                                                | 2434053      | Bulk         | 330 gal pump off | \$6.89/gal (\$0.691/lb.)        |
| <i>Quarterly pricing will be based on current market conditions and cost changes.</i>  |              |              |                  |                                 |
| <b>Bi-Annual Pricing</b>                                                               |              |              |                  |                                 |
| Sierra Pure Chlor 12.5%                                                                | 2434107      | 30 gal drum  | 20-40 drums      | \$5.85/gal<br>\$175.50 per drum |
| Sierra Pure Chlor 12.5%                                                                | 2434053      | Bulk (Totes) | 330 gal pump off | \$7.71/gal (\$0.773/lb.)        |
| <i>Bi-Annual pricing is valid through 12/31/22 and re-evaluated on January 1, 2023</i> |              |              |                  |                                 |

|                |                                             |
|----------------|---------------------------------------------|
| Payment Terms: | Net 30 days from date of shipment           |
| Drum Deposit:  | \$0.00                                      |
| Washout Fee:   | \$0.00                                      |
| Freight Terms: | All products are priced FOB Delivery Point. |

*The prices listed on this quotation are subject to change without notice.  
Please confirm your prices when placing your order.*



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4i

**TO:** Board of Directors

**FROM:** Stephen Caswell, Principal Engineer

**MEETING DATE:** June 16, 2022

**ITEM – PROJECT NAME:** Wastewater Treatment Plant Emergency Generator Replacement Project

**REQUESTED BOARD ACTION:** Approve Change Order No. 2 to Cal-Electro, Inc., in the amount of \$126,402.87.

**DISCUSSION:** Change Order No. 2 addresses:

- A. 28 items to address additional work needed to construct the Wastewater Treatment Plant Emergency Generator Replacement Project (Project)
- B. 5 items to address changes in the work that resulted in credits to the District
- C. 8 balancing items to address the difference in the assumed quantities included in the Contract and the actual quantities of work performed
  - A. The 28 items to address additional work to construct the project include the following:
    1. The District requested an additional valve at the Hypochlorite Building to provide greater operational flexibility.
    2. The plans called for an existing 30-inch welded steel pipe to be abandoned in place and filled with Controlled Low Strength Materials (CLSM). As work progressed, it was clear that it was necessary to demolish and completely remove the pipe instead.
    3. Demolition of a previously unknown existing abandoned conduit that was discovered during earthwork activities.
    4. The District requested an additional valve for the 3W system to facilitate future isolation of the system.
    5. The District requested the contractor install a District provided valve on the 30-inch secondary effluent pipeline to allow for additional operational flexibility.
    6. The replacement of a communications box at District's request.

7. The Contractor had damaged the District's existing telephone cable and paid for the replacement of the damaged portion. In the course of the work, the District requested that areas outside the damaged portion be replaced as well.
8. The District requested that the lids on two electrical boxes that required heavy equipment to remove, be replaced with hatch style lids that can be opened without the need for heavy equipment.
9. After installation of an electrical box, it was determined that it was in the flow path for stormwater runoff. The District requested the contractor to raise this vault to direct stormwater around it.
10. The new electrical motor for the Emergency Pump Station cantilevered over the existing structural elements of the building. During construction it was determined that additional brackets were needed to provide adequate structural support.
11. The Contract only required the metal soffit on the new Generator Building to be on two sides of the building. During construction, the District requested that the metal soffit extend around the entire building.
12. The existing double doors at the Emergency Pump Station were already damaged when construction started. The District requested these doors be replaced as an addition to the project.
13. The District requested additional electrical conduits be installed at the Hypochlorite Building after conducting field investigations during construction.
14. Modifications to the new gasoline tank were required due to the Phase II Enhanced Vapor Recovery regulations that became effective after bidding, but before construction.
15. The District requested the addition of snow removal rails at the edge of the paved portions of the Project in two separate locations.
16. The contractor proposed and the District accepted modifications to the new switchgear to implement the automatic transfer scheme.
17. During construction, it was discovered that the kirk key interlock in the electrical gear in the Emergency Pump Station was missing a key element. The contractor provided the missing element to enable the full functionality of this interlock.
18. During construction it was discovered that a trip module for the Headworks was set incorrectly when that project was constructed. The District requested the contractor to provide and install the correct trip module.
19. The District requested a duckbill style check valve be installed on the new storm drain line to prevent water from the storage ponds potentially coming back into the storm drain system.
20. The size of the generator silencer increased between design and construction and required additional supports to meet structural codes.
21. The contractor proposed and the District accepted modifications to the battery system associated with the new generator.
22. The District requested an additional light at the fueling station for increased safety during nighttime fueling operations.

23. The demolition of the diesel emergency pump exhaust piping left a hole in the wall of the Emergency Pump Station. The District procured a window to fill the hole and asked the contractor to install it.
24. The District requested conduit tagging that was not included in the Contract.
25. The contractor proposed and the District accepted modifications to the control schemes for the main breakers.
26. The District requested additional energy consumption information be displayed on the SCADA screens to assist operations staff with tracking energy usage.
27. The District requested that a transformer vault near the old generator be added to the demolition work in this area.
28. During construction diesel contaminated soil was discovered during excavation of the underground storage tank. The contractor removed and disposed of this soil in accordance with all regulatory requirements.

Items 1-28 above resulted in an increase in the Contract amount by \$199,092.25 and are items A, B, C, D, E, F, G, H, I, J, K, M, P, Q, R, S, T, U, V, W, X, Z, AA, JJ, KK, LL, MM, and NN on the attached Change Order.

- B. The 5 items to address changes in the work that resulted in credits to the District include the following:
1. During construction the contractor damaged the lid of the underground storage tank while it was still in service. The costs for inspection of the lid were credited to the District.
  2. The contractor proposed and the District accepted a less expensive final paint coat for the wood fascia of the Emergency Generator Building.
  3. The paving around the Emergency Pump Station was changed from concrete to asphalt during construction. Asphalt paving is cheaper than concrete paving, so this change resulted in a change to the unit price for the paving on this item from \$10/square foot to \$8/square foot. This change in unit price resulted in a credit to the District.
  4. The original Contract called for a Radio Frequency Identification System (RF/ID) tag system for the fueling control system. During construction the District decided to change to a simpler Prokee system.
  5. The contractor proposed and the District accepted allowing the contractor to provide training on the new switchgear instead of the manufacturer.

Items 1-5 above resulted in a decrease in the Contract amount by \$37,854.51 and are items L, N, O, Y, and OO on the attached Change Order.

- C. The 8 balancing items include the following:
1. During construction the amount of excavation and over-excavation for structures and off-haul for the breakpoint chamber was lower than estimated in the Bid Documents. The Contract allowed for 180 cubic yards, but only 100 cubic yards were required. This change in quantity resulted in a credit of \$9,600 to the District.

2. During construction the amount of structural fill material for the breakpoint chamber was higher than estimated in the Bid Documents. The Contract allowed for 135 cubic yards, but 198 cubic yards were required. This change in quantity resulted in a cost to the District of \$3,780.
3. During construction the amount of pavement sawcut and removal for the breakpoint chamber was higher than estimated in the Bid Documents. The Contract allowed for 12,500 square feet, but 18,900 square feet were required. This change in quantity resulted in a cost to the District of \$25,600.
4. The Contract has an allowance for unknown underground conditions encountered at the breakpoint chamber. This line item is to be used to address any surprises that are discovered during construction from unknown underground utilities. Only a portion of this allowance was used during construction. The remaining balance on this bid item results in a credit to the District in the amount of \$11,887.69.
5. During construction the amount of excavation and over-excavation for structures and off-haul for the Emergency Generator Building was lower than estimated in the Bid Documents. The Contract allowed for 425 cubic yards, but only 100 cubic yards were required. This change in quantity resulted in a credit of \$39,000 to the District.
6. The Contract has an allowance for unknown underground conditions encountered at the Emergency Generator Building. This line item is to be used to address any surprises that are discovered during construction from unknown underground utilities. Only a portion of this allowance was used during construction. The remaining balance on this bid item results in a credit to the District in the amount of \$16,277.18.
7. During construction the amount of new pavement for the Emergency Generator Building was higher than estimated in the Bid Documents. The Contract allowed for 4,240 square feet, but 4,800 square feet were required. This change in quantity resulted in a cost to the District of \$4,480.
8. During construction the amount of new pavement for the Emergency Pump Station was higher than estimated in the Bid Documents. The Contract allowed for 290 square feet, but 1,097 square feet were required. This change in quantity resulted in a cost to the District of \$8,070.

Items 1-8 above resulted in a decrease in the Contract amount by \$34,834.87 and are items BB, CC, DD, EE, FF, GG, HH, II on the attached Change Order.

**SCHEDULE:** As soon as possible

**COSTS:** \$126,402.87

**ACCOUNT NO:** 1030-8629/13S019, 1030-7026/13S022, 1030-7046/13S026

**BUDGETED AMOUNT AVAILABLE:** \$70,196

**ATTACHMENTS:** Change Order No. 2

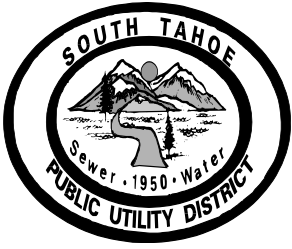
---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES   *J*   NO                     

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO



## CHANGE ORDER NUMBER 02

**Project:** WWTP Emergency Generator Replacement Project

**Contractor:** Cal-Electro, Inc.

**Date:** 6.16.2019

**PO #:** 18-0157, 18-0158

**The Contract Shall Be Changed As Follows:**

A) Amend Bid Item 13 to reflect a \$546.60 increase in the bid price for an additional valve at the hypo building as requested by the District and outlined in Design Clarification 6. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM A IS \$546.60**

**TOTAL FOR CHANGE ORDER NO. 2 IS A + B + C + D + E + F + G + H + I + J + K + L + M + N + O + P + Q + R + S + T + U + V + W + X + Y + Z + AA + BB + CC + DD + EE + FF + GG + HH + II + JJ + KK + LL + MM + NN + OO = \$126,402.87**

|                              | Dollar Amounts        | Contract Time     |
|------------------------------|-----------------------|-------------------|
| <b>Original Contract</b>     | <b>\$6,136,545.00</b> | 700 Calendar Days |
| <b>Previous Change Order</b> | <b>\$48,210.74</b>    | 0 Calendar Days   |
| <b>Current Contract</b>      | <b>\$6,184,755.74</b> | 700 Calendar Days |
| <b>THIS CHANGE ORDER</b>     | <b>\$126,402.87</b>   | 0 Calendar Days   |
| <b>New Contract Total</b>    | <b>\$6,311,158.61</b> | 365 Calendar Days |

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred because of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Authorized By STPUD Board President**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Accepted By Contractor**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Reviewed By**

B) Amend Bid Item 11 to reflect a \$5,203.14 increase in the bid price for demolishing the 30" welded steel pipe instead of abandoning in place as directed in Design Clarification 12. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM B IS \$5,203.14**

C) Amend Bid Item 14 to reflect a \$706.40 increase in the bid price for the demolition of an abandoned conduit encountered during earthwork activities. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM C IS \$706.40**

D) Amend Bid Item 36 to reflect a \$5,446.61 increase in the bid price for the addition of a new 10" valve on the 3W system to facilitate future isolation of the system as requested and outlined in Design Clarification 8. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM D IS \$5,446.61**

E) Amend Bid Item 13 to reflect a \$1,751.86 increase in the bid price for the installation of a District provided 30" valve on the new Secondary Effluent pipe as requested by the District and outlined in Design Clarification 10. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM E IS \$1,751.86**

F) Amend Bid Item 16 to reflect a \$3,003.12 increase in the bid price for the replacement of a communications box as requested by the District and outlined in Design Clarification 14. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM F IS \$3,003.12**

G) Amend Bid Item 14 to reflect a \$4,666.18 increase in the bid price for additional telephone cable to be replaced as requested by the District and outlined in Design Clarification 17. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM G IS \$4,666.18**

H) Amend Bid Item 33 to reflect a \$11,160.05 increase in the bid price for the replacement of the lids on two electrical boxes as requested by the District. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM H IS \$11,160.05**

I) Amend Bid Item 14 to reflect a \$1,547.07 increase in the bid price to raise the new electrical vault so that it was not in the drainage flowpath. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM I IS \$1,547.07**

J) Amend Bid Item 55 to reflect a \$8,904.85 increase in the bid price for additional structural support needed for the new Emergency Pump Station pump motor as outlined in the response to RFI 97. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM J IS \$8,904.85**

K) Amend Bid Item 30 to reflect a \$6,685.88 increase in the bid price for extending the metal soffit around the entire building as outlined in the submittal comments of submittal 114. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM K IS \$6,685.88**

L) Amend Bid Item 53 to reflect a <\$333.75> credit to the bid price for costs incurred when the Contractor ran over the underground storage tank lid and damaged the lid requiring it to be inspected for damage. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM L IS <\$333.75>**

M) Amend Bid Item 55 to reflect a \$3,779.39 increase in the bid price for replacing the double doors at the Emergency Pump Station as requested by the District and outlined in Design Clarification 31. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM M IS \$3,779.39**

N) Amend Bid Item 30 to reflect a <\$2,194.00> credit to the bid price for substituting Superdeck instead of the specified product for the exterior wood fascia paint. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM N IS <\$2,194.00>**

O) Amend Bid Item 57 to reflect a change in the unit cost from \$10/sf to \$8/sf due to the change in the type of paving from concrete to asphalt as requested as requested by the District and outlined in Design Clarification 34. The change in unit cost results in a credit to the District in the amount of <\$2,194.00>. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM O IS <\$2,194.00>**

P) Amend Bid Item 14 to reflect a \$11,682.02 increase in the bid price for additional electrical conduits installed at the hypochlorite building as requested by the District and outlined in Design Clarification 7. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM P IS \$11,682.02**

Q) Amend Bid Item 40 to reflect a \$34,613.94 increase in the bid price for modifications necessary for the gasoline tank to comply with Phase II Enhanced Vapor Recovery regulations that became effective after the project was bid, but before it was completed as



requested by the District and outlined in Design Clarification 30. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM Q IS \$34,613.94**

R) Amend Bid Item 38 to reflect a \$23,286.51 increase in the bid price for additional concrete gutter and work related with installation of snow removal rails as requested by the District and outlined in Design Clarification 34. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM R IS \$23,286.51**

S) Amend Bid Item 33 to reflect a \$8,056.79 increase in the bid price for an additional PT on the main breaker of the new electrical gear as documented in the response to RFIs 1 and 11. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM S IS \$8,056.79**

T) Amend Bid Item 55 to reflect a \$342.47 increase in the bid price for the addition of a kirk key interlock to the existing electrical gear in the Emergency Pump Station as requested by the District and outlined in Design Clarification 5. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM T IS \$342.47**

U) Amend Bid Item 33 to reflect a \$319.58 increase in the bid price for replacing the trip module in the headworks breaker in EDP-480 as requested by the District and outlined in Design Clarification 13. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM U IS \$319.58**

V) Amend Bid Item 13 to reflect a \$4,656.91 increase in the bid price for adding a duckbill check valve to the storm drain discharge pipe to prevent backflow into the storm drain system as requested by the District and outlined in Design Clarification 21. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM V IS \$4,656.91**

W) Amend Bid Item 32 to reflect an \$8,258.25 increase in the bid price for modifications to the structural steel supports for the generator silencer that were needed because the silencer provided by the manufacturer was larger than what was provided during design. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM W IS \$8,258.25**

X) Amend Bid Item 33 to reflect a \$992.92 increase in the bid price for modifications to the battery system as proposed by the Contractor in RFIs 84 and 85. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM X IS \$992.92**

Y) Amend Bid Item 40 to reflect a <\$31,232.76> credit to the bid price for the District requested change from an RF/ID tag system to a Prokee system for the fueling control system. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM Y IS <\$31,232.76>**

Z) Amend Bid Item 33 to reflect a \$4,316.38 increase in the bid price for an additional light at the fueling station as requested by the District and outlined in Design Clarification 37. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM Z IS \$4,316.38**

AA) Amend Bid Item 55 to reflect a \$1,083.96 increase in the bid price for installation of the District provided window for the hole left in the Emergency Pump Station building from the demolition of the existing diesel engine exhaust pipe. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM AA IS \$1,083.96**

BB) Amend Bid Item 5 to reflect a quantity of 100 cubic yards instead of the 180 cubic yards that were originally included in the Contract. This change in quantity results in a credit to the District in the amount of <\$9,600.00>. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM BB IS <\$9,600.00>**

CC) Amend Bid Item 7 to reflect a quantity of 198 cubic yards instead of the 135 cubic yards that were originally included in the Contract. This change in quantity results in a cost to the District in the amount of \$3,780.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM CC IS \$3,780.00**

DD) Amend Bid Item 10 to reflect a quantity of 18,900 square feet instead of the 12,500 square feet that were originally included in the Contract. This change in quantity results in a cost to the District in the amount of \$25,600.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM DD IS \$25,600.00**

EE) Amend Bid Item 15 to reflect a <\$11,887.69> credit in the bid price. The original contract called for a lump sum allowance of \$25,000 for unknown underground conditions, but the actual work only amounted to \$13,112.31. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM EE IS <\$11,887.69>**

FF) Amend Bid Item 22 to reflect a quantity of 100 cubic yards instead of the 425 cubic yards that were originally included in the Contract. This change in quantity results in a credit to the District in the amount of <\$39,000.00>. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM FF IS <\$39,000.00>**

GG) Amend Bid Item 37 to reflect a <\$16,277.18> credit in the bid price. The original contract called for a lump sum allowance of \$50,000 for unknown underground conditions, but the actual work only amounted to \$33,722.82. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM GG IS <\$16,277.18>**

HH) Amend Bid Item 39 to reflect a quantity of 4800 square feet instead of the 4240 square feet that were originally included in the Contract. This change in quantity results in a cost to the District in the amount of \$4,480.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM HH IS \$4,480.00**

II) Amend Bid Item 57 to reflect a quantity of 1097 square feet instead of the 290 square feet that were originally included in the Contract. This change in quantity results in a cost to the District in the amount of \$8,070.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM II IS \$8,070.00**

JJ) Amend Bid Item 33 to reflect a \$12,060.87 increase in the bid price for adding conduit tagging to the project as requested by the District. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM JJ IS \$12,060.87**

KK) Amend Bid Item 33 to reflect a \$7,521.68 increase in the bid price for modifications to the main breaker control schemes as documented in the responses to RFIs 4 and 14. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM KK IS \$7,521.68**

LL) Amend Bid Item 34 to reflect a \$11,424.00 increase in the bid price for the display of additional energy consumption information on the SCADA screens as requested by the District and outlined in Design Clarifications 23 and 23.1. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM LL IS \$11,424.00**

MM) Amend Bid Item 41 to reflect a \$1,751.90 increase in the bid price for demolition and removal of an existing transformer vault that was not shown on the plans to be demolished. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM MM IS \$1,751.90**

NN) Amend Bid Item 42 to reflect a \$15,322.92 increase in the bid price for the removal of diesel contaminated soil that was discovered during excavation of the existing underground storage tank. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM NN IS \$15,322.92**

OO) Amend Bid Item 33 to reflect a <\$1,900.00> credit in the bid price for the Contractor to provide training on the new electrical switchgear instead of the manufacturer. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM OO IS <\$1,900.00>**

**TOTAL FOR CHANGE ORDER NO. 2 IS A + B + C + D + E + F + G + H + I + J + K + L + M + N + O + P + Q + R + S + T + U + V + W + X + Y + Z + AA + BB + CC + DD + EE + FF + GG + HH + II + JJ + KK + LL + MM + NN + OO = \$126,402.87**



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President  
Chris Cefalu, Director

BOARD MEMBERS  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT May 19, 2021 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

### ROLL CALL:

**Board of Directors:** President Sheehan, Directors Romsos, Peterson, Exline

**Absent:** Director Cefalu

**Staff:** John Thiel, Paul Hughes, Gary Kvistad, Marla Sharp, Tim Bledsoe, Jessica Henderson, Julie Ryan, Shelly Thomson, Ryan Lee, Brenlyn Borley, Susan Rasmussen, Chelsea Block, Yesenia Pacheco, Chris Stanley, Dan Arce, Steve Caswell

**Guests:** Lou Pierini

### 1. PLEDGE OF ALLEGIANCE

### 2. COMMENTS FROM THE AUDIENCE

Lou Pierini commented regarding fire hydrant service as monthly fee for fire protection access and rate structure. Paul Hughes addressed his questions.

### 3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: None

### 4. ADOPTION OF CONSENT CALENDAR

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

#### a. RESOLUTION TO SUBMIT APPLICATION FOR WATERLINE UPGRADES AND IMPROVEMENT PROJECT CONSTRUCTION LOAN FROM STATE WATER RESOURCES CONTROL BOARD DRINKING WATER STATE REVOLVING LOAN FUND

(Yesenia Pacheco, Grants Coordinator)

Adopted Resolution No. 3219-22 to Apply for Waterline Upgrades and Improvement Project Construction Loan.

b. **BIJOU 1 WATERLINE REPLACEMENT PROJECT**

(Julie Ryan, Engineering Department Manager)

(1) Approved the proposed Scope of Work from NCE to provide engineering services for the Bijou 1 Waterline Replacement Project; and, (2) Authorize the General Manager to execute Task Order No. 2 in the amount \$135,860.

c. **ENVIRONMENTAL FILING FOR VARIOUS PIPELINE REPLACEMENT PROJECTS**

(Adrian Combes, Senior Engineer)

(1) Authorized staff to file Categorical Exemption for the Initial Study for the District-Wide Water and Sewer Facilities Upgrade Project; (2) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Bijou No.1 and Herbert Walkup Waterline and Facilities Upgrade Project; and, (3) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Apache Avenue and Lake Tahoe Boulevard Waterline and Facilities Upgrade Project.

d. **REGULAR BOARD MEETING MINUTES: April 21 and May 5, 2022**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved April 21 and May 5, 2022, Minutes.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

6. **ITEMS FOR BOARD ACTION**

a. Accessory Dwelling Unit Revisions to the Administrative Code

(Tim Bledsoe, Manager of Customer Services) – **Jessica Henderson** provided details regarding the amendments to Section 1 and additions to Sections 1.1.2 AND 1.1.86 and Amending Sections 3.1.11, 3.1.15, 3.1.49, 4.2.10, 4.3.2, AND 4.5.2 of the Administrative Code Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units and addressed questions from the Board. **Attorney Kvistad** provided additional information regarding charges for the units and addressed questions. **Tim Bledsoe** addressed additional questions.

**Moved Exline/Second Sheehan/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to approve Ordinance No. 582-22 Amending Section 1 to Add Sections 1.1.2 AND 1.1.86 and Amending Sections 3.1.11, 3.1.15, 3.1.49, 4.2.10, 4.3.2, AND 4.5.2 of the Administrative Code Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units.

b. Fiscal Year 2022/23 Water and Sewer Service Charge Rates

(Paul Hughes, Chief Financial Officer) – **Ryan Lee** provided details regarding water and sewer service charges for Fiscal Year 2022/23 and the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2022/23 and addressed questions from the Board and received their positive comments.

**Moved Peterson/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson**

**Yes/Exline Yes** to (1) Authorize the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2022/23; and, (2) Approve Resolution No. 3220-22 confirming the water and sewer service charge rate increases of 9% and 8% for Fiscal Year 2022/23.

- c. Fiscal Year 2022/23 Sewer Enterprise Fund Budget  
(Paul Hughes, Chief Financial Officer) **Paul Hughes** provided details regarding the 2022/23 Sewer Enterprise Fund Budget and addressed questions from the Board.

**Moved Romsos/Second Sheehan/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to adopt Resolution No. 3221-22 adopting the Fiscal Year 2022/23 Sewer Enterprise Fund Budget.

- d. Fiscal Year 2022/23 Water Enterprise Fund Budget  
(Paul Hughes, Chief Financial Officer) **Paul Hughes** provided details regarding the 2022/23 Water Enterprise Fund Budget and addressed questions from the Board.

**Moved Exline/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to adopt Resolution No. 3222-22 adopting the Fiscal Year 2022/23 Water Enterprise Fund Budget.

- e. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to approve Payment of Claims in the amount of \$1,000,450.96.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Romsos** provided details regarding the System Efficiency Committee meeting that he and **Director Exline** attended on May 3 and the great collaboration between agencies. Also provided details regarding the Solar Committee meeting he and **Director Exline** attended today. **Director Peterson** provided information regarding the Operations Committee meeting he and **Director Romsos** attended on May 16.

8. **BOARD MEMBER REPORTS:** None

9. **EL DORADO WATER AGENCY PURVEYOR REPORT:**

**Director Peterson** provided details regarding the meeting he and **John Thiel** attended on May 11. **John Thiel** provided details that he and **Julie Ryan** will be making a presentation at the next meeting on June 8.

10. **STAFF/ATTORNEY REPORTS:**

**Paul Hughes** wished **Susan Rasmussen** well on her retirement after 27 years and welcomed **Chelsea Block** as the Finance Assistant.

**Attorney Kvistad** provided details regarding alternate procedures for processing Payment of Claims and addressed questions from the Board. Authorizations and restrictions will be detailed in a Resolution which will be brought forward at a future Board meeting. An Amendment to the Board Policy Manual will also be necessary.

11. **GENERAL MANAGER REPORT:**

**John Thiel** reported on several items:

- Provided a staffing update
- Provided an update regarding Red Lake Road water quality. The District is working to providing high quality water to this area despite issues with the water lines and will continue to do so.

- Provided an update regarding the California Tahoe Alliance (CTA). Participated in the CTA Steering Committee meeting last week to continue planning the Tahoe caucus this summer with a focus on the Caldor Fire Tour. They are also interested in fuels reduction and biomass and are working with the City and setting up tours and meetings during the Tahoe Summit in August.
- Provided information regarding the meeting scheduled for Monday, May 23, with the United States Forest Service, Lake Tahoe Basin Management Unit, (USFS) for the Fire Suppression Partnership with Tahoe City and North Tahoe Public Utility Districts and the Lake Tahoe Restoration Act funding distribution. Another meeting with the USFS Supervisor, Erick Walker, USFS key staff members and District staff will be held on Tuesday, May 24, at 10:00 a.m. at the District to discuss past and future projects.
- Dave Eggerton, Executive Director of the Association of California Water Agencies (ACWA), will be visiting the District on June 9, 2022.
- Tahoe Water Suppliers Association is celebrating its 20-year anniversary on Wednesday, June 1, 2022, 11:30 at the North Tahoe Event Center. **John Thiel** invited Board members to join him and **Shelly Thomsen**.
- **Directors Romsos and Peterson** will be participating in a Diamond Valley Ranch Pasture Walk on Friday, June 3, 2022.

**12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS****13. BREAK AND ADJOURN TO CLOSED SESSION: 3:07 p.m.****RECONVENE TO OPEN SESSION: 3:31 p.m.**

- a. Pursuant to Section 54957.6 of the California Government Code. Closed Session may be held for conference with Labor Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director, regarding Memorandum of Understanding with Stationary Engineers, Local 39.

**No reportable Board Action**

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

**No reportable Board Action****ADJOURNMENT: 3:32 p.m.**

---

Kelly Sheehan, Board President  
South Tahoe Public Utility District

---

Marla Sharp, Assist Clerk of the Board  
South Tahoe Public Utility District





# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President  
Chris Cefalu, Director

BOARD MEMBERS  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT June 2, 2022 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Sheehan, Directors Cefalu, Romsos, Peterson, Exline

**Staff:** John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Jason Glaze, Greg DuPree, Ivo Bergsohn, Jeff Lee, Stephen Caswell, Bren Borley, Heidi Baugh, Ryan Lee, Tim Bledsoe, Shelly Thomsen, Jim Kelly, Jason Brandt, Aaron Zook, Cuz Cullen, Jeremy Rutherfordale

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE AUDIENCE:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Absent/Peterson Yes/Exline Yes** to approve the Consent Calendar as presented.

- a. **SEWER ENTERPRISE 2022/23 APPROPRIATIONS SUBJECT TO LIMITATION**  
(Greg Dupree, Accounting Supervisor)  
Adopted Resolution No. 3223-22 setting the limitation on Appropriations for Fiscal Year 2022/23.
- b. **CALPERS REQUIRED PAY LISTING BY POSTION**  
(Greg Dupree, Accounting Supervisor)  
Adopted Resolution No. 3224-22 which incorporates the Pay Listing by Position for the pay listing effective May 12, 2022.
- c. **MARCH 31 2022, FISCAL YEAR TO DATE FINANCIAL STATEMENTS**  
(Paul Hughes, Chief Financial Officer)  
Received and filed the March 31, 2022, Income Statement and Balance Sheet Reports.

d. **WASTEWATER TREATMENT PLANT FIRE ALARM SYSTEMS**

(Julie Ryan, Engineering Department Manager and Jared Aschenbach, Electrical Supervisor)

1) Authorized Notifier by Honeywell to be the sole source brand for fire alarm systems at the Wastewater Treatment Plant; and, 2) Authorized Tri-Signa Integration as the sole provider of a Notifier by Honeywell fire alarm system for the Bio Building.

e. **2021 ROCKY 1 WATERLINE AND PRESSURE REGULATING VALVE REPLACEMENT PROJECT**

(Aaron Zook, Staff Engineer)

Approved Change Order No. 1 to Haen Constructors in the amount of \$221,107.10.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

None

6. **ITEMS FOR BOARD ACTION**

- a. Tallac Creek Sewer Pipeline Protection Project (Ivo Bergsohn, Hydrogeologist) – **President Sheehan** opened the Public Hearing at 2:01 p.m. to receive comments on the designation of the Tallac Creek Sewer Pipeline Protection Project as “substantially complex”. **Ivo Bergsohn** presented a PowerPoint presentation regarding the Tallac Creek Sewer Pipeline Protection Project details and addressed questions from the Board. There were no public comments received and the Public Hearing was closed at 2:18 p.m.

**Moved Romsos/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline**

**Yes** to find that the Tallac Creek Sewer Pipeline Protection Project is substantially complex and authorize staff to solicit construction bids for the Project.

- b. SEED Fund Sierras Wastewater Treatment Plant Solar Project (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the SEED Fund Sierras Wastewater Treatment Plant Solar Project and addressed questions from the Board. **Attorney Kvistad** provided details regarding the non-binding letter of intent between SSI, the financier, and CORE/Prostar, which the District was not a party to, and therefore, not committed to reimburse any costs. He further added that the Staten Solar Corporation (Staten) team has been very responsive to date. Staten’s price for construction is also in line with the District’s consultant HDR and Optony, as well as Staten has experience working in Lake Tahoe with the City.

**Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline**

**Yes** to (1) Direct staff to cease negotiations with CORE/ProStar for a Power Purchase Agreement and License Agreement for a solar project at the Wastewater Treatment Plant; and, (2) Direct staff to continue negotiations with Staten Solar Corporation for the Power Purchase Agreement, License Agreement, and project details for a solar project at the Wastewater Treatment Plant.

- c. Engineering Department and Customer Service Department Staffing (Julie Ryan, Engineering Department Manager and Tim Bledsoe, Customer Service Manager) – **Tim Bledsoe** provided details regarding the Engineering Department and Customer Service Departments staffing and addressed questions from the Board. **President Sheehan** and **Director Peterson** added that the Finance Committee is recommending approval of these positions today.

**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to authorize staff to convert the Limited Term Positions to permanent, as follows: 1) Meter Technician; 2) Customer Service Representative; 3) Staff Engineer; and, 4) Project Coordinator.

- d. Issuance of Special Use Permit for Woolystars Music Festival Secondary Emergency Egress Route (Jason Glaze, Water Reuse Lead) – **Jason Glaze** provided details regarding the issuance of special use permit for Woolystars Music Festival Secondary Emergency Egress Route on District property at Diamond Valley Ranch, and addressed questions from the Board. **Attorney Kvistad** added that the permit requires the property owner to have insurance, there is an indemnity provision, and the District route would only be used if the primary route is not available which is limited to pedestrian use only. **John Thiel** reported that the District is being a good neighbor by authorizing this permit.

**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve Issuance of a Special Use Permit to Avery Hellman to allow attendees of the Woolystars Music Festival to use an existing unimproved road across a portion of Diamond Valley Ranch in the event of an emergency.

- e. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve Payment of Claims in the amount of \$2,015,299.73.

#### **7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Peterson** reported the Finance Committee met briefly prior to today's Board meeting to discuss Item 6 c. He, **John Thiel** and **Shelly Thomsen** attended the Tahoe Water Suppliers Association 20<sup>th</sup> Anniversary luncheon yesterday. **Directors Peterson** and **Romsos** are visiting Diamond Valley Ranch tomorrow. Association of California Water Agencies leadership will be at the District June 9, 2022.

#### **8. BOARD MEMBER REPORTS:**

**Director Romsos** reported he attended the International Association of Wildland Fire conference and encourages the District to continue with fuel reduction around District facilities. **Director Exline** will be absent for the August 18, 2022, Board meeting.

#### **9. EL DORADO WATER AGENCY PURVEYOR REPORT:**

**Director Peterson** reported the next meeting is June 8, 2022.

#### **10. STAFF/ATTORNEY REPORTS:**

**Jeff Lee** and **Heidi Baugh** presented information regarding the District's chemical contracts and addressed questions from the Board. The District cannot operate without these chemicals despite the pricing being unstable. **Attorney Kvistad** added that this scenario is being felt across California and throughout the industry.

**Jeff Lee** added the District will begin sampling the District's raw effluent for COVID and participate in the CDC's National Wastewater Surveillance System. The United States is participating in a worldwide effort to collect wastewater data to enable trend analysis, both up and down. Staff have met with **Nancy Williams**, El Dorado County Health Officer, to move forward with the testing, which is free to the District.

**Shelly Thomsen** provided information regarding Emergency Regulation for Urban Water Regulation. Starting June 10, 2022, for one year, irrigation for ornamental grass on business properties will be banned. This does not include irrigation for trees and shrubs or parks or schools.

All water Districts must implement Level 2 of their Conservation Program, which is the District's normal operating conservation efforts. The State Water Board is working on an FAQ sheet, further defining the ornamental turf restriction. The District's responsibility is to help direct its customers and inform them of this process. The District will be sending out a press release shortly regarding these efforts. The Tahoe Keys hired a landscape architect to help address landscape and irrigation restrictions.

The annual District Awards Picnic potluck invitations have been disbursed.

**Tim Bledsoe** provided information regarding the Helping Hands program, which is managed by the District.

#### **11. GENERAL MANAGER REPORT:**

**John Thiel** reported on several items:

- Provided a staffing update and congratulated **Tim Bledsoe** on his final Board meeting and announced **Ryan Lee** was selected as the new Customer Service Manager.
- Provided details regarding a meeting with **Erick Walker**, the new United States Forest Supervisor for the Lake Tahoe Basin.
- Met with **Jennifer Lukins** on June 1, 2022, regarding the state pushing for small water company consolidations.
- Lake Tahoe Community College has requested the District sign on to two support letters, which the District is accommodating.
- St. Joseph's Land Trust had a groundbreaking today for their Deed Restricted Affordable Housing titled Riverside. Riverside consists of three homes, which the District assisted by transferring water and sewer connections at no cost.

#### **12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

#### **13. BREAK AND ADJOURN TO CLOSED SESSION:** 3:38 p.m.

#### **RECONVENE TO OPEN SESSION:** 3:45 p.m.

- a. Pursuant to Section 54957.6 of the California Government Code. Closed Session may be held for conference with Labor Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director, regarding Memorandum of Understanding with Stationary Engineers, Local 39.

No reportable Board Action.

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board Action.

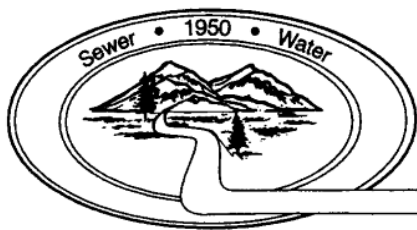
#### **ADJOURNMENT:** 3:46 p.m.

---

Kelly Sheehan, Board President  
South Tahoe Public Utility District

---

Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 7a

**TO:** Board of Directors  
**FROM:** Trevor Coolidge, Senior Engineer  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** Keller-Heavenly Water System Improvements Project, Phase 3

**REQUESTED BOARD ACTION:** Award Keller-Heavenly Water System Improvements Project, Phase 3, to the lowest, responsive, responsible bidder.

**DISCUSSION:** On May 5, 2022, six general contractors attended a mandatory pre-bid meeting for the third phase of the Keller-Heavenly Water System Improvements Project (Project).

The Project has several major work items, including:

- Replacement and instrumentation of three pressure reducing valve (PRV) stations within the Keller water system service area, upsizing the PRVs for fire flow.
- Rehabilitation of the Keller Booster Pump Station, including replacement of internal piping, electrical equipment, instrumentation, and installation of a new emergency power connection.
- Installation of a temporary booster pump station to supply water during rehabilitation of the permanent booster station.
- Replacement and upsizing of the supply, return, and overflow lines to the Keller Water Tank site, followed by restoration of the access road.
- Demolition of a 208,000-gallon water tank that has reached the end of its useful life and is currently being replaced by Phase II of the Project.
- Replacement of waterline and paving on View Circle to repair damage caused by a catastrophic leak in 2021.

The Project bid also included a Bid Alternate to construct a new access road on the Lookout Tank site. The existing access crosses multiple public and private parcels and

required restoration following the Angora Fire, and was again damaged by dozer work during the Caldor Fire, resulting in ongoing access and erosion control issues.

Bids were opened at the District offices on Tuesday, June 7, 2022, at 2:00 p.m. Two bids were received: one from White Rock Construction (White Rock) with a base bid amount of \$3,916,178.25 and a second from Haen Constructors in the amount of \$4,253,077.32. White Rock's bid alternate for the Lookout Tank Access Road was an additional \$541,110 and Haen Constructors was \$521,148.90.

The Engineer's Estimate for the base bid was \$3,426,000, plus \$364,000 for the Access Road Bid Alternate, totaling \$3,790,000.

Staff is in the process of reviewing the Bids received for conformance with the bidding requirements, including the Disadvantaged Business Enterprise (DBE) Good-Faith Efforts to comply with funding requirements.

Following review of the bids and conclusion of the bid protest period, Staff will provide a recommendation for bid award prior to or at the Board meeting.

**SCHEDULE:** Upon Board approval

**COSTS:** To be determined

**ACCOUNT NO:** Keller-Heavenly (20.30.7022/15W007), Lookout Tank Access Road (20.30.7084), View Circle Waterline (20.30.8376)

**BUDGETED AMOUNT AVAILABLE:** \$4,310,313 (2022/23)

**ATTACHMENTS:** Bid Summary

---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES     *JF*     NO                     

**CHIEF FINANCIAL OFFICER:** YES     *PH*     NO

Keller-Heavenly Water System Improvements Project, Phase 3  
 Bid Opening: June 07, 2022 2:00 PM (PDT)

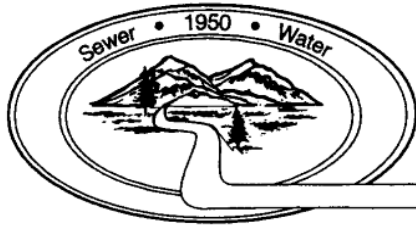
| Item                                    | Description                                                                         | Unit | Quantity        | White Rock Construction, Inc. | Haen Constructors     | Engineer's Estimate   |
|-----------------------------------------|-------------------------------------------------------------------------------------|------|-----------------|-------------------------------|-----------------------|-----------------------|
| <b>Bid Schedule A - Keller-Heavenly</b> |                                                                                     |      |                 |                               |                       |                       |
| 1                                       | Mobilization and Demobilization (not to exceed ten percent (10%) of Bid Schedule A) | LS   | 1               | \$116,500.00                  | \$333,000.00          | \$295,000.00          |
| 2                                       | Erosion Control                                                                     | LS   | 1               | \$10,600.00                   | \$30,240.00           | \$34,650.00           |
| 3                                       | Groundwater Dewatering                                                              | LS   | 1               | \$14,400.00                   | \$6,000.00            | \$11,550.00           |
| 4                                       | Traffic Control                                                                     | LS   | 1               | \$100,000.00                  | \$59,100.00           | \$69,300.00           |
| 5                                       | Sheeting, Shoring, Bracing or Equivalent Meth                                       | LS   | 1               | \$34,000.00                   | \$2,400.00            | \$20,212.50           |
| 6                                       | PRV and Vault Removal - Keller                                                      | LS   | 1               | \$19,000.00                   | \$14,094.00           | \$17,325.00           |
| 7                                       | PRV and Vault Removal - Keller Sweeping Turn                                        | LS   | 1               | \$22,000.00                   | \$21,096.00           | \$25,987.50           |
| 8                                       | PRV and Vault Removal - Keller & Regina                                             | LS   | 1               | \$26,800.00                   | \$6,630.00            | \$17,325.00           |
| 9                                       | PRV and Vault Removal - Wildwood & Saddle                                           | LS   | 1               | \$44,500.00                   | \$12,558.00           | \$13,860.00           |
| 10                                      | Existing 208,000 Galloon Bolted Steel Tank Re                                       | LS   | 1               | \$70,000.00                   | \$241,500.00          | \$265,650.00          |
| 11                                      | Demo Existing Building at Tank Site                                                 | LS   | 1               | \$15,000.00                   | \$3,000.00            | \$17,325.00           |
| 12                                      | Fire Hydrant Removal                                                                | EA   | 2               | \$6,700.00                    | \$4,760.00            | \$5,775.00            |
| 13                                      | Cellular Reinforced Concrete System                                                 | SF   | 5217            | \$365,190.00                  | \$178,264.89          | \$132,563.97          |
| 14                                      | Rip Rap                                                                             | SF   | 2000            | \$28,000.00                   | \$59,940.00           | \$27,720.00           |
| 15                                      | Fire Hydrant Assembly                                                               | EA   | 5               | \$80,000.00                   | \$89,370.00           | \$66,412.50           |
| 16                                      | Frost Free Yard Hydrant                                                             | EA   | 1               | \$3,600.00                    | \$4,962.00            | \$2,887.50            |
| 17                                      | 48" Sanitary Sewer 3-Way Manhole                                                    | EA   | 1               | \$9,900.00                    | \$12,346.00           | \$8,662.50            |
| 18                                      | 24"x24" Catch Basin                                                                 | EA   | 1               | \$6,100.00                    | \$5,340.00            | \$4,042.50            |
| 19                                      | In-Line 8" Gate Valve                                                               | EA   | 2               | \$9,600.00                    | \$8,258.40            | \$16,170.00           |
| 20                                      | 6" Cleanout                                                                         | EA   | 6               | \$15,600.00                   | \$9,504.00            | \$5,197.50            |
| 21                                      | 3/4" Single Water Service                                                           | EA   | 1               | \$8,400.00                    | \$6,879.00            | \$4,042.50            |
| 22                                      | Water Main Anchors (Keller Tank Access Road                                         | EA   | 5               | \$15,500.00                   | \$22,800.00           | \$17,325.00           |
| 23                                      | 8" C900 PVC Pipe - Class 235                                                        | LF   | 1084            | \$292,680.00                  | \$505,501.72          | \$281,704.50          |
| 24                                      | 6" & 8" SDR-35 PVC Drain Line                                                       | LF   | 562             | \$114,648.00                  | \$184,425.92          | \$77,893.20           |
| 25                                      | 8" Pressure Reducing Valve Assembly and Vault #2 - Keller                           | LS   | 1               | \$84,700.00                   | \$170,907.25          | \$122,430.00          |
| 26                                      | 8" Pressure Reducing Valve Assembly and Vault #3 - Keller & Regina                  | LS   | 1               | \$87,400.00                   | \$142,726.50          | \$127,050.00          |
| 27                                      | 8" Pressure Reducing Valve Assembly and Vault #4 - Wildwood & Saddle                | LS   | 1               | \$86,700.00                   | \$142,640.25          | \$138,600.00          |
| 28                                      | Abandon in Place - Existing 6" Water Mains and Valves                               | LF   | 1301            | \$18,214.00                   | \$32,108.68           | \$82,646.03           |
| 29                                      | Non Excavatable Rock Removal (Trenching)                                            | CY   | 230             | \$101,200.00                  | \$16,100.00           | \$53,130.00           |
| 30                                      | Intertie - Sherman (P1.1, Sta 9+98.70; Ex. 6" H                                     | LS   | 1               | \$5,200.00                    | \$4,920.00            | \$6,352.50            |
| 31                                      | Intertie - Sherman (P1.3, Ex. 6" LP)                                                | LS   | 1               | \$6,800.00                    | \$5,790.00            | \$15,015.00           |
| 32                                      | Intertie - Tank (P1.3, Sta 15+42.89; Ex. 8" LP)                                     | LS   | 1               | \$6,500.00                    | \$3,480.00            | \$9,817.50            |
| 33                                      | Intertie - Tank (P1.3, Sta 15+44.59; Ex. 8" HP)                                     | LS   | 1               | \$6,200.00                    | \$3,480.00            | \$10,972.50           |
| 34                                      | PRV #2 Electrical and SCADA                                                         | LS   | 1               | \$99,000.00                   | \$110,330.00          | \$115,500.00          |
| 35                                      | PRV #3 Electrical and SCADA                                                         | LS   | 1               | \$111,000.00                  | \$104,830.00          | \$115,500.00          |
| 36                                      | PRV #4 Electrical and SCADA                                                         | LS   | 1               | \$116,000.00                  | \$109,230.00          | \$115,500.00          |
| 37                                      | Conduit Trench w/ 1 1/2" & 1" PVC Conduit (PRV Sites)                               | LF   | 390             | \$21,645.00                   | \$30,271.80           | \$5,405.40            |
| 38                                      | Conduit Trench w/ (2) 3" PVC Conduits (Keller Tank Access Road)                     | LF   | 600             | \$45,900.00                   | \$51,306.00           | \$10,395.00           |
| 39                                      | Conduit Pull Box                                                                    | EA   | 8               | \$17,600.00                   | \$19,320.00           | \$27,720.00           |
| 40                                      | Remove and Replace PCC Rolled Gutter                                                | LF   | 310             | \$31,775.00                   | \$27,280.00           | \$37,595.25           |
| 41                                      | 2" Plantmix Bituminous Trench Patch (PG64-28)                                       | SF   | 5193            | \$74,000.25                   | \$86,878.89           | \$71,974.98           |
| 42                                      | 2" Mill and Overlay (PG64-28 PM)                                                    | SF   | 13790           | \$106,872.50                  | \$94,875.20           | \$95,564.70           |
| 43                                      | 3" Miscellaneous Patch Paving                                                       | SF   | 225             | \$4,297.50                    | \$5,265.00            | \$4,677.75            |
| 44                                      | Keller Booster - Exterior Site Improvements                                         | LS   | 1               | \$89,000.00                   | \$34,680.00           | \$71,205.75           |
| 45                                      | Keller Booster - Electrical Improvements                                            | LS   | 1               | \$280,000.00                  | \$247,500.00          | \$82,005.00           |
| 46                                      | Keller Booster - Interior Piping                                                    | LS   | 1               | \$230,000.00                  | \$225,626.55          | \$86,625.00           |
| 47                                      | Temporary Pumps Skid and Above Ground Piping                                        | LS   | 1               | \$249,000.00                  | \$196,152.32          | \$86,625.00           |
| 48                                      | High Pressure Main Drain Connection                                                 | LS   | 1               | \$4,500.00                    | \$5,404.40            | \$5,775.00            |
| 49                                      | 4" Ductile Iron Water Pipe                                                          | LF   | 41              | \$15,826.00                   | \$17,220.00           | \$10,654.88           |
| 50                                      | 6" Ductile Iron Water Pipe                                                          | LF   | 43              | \$15,050.00                   | \$21,414.00           | \$12,416.25           |
| 51                                      | 4" Hot Tap Connection                                                               | EA   | 1               | \$9,000.00                    | \$5,761.20            | \$13,860.00           |
| 52                                      | 6" Hot Tap Connection                                                               | EA   | 1               | \$10,000.00                   | \$6,320.40            | \$17,325.00           |
|                                         |                                                                                     |      | <b>Subtotal</b> | <b>\$3,362,098.25</b>         | <b>\$3,743,788.37</b> | <b>\$2,990,920.15</b> |

| <b>Bid Schedule C - View Circle Waterline</b>            |                                                                                                   |    |                 |                       |                       |                       |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------|----|-----------------|-----------------------|-----------------------|-----------------------|
| 53                                                       | Mobilization and Demobilization (not to exceed ten percent (10%) of Bid Schedule C)               | LS | 1               | \$15,000.00           | \$25,380.00           | \$20,000.00           |
| 54                                                       | Erosion Control                                                                                   | LS | 1               | \$1,300.00            | \$5,600.00            | \$5,000.00            |
| 55                                                       | Groundwater Dewatering                                                                            | LS | 1               | \$2,300.00            | \$2,400.00            | \$5,000.00            |
| 56                                                       | Traffic Control                                                                                   | LS | 1               | \$12,800.00           | \$5,664.00            | \$5,000.00            |
| 57                                                       | Sheeting, Shoring, Bracing or Equivalent Method                                                   | LS | 1               | \$1,900.00            | \$500.00              | \$1,500.00            |
| 58                                                       | 8" C900 PVC Pipe - Class 235                                                                      | LF | 400             | \$109,200.00          | \$86,140.00           | \$88,000.00           |
| 59                                                       | Vertical Offset                                                                                   | LF | 20              | \$12,000.00           | \$5,058.00            | \$8,000.00            |
| 60                                                       | 3/4" Single Water Service                                                                         | EA | 1               | \$3,300.00            | \$4,224.00            | \$5,000.00            |
| 61                                                       | Fire Hydrant Assembly                                                                             | EA | 1               | \$16,000.00           | \$15,659.55           | \$12,000.00           |
| 62                                                       | Intertie - #1 (View/LTB)                                                                          | LS | 1               | \$8,500.00            | \$5,538.00            | \$5,000.00            |
| 63                                                       | Intertie - #2 (View Circle STA 05-05)                                                             | LS | 1               | \$6,500.00            | \$3,866.40            | \$5,000.00            |
| 64                                                       | Fire Hydrant Removal                                                                              | EA | 1               | \$2,500.00            | \$3,921.60            | \$1,500.00            |
| 65                                                       | 4-Inch Trench Patch                                                                               | SF | 2400            | \$42,000.00           | \$39,600.00           | \$19,200.00           |
| 66                                                       | Pulverize & compact existing roadway, place 3" AC (PG64-28 PM)                                    | SF | 10980           | \$120,780.00          | \$105,737.40          | \$54,900.00           |
|                                                          |                                                                                                   |    | <b>Subtotal</b> | <b>\$354,080.00</b>   | <b>\$309,288.95</b>   | <b>\$235,100.00</b>   |
| <b>Bid Schedule D - As Needed Improvements</b>           |                                                                                                   |    |                 |                       |                       |                       |
| 67                                                       | As-Needed Water System Improvements                                                               | LS | 1               | \$100,000.00          | \$100,000.00          | \$100,000.00          |
| 68                                                       | As-Needed Sewer System Improvements                                                               | LS | 1               | \$100,000.00          | \$100,000.00          | \$100,000.00          |
|                                                          |                                                                                                   |    | <b>Subtotal</b> | <b>\$200,000.00</b>   | <b>\$200,000.00</b>   | <b>\$200,000.00</b>   |
| <b>Base Bid (Schedule A + C + D, Schedule B Deleted)</b> |                                                                                                   |    |                 | <b>\$3,916,178.25</b> | <b>\$4,253,077.32</b> | <b>\$3,426,020.15</b> |
| <b>Bid Alternate 1 - Lookout Tank Access</b>             |                                                                                                   |    |                 |                       |                       |                       |
| 69                                                       | Mobilization and Demobilization (not to exceed ten percent (10%) of the total of Bid Alternate 1) | LS | 1               | \$15,000.00           | \$51,770.50           | \$34,650.00           |
| 70                                                       | Erosion Control                                                                                   | LS | 1               | \$7,000.00            | \$6,000.00            | \$8,662.50            |
| 71                                                       | Traffic Control                                                                                   | LS | 1               | \$16,000.00           | \$5,664.00            | \$5,775.00            |
| 72                                                       | Sheeting, Shoring, Bracing or Equivalent Method                                                   | LS | 1               | \$2,000.00            | \$2,400.00            | \$5,775.00            |
| 73                                                       | Unclassified Excavation - Export                                                                  | CY | 620             | \$35,340.00           | \$87,165.80           | \$21,483.00           |
| 74                                                       | Cellular Reinforced Concrete System                                                               | SF | 4890            | \$342,300.00          | \$178,289.40          | \$124,254.90          |
| 75                                                       | Rip Rap                                                                                           | SF | 3840            | \$46,080.00           | \$115,200.00          | \$79,833.60           |
| 76                                                       | Rock Wall (4' or under)                                                                           | LF | 56              | \$20,160.00           | \$19,219.20           | \$29,106.00           |
| 77                                                       | Existing Waterline Removal                                                                        | LF | 80              | \$6,400.00            | \$7,680.00            | \$6,468.00            |
| 78                                                       | 8" C900 PVC Pipe - Class 235                                                                      | LF | 80              | \$21,600.00           | \$20,160.00           | \$23,100.00           |
| 79                                                       | Intertie Connections                                                                              | EA | 2               | \$14,000.00           | \$8,640.00            | \$11,550.00           |
| 80                                                       | Water Main Anchor                                                                                 | EA | 2               | \$6,200.00            | \$9,600.00            | \$6,930.00            |
| 81                                                       | Remove and Replace PCC Rolled Gutter                                                              | LF | 20              | \$4,000.00            | \$2,400.00            | \$2,425.50            |
| 82                                                       | 2" Plantmix Bituminous Trench Patch (PG64-28)                                                     | SF | 50              | \$1,750.00            | \$1,200.00            | \$693.00              |
| 83                                                       | 2" Mill and Overlay (PG64-28 PM)                                                                  | SF | 400             | \$3,280.00            | \$5,760.00            | \$2,772.00            |
|                                                          |                                                                                                   |    | <b>Subtotal</b> | <b>\$541,110.00</b>   | <b>\$521,148.90</b>   | <b>\$363,478.50</b>   |
| <b>Total Bid (Base Bid + Bid Alt #1)</b>                 |                                                                                                   |    |                 | <b>\$4,457,288.25</b> | <b>\$4,774,226.22</b> | <b>\$3,789,498.65</b> |



General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 7b

**TO:** Board of Directors  
**FROM:** Paul Hughes, Chief Financial Officer  
**MEETING DATE:** June 16, 2022  
**ITEM – PROJECT NAME:** Payment of Claims Procedures

**REQUESTED BOARD ACTION:** Approve Resolution 3226-22 Adopting Procedures for the Payment of Claims.

**DISCUSSION:** The Board of Directors ("Board") currently approves the payment of all claims at each Board meeting, except those claims within each South Tahoe Public Utility District ("District") staff spending authority. Given that the Board only meets twice each month, there are instances when claims need to be approved sooner in order to timely issue warrants.

District staff has discussed various options with the Board for alternative procedures for the Payment of Claims. The Board directed staff to prepare a Resolution to implement more efficient and timely Payment of Claims Procedures in order to ensure timely Payment of Claims and avoid delays in the issuance of warrants to the District's vendors, consultants and contractors while maintaining the necessary financial controls and oversight.

Public Utilities Code section 16681 states that no claims against a district may be paid until allowed by the Board of Directors, and upon a warrant signed by any two officers. However, Government Code section 53910 allows the Board to adopt a Resolution that authorizes alternate practices with respect to the form, issuance, delivery, endorsement and payment of warrants if deemed convenient, efficient, and in the public interest.

Resolution No. 3226-22 delegates approval of the Payment of Claims for issuance of warrants from the Board to the General Manager or the Chief Financial Officer and President or Vice-President of the Board of Directors. Payment of a claim shall be reviewed and approved by the General Manager or the Chief Financial Officer and the President or Vice-President of the Board on a weekly basis. The Chief Financial Officer shall provide the Board with a "receive and file" report at each Board meeting listing the warrants that have been issued and released since the previous report.

**SCHEDULE:** Upon Board approval

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3226-22

---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES PH NO \_\_\_\_\_

1  
2  
3  
4  
5

**RESOLUTION NO. 3226-22**

**A RESOLUTION BY THE BOARD OF DIRECTORS  
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT  
ADOPTING PROCEDURES FOR THE PAYMENT OF CLAIMS**

6 **WHEREAS**, the Public Utilities Code section 16681 states that no claims against a district  
7 may be paid until allowed by its Board of Directors, and upon a warrant signed by any  
8 two officers; and,

9 **WHEREAS**, the Board of Directors of the South Tahoe Public Utility District  
10 ("District") currently approves the Payment of Claims at each of its semimonthly  
11 meetings which can result in the untimely payment of claims if a meeting is  
12 cancelled or postponed; and,

13 **WHEREAS**, Government Code section 53910 allows the Board of Directors to  
14 adopt a Resolution that authorizes alternate practices with respect to form,  
15 issuance, delivery, endorsement and payment of warrants that it deems  
16 convenient, efficient, and in the public interest; and,

17 **WHEREAS**, the Board of Directors approves and adopts an annual budget  
18 that establishes the maximum authorization of District disbursements for each  
19 fiscal year; and,

20 **WHEREAS**, the Board of Directors desires to implement more efficient and timely  
21 payment of claims procedures in order to ensure timely pay claims and avoid delays in  
22 the issuance of warrants to the District's vendors, consultants and contractors while  
23 maintaining the necessary financial controls and oversight; and,

24 **WHEREAS**, the Board of Directors desires to adopt procedures for the Payment of  
25 Claims consistent with this Resolution.

26 **NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:**

27 1. The Board of Directors approves and adopts the following procedures for  
28 the Payment of Claims:

29 a. The General Manager, the Chief Financial Officer, the Board President  
30 and the Board Vice-President are authorized to approve payment of claims for

1 issuance of warrants, which will require the approval of: (i) either the General Manager  
2 or the Chief Financial officer; and, (ii) either the President or Vice-President of the Board  
3 of Directors.

4           b.     The Payment of Claims shall be presented to the above officers for  
5 approval on a weekly basis via electronic email and the requisite officers' written  
6 approval shall be maintained by the Chief Financial Officer.

7           c.     Warrants can only be issued for the Payment of Claims that are  
8 within the Board of Directors approved and adopted annual budget.

9           d.     No warrant for the payment of a claim shall be drawn unless there  
10 are sufficient funds upon which it is drawn.

11           e.     The policy covers all demands against the District no matter the  
12 amount or how the demand is satisfied, whether through check, cash, electronic funds  
13 transfer, direct debit or any other method against any depository account, cash fund,  
14 or other monies held by the District.

15           f.     The Chief Financial Officer shall provide the Board of Directors with  
16 a "receive and file" report at each Board of Directors meeting listing the warrants that  
17 have been issued and released since the previous report.

18           g.     The warrants issued by various District officers and employees within  
19 their spending authority will not be reported on the Chief Financial Officer's "receive  
20 and file" report.

21           2.     The above procedures for the Payment of Claims shall be incorporated  
22 into the Board of Director's Policy Manual.

23           3.     This Resolution shall take effect immediately.

24  
25           **WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution  
26 No. 3226-22 was duly and regularly adopted and passed by the Board of Directors of  
27 the South Tahoe Public Utility District at a Regular meeting held on the 16<sup>th</sup> day of June  
28 2022, by the following vote:

29           AYES:

30           NOES:

          ABSENT:

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30

---

Kelly Sheehan, Board President  
South Tahoe Public Utility District

ATTEST:

---

Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District

# PAYMENT OF CLAIMS

FOR APPROVAL  
June 16, 2022

---

|                                    |                   |
|------------------------------------|-------------------|
| Payroll 5/31/22                    | 545,289.93        |
| Total Payroll                      | 545,289.93        |
| ADP & Insight eTools               | 469.64            |
| AFLAC/WageWorks claims and fees    | 130.80            |
| Ameritas - Insurance Payments      | 1,834.07          |
| Total Vendor EFT                   | 2,434.51          |
| Accounts Payable Checks-Sewer Fund | 182,285.45        |
| Accounts Payable Checks-Water Fund | 128,532.46        |
| Total Accounts Payable Checks      | 310,817.91        |
| Utility Management Refunds         | 481.08            |
| Total Utility Management Checks    | 481.08            |
| <b>Grand Total</b>                 | <b>859,023.43</b> |

| <b><u>Payroll EFTs &amp; Checks</u></b> | <b><u>5/31/2022</u></b> |
|-----------------------------------------|-------------------------|
| EFT CA Employment Taxes & W/H           | 23,557.18               |
| EFT Federal Employment Taxes & W/H      | 117,579.63              |
| EFT CalPERS Contributions               | 81,336.88               |
| EFT Empower Retirement-Deferred Comp    | 27,883.03               |
| EFT Stationary Engineers Union Dues     | 0.00                    |
| EFT CDHP Health Savings (HSA)           | 4,668.69                |
| EFT Retirement Health Savings           | 0.00                    |
| EFT United Way Contributions            | 21.00                   |
| EFT Employee Direct Deposits            | 289,852.14              |
| CHK Employee Garnishments               | 391.38                  |
| CHK Employee Paychecks                  | 0.00                    |
| <i>Total</i>                            | <u>545,289.93</u>       |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
Report By Vendor - Invoice  
Summary Listing

| Invoice Number                                                 | Invoice Description                     | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|----------------------------------------------------------------|-----------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| <b>Vendor 48097 - ACCRUENT</b>                                 |                                         |                       |             |              |            |            |               |              |                    |
| US_INV00038854                                                 | Service Contracts                       | Paid by Check #109403 |             | 06/01/2022   | 06/16/2022 | 07/31/2022 |               | 06/16/2022   | 26,318.86          |
|                                                                |                                         |                       |             |              |            |            |               |              | \$26,318.86        |
| <b>Vendor 48983 - ADVANCED INFRASTRUCTURE TECHNOLOGIES LLC</b> |                                         |                       |             |              |            |            |               |              |                    |
| 220644                                                         | Shop Supplies                           | Paid by Check #109404 |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,061.83           |
|                                                                |                                         |                       |             |              |            |            |               |              | \$1,061.83         |
| <b>Vendor 44039 - AFLAC</b>                                    |                                         |                       |             |              |            |            |               |              |                    |
| 493954                                                         | Insurance Supplement Payable            | Paid by Check #109405 |             | 05/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,427.19           |
|                                                                |                                         |                       |             |              |            |            |               |              | \$1,427.19         |
| <b>Vendor 48136 - AHERN RENTALS</b>                            |                                         |                       |             |              |            |            |               |              |                    |
| 24947185-001                                                   | Grounds & Maintenance                   | Paid by Check #109406 |             | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 5.13               |
| 24952688-001                                                   | Grounds & Maintenance                   | Paid by Check #109406 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 332.28             |
| 24971867-001                                                   | Grounds & Maintenance                   | Paid by Check #109406 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 71.30              |
|                                                                |                                         |                       |             |              |            |            |               |              | \$408.71           |
| <b>Vendor 48605 - AIRGAS USA LLC</b>                           |                                         |                       |             |              |            |            |               |              |                    |
| 9125938933                                                     | Field, Shop & Safety Supplies Inventory | Paid by Check #109407 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 367.36             |
| 9126175558                                                     | Janitorial Supplies Inventory           | Paid by Check #109407 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 571.39             |
|                                                                |                                         |                       |             |              |            |            |               |              | \$938.75           |
| <b>Vendor 43949 - ALPEN SIERRA COFFEE</b>                      |                                         |                       |             |              |            |            |               |              |                    |
| 224435                                                         | Office Supply Issues                    | Paid by Check #109408 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 101.50             |
| 224436                                                         | Office Supply Issues                    | Paid by Check #109408 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 53.75              |
| 224600                                                         | Office Supply Issues                    | Paid by Check #109408 |             | 06/01/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 101.50             |
| 224601                                                         | Office Supply Issues                    | Paid by Check #109408 |             | 06/01/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 53.75              |
|                                                                |                                         |                       |             |              |            |            |               |              | \$310.50           |
| <b>Vendor 48817 - MARY ALSBURY</b>                             |                                         |                       |             |              |            |            |               |              |                    |
| ALSB051922                                                     | Travel - Meetings - Education           | Paid by Check #109409 |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 141.57             |
|                                                                |                                         |                       |             |              |            |            |               |              | \$141.57           |
| <b>Vendor 49337 - AMAZON CAPITAL SERVICES INC.</b>             |                                         |                       |             |              |            |            |               |              |                    |
| 196R-F4LV-NT7P                                                 | Office Supplies                         | Paid by Check #109410 |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 40.28              |
|                                                                |                                         |                       |             |              |            |            |               |              | \$40.28            |
| <b>Vendor 44580 - ARAMARK UNIFORM SERVICES</b>                 |                                         |                       |             |              |            |            |               |              |                    |
| 2591030814                                                     | Uniform Payable                         | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 79.47              |
| 2591030817                                                     | Uniform Payable                         | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 90.79              |
| 2591030819                                                     | Uniform Payable                         | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 111.18             |
| 2591030829                                                     | Uniform Payable                         | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 21.07              |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                        | Invoice Description           | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|-------------------------------------------------------|-------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| 2591030833                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 7.49               |
| 2591030842                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 11.37              |
| 2591030848                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 26.00              |
| 2591030851                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 18.14              |
| 2591030856                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 16.33              |
| 2591030858                                            | Uniform Payable               | Paid by Check #109411 |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 20.98              |
| <b>Vendor 44580 - ARAMARK UNIFORM SERVICES Totals</b> |                               |                       |             |              |            |            | Invoices      | 10           | <b>\$402.82</b>    |
| <b>Vendor 40521 - AT&amp;T</b>                        |                               |                       |             |              |            |            |               |              |                    |
| MAY 2022                                              | Telephone                     | Paid by Check #109412 |             | 05/28/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 200.00             |
| <b>Vendor 40521 - AT&amp;T Totals</b>                 |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$200.00</b>    |
| <b>Vendor 45202 - AT&amp;T MOBILITY</b>               |                               |                       |             |              |            |            |               |              |                    |
| X05272022                                             | Telephone                     | Paid by Check #109413 |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 691.41             |
| <b>Vendor 45202 - AT&amp;T MOBILITY Totals</b>        |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$691.41</b>    |
| <b>Vendor 48000 - AT&amp;T/CALNET 3</b>               |                               |                       |             |              |            |            |               |              |                    |
| 18289632                                              | Telephone                     | Paid by Check #109414 |             | 06/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,527.80           |
| <b>Vendor 48000 - AT&amp;T/CALNET 3 Totals</b>        |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$1,527.80</b>  |
| <b>Vendor 49785 - BRUCE BAUER</b>                     |                               |                       |             |              |            |            |               |              |                    |
| 3657302                                               | Toilet Rebate Program         | Paid by Check #109415 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 100.00             |
| <b>Vendor 49785 - BRUCE BAUER Totals</b>              |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$100.00</b>    |
| <b>Vendor 44109 - BB&amp;H BENEFIT DESIGNS</b>        |                               |                       |             |              |            |            |               |              |                    |
| 66234                                                 | Contractual Services          | Paid by Check #109416 |             | 11/29/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| 66235                                                 | Contractual Services          | Paid by Check #109416 |             | 11/29/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| 66236                                                 | Contractual Services          | Paid by Check #109416 |             | 11/29/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| 66237                                                 | Contractual Services          | Paid by Check #109416 |             | 11/29/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| 66238                                                 | Contractual Services          | Paid by Check #109416 |             | 11/29/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| 67861                                                 | Contractual Services          | Paid by Check #109416 |             | 02/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 232.00             |
| <b>Vendor 44109 - BB&amp;H BENEFIT DESIGNS Totals</b> |                               |                       |             |              |            |            | Invoices      | 6            | <b>\$1,392.00</b>  |
| <b>Vendor 49773 - LAUREN BENEFIELD</b>                |                               |                       |             |              |            |            |               |              |                    |
| BENE053122                                            | Travel - Meetings - Education | Paid by Check #109417 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 30.88              |
| <b>Vendor 49773 - LAUREN BENEFIELD Totals</b>         |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$30.88</b>     |
| <b>Vendor 12070 - BING MATERIALS</b>                  |                               |                       |             |              |            |            |               |              |                    |
| 214683                                                | Pipe - Covers & Manholes      | Paid by Check #109418 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 332.36             |
| <b>Vendor 12070 - BING MATERIALS Totals</b>           |                               |                       |             |              |            |            | Invoices      | 1            | <b>\$332.36</b>    |
| <b>Vendor 43828 - BLUE RIBBON TEMP PERSONNEL</b>      |                               |                       |             |              |            |            |               |              |                    |
| 13609                                                 | Contractual Services          | Paid by Check #109419 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 791.63             |
| 13664                                                 | Contractual Services          | Paid by Check #109419 |             | 06/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 773.22             |





# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                                | Invoice Description                | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---------------------------------------------------------------|------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>43828 - BLUE RIBBON TEMP PERSONNEL</b>              |                                    | Totals                |             |              |            | Invoices   | 2             |              | \$1,564.85         |
| Vendor <b>45078 - CALIF DEPT OF PUBLIC HEALTH</b><br>70794    | Regulatory Operating Permits       | Paid by Check #109420 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,127.00           |
| Vendor <b>45078 - CALIF DEPT OF PUBLIC HEALTH</b>             |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$3,127.00         |
| Vendor <b>42125 - CALPELRA</b><br>KAUFFMAN0522                | Dues - Memberships - Certification | Paid by Check #109421 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 380.00             |
| Vendor <b>42125 - CALPELRA</b>                                |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$380.00           |
| Vendor <b>49220 - CAMPORA PROPANE</b><br>713588               | Propane                            | Paid by Check #109422 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 657.00             |
| Vendor <b>49220 - CAMPORA PROPANE</b>                         |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$657.00           |
| Vendor <b>45076 - CARDNO ENTRIX INC</b><br>333281             | Contractual Services               | Paid by Check #109423 |             | 06/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 4,372.25           |
| Vendor <b>45076 - CARDNO ENTRIX INC</b>                       |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$4,372.25         |
| Vendor <b>13230 - CAROLLO ENGINEERS</b><br>FB23259            | Blower System Upgrades             | Paid by Check #109424 |             | 05/15/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 9,101.00           |
| Vendor <b>13230 - CAROLLO ENGINEERS</b>                       |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$9,101.00         |
| Vendor <b>49789 - DONNA CHIAPPA</b><br>8014209                | Clothes Washer Rebate              | Paid by Check #109425 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 200.00             |
| Vendor <b>49789 - DONNA CHIAPPA</b>                           |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$200.00           |
| Vendor <b>49756 - CINDERLITE TRUCKING CORP</b><br>382498      | Pipe - Covers & Manholes           | Paid by Check #109426 |             | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 548.40             |
| 382839                                                        | Pipe - Covers & Manholes           | Paid by Check #109426 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 207.12             |
| 383072                                                        | Pipe - Covers & Manholes           | Paid by Check #109426 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 832.21             |
| Vendor <b>49756 - CINDERLITE TRUCKING CORP</b>                |                                    | Totals                |             |              |            | Invoices   | 3             |              | \$1,587.73         |
| Vendor <b>40512 - CODALE ELECTRIC SUPPLY</b><br>S7638800.002  | Luther Pass Pump Station           | Paid by Check #109427 |             | 06/03/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 1,515.63           |
| Vendor <b>40512 - CODALE ELECTRIC SUPPLY</b>                  |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$1,515.63         |
| Vendor <b>44235 - CWEA SIERRA SECTION</b><br>May22 Safety Day | Travel - Meetings - Education      | Paid by Check #109428 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,200.00           |
| Vendor <b>44235 - CWEA SIERRA SECTION</b>                     |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$1,200.00         |
| Vendor <b>49779 - DATA BUSINESS EQUIPMENT</b><br>058443       | Office Supplies                    | Paid by Check #109429 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 84.14              |
| Vendor <b>49779 - DATA BUSINESS EQUIPMENT</b>                 |                                    | Totals                |             |              |            | Invoices   | 1             |              | \$84.14            |
| Vendor <b>49784 - DE ANNE HOOPER 2019 LIVING TRUST</b>        |                                    |                       |             |              |            |            |               |              |                    |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                         | Invoice Description                     | Status                                                        | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|--------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| 3205072                                                | Interest on Conn Fee Refund             | Paid by Check #109430                                         |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               |              | 4,211.96           |
|                                                        |                                         | Vendor <b>49784 - DE ANNE HOOPER 2019 LIVING TRUST</b> Totals |             |              |            | Invoices   | 1             |              | \$4,211.96         |
| Vendor <b>49694 - DIGITAL TECHNOLOGY SOLUTIONS INC</b> |                                         |                                                               |             |              |            |            |               |              |                    |
| DTS-11664                                              | Telephone                               | Paid by Check #109431                                         |             | 06/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 295.00             |
|                                                        |                                         | Vendor <b>49694 - DIGITAL TECHNOLOGY SOLUTIONS INC</b> Totals |             |              |            | Invoices   | 1             |              | \$295.00           |
| Vendor <b>44502 - DLT SOLUTIONS LLC</b>                |                                         |                                                               |             |              |            |            |               |              |                    |
| SI566388                                               | Service Contracts                       | Paid by Check #109432                                         |             | 06/02/2022   | 06/16/2022 | 07/31/2022 |               | 06/16/2022   | 15,954.85          |
|                                                        |                                         | Vendor <b>44502 - DLT SOLUTIONS LLC</b> Totals                |             |              |            | Invoices   | 1             |              | \$15,954.85        |
| Vendor <b>44669 - DURHAM GEO SLOPE INDICATOR</b>       |                                         |                                                               |             |              |            |            |               |              |                    |
| 1151233                                                | Laboratory Supplies                     | Paid by Check #109433                                         |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 385.27             |
|                                                        |                                         | Vendor <b>44669 - DURHAM GEO SLOPE INDICATOR</b> Totals       |             |              |            | Invoices   | 1             |              | \$385.27           |
| Vendor <b>44745 - ELECTRICAL EQUIPMENT CO INC</b>      |                                         |                                                               |             |              |            |            |               |              |                    |
| 239542                                                 | Pump Stations                           | Paid by Check #109434                                         |             | 06/06/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 332.78             |
|                                                        |                                         | Vendor <b>44745 - ELECTRICAL EQUIPMENT CO INC</b> Totals      |             |              |            | Invoices   | 1             |              | \$332.78           |
| Vendor <b>45227 - EMPIRE SAFETY &amp; SUPPLY</b>       |                                         |                                                               |             |              |            |            |               |              |                    |
| 0115869-IN                                             | Field, Shop & Safety Supplies Inventory | Paid by Check #109435                                         |             | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,321.97           |
|                                                        |                                         | Vendor <b>45227 - EMPIRE SAFETY &amp; SUPPLY</b> Totals       |             |              |            | Invoices   | 1             |              | \$1,321.97         |
| Vendor <b>44263 - ENS RESOURCES INC</b>                |                                         |                                                               |             |              |            |            |               |              |                    |
| 3048                                                   | Contractual Services                    | Paid by Check #109436                                         |             | 04/04/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 5,000.00           |
| 3089                                                   | Contractual Services                    | Paid by Check #109436                                         |             | 06/05/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 5,000.00           |
|                                                        |                                         | Vendor <b>44263 - ENS RESOURCES INC</b> Totals                |             |              |            | Invoices   | 2             |              | \$10,000.00        |
| Vendor <b>18550 - EUROFINS EATON ANALYTICAL LLC</b>    |                                         |                                                               |             |              |            |            |               |              |                    |
| L0631650                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/21/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 10.00              |
| L0631490                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/24/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 40.00              |
| L0631630                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 90.00              |
| L0631649                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 90.00              |
| L0631810                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 35.00              |
| L0631893                                               | Monitoring                              | Paid by Check #109437                                         |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 40.00              |
|                                                        |                                         | Vendor <b>18550 - EUROFINS EATON ANALYTICAL LLC</b> Totals    |             |              |            | Invoices   | 6             |              | \$305.00           |
| Vendor <b>47836 - EVOQUA WATER TECHNOLOGIES LLC</b>    |                                         |                                                               |             |              |            |            |               |              |                    |
| 905389282                                              | Service Contracts                       | Paid by Check #109438                                         |             | 06/01/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 107.19             |
|                                                        |                                         | Vendor <b>47836 - EVOQUA WATER TECHNOLOGIES LLC</b> Totals    |             |              |            | Invoices   | 1             |              | \$107.19           |
| Vendor <b>14890 - FEDEX</b>                            |                                         |                                                               |             |              |            |            |               |              |                    |
| 7-770-16535                                            | Postage Expenses                        | Paid by Check #109439                                         |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 79.62              |
| 7-776-56700                                            | Postage Expense                         | Paid by Check #109439                                         |             | 06/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 28.51              |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
Report By Vendor - Invoice  
Summary Listing

| Invoice Number                                              | Invoice Description                | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|-------------------------------------------------------------|------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>14890 - FEDEX</b> Totals                          |                                    |                       |             |              |            | Invoices   | 2             |              | \$108.13           |
| Vendor <b>15000 - FISHER SCIENTIFIC</b>                     |                                    |                       |             |              |            |            |               |              |                    |
| 2901940                                                     | Laboratory Supplies                | Paid by Check #109440 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 164.67             |
| Vendor <b>15000 - FISHER SCIENTIFIC</b> Totals              |                                    |                       |             |              |            | Invoices   | 1             |              | \$164.67           |
| Vendor <b>48402 - FLYERS ENERGY LLC</b>                     |                                    |                       |             |              |            |            |               |              |                    |
| 22-544783                                                   | Gasoline Fuel Inventory            | Paid by Check #109441 |             | 06/01/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 4,999.73           |
| Vendor <b>48402 - FLYERS ENERGY LLC</b> Totals              |                                    |                       |             |              |            | Invoices   | 1             |              | \$4,999.73         |
| Vendor <b>49458 - GEOTAB USA INC</b>                        |                                    |                       |             |              |            |            |               |              |                    |
| IN307780                                                    | Service Contracts                  | Paid by Check #109442 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 691.25             |
| Vendor <b>49458 - GEOTAB USA INC</b> Totals                 |                                    |                       |             |              |            | Invoices   | 1             |              | \$691.25           |
| Vendor <b>15600 - GRAINGER</b>                              |                                    |                       |             |              |            |            |               |              |                    |
| 9243349108                                                  | Shop Supplies                      | Paid by Check #109443 |             | 03/14/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 423.25             |
| 9264270084                                                  | Shop Supplies                      | Paid by Check #109443 |             | 03/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | (423.25)           |
| 9299744400                                                  | CR Secondary Equipment             | Paid by Check #109443 |             | 05/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | (686.87)           |
| 9317051184                                                  | Pump Stations                      | Paid by Check #109443 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,370.44           |
| 9321858772                                                  | Automotive                         | Paid by Check #109443 |             | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 144.40             |
| 9325519651                                                  | Buildings                          | Paid by Check #109443 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 896.33             |
| 9325926799                                                  | Pump Stations                      | Paid by Check #109443 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 298.00             |
| 9326584498                                                  | Secondary Equipment                | Paid by Check #109443 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 459.55             |
| 9326584506                                                  | Repair - Maintenance Water Tanks   | Paid by Check #109443 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 675.87             |
| Vendor <b>15600 - GRAINGER</b> Totals                       |                                    |                       |             |              |            | Invoices   | 9             |              | \$4,157.72         |
| Vendor <b>48814 - ANTHONY GREGORICH</b>                     |                                    |                       |             |              |            |            |               |              |                    |
| gregorich0422                                               | Dues - Memberships - Certification | Paid by Check #109444 |             | 04/30/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,090.00           |
| Vendor <b>48814 - ANTHONY GREGORICH</b> Totals              |                                    |                       |             |              |            | Invoices   | 1             |              | \$1,090.00         |
| Vendor <b>48332 - HDR ENGINEERING INC</b>                   |                                    |                       |             |              |            |            |               |              |                    |
| 1200436767                                                  | Contractual Services               | Paid by Check #109445 |             | 06/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,490.56           |
| Vendor <b>48332 - HDR ENGINEERING INC</b> Totals            |                                    |                       |             |              |            | Invoices   | 1             |              | \$1,490.56         |
| Vendor <b>44414 - HOME DEPOT CREDIT SERVICES</b>            |                                    |                       |             |              |            |            |               |              |                    |
| 9164989                                                     | Grounds & Maintenance              | Paid by Check #109446 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | (100.65)           |
| 9240534                                                     | Grounds & Maintenance              | Paid by Check #109446 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 143.51             |
| Vendor <b>44414 - HOME DEPOT CREDIT SERVICES</b> Totals     |                                    |                       |             |              |            | Invoices   | 2             |              | \$42.86            |
| Vendor <b>49604 - HOUSTON MAGNANI AND ASSOCIATES</b>        |                                    |                       |             |              |            |            |               |              |                    |
| 6447                                                        | Contractual Services               | Paid by Check #109447 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 800.00             |
| Vendor <b>49604 - HOUSTON MAGNANI AND ASSOCIATES</b> Totals |                                    |                       |             |              |            | Invoices   | 1             |              | \$800.00           |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                      | Invoice Description         | Status                                              | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|-----------------------------------------------------|-----------------------------|-----------------------------------------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| <b>Vendor 48056 - INFOSEND INC</b>                  |                             |                                                     |             |              |            |            |               |              |                    |
| 211982                                              | Printing & Postage Expenses | Paid by Check #109448                               |             | 04/29/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 12,115.97          |
| 213148                                              | Office Supplies             | Paid by Check #109448                               |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 116.42             |
|                                                     |                             | Vendor 48056 - INFOSEND INC Totals                  |             |              |            |            | Invoices      | 2            | <u>\$12,232.39</u> |
| <b>Vendor 48087 - INNOVYZE INC</b>                  |                             |                                                     |             |              |            |            |               |              |                    |
| Q-124211                                            | Service Contracts           | Paid by Check #109449                               |             | 05/18/2022   | 06/16/2022 | 07/31/2022 |               | 06/16/2022   | 13,235.00          |
|                                                     |                             | Vendor 48087 - INNOVYZE INC Totals                  |             |              |            |            | Invoices      | 1            | <u>\$13,235.00</u> |
| <b>Vendor 48140 - INTEGRITY LOCKSMITH</b>           |                             |                                                     |             |              |            |            |               |              |                    |
| i34373                                              | Buildings                   | Paid by Check #109450                               |             | 05/11/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,617.38           |
|                                                     |                             | Vendor 48140 - INTEGRITY LOCKSMITH Totals           |             |              |            |            | Invoices      | 1            | <u>\$3,617.38</u>  |
| <b>Vendor 47947 - JACK HENRY &amp; ASSOC. INC</b>   |                             |                                                     |             |              |            |            |               |              |                    |
| 3978887                                             | Service Contracts           | Paid by Check #109451                               |             | 06/01/2022   | 06/16/2022 | 07/31/2022 |               | 06/16/2022   | 3,458.21           |
|                                                     |                             | Vendor 47947 - JACK HENRY & ASSOC. INC Totals       |             |              |            |            | Invoices      | 1            | <u>\$3,458.21</u>  |
| <b>Vendor 49782 - JOE BENIGNOS TREE SERVICE</b>     |                             |                                                     |             |              |            |            |               |              |                    |
| 6896                                                | Grounds & Maintenance       | Paid by Check #109452                               |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,705.00           |
|                                                     |                             | Vendor 49782 - JOE BENIGNOS TREE SERVICE Totals     |             |              |            |            | Invoices      | 1            | <u>\$3,705.00</u>  |
| <b>Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC</b> |                             |                                                     |             |              |            |            |               |              |                    |
| 155244                                              | Contractual Services        | Paid by Check #109453                               |             | 06/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 7,606.30           |
|                                                     |                             | Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC Totals |             |              |            |            | Invoices      | 1            | <u>\$7,606.30</u>  |
| <b>Vendor 43694 - KIMBALL MIDWEST</b>               |                             |                                                     |             |              |            |            |               |              |                    |
| 9881204                                             | Shop Supplies               | Paid by Check #109454                               |             | 05/10/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 127.31             |
| 9881786                                             | Shop Supplies               | Paid by Check #109454                               |             | 05/10/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 678.72             |
| 9894368                                             | Shop Supplies               | Paid by Check #109454                               |             | 05/13/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 535.13             |
|                                                     |                             | Vendor 43694 - KIMBALL MIDWEST Totals               |             |              |            |            | Invoices      | 3            | <u>\$1,341.16</u>  |
| <b>Vendor 22200 - LANGENFELD ACE HARDWARE</b>       |                             |                                                     |             |              |            |            |               |              |                    |
| May 22 Stmt                                         | Shop Supplies & Buildings   | Paid by Check #109455                               |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 97.04              |
|                                                     |                             | Vendor 22200 - LANGENFELD ACE HARDWARE Totals       |             |              |            |            | Invoices      | 1            | <u>\$97.04</u>     |
| <b>Vendor 49591 - JUDY LEONG</b>                    |                             |                                                     |             |              |            |            |               |              |                    |
| June22                                              | Contractual Services        | Paid by Check #109456                               |             | 06/01/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 20.00              |
|                                                     |                             | Vendor 49591 - JUDY LEONG Totals                    |             |              |            |            | Invoices      | 1            | <u>\$20.00</u>     |
| <b>Vendor 45135 - LES SCHWAB TIRE CENTER</b>        |                             |                                                     |             |              |            |            |               |              |                    |
| 66100414686                                         | Automotive                  | Paid by Check #109457                               |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,244.33           |
|                                                     |                             | Vendor 45135 - LES SCHWAB TIRE CENTER Totals        |             |              |            |            | Invoices      | 1            | <u>\$1,244.33</u>  |
| <b>Vendor 22550 - LIBERTY UTILITIES</b>             |                             |                                                     |             |              |            |            |               |              |                    |
| MAY 2022-3                                          | Electricity                 | Paid by Check #109458                               |             | 06/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 40,656.11          |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                       | Invoice Description                     | Status                | Held Reason                                                | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|------------------------------------------------------|-----------------------------------------|-----------------------|------------------------------------------------------------|--------------|------------|------------|---------------|--------------|--------------------|
|                                                      |                                         |                       | <b>Vendor 22550 - LIBERTY UTILITIES Totals</b>             |              |            | Invoices   | 1             |              | \$40,656.11        |
| <b>Vendor 47903 - LINDE GAS &amp; EQUIPMENT INC</b>  |                                         |                       |                                                            |              |            |            |               |              |                    |
| 10473703                                             | Shop Supplies                           | Paid by Check #109459 |                                                            | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 63.87              |
| 10497345                                             | Shop Supplies                           | Paid by Check #109459 |                                                            | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 397.24             |
|                                                      |                                         |                       | <b>Vendor 47903 - LINDE GAS &amp; EQUIPMENT INC Totals</b> |              |            | Invoices   | 2             |              | \$461.11           |
| <b>Vendor 43123 - MSC INDUSTRIAL SUPPLY CO</b>       |                                         |                       |                                                            |              |            |            |               |              |                    |
| 66266895a                                            | Shop Supplies                           | Paid by Check #109460 |                                                            | 05/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 228.38             |
|                                                      |                                         |                       | <b>Vendor 43123 - MSC INDUSTRIAL SUPPLY CO Totals</b>      |              |            | Invoices   | 1             |              | \$228.38           |
| <b>Vendor 19200 - NELS TAHOE HARDWARE</b>            |                                         |                       |                                                            |              |            |            |               |              |                    |
| May22                                                | May 22 Statement                        | Paid by Check #109461 |                                                            | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 65.37              |
|                                                      |                                         |                       | <b>Vendor 19200 - NELS TAHOE HARDWARE Totals</b>           |              |            | Invoices   | 1             |              | \$65.37            |
| <b>Vendor 43796 - NORTHWEST HYD CONSULT INC</b>      |                                         |                       |                                                            |              |            |            |               |              |                    |
| 27807                                                | Upper Truckee Marsh Adaptive Management | Paid by Check #109462 |                                                            | 02/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 292.66             |
|                                                      |                                         |                       | <b>Vendor 43796 - NORTHWEST HYD CONSULT INC Totals</b>     |              |            | Invoices   | 1             |              | \$292.66           |
| <b>Vendor 44607 - OLIN CORPORATION</b>               |                                         |                       |                                                            |              |            |            |               |              |                    |
| 3000110031                                           | Hypochlorite                            | Paid by Check #109463 |                                                            | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 4,682.54           |
| 3000115589                                           | Hypochlorite                            | Paid by Check #109463 |                                                            | 06/02/2022   | 06/16/2022 | 06/30/2022 |               | 06/16/2022   | 4,694.11           |
|                                                      |                                         |                       | <b>Vendor 44607 - OLIN CORPORATION Totals</b>              |              |            | Invoices   | 2             |              | \$9,376.65         |
| <b>Vendor 20450 - PDM STEEL</b>                      |                                         |                       |                                                            |              |            |            |               |              |                    |
| 485829-01                                            | Grounds & Maintenance                   | Paid by Check #109464 |                                                            | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,574.47           |
|                                                      |                                         |                       | <b>Vendor 20450 - PDM STEEL Totals</b>                     |              |            | Invoices   | 1             |              | \$1,574.47         |
| <b>Vendor 44592 - PETERBILT TRUCK PARTS</b>          |                                         |                       |                                                            |              |            |            |               |              |                    |
| X101105725:01                                        | Automotive                              | Paid by Check #109465 |                                                            | 05/12/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,070.89           |
| X101109379:01                                        | Automotive                              | Paid by Check #109465 |                                                            | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 4.13               |
|                                                      |                                         |                       | <b>Vendor 44592 - PETERBILT TRUCK PARTS Totals</b>         |              |            | Invoices   | 2             |              | \$1,075.02         |
| <b>Vendor 41699 - PRO LEISURE</b>                    |                                         |                       |                                                            |              |            |            |               |              |                    |
| 10935                                                | Incentive & Recognition Program         | Paid by Check #109466 |                                                            | 05/09/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,555.21           |
|                                                      |                                         |                       | <b>Vendor 41699 - PRO LEISURE Totals</b>                   |              |            | Invoices   | 1             |              | \$1,555.21         |
| <b>Vendor 48144 - RELIANCE STANDARD</b>              |                                         |                       |                                                            |              |            |            |               |              |                    |
| MAY22A                                               | LTD/Life Insurance Management           | Paid by Check #109467 |                                                            | 05/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,331.30           |
| MAY22B                                               | LTD/Life Insurance Union/Board Payable  | Paid by Check #109467 |                                                            | 05/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,331.27           |
|                                                      |                                         |                       | <b>Vendor 48144 - RELIANCE STANDARD Totals</b>             |              |            | Invoices   | 2             |              | \$5,662.57         |
| <b>Vendor 44761 - REXEL NORCAL VALLEY-SACRAMENTO</b> |                                         |                       |                                                            |              |            |            |               |              |                    |
| S133791702.001                                       | Secondary Equipment                     | Paid by Check #109468 |                                                            | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 823.71             |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                              | Invoice Description          | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|-------------------------------------------------------------|------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>44761 - REXEL NORCAL VALLEY-SACRAMENTO</b> Totals |                              |                       |             |              |            | Invoices   | 1             |              | \$823.71           |
| Vendor <b>49787 - BENNY SIRIVORANANKUL</b>                  |                              |                       |             |              |            |            |               |              |                    |
| 8007121a                                                    | Clothes Washer Rebate        | Paid by Check #109469 |             | 05/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 200.00             |
| 8007121                                                     | Toilet Rebate Program        | Paid by Check #109469 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 200.00             |
| Vendor <b>49787 - BENNY SIRIVORANANKUL</b> Totals           |                              |                       |             |              |            | Invoices   | 2             |              | \$400.00           |
| Vendor <b>48172 - SNAP ON TOOLS</b>                         |                              |                       |             |              |            |            |               |              |                    |
| 05252255141                                                 | Small Tools                  | Paid by Check #109470 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 221.85             |
| 08091731447                                                 | Small Tools                  | Paid by Check #109470 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 216.36             |
| Vendor <b>48172 - SNAP ON TOOLS</b> Totals                  |                              |                       |             |              |            | Invoices   | 2             |              | \$438.21           |
| Vendor <b>44577 - SOUNDPROS INC</b>                         |                              |                       |             |              |            |            |               |              |                    |
| 220522-92                                                   | Public Relations Expense     | Paid by Check #109471 |             | 05/22/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 49.00              |
| Vendor <b>44577 - SOUNDPROS INC</b> Totals                  |                              |                       |             |              |            | Invoices   | 1             |              | \$49.00            |
| Vendor <b>23450 - SOUTH TAHOE REFUSE</b>                    |                              |                       |             |              |            |            |               |              |                    |
| May22                                                       | Refuse Disposal              | Paid by Check #109472 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 4,388.48           |
| Vendor <b>23450 - SOUTH TAHOE REFUSE</b> Totals             |                              |                       |             |              |            | Invoices   | 1             |              | \$4,388.48         |
| Vendor <b>45168 - SOUTHWEST GAS</b>                         |                              |                       |             |              |            |            |               |              |                    |
| MAY 2022-3                                                  | Natural Gas                  | Paid by Check #109473 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 13,830.51          |
| Vendor <b>45168 - SOUTHWEST GAS</b> Totals                  |                              |                       |             |              |            | Invoices   | 1             |              | \$13,830.51        |
| Vendor <b>47948 - SOUTHWEST VALVE LLC</b>                   |                              |                       |             |              |            |            |               |              |                    |
| 6664                                                        | Grounds & Maintenance        | Paid by Check #109474 |             | 02/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 4,222.92           |
| 6968                                                        | Secondary Equipment          | Paid by Check #109474 |             | 05/20/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 8,722.08           |
| Vendor <b>47948 - SOUTHWEST VALVE LLC</b> Totals            |                              |                       |             |              |            | Invoices   | 2             |              | \$12,945.00        |
| Vendor <b>49786 - GAIL ST JAMES</b>                         |                              |                       |             |              |            |            |               |              |                    |
| 3134211                                                     | Toilet Rebate Program        | Paid by Check #109475 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 100.00             |
| Vendor <b>49786 - GAIL ST JAMES</b> Totals                  |                              |                       |             |              |            | Invoices   | 1             |              | \$100.00           |
| Vendor <b>49064 - STAPLES BUSINESS ADVANTAGE</b>            |                              |                       |             |              |            |            |               |              |                    |
| 3509102761                                                  | Office Supply Issues         | Paid by Check #109476 |             | 05/28/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 125.74             |
| 3509102762                                                  | Office Supply Issues         | Paid by Check #109476 |             | 05/28/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | (43.95)            |
| Vendor <b>49064 - STAPLES BUSINESS ADVANTAGE</b> Totals     |                              |                       |             |              |            | Invoices   | 2             |              | \$81.79            |
| Vendor <b>48617 - STEEL-TOE-SHOES.COM</b>                   |                              |                       |             |              |            |            |               |              |                    |
| STP052622                                                   | Safety Equipment - Physicals | Paid by Check #109477 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 266.38             |
| STP052722                                                   | Safety Equipment - Physicals | Paid by Check #109477 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 255.55             |
| Vendor <b>48617 - STEEL-TOE-SHOES.COM</b> Totals            |                              |                       |             |              |            | Invoices   | 2             |              | \$521.93           |
| Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b>         |                              |                       |             |              |            |            |               |              |                    |
| May 22 Stmt                                                 | Disposal Costs               | Paid by Check #109478 |             | 06/01/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 13,753.66          |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                             | Invoice Description      | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|------------------------------------------------------------|--------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b> Totals |                          |                       |             |              |            |            |               |              | \$13,753.66        |
| Vendor <b>49032 - TAHOE BEACH &amp; SKI CLUB</b>           |                          |                       |             |              |            |            |               |              |                    |
| May 22                                                     | Standby Accomodations    | Paid by Check #109479 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 637.80             |
| Vendor <b>49032 - TAHOE BEACH &amp; SKI CLUB</b> Totals    |                          |                       |             |              |            |            |               |              | \$637.80           |
| Vendor <b>24325 - TAHOE SAND &amp; GRAVEL</b>              |                          |                       |             |              |            |            |               |              |                    |
| 26567                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 374.55             |
| 26723                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 280.80             |
| 26755                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/02/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 392.85             |
| 26756                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/04/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 324.90             |
| 26927                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/13/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 356.10             |
| 26929                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 354.15             |
| 26931                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 366.30             |
| 26980                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 373.20             |
| 26987                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 421.43             |
| 26982                                                      | Pipe - Covers & Manholes | Paid by Check #109480 |             | 05/27/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,693.31           |
| Vendor <b>24325 - TAHOE SAND &amp; GRAVEL</b> Totals       |                          |                       |             |              |            |            |               |              | \$4,937.59         |
| Vendor <b>24450 - TAHOE VALLEY ELECTRIC SUPPLY</b>         |                          |                       |             |              |            |            |               |              |                    |
| 5115285                                                    | Shop Supplies            | Paid by Check #109481 |             | 05/12/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 10.85              |
| 5115286                                                    | Pipe - Covers & Manholes | Paid by Check #109481 |             | 05/19/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 780.61             |
| Vendor <b>24450 - TAHOE VALLEY ELECTRIC SUPPLY</b> Totals  |                          |                       |             |              |            |            |               |              | \$791.46           |
| Vendor <b>48927 - TAHOE VALLEY LODGE</b>                   |                          |                       |             |              |            |            |               |              |                    |
| 1043                                                       | Standby Accomodations    | Paid by Check #109482 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,415.00           |
| Vendor <b>48927 - TAHOE VALLEY LODGE</b> Totals            |                          |                       |             |              |            |            |               |              | \$3,415.00         |
| Vendor <b>49781 - TECHNOFLO SYSTEMS</b>                    |                          |                       |             |              |            |            |               |              |                    |
| 35674                                                      | Grounds & Maintenance    | Paid by Check #109483 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 5,254.72           |
| Vendor <b>49781 - TECHNOFLO SYSTEMS</b> Totals             |                          |                       |             |              |            |            |               |              | \$5,254.72         |
| Vendor <b>48748 - THUNDERBIRD COMMUNICATIONS</b>           |                          |                       |             |              |            |            |               |              |                    |
| 3193                                                       | SCADA Inventory          | Paid by Check #109484 |             | 05/17/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 7,969.90           |
| 3194                                                       | Pump Stations            | Paid by Check #109484 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 140.00             |
| Vendor <b>48748 - THUNDERBIRD COMMUNICATIONS</b> Totals    |                          |                       |             |              |            |            |               |              | \$8,109.90         |
| Vendor <b>47839 - TRI SIGNAL INTEGRATION INC</b>           |                          |                       |             |              |            |            |               |              |                    |
| 107930                                                     | Buildings                | Paid by Check #109485 |             | 07/14/2021   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,612.06           |
| Vendor <b>47839 - TRI SIGNAL INTEGRATION INC</b> Totals    |                          |                       |             |              |            |            |               |              | \$1,612.06         |
| Vendor <b>42546 - TRUCKEE OVERHEAD DOOR INC</b>            |                          |                       |             |              |            |            |               |              |                    |
| 49870-1                                                    | 50% Deposit Buildings    | Paid by Check #109486 |             | 05/20/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,680.50           |
| Vendor <b>42546 - TRUCKEE OVERHEAD DOOR INC</b> Totals     |                          |                       |             |              |            |            |               |              | \$2,680.50         |



# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number                                         | Invoice Description           | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount         |
|--------------------------------------------------------|-------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|----------------------------|
| <b>Vendor 44519 - UNITED RENTALS INC</b>               |                               |                       |             |              |            |            |               |              |                            |
| 205181014-001                                          | Travel - Meetings - Education | Paid by Check #109487 |             | 04/13/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 3,825.00                   |
| 205517431-001                                          | Travel - Meetings - Education | Paid by Check #109487 |             | 04/22/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,486.25                   |
| Vendor 44519 - UNITED RENTALS INC Totals               |                               |                       |             |              |            |            | Invoices      | 2            | <u>\$6,311.25</u>          |
| <b>Vendor 49453 - UNITED RENTALS NORTH AMERICA INC</b> |                               |                       |             |              |            |            |               |              |                            |
| 205502148-001                                          | Travel - Meetings - Education | Paid by Check #109488 |             | 04/22/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,422.50                   |
| Vendor 49453 - UNITED RENTALS NORTH AMERICA INC Totals |                               |                       |             |              |            |            | Invoices      | 1            | <u>\$2,422.50</u>          |
| <b>Vendor 43718 - USA BLUE BOOK</b>                    |                               |                       |             |              |            |            |               |              |                            |
| 994839                                                 | Grounds & Maintenance         | Paid by Check #109489 |             | 05/31/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 1,627.40                   |
| Vendor 43718 - USA BLUE BOOK Totals                    |                               |                       |             |              |            |            | Invoices      | 1            | <u>\$1,627.40</u>          |
| <b>Vendor 49788 - KATE WALKER</b>                      |                               |                       |             |              |            |            |               |              |                            |
| 2373226                                                | Clothes Washer Rebate         | Paid by Check #109490 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 200.00                     |
| Vendor 49788 - KATE WALKER Totals                      |                               |                       |             |              |            |            | Invoices      | 1            | <u>\$200.00</u>            |
| <b>Vendor 48405 - WAXIE SANITARY SUPPLY</b>            |                               |                       |             |              |            |            |               |              |                            |
| 80915704                                               | Office Supply Issues          | Paid by Check #109491 |             | 05/23/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 398.81                     |
| Vendor 48405 - WAXIE SANITARY SUPPLY Totals            |                               |                       |             |              |            |            | Invoices      | 1            | <u>\$398.81</u>            |
| <b>Vendor 25700 - WEDCO INC</b>                        |                               |                       |             |              |            |            |               |              |                            |
| 759234                                                 | Shop Supplies                 | Paid by Check #109492 |             | 05/05/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 129.57                     |
| 762466                                                 | Small Tools                   | Paid by Check #109492 |             | 05/20/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 32.65                      |
| Vendor 25700 - WEDCO INC Totals                        |                               |                       |             |              |            |            | Invoices      | 2            | <u>\$162.22</u>            |
| <b>Vendor 25850 - WESTERN NEVADA SUPPLY</b>            |                               |                       |             |              |            |            |               |              |                            |
| 39204346                                               | Buildings                     | Paid by Check #109493 |             | 05/03/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 72.43                      |
| CM39204346                                             | Buildings                     | Paid by Check #109493 |             | 05/16/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | (72.43)                    |
| 19255051-1                                             | Pipe - Covers & Manholes      | Paid by Check #109493 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 2,906.89                   |
| 19043562-3                                             | Saddles & Fittings Inventory  | Paid by Check #109493 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 124.82                     |
| 39291240                                               | Secondary Equipment           | Paid by Check #109493 |             | 05/25/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 186.03                     |
| 19258288                                               | Repair Clamps Inventory       | Paid by Check #109493 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 7,461.01                   |
| 19286574                                               | Pipe - Covers & Manholes      | Paid by Check #109493 |             | 05/26/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 659.59                     |
| Vendor 25850 - WESTERN NEVADA SUPPLY Totals            |                               |                       |             |              |            |            | Invoices      | 7            | <u>\$11,338.34</u>         |
| <b>Vendor 49780 - YOURMEMBERSHIP.COM INC</b>           |                               |                       |             |              |            |            |               |              |                            |
| R57285813                                              | Ads-Legal Notices             | Paid by Check #109494 |             | 05/18/2022   | 06/16/2022 | 05/31/2022 |               | 06/16/2022   | 299.00                     |
| Vendor 49780 - YOURMEMBERSHIP.COM INC Totals           |                               |                       |             |              |            |            | Invoices      | 1            | <u>\$299.00</u>            |
| Grand Totals                                           |                               |                       |             |              |            |            | Invoices      | 162          | <u><u>\$310,608.70</u></u> |





# Payment of Claims

Payment Date Range 06/16/22 - 06/16/22  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number | Invoice Description | Status | Held Reason | Invoice Date | Due Date | G/L Date | Received Date | Payment Date | Invoice Net Amount                                            |
|----------------|---------------------|--------|-------------|--------------|----------|----------|---------------|--------------|---------------------------------------------------------------|
|                |                     |        |             |              |          |          |               |              | RMTC Development LLC chk #109398 \$640.00                     |
|                |                     |        |             |              |          |          |               |              | Aramark Uniform Services void chk #107956 \$(607.89)          |
|                |                     |        |             |              |          |          |               |              | Aramark Uniform Services reissue chk #109396 \$607.89         |
|                |                     |        |             |              |          |          |               |              | US District court Water Master void chk #109109 \$(5,624.37)  |
|                |                     |        |             |              |          |          |               |              | US District Court Water Master reissue chk #109397 \$5,624.37 |
|                |                     |        |             |              |          |          |               |              | MSC Industrial Supply Co void chk #109271 \$(430.79)          |
|                |                     |        |             |              |          |          |               |              | <hr/>                                                         |
|                |                     |        |             |              |          |          |               |              | 06/19/22 P.O.C Total \$310,817.91                             |