



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
December 2, 2021
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Romsos, Peterson, Exline

Absent: Director Cefalu

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Liz Kauffman, Brian Bartlett, Jason Glaze, Trevor Coolidge, Jessica Henderson, Julie Ryan, Tim Bledsoe, Shelly Thomsen,

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes
to approve the Consent Calendar as presented.

- a. **SEPTEMBER 30, 2021, FISCAL YEAR TO DATE FINANCIAL STATEMENTS**
(Paul Hughes, Chief Financial Officer)
Received and filed the September 30, 2021, Income Statement and Balance Sheet Reports.
- b. **DIAMOND VALLEY RANCH FACILITIES EMERGENCY REPAIRS**
(Trevor Coolidge, Senior Engineer and Heidi Baugh, Purchasing Agent)
(1) Approved Final Change Order No. 1 for White Rock Construction Inc., as a credit to the District in the amount of \$12,272; (2) Approved Closeout Agreement and Release of Claims; and (3) Authorized staff to file a Notice of Completion with the Alpine County Clerk.

- c. **RESOLUTION FOR CALIFORNIA DEPARTMENT OF WATER RESOURCES 2021 URBAN AND MULTIBENEFIT DROUGHT RELIEF GRANT PROGRAM**
(Lynn Nolan, Grants Coordinator)
Adopt the Department of Water Resources Drought Relief Grant Program Resolution No. 3200-21 approving grant funding for the Water Loss Data System Implementation Project and the Water Use Efficiency Program.
- d. **REGULAR BOARD MEETING MINUTES: November 18, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved November 18, 2021, Minutes

ITEMS FOR BOARD ACTION

- a. District Dental Program (Liz Kauffman, Human Resources Director) – **Liz Kauffman** presented information regarding the District's dental plan program and the recent changes to the plan leading to the proposed change presented today and addressed questions from the Board.
- Moved Romsos/Second Sheehan/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to (1) Approve changing the District's self-insured Dental Program's Third-Party Administrator to Ameritas effective January 1, 2022; (2) approve plan funding level in the amount of \$137.34 per employee per month and approve 2022 COBRA dental rates with no change from the 2021 rates.
- b. Approve Payment of Claims (Debbie Henderson, Accounting Manager)
- Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes** to approve Payment of Claims in the amount of \$2,492,329.67.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

None

BOARD MEMBER REPORTS:

Director Exline reported he presented to the Leadership Lake Tahoe Program and was pleased to see the District's participation.

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported the next meeting is Wednesday, December 8, 2021, and he will not be able to attend and requested **President Sheehan** attend as the alternate.

STAFF/ATTORNEY REPORTS:

Trevor Coolidge provided an update regarding Diamond Valley Ranch facilities and updates since the Tamarack Fire and addressed questions from the Board. He introduced **Jason Glaze**, Acting Supervisor at Diamond Valley Ranch, and he provided details regarding the haying and grazing operation.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update

- Provided a COVID-19 update, with no staff illness or exposure at this time. There is a vaccination clinic at Lake Tahoe Community College on Friday, December 10, 2021.
- Provided an update regarding the Workforce Housing Committee and the Sewer Unit transfer program underway. **Paul Hughes** provided an update regarding the work that the District's rate consultant is doing regarding potential revisions to District fee structure. This information will be brought forward to the entire Board once it is available, with details focused on keeping fees at a minimum for affordable housing. **Director Exline** encouraged the Board to continue open communication with the community on these programs.
- Provided an update regarding 2022 General Manager Goals, which he is starting to meet with District staff and will schedule an Executive Committee meeting soon.


BREAK AND ADJOURN TO CLOSED SESSION: 2:25 p.m.

RECONVENE TO OPEN SESSION: 2:48 p.m.

- a. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

No reportable Board action

ADJOURNMENT: 2:49 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District