



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Thursday, December 21, 2023 - 2:00 p.m.**  
**District Board Room**  
**1275 Meadow Crest Drive, South Lake Tahoe, California**

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David Peterson, President  
Nick Haven, Director

**BOARD MEMBERS**  
Shane Romsos, Vice President

Kelly Sheehan, Director  
Nick Exline, Director

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Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

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1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than four individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
  - a. Herbert Walkup Pipeline Replacement Project  
(Brent Goligoski, Associate Engineer)  
Award Contract for the Herbert Walkup Pipeline Replacement Project to the lowest responsive, responsible bidder.
  - b. Stanford Camp Electrical and Generator Building Emergency Replacement Project  
(Julie Ryan, Engineering Department Manager and Trevor Coolidge, Senior Engineer)  
1) Authorize staff to advertise for bids for the Stanford Camp Electrical and Generator Building Project; 2) Authorize staff to negotiate and purchase 30kw MTU generator and accessory components.
  - c. Board Committees Assignments  
(Melonie Guttry, Executive Services Manager/Board Clerk)  
Pursuant to Board Policy 3.8.6. appoint and approve Directors for each committee, liaison, and Board appointed representatives for the 2024 calendar year.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
  - a. Committee Assignments (President Peterson)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
  - a. South Upper Truckee Well Update (Mark Seelos, Water Resources Manager)
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
  - a. Staffing Update
11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
  - Past Meetings/Events**
    - 12/07/2023 – 2:00 p.m. Regular Board Meeting at the District
    - 12/13/2023 – 8:00 a.m. Employee Communications Committee Meeting (Sheehan Representing)
    - 12/13/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
  - Future Meetings/Events**
    - 12/22/2023 and 12/25/2023 – Christmas Holiday – District Offices Closed
    - 01/01/2024 – New Year's Day Holiday – District Offices Closed
    - 01/18/2024 - 2:00 p.m. Regular Board Meeting at the District

**ADJOURNMENT** (The next Regular Board Meeting is Thursday, January 18, 2024, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**CONSENT CALENDAR**  
**Thursday, December 21, 2023**

**ITEMS FOR CONSENT**

**a. WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

**b. REBID 2023 ASPHALT PATCHING AND TRENCH PAVING SERVICES BID**

(Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent )

Approve Change Order No. 3 for final quantities for the 2023 season.

**c. DIAMOND VALLEY RANCH ENGINEERING SUPPORT SERVICES**

(Mark Seelos, Water Resources Manager)

1) Approve the proposed Scope of Work from JLR Consultants to provide as-needed consulting support services for operation and reporting of recycled water systems at Diamond Valley Ranch over a two-year period; and 2) Authorize the General Manager to execute Task Order No. 1 in an amount not to exceed \$125,000 over Fiscal Years 2024 and 2025.

**d. SEWER PUMP STATIONS CATHODIC PROTECTION TESTING AND WET WELL CONDITION ASSESSMENT**

(Megan Colvey, Senior Engineer)

1) Approve the proposed Scope of Work from JDH Corrosion Consultants, Inc. for corrosion engineering and condition assessment services for 29 Sewer Pump Stations; and 2) Authorize the General Manager to execute Task Order No. 10 to the Master Services Agreement with JDH Corrosion Consultants, Inc. in the amount of \$123,800.

**e. 2023 LUTHER PASS AND HEAVENLY TANKS REHABILITATION PROJECT**

(Brent Goligoski, Associate Engineer)

1) Approve Change Order No. 2 to Farr Construction dba Resource Development Company, in the amount of \$225,490; and 2) Authorize the General Manager to execute Change Order No. 2.

**f. TALLAC CREEK SEWER PIPELINE PROTECTION PROJECT**

(Julie Ryan, Engineering Department Manager)

Approve Change Order No. 3 to Haen Constructors, reducing the contract amount by \$138,901.87 and extending the Contract Time to 473 days.

**g. CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopt Resolution 3261-23 which incorporates the Pay Listing by Position for the pay listing effective November 9, 2023.

**h. FINANCIAL TRANSACTION AUTHORIZATION**

(Greg Dupree, Accounting Manager)

Adopt Resolution No. 3262-23 authorizing certain staff to conduct financial transactions, superseding Resolution No. 3240-23.

**i. LOCAL AGENCY INVESTMENT FUND FINANCIAL TRANSACTION AUTHORIZATION**

(Greg Dupree, Accounting Manager)

Adopt Resolution No. 3263-23 authorizing certain staff to conduct Local Agency Investment Fund Financial Transactions.

**j. TAHOE REGIONAL PLANNING AGENCY CERTIFICATES OF DEPOSIT**

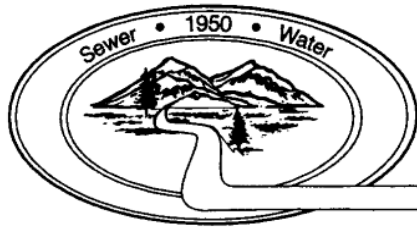
(Greg Dupree, Accounting Manager)

Adopt Resolution No. 3264-23 authorizing certain staff to initiate purchase and redemptions of Certificates of Deposit held by Tahoe Regional Planning Agency, superseding Resolution No. 3239-23.

**k. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)**

Receive and file Payment of Claims in the amount of \$2,927,548.73

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • [www.stpud.us](http://www.stpud.us)

## BOARD AGENDA ITEM 4a

**TO:** Board of Directors  
**FROM:** Paul Hughes, General Manager  
**MEETING DATE:** December 21, 2023  
**ITEM – PROJECT NAME:** Winter Storms Emergency Response

**REQUESTED BOARD ACTION:** Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

**DISCUSSION:** The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to, and recovering from, these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance

Program. Under this program, eligible costs may be reimbursed at a 75 percent state, and 25 percent local, cost share.

**SCHEDULE:** N/A

**COSTS:** \$1,400,000

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3242-23

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**CONCURRENCE WITH REQUESTED ACTION:**

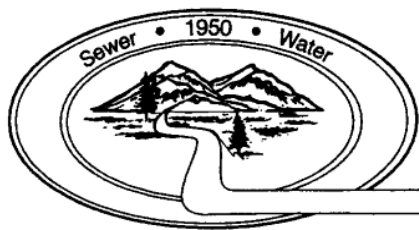
**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4b

**TO:** Board of Directors

**FROM:** Chris Stanley, Field Operations Manager  
Heidi Baugh, Purchasing Agent

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** REBID 2023 Asphalt Patching and Trench Paving Services Bid

**REQUESTED BOARD ACTION:** Approve Change Order No. 3 for final quantities for the 2023 season.

**DISCUSSION:** On April 6, 2023, the Board awarded the above-referenced work to GB General Engineering Contractor Inc. in the total bid amount of \$469,540. The contract contained two portions of work: City and County Asphalt Patching (\$449,455), and Pioneer Trail & Cold Creek Trail Work (\$20,085). Later, work identified as Demolition of Al Tahoe Well No. 1 (\$25,283) was added via Change Order Nos. 1 and 2, approved by the General Manager under the Winter Storms Emergency Response as declared by the Board of Directors on March 16, 2023.

GB General has completed patches for the City and County Asphalt Patching for the 2023 season, as well as all other components of the contract work. The District has approved all components of the contract work with final quantities completed for the 2023 season as agreed upon in Change Order No. 3 with a credit to the District in the amount of <\$727.07>, bringing the total contract for this season to \$493,995.93. This Change Order includes extending the contract time through the 2024 season (October 31, 2024) provided the District and Contractor can agree on 2024 fair unit pricing.

**SCHEDULE:** As soon as possible.

**COSTS:** \$493,995.93

**ACCOUNT NO:** 2024.6052; 2030.8378; 2080.6530

**BUDGETED AMOUNT AVAILABLE:** \$208,486

**ATTACHMENTS:** Change Order No. 3

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**CONCURRENCE WITH REQUESTED ACTION:**  **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES  AS NO

**CHIEF FINANCIAL OFFICER:** YES  NO



**CHANGE ORDER NUMBER 3**

**Project REBID 2023 Asphalt Patching and Trench Paving Services Bid**

**Contractor GB GENERAL ENGINEERING CONTRACTOR INC**

**Date 12/21/2023**

**PO #2023-00001110**

**The Contract Shall Be Changed As Follows:**

- A. Adjust contract amount for final quantities completed on Bid Item Nos. 1 through 14 (County and City Asphalt Patches) during the 2023 season for a contract increase of \$6,455.43.  
**TOTAL FOR ITEM A IS: \$6,455.43**

**TOTAL FOR CHANGE ORDER NUMBER 3 = A+B+C+D = <\$727.07>**

	Dollar Amounts	Contract Time
<b>Original Contract</b>	<b>\$469,540.00</b>	NA
<b>Previous Change Orders</b>	<b>\$ 25,183.00</b>	NA
<b>Current Contract</b>	<b>\$494,723.00</b>	NA
<b>THIS CHANGE ORDER</b>	<b>&lt;\$ 727.07&gt;</b>	NA
<b>New Contract Total</b>	<b>\$493,995.93</b>	NA

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_  
**Authorized By STPUD General Manager**

Date: \_\_\_\_\_

**GB General Engineering Contractor Inc.**

  
\_\_\_\_\_  
**Accepted By Contractor**

Date: 12-4-2023

**South Tahoe Public Utility District**

\_\_\_\_\_  
**Reviewed By Mark Seelos,  
Water Resource Manager**

Date: \_\_\_\_\_



- B. Decrease Bid Item 17, 2-inch mill and overlay in its entirety. The anticipated 2-inch mill and overlay was not needed on the Pioneer Trail & Cold Creek Trail Work portion of the contract. The decrease results in a credit to the District in the amount of \$2,100.00.

**TOTAL FOR ITEM B IS: <\$2,100.00>**

- C. Decrease Item 20 from Change Order 1 to adjust for final quantities completed on demolition work associated with Al Tahoe No. 1 Wellhouse because of only partial demolition/removal of the well slab due to lateness of the season. The demolition work was approved to be paid under the Winter Storms Emergency Response declared by the South Tahoe Public Utility District Board of Directors on March 16, 2023, This adjustment will result in a credit to the District of \$5,082.50.

**TOTAL FOR ITEM C IS: <\$5,082.50>**

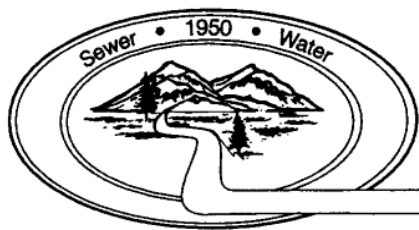
- D. Increase the contract time through October 31, 2024 for the REBID 2023 Asphalt Patching and Trench Paving Services Bid (Bid Items 1-14) provided District and contractor can agree on fair unit pricing for the 2024 season. All other contract parameters shall remain in place per the 2023 contract.

**TOTAL FOR CHANGE ORDER NUMBER 3 = A+B+C+D = <\$727.07>**



General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



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## BOARD AGENDA ITEM 4c

**TO:** Board of Directors

**FROM:** Mark Seelos, Water Resources Manager

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Diamond Valley Ranch Engineering Support Services

**REQUESTED BOARD ACTION:** 1) Approve the proposed Scope of Work from JLR Consultants to provide as-needed consulting support services for operation and reporting of recycled water systems at Diamond Valley Ranch over a two-year period; and, 2) Authorize the General Manager to execute Task Order No. 1 in an amount not to exceed \$125,000 over Fiscal Years 2024 and 2025.

**DISCUSSION:** The Monitoring and Reporting Program (MRP) prescribed by the Lahontan Regional Water Quality Control Board (LRWQCB) for the discharge of recycled wastewater (LRWQCB Order No. R6T-2011-0061) onto the Diamond Valley Ranch (DVR) requires the District to submit an Annual Summary Report, Annual Cropping Plan, and Authorized Disposal Site Monitoring Report.

Since 2018, the District has, with Board authorization, worked with Domenichelli and Associates (D&A), who was the engineer-of-record for the DVR irrigation system, to make operational adjustments, compile and analyze data, and prepare annual reports satisfying LRWQCB permit conditions. The District executed Task Order No. 7 with D&A on December 15, 2022, for consulting services through Fiscal Year 2025. Shortly after executing this Task Order, D&A's key staff engineer on the project, Sara Rogers, resigned from D&A. In the interest of maintaining Ms. Roger's historical knowledge and efficiency implementing the MRP, District staff seek to execute Task Order No. 1 with Ms. Rodgers' new firm, JLR Consultants.

In collaboration with the Irrigation Training & Research Center (ITRC) and Frisch Engineering, Ms. Rogers developed the farm plan for the DVR and is qualified to perform the monitoring and recycled water balance analysis required under the MRP. To meet ongoing monitoring and reporting needs, staff has requested that JLR prepare a Cost Proposal to provide continued as-needed engineering support services for:

- Instrumentation and controls training and trouble shooting and remedying possible SCADA and Wonderware software issues
- Provision of agronomic support services including continued soil sampling, fertigation, and irrigation scheduling support
- Monitoring reporting services to satisfy LRWQCB requirements
- Other engineering support services to support the ongoing operations of DVR.

**SCHEDULE:** FY 2024 and 2025

**COSTS:** \$125,000

**ACCOUNT NO:** 1030-4410

**BUDGETED AMOUNT AVAILABLE:** \$60,000

**ATTACHMENTS:** Cost Proposal

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES AS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



# **JLR Environmental Consultants, LLC.**

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## **Management for the Public Works Industry**

November 28, 2023

Mark Seelos – Water Resources Manager  
South Tahoe Public Utility District  
1275 Meadow Crest Drive  
South Lake Tahoe, CA 96150

**Subject: DVR Irrigation Improvements Project – Proposal for On-going As-directed Assistance**

Dear Mark,

As discussed, please see our attached proposal to continue on-going as-directed services related to monitoring and reporting for the District's permit for discharge of recycled wastewater onto the Diamond Valley Ranch. These services include services from Frisch Engineering for instrumentation support and the Irrigation Training and Research Center for agronomic consulting services.

As you are aware, I resigned from D&A Engineering in June of 2023. The attached proposal is to provide the same monitoring and reporting services I have been providing to the District since 2018. I have personally worked on the DVR project providing engineering and permitting support services since 2010. I can provide valuable project background information to new District staff working on the project and ensure that the District maintains compliance.

All services will be performed on a time and materials not to exceed basis. Our standard rate sheet is included for 2024. Those standard rates will be updated yearly with the District. If there are any additional tasks or services identified during our work that would exceed the proposed budget, we will inform the District immediately and provide a scope and fee specific for those services.

The total requested contract is \$60,000 for 2024. Based on the breakdown attached we are requesting a contract for \$60,000 for services in 2024 and \$65,000 for services in 2025. The attached scope and fee proposal shows a breakdown of our budget. The costs for Frisch and ITRC include a standard markup of 5%.

If you have any questions on this request, feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sara Rogers'.

Sara Rogers, PE, QSD  
JLR Environmental Consulting

**Attachments:**

- 1. Scope of services**
- 2. Breakdown of hours and fee schedule**



# JLR Environmental Consultants, LLC.

## Management for the Public Works Industry

### ATTACHMENT 1 – SCOPE OF SERVICES

#### Task 1 – Continuing Operations Support Services

This task includes time and material services for as-directed tasks. The anticipated yearly tasks include the following minimum services:

1. On-going project management and coordination with the District, subconsultants, and permitting agencies.
2. Assisting the District with preparing the Annual Cropping Report and Authorized Disposal Site Monitoring Reports, as required under Items IIIA, IIIB. and IIIC. of the District’s Monitoring and Reporting Program No. 2011-0061 requirements. The Annual Report will be prepared under the supervision of and signed by Sara Rogers, P.E.
3. Assisting with the preparation of the groundwater monitoring report section for the Annual Report (previously completed by the District).
4. Providing soil testing services as required by the permit.
5. Providing agronomic support including assistance with irrigation scheduling.
6. Providing training and response to questions regarding on-going farming practices
7. Providing training for electrical systems and controls.
8. SCADA software programming as needed.
9. Providing instrumentation support as required.

Additional services that we understand may be requested by the District include:

1. Review and, if needed, provide updates to the saltwater nutrient management plan.
2. Third party monitoring and possible updates to the grazing plan.
3. Assistance with CIP planning for the recycled water system.
4. Other services as identified by the District.

The services will be provided on a time and materials, not to exceed basis. Our standard rates for 2023 are provided on the next page. These rates will be updated annually with the District.

It is assumed that the District will provide all data and information requested to complete services requested.

The table below presents our proposal for Not to Exceed budgets for the next 2-years of operations. These budgets are the same as originally proposed for the D&A contract. Costs are expected to be the same.

Our team will work with the District staff to complete services as needed within these budgets. When tasks are identified that will exceed the contract budget amounts we will present a specific scope and fee to the District for approval.

Operational year	Not to exceed contract amount total
1 – 2024	\$60,000
2 – 2025	\$65,000



**JLR Environmental Consultants, LLC.**  
**Management for the Public Works Industry**

## 2024 Rate Sheet

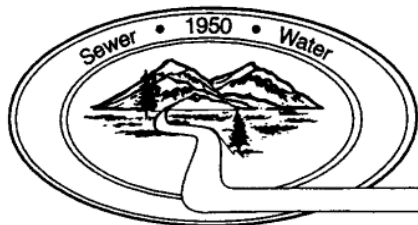
The following includes our standard rates for 2024.

<b>CLASSIFICATION</b>	<b>HOURLY RATE</b>
Project Manager	\$185.00
Engineering Assistant/Drafter	\$135.00
Administrative Staff	\$115.00

Subconsultants are marked up a standard 5%. Printing expenses are invoiced at cost.

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
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## BOARD AGENDA ITEM 4d

**TO:** Board of Directors

**FROM:** Megan Colvey, Senior Engineer

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Sewer Pump Stations Cathodic Protection Testing and Wet Well Condition Assessment

**REQUESTED BOARD ACTION:** 1) Approve the proposed Scope of Work from JDH Corrosion Consultants, Inc. for corrosion engineering and condition assessment services for 29 Sewer Pump Stations; and 2) Authorize the General Manger to execute Task Order No. 10 to the Master Services Agreement with JDH Corrosion Consultants, Inc. in the amount of \$123,800.

**DISCUSSION:** The District requested a proposal from JDH Corrosion Consultants, Inc. (JDH) to perform a Cathodic Protection (CP) survey of twelve (12) sewer pump stations. These sewer pump stations currently have impressed current cathodic protection systems that have not been regularly monitored or maintained. In addition to the sewer pump stations with existing CP, the District requested a corrosion evaluation and assessment of the wet wells for an additional 17 pump stations that have been identified for rehabilitation in the District's 10-year plan.

The results of this CP survey and wet well condition assessment project will include improvement recommendations for each sewer pump station and a plan for regular maintenance and monitoring of the existing CP systems. Details for JDH's scope of work, including the fee estimate and project schedule are provided in the attached excerpt from JDH's proposal.

The 2024 Sewer Fund budget has \$155,000 allocated for CP assessment, which will be used for this work. District staff will coordinate with JDH to perform the CP testing and wet well corrosion evaluations at accessible sewer pump stations beginning in January 2024.

**SCHEDULE:** January – June 2024

**COSTS:** \$123,800

**ACCOUNT NO:** 10.30.4405 (CADSER)

**BUDGETED AMOUNT AVAILABLE:** \$155,000 (FY 23/24)

**ATTACHMENTS:** JDH Proposal

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES PA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



December 12, 2023

Megan Colvey, PE  
South Tahoe Public Utility District  
1275 Meadow Crest Drive  
South Lake Tahoe, CA 96150-7401

**Subject: Proposal for Corrosion Assessment and Cathodic Protection Survey for Sewer Pump Stations South Lake Tahoe, CA**

Dear Megan,

Pursuant to your request, we are pleased to provide this this scope of services and fee estimate for the requested corrosion engineering services for the above referenced project. Our firm has performed these same services on similar projects for numerous municipalities, utility companies, A&E firms, and construction companies all throughout California, and we have the experience necessary to accomplish the following scope of work in a timely and professional manner.

## SCOPE OF WORK

CP System Testing Only (Task 1)	PS Wet Well Condition Assessment Only (Task 2)	Both, CP System Testing and PS Wet Well Condition Assessment (Tasks 1 & 2)
2 Locations	17 Locations	10 Locations

### ***Task 1 – Evaluation of Existing Cathodic Protection Systems***

#### ***Cathodic Protection (CP) System Survey:***

1. **Structure-to-Soil Potentials** – Structure-to-soil potentials shall be measured using a high impedance Fluke Model 87 Digital Multimeter, or equal. Potentials shall be measured versus a copper copper-sulfate reference electrode (CSE) placed in contact with the soil as near as possible to the pump station steel structures. All associated rectifiers located on the structure(s) shall be interrupted utilizing portable interrupters or interrupted manually. “On” potentials and “Instant Off” potentials shall be recorded.
2. **Impressed Current CP System Rectifier Output** – The voltage and current output of any rectifiers shall be measured using a high impedance Fluke Model 87 Digital Multimeter, or equal. The voltage shall be measured directly by connecting the voltmeter across the output terminals of the rectifier. The current output shall be determined by measuring the voltage drop across the shunt on the face of the rectifier, which should contain a calibrated millivolts to amperage conversion.
3. **Impressed Current CP System Anode Current Output** – The anode current output shall be determined by measuring the voltage drop across the shunt in the rectifier/anode junction box. By

knowing the voltage drop across the shunt and the resistance of the shunt, the current shall be calculated from Ohm's Law, "Voltage equals current multiplied by resistance."

#### ***Deliverables:***

1. **Draft Report Outline & Draft Report** – Prepare a draft cathodic protection system survey report outline and provide to **STPUD** for review prior to performing the cathodic protection system survey. Prepare a draft cathodic protection system survey report encompassing all tested pump station CP systems which contains a listing of all findings along with an analysis of this data. **STPUD** comments resulting from the draft report shall be incorporated into the final assessment report.
2. **Final Report** - Prepare final cathodic protection system survey report. Report shall include findings & recommendations for any remediation and future CP system maintenance. Report shall incorporate draft report comments provided by **STPUD**.

### ***Task 2 – Pump Station Wet Well Concrete Condition Assessments***

#### ***Visual Inspection / Non-Destructive Testing:***

1. **Visual Inspection** – Visual inspection will consist of the subject reinforce concrete structures. Defects such as cracks, joint separation, spalling and corrosion staining will be collected and noted in our report.
2. **Photographic Documentation** – Digital Photographic documentation will be recorded in order to support our analysis and conclusions. Photographs will be presented as part of our evaluation report.
3. **Concrete Strength** - JDH will conduct strength testing at selected locations to determine the compressive strength of the concrete using a Schmidt Hammer.
4. **Surface Hardness** – Surface hardness will be tested qualitatively to evaluate concrete surface hardness by applying a consistent level of force from a chipping hammer scraped along the surface of the concrete denting soft concrete, until solid, hard material is reached, and then measuring the depth of the resulting cavity or groove. Digital micrometers and profile gauges will be utilized to determine the degree and extent of degradation to the concrete and to provide a two-dimensional profile of pitted areas.
5. **Concrete Sounding (ASTM C4580)** – Sounding will be performed by using a hammer to strike concrete surfaces. The sound from the hammer strike can indicate shallow subsurface discontinuities, such as voids, delamination, or honeycombing.

#### ***Destructive Testing:***

1. **Concrete Surface pH Testing** – JDH will conduct in-situ pH measurements at selected locations to determine the depth of carbonation or decalcification of the cement paste. Where carbonation or decalcification is detected, JDH will chip or scrape away concrete until carbonation is no longer detected, and pH exceeds 10. Approximate depth of pH loss will be documented and compared with original depth of cover, or estimated depth of cover where no obvious baseline can be determined, over reinforcing steel.

2. **Concrete Sample Testing** – JDH will conduct step drilling at selected locations. The step-drilling will allow JDH to collect concrete samples at four different depths (i.e. ½ inch, 1 inch, 1.5 inches and 2 inches) so that the chlorides, sulfates, and pH can be measured at each depth. The concrete dust from the drilling will be collected in plastic bags and transported to CERCO Analytical, Inc. in Concord, CA for chemical analysis. All holes will be filled using a non-shrink sika patch product such Sikaflex Sika Pro Select Concrete Fix.

### ***Access Responsibility and Confined Space Entry:***

1. **STPUD** – STPUD will be responsible for providing full and clear access to all inspection locations (e.g. opening pump station gates, opening manway access points, provide sufficient space for JDH's confined space entry equipment, etc.) necessary for JDH to perform requested condition assessment. STPUD will attempt to pump down water levels sufficiently for confined space entry by JDH personnel.

NOTE: At any locations where pump down process is insufficient to allow safe manned entry into wet wells, JDH will perform condition assessments from a non-confined space with a modified scope of work, as follows: using cameras and tools mounted to extension poles. In cases where entry cannot be performed, sampling for pH and chloride testing will typically not be performed under these conditions.

2. **JDH Corrosion Consultants, Inc** - All wet wells will require confined space permits prior to entry. Due to wet well access point configuration, JDH expects each entry to require fall arrest. Fall arrest equipment will include use of personal harnesses tethered to davits or tripods during any confined space entry inspections. All required safety provisions, including fans, PPE, and fall arrest equipment will be provided by JDH.

### ***Deliverables:***

1. **Draft Report Outline & Draft Report** – Prepare a draft condition assessment report outline for **STPUD** review prior to performing the pump station wet well condition assessments. Prepare a draft condition assessment report for inspected pump station wet wells which contains a listing of all findings along with an analysis of this data. **STPUD** comments resulting from the draft report shall be incorporated into the final assessment report.
2. **Final Report** - Prepare final corrosion assessment report. Report shall include findings, recommendations for remediation, including potential recommendations for additional structural analysis as warranted by field findings. Report shall incorporate draft report comments provided by **STPUD**.

### **Additional Information & Clarifications**

JDH will provide confined space entry supervision for all JDH Corrosion Consultants entrants. Safety and rescue assistance equipment will vary based on confined space conditions, and JDH will develop a discrete safety plan for each entry.

1. All of our inspectors are confined space certified. We will provide you with copies of their training certificates with the safety plan.
2. We will provide 4-gas air monitoring meters to ensure a safe breathable atmosphere throughout the duration of the inspections.

3. We will provide a full-time qualified entrant supervisor to supervise the entry and a full-time assistant to assist in lowering equipment into and out of the structures.
4. We will provide a davit with winch, safety harness, air blowers, ropes, ladders for inspection, Tyvek suits, boots and gloves, and other safety equipment as required to comply with our confined space entry requirements and to provide safe entry and exit for JDH personnel.
5. STPUD shall perform any Lock Out Tag Out (LOTO) procedures necessary with all associated LOTO keys contained in a central LOTO lock box. JDH Confined Space Supervisor(s) will place JDH locks on provided lockbox prior to entry.
6. JDH can provide Self and Assisted Rescue during confined space operations, for technical rescue the local fire department will be alerted prior to the confined space work, so that they can provide proper rescue equipment if an emergency occurs.

### Fees, Terms and Conditions

JDH Corrosion Consultants, Inc. will be pleased to provide the above-described corrosion engineering services for the following **Not-to-Exceed fees\***:

#### Condition Assessment of above Subject Structures

See Fee Estimates Attached\*

\* See detailed manpower cost estimates attached. These fees include all engineering, laboratory and support services necessary to complete the work. Charges will accrue in accordance with our standard fee schedule attached. Invoices will be submitted for work performed on a monthly basis. All invoices are due and payable within 30 days of receipt.

Respectfully submitted,




J. Darby Howard, Jr., P.E.  
dhoward@jdhcorrosion.com  
**JDH CORROSION CONSULTANTS, INC.**  
Principal

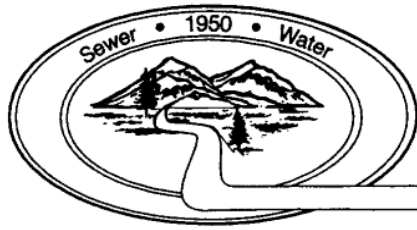


Brandon Olsen, E.I.T.  
**JDH CORROSION CONSULTANTS, INC.**  
Sr. Project Engineer

## STPUD Pump Station - Cathodic Protection and Corrosion Assessments Cost Estimate

TASKS	LABOR - JDH Corrosion Consultants, Inc.											Total Hours	Total Labor Costs	
	Rates													
	Principal Engineer	Senior Corrosion Engineer	Corrosion Design Specialist	Corrosion Project Supervisor	Senior Project Engineer	Project Engineer	Corrosion Technician	Field Technician	Drafting / AutoCAD	Word Processing / Computer	ODC's			
														
	\$255	\$240	\$205	\$195	\$195	\$185	\$165	\$145	\$130	\$110				
<b>Task 1: Evaluation of Existing Cathodic Protection Systems</b>														
1. PS Yard Piping - Perform Cathodic Protection System Surveys	4			4	20	16	16	16				\$ 460.00	76	\$14,080
2. Prepare Draft CP Survey Report	3			2	8	8							21	\$4,195
3. Prepare Final CP Survey Report	2			1	8					2			13	\$2,485
Subtotal Task 2:	9	0	0	7	36	24	16	16	0	2	\$ 460.00		110	\$20,760
<b>Task 2: Pump Station Wet Well Concrete Condition Assessments</b>														
1. PS Wet Wells - Perform Condition Assessment of Concrete Structures	2				80	80	80	80				\$ 15,150.00	322	\$70,860
2. Mob/Demob						8	8	8					24	\$3,960
3. Laboratory Testing Fees								4			\$ 9,450.00		4	\$10,030
4. Prepare Draft Condition Assessment Report	2			4	32	24	12						74	\$13,950
5. Prepare Final Condition Assessment Report	2			2	16					2			22	\$4,240
Subtotal Task 3:	6	0	0	6	128	112	100	92	0	2	\$ 24,600.00		446	\$103,040
<b>Project Total (Lump Sum)</b>													\$123,800	

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

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## BOARD AGENDA ITEM 4e

**TO:** Board of Directors

**FROM:** Brent Goligoski, Associate Engineer

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** 2023 Luther Pass and Heavenly Tanks Rehabilitation Project

**REQUESTED BOARD ACTION:** 1) Approve Change Order No. 2 to Farr Construction dba Resource Development Company, in the amount of \$225,490; and 2) Authorize the General Manager to execute Change Order No. 2.

**DISCUSSION:** Change Order No. 2 amends the contract amount and contract time to provide for one item of additional work to replace all the roof rafters in the Luther Pass Pump Station Tank No. 1 as directed by District staff.

During initial interior abrasive blasting activities performed by Resource Development Company (RDC) in preparation for recoating, it was discovered that the majority of the existing roof supporting rafters had corroded to the point of failure. Many of the tie bars connecting the rafters or the connection point had failed. The girders supporting the rafters were also corroded at the point of connection to the columns. Many of the failure points are near bolted connection points on the existing steel structure.

As directed by District staff, RDC has removed all 60 existing roof rafters and replaced them in kind, including replacement of the tie rods, with all welded connections in lieu of the previously bolted connections. RDC has also made significant structural repairs and modifications to the girder to column connections at each of the 5 columns.

RDC provided a lump sum cost proposal in the amount of \$225,490.00 to perform this work. Also, this additional work has caused a significant unforeseeable delay to the construction of the original scope of work and District staff agrees that the most high-quality coating product will be provided during warmer weather, therefore this Change Order also includes a 231 calendar day contract time extension and amends the intermediate milestones associated with the Luther Pass site.

**SCHEDULE:** N/A

**COSTS:** \$225,490

**ACCOUNT NO:** LPTNKS/10.30.7057

**BUDGETED AMOUNT AVAILABLE:** \$683,089

**ATTACHMENTS:** Change Order No. 2

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



Change Order #: **2**

Project: **2023 Luther Pass and Heavenly Tanks Rehab Project**


Date: **12/21/2023**

Purchase Order No. : **2023-1188**

Contractor: **Farr Construction dba Resource Development Company**

	Dollar Amounts	Contract Times
<b>Original Contract</b>	<b>\$1,178,000.00</b>	<b>210</b>
<b>Previous Change Orders</b>	<b>\$18,600.00</b>	<b>5</b>
<b>Current Contract</b>	<b>\$1,196,600.00</b>	<b>215</b>
<b>THIS CHANGE ORDER</b>	<b>\$225,490.00</b>	<b>231</b>
<b>Total Change Orders to Date</b>	<b>\$244,090.00</b>	<b>236</b>
<b>New Contract Total</b>	<b>\$1,422,090.00</b>	<b>446</b>

Accepted by

Contractor: 

Date: Dec 13, 2023

Reviewed by STPUD

Project Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized by STPUD

General Manager: \_\_\_\_\_

Date: \_\_\_\_\_





Change Order #: **2A**

Project: **2023 Luther Pass and Heavenly Tanks Rehab Project**

Bid Schedule: **Luther Pass Tank 1**

Date: **12/21/2023**

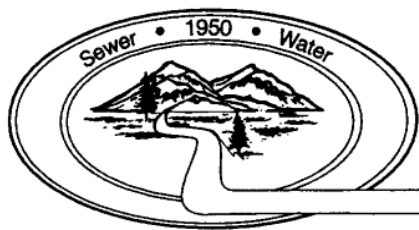
Contractor: **Farr Construction dba Resource Development Company**

Dollar Amounts	
<b>Original Bid Schedule Subtotal</b>	<b>\$970,600.00</b>
<b>Previous Change Orders</b>	<b>\$18,600.00</b>
<b>Current Bid Schedule Subtotal</b>	<b>\$989,200.00</b>
<b>THIS CHANGE ORDER</b>	<b>\$225,490.00</b>
<b>Total Change Orders to Date</b>	<b>\$244,090.00</b>
<b>New Bid Schedule Subtotal</b>	<b>\$1,214,690.00</b>

**The Contract Shall Be Changed As Follows:**

- 1A.1 Add an additional Bid Item in the amount of \$225,490.00 to perform work as directed in Design Construction Memorandum #5, dated December 8, 2023. This additional work is to replace of all roof rafters and tie rods and to make major repairs to the girder and column connection. This work has caused a delay beyond favorable weather conditions to complete coating operations, therefore, Intermediate Milestones 2 and 3 will be extended to June 10, 2024, Intermediate Milestone 4 will be extended to July 1, 2024 and 231 days is added to the Contract Time related to this change in work.

**TOTAL FOR ITEM 1A.1 IS: \$225,490.00**



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## BOARD AGENDA ITEM 4f

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Tallac Creek Sewer Pipeline Protection Project

**REQUESTED BOARD ACTION:** Approve Change Order No. 3 to Haen Constructors, reducing the contract amount by \$138,901.87 and extending the Contract Time to 473 days.

**DISCUSSION:** Change Order No. 3 includes one cost increase, six credits and a change in the Contract Time.

Item A extends the contract time by 344 days to allow time for completion of revegetation work at the Tallac Creek site, since early snow in 2022 forced demobilization before the work could be completed.

Item B compensates the Contractor \$10,000 for additional administrative costs associated with delayed start and holding the contract open for an addition 367 days longer than originally bid.

Items C through G reduce the contract quantity of installed components for the protection of the sewer main at Tallac Creek, to reflect the quantities actually installed. Together, these five items reduce the contract amount by \$72,628.00.

Item H reduces the T&M allotment for emergency work at Bellevue Pump Station by \$76,253.87 from \$150,000 to \$73,746.13, the actual value of work performed on a Time-and Materials Basis.

Work on this project was substantially complete on October 27. The Notice of Completion was filed with El Dorado County, and the Stop Notice filing period for this project ended on December 6 with no claims received. With Board approval of Change Order No. 3, staff will proceed immediately with execution of the Closeout Agreement and Release of Claims, and make final payment on this contract, including release of retention.

**SCHEDULE:** ASAP

**COSTS:** <\$58,423.00> [TLCXNG]; <\$73,746.13> [EDSTRM]

**ACCOUNT NO:** 1030-7014 [TLCXNG]; 1080-6530 [EDSTRM]

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES   *JA*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *AS*   NO \_\_\_\_\_



## CHANGE ORDER NUMBER NO. 3

**Project: TALLAC CREEK SEWER PIPELINE PROTECTION PROJECT**

**Contractor: Haen Constructors**

**Date: 12.21.2023**

**PO #: 2023-194**

**The Contract Shall Be Changed As Follows:**

**A. Modify Section 007200, Part 2.04.A to extend the Contract Time from a previously approved 129 calendar days to 473 days to allow additional time for completion of revegetation activities at the site. Costs associated with all approved contract time extensions on this project have been accounted for in Item B of this Change Order.**

**TOTAL FOR ITEM B IS \$0.00**

**B. Increase Bid Item 1 – Mobilization / Demobilization by \$10,000.00 from \$41,000.00 to \$51,000, to account for additional contractor administrative expenses incurred due to permitting delays at the start of work and due to weather-induced site inaccessibility delays at the end of work.**

**TOTAL FOR ITEM B is \$10,000.00**

**C. Reduce Bid Item 7 – Excavation, Handling and Offsite Disposal of Unsuitable Material from 375 cubic yards to 310 cubic yards, to reflect the quantity of soil actually handled. At a unit price of \$141.00 per cubic yard, the total contract price for this work will be \$43,710.00.**

**TOTAL FOR ITEM C is <\$9.165.00>**

	Dollar Amounts	Contract Time
<b>Original Contract</b>	<b>\$471,390.00</b>	106 Calendar Days
<b>Previous Change Order</b>	<b>\$208,784.50</b>	23 Calendar Days
<b>Current Contract</b>	<b>\$680,174.50</b>	129 Calendar Days
<b>THIS CHANGE ORDER</b>	<b>&lt;\$138,901.87&gt;</b>	344 Calendar Days
<b>New Contract Total</b>	<b>\$541,272.63</b>	473 Calendar Days

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred because of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_ Date: \_\_\_\_\_  
**Authorized By STPUD General Manager**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Accepted By Contractor**

\_\_\_\_\_ Date: \_\_\_\_\_  
**Reviewed By**

D. Reduce Bid Item 9 – Rock Grade Control Structure from 490 tons to 373.5 tons, to reflect the quantity of rock actually handled. At a unit price of \$176.00 per ton, the total contract price for this work will be \$65,736.00.

**TOTAL FOR ITEM D IS <\$20,504.00>**

E. Reduce Bid Item 10 – Imported Streambed Material from 300 tons to 181 tons, to reflect the quantity of import material actually handled. At a unit price of \$166.00 per ton, the total contract price for this work will be \$30,046.00.

**TOTAL FOR ITEM E IS <\$19,754.00>**

F. Delete Bid Item 12 – Willow Transplants. No work was performed on this item.

**TOTAL FOR ITEM F IS <\$1,100.00>**

G. Delete Bid Item 14 – Restoration and Revegetation of Access Area. No work was performed on this item.

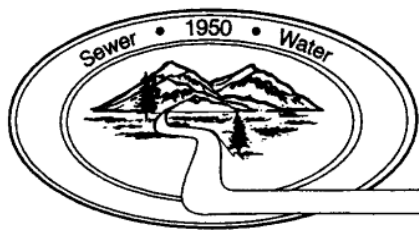
**TOTAL FOR ITEM G IS <\$22,125.00>**

H. Reduce Item 15 – As-Needed Emergency Response from \$150,000.00 to \$73,746.13 to reflect the actual cost of emergency work at Bellevue Pump Station performed on a TIME AND MATERIALS BASIS with prior written agreement of the Engineer.

**TOTAL FOR ITEM H IS <\$76,253.87>**

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
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## BOARD AGENDA ITEM 4g

**TO:** Board of Directors  
**FROM:** Greg Dupree, Accounting Manager  
**MEETING DATE:** December 21, 2023  
**ITEM – PROJECT NAME:** CalPERS Required Pay Listing by Position

**REQUESTED BOARD ACTION:** Adopt Resolution 3261-23 which incorporates the Pay Listing by Position for the pay listing effective November 9, 2023.

**DISCUSSION:** California Public Employee's Retirement System (CalPERS) requires each revision of a combined salary schedule listing all positions at the District be formally adopted by the Board of Directors. The listing must be retained by the District and must be available for public inspection for not less than five years. This revision includes the following changes. Job title change for GIS Specialist I/II to GIS Analyst I/II, and Contract Administrator to Contracts Specialist. Removed the position of Interim General Manager. Added the new position, Director of Operations.

**SCHEDULE:** Post Pay Listing effective November 9, 2023 on website upon approval

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3261-23; CalPERS Pay Listing by Position 110923

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



# SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

**EFFECTIVE November 09, 2023**

	MINIMUM ANNUAL	MAXIMUM ANNUAL
ACCOUNT CLERK I	\$ 53,458	\$ 68,227
ACCOUNT CLERK II	\$ 59,629	\$ 76,104
ACCOUNTING MANAGER	\$ 125,908	\$ 160,694
ACCOUNTING SUPERVISOR	\$ 86,917	\$ 110,930
ACCOUNTING TECH I	\$ 60,447	\$ 77,147
ACCT TECH II/GRANT ASST	\$ 66,494	\$ 84,866
ADMINISTRATIVE ASST/ASST CLERK OF THE BOARD	\$ 64,562	\$ 82,399
ASSET MANAGEMENT ANALYST I	\$ 65,560	\$ 83,673
ASSET MANAGEMENT ANALYST II	\$ 87,857	\$ 112,130
ASSET MANAGEMENT ANALYST I-Y RATE	\$ 103,557	\$ 103,557
ASSOCIATE ENGINEER	\$ 109,157	\$ 139,315
ASST GENERAL MANAGER	\$ 178,938	\$ 228,375
CHIEF FINANCIAL OFFICER	\$ 167,128	\$ 213,302
CHIEF PLANT OPERATOR	\$ 109,937	\$ 140,310
COMPUTER AIDED DESIGN ANALYST I	\$ 65,560	\$ 83,673
COMPUTER AIDED DESIGN ANALYST II	\$ 87,857	\$ 112,130
CONTRACTS SPECIALIST	\$ 70,459	\$ 89,926
CUSTOMER ACCOUNTS SPECIALIST	\$ 66,788	\$ 85,240
CUSTOMER SERVICE MANAGER	\$ 121,868	\$ 155,538
CUSTOMER SERVICE REP I	\$ 51,236	\$ 65,392
CUSTOMER SERVICE REP II	\$ 57,155	\$ 72,945
CUSTOMER SERVICE SUPERVISOR	\$ 86,917	\$ 110,930
DIRECTOR OF OPERATIONS	\$ 174,689	\$ 222,952
DIRECTOR OF PUBLIC AND LEGISLATIVE AFFAIRS	\$ 121,363	\$ 154,894
ELECTRICAL/INSTR SUPERVISOR	\$ 115,341	\$ 147,207
ELECTRICAL/INSTR TECH I	\$ 71,774	\$ 91,604
ELECTRICAL/INSTR TECH II	\$ 83,714	\$ 106,842
ENG/CAD/GIS ANALYST I	\$ 65,560	\$ 83,673
ENG/CAD/GIS ANALYST II	\$ 87,857	\$ 112,130
ENGINEERING DEPT MANAGER	\$ 170,986	\$ 218,226
ENGINEERING INSPECTOR I	\$ 60,187	\$ 76,816
ENGINEERING INSPECTOR I - Y Rate	\$ 95,294	\$ 95,294
ENGINEERING INSPECTOR II	\$ 80,656	\$ 102,940
ENGINEERING INSPECTOR III	\$ 92,782	\$ 118,416
EXECUTIVE SERVICES MANAGER	\$ 110,538	\$ 141,077
FINANCE ASST	\$ 64,562	\$ 82,399
GENERAL MANAGER	\$ 230,814	\$ 294,584
GRANT ASSISTANT	\$ 66,494	\$ 84,866



# SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

**EFFECTIVE November 09, 2023**

	MINIMUM ANNUAL	MAXIMUM ANNUAL
GRANT COORDINATOR	\$ 106,412	\$ 135,811
GRANTS SPECIALIST	\$ 79,809	\$ 101,859
HR ANALYST	\$ 74,692	\$ 95,329
HR COORDINATOR	\$ 64,562	\$ 82,399
HUMAN RESOURCES DIRECTOR	\$ 138,504	\$ 176,769
INFO TECHNOLOGY MANAGER	\$ 136,802	\$ 174,598
INSPECTIONS SUPERVISOR	\$ 92,328	\$ 117,836
INSPECTOR I	\$ 65,565	\$ 83,679
INSPECTOR II	\$ 77,276	\$ 98,626
IT BUSINESS ANALYST I	\$ 95,476	\$ 121,854
IT BUSINESS ANALYST II	\$ 102,427	\$ 130,726
IT SYSTEMS SPECIALIST I	\$ 70,826	\$ 90,394
IT SYSTEMS SPECIALIST II	\$ 83,036	\$ 105,977
LAB ASST	\$ 53,643	\$ 68,463
LAB DIRECTOR	\$ 112,741	\$ 143,890
LAB TECH I	\$ 66,851	\$ 85,321
LAB TECH II	\$ 78,574	\$ 100,282
LT LAB QUALITY CONTROL OFFICER	\$ 37,738	\$ 48,165
MAINT MECHANIC TECH I	\$ 61,109	\$ 77,993
MAINT MECHANIC TECH II	\$ 71,938	\$ 91,813
MAINTENANCE SUPERVISOR	\$ 106,697	\$ 136,175
MANAGER OF FIELD OPERATIONS	\$ 139,982	\$ 178,656
MANAGER OF PLANT OPERATIONS	\$ 137,339	\$ 175,283
METER SERVICE TECH	\$ 65,565	\$ 83,679
NETWORK/TEL SYS ADMIN I	\$ 95,476	\$ 121,854
NETWORK/TEL SYS ADMIN II	\$ 102,427	\$ 130,726
OPERATIONS SUPERVISOR	\$ 91,120	\$ 116,295
OPERATOR IN TRAINING	\$ 29,183	\$ 29,183
PART TIME PERMANENT I	\$ 15,485	\$ 19,763
PART TIME PERMANENT II	\$ 19,830	\$ 25,309
PLANT OPERATOR I	\$ 62,281	\$ 79,488
PLANT OPERATOR I - Y RATE	\$ 85,245	\$ 85,245
PLANT OPERATOR III	\$ 78,719	\$ 100,468
PRINCIPAL ENGINEER	\$ 148,234	\$ 189,188
PUMP STATION LEAD	\$ 83,080	\$ 106,033
PUMP STATION OPERATOR I	\$ 58,103	\$ 74,156
PUMP STATION OPERATOR II	\$ 71,110	\$ 90,756
PUMP STATION SUPERVISOR	\$ 98,754	\$ 126,037

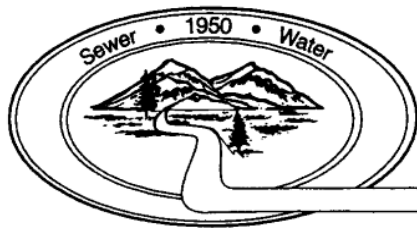
# SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

**EFFECTIVE November 09, 2023**

	MINIMUM ANNUAL	MAXIMUM ANNUAL
PURCHASING AGENT	\$ 110,538	\$ 141,077
SEASONAL	\$ 19,830	\$ 25,309
SENIOR CUSTOMER SERVICE REP	\$ 66,788	\$ 85,240
SENIOR ENGINEER	\$ 125,482	\$ 160,151
SHIPPING AND RECEIVING CLERK	\$ 63,634	\$ 81,215
STAFF ENGINEER I	\$ 80,647	\$ 102,929
STAFF ENGINEER II	\$ 92,782	\$ 118,416
STUDENT HELPER	\$ 15,485	\$ 19,763
UNDERGROUND REPAIR SEWER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR SEWER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR SEWER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR SEWER SUPERVISOR	\$ 97,646	\$ 124,624
UNDERGROUND REPAIR WATER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR WATER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR WATER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR WATER SUPERVISOR	\$ 97,646	\$ 124,624
UTILITY PERSON I	\$ 45,152	\$ 57,627
UTILITY PERSON II	\$ 53,711	\$ 68,550
VEHICLE/HVY EQUIP MECH I	\$ 61,109	\$ 77,993
VEHICLE/HVY EQUIP MECH II	\$ 71,938	\$ 91,813
VEHICLE/HVY EQUIP MECH SUPERVISOR	\$ 97,646	\$ 124,624
WATER CONSERVATION SPECIALIST	\$ 69,792	\$ 89,074
WATER RESOURCES MANAGER	\$ 125,482	\$ 160,151
WATER REUSE LEAD	\$ 76,215	\$ 97,272
WATER REUSE LEAD - Y RATE	\$ 113,037	\$ 113,037
WATER REUSE MANAGER	\$ 125,482	\$ 160,151
WATER REUSE WORKER I	\$ 51,487	\$ 65,712
WATER REUSE WORKER II	\$ 63,611	\$ 81,186

General Manager  
Paul Hughes

Directors  
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# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4h

**TO:** Board of Directors  
**FROM:** Greg Dupree, Accounting Manager  
**MEETING DATE:** December 21, 2023  
**ITEM – PROJECT NAME:** Financial Transaction Authorization

**REQUESTED BOARD ACTION:** Adopt Resolution No. 3262-23 authorizing certain staff to conduct financial transactions, superseding Resolution No. 3240-23.

**DISCUSSION:** This Resolution authorizes the following staff to perform transfers between authorized bank accounts and ACH/wire transfers between authorized banks of US Bank, CAMP and Local Agency Investment Funds.

Andrea Salazar, Chief Financial Officer  
Greg Dupree, Accounting Manager  
Erika Franco, Accounting Supervisor (conditions set forth in Resolution)  
Kim Garon, Accounting Technician (conditions set forth in Resolution)

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3262-23

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



1           **WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing  
2 Resolution No. 3262-23 was duly adopted and passed by the Board of Directors of the  
3 South Tahoe Public Utility District at a regularly scheduled meeting held on the 21st day  
4 of December 2023, by the following vote:

5           AYES:

6           NOES:

7           ABSENT:

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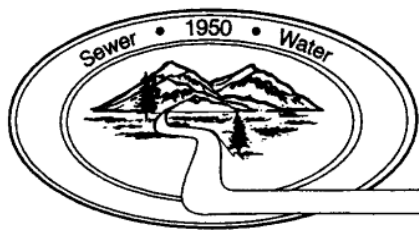
\_\_\_\_\_  
David Peterson, Board President  
South Tahoe Public Utility District

ATTEST:

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Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



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## BOARD AGENDA ITEM 4i

**TO:** Board of Directors

**FROM:** Greg Dupree, Accounting Manager

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Local Agency Investment Fund Financial Transaction Authorization

**REQUESTED BOARD ACTION:** Adopt Resolution No. 3263-23 authorizing certain staff to conduct Local Agency Investment Fund Financial Transactions.

**DISCUSSION:** This Resolution authorizes the following staff to perform transfers between authorized bank accounts and Local Agency Investment Funds.

Andrea Salazar, Chief Financial Officer  
Greg Dupree, Accounting Manager  
Erika Franco, Accounting Supervisor (conditions set forth in Resolution)  
Kim Garon, Accounting Technician (conditions set forth in Resolution)

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3263-23

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

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**RESOLUTION NO. 3263-23**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**AUTHORIZING CERTAIN STAFF TO CONDUCT**  
**LOCAL AGENCY INVESTMENT FUND TRANSACTIONS**

**WHEREAS**, the Board of Directors needs the District's financial staff to conduct business on behalf of the South Tahoe Public Utility District (District); and

**WHEREAS**, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Board of Directors of the District hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby authorized the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, as follows:

Section 1. The following District officers holding the title(s) specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of the Resolution and the transactions contemplated hereby:

Andrea Salazar	Chief Financial Officer	
Greg Dupree	Accounting Manager	
Erika Franco	Accounting Supervisor	
Kim Garon	Accounting Technician II	

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**WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution No. 3263-23 was duly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regularly scheduled meeting held on the 21st day of December 2023, by the following vote:

AYES:

NOES:

ABSENT:

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David Peterson, Board President  
South Tahoe Public Utility District

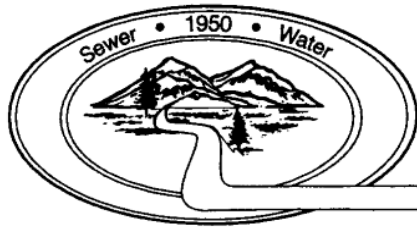
ATTEST:

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Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District



General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

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## BOARD AGENDA ITEM 4j

**TO:** Board of Directors

**FROM:** Greg Dupree, Accounting Manager

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Tahoe Regional Planning Agency Certificates of Deposit

**REQUESTED BOARD ACTION:** Adopt Resolution No. 3264-23 authorizing certain staff to initiate purchase and redemptions of Certificates of Deposit held by Tahoe Regional Planning Agency, superseding Resolution No. 3239-23.

**DISCUSSION:** The District maintains a Revolving Fund account at Tahoe Regional Planning Agency (TRPA) to fund security deposits for projects. The funding is provided by several Certificates of Deposit held by TRPA. The security deposits for projects are not tied to one specific Certificate of Deposit. The Certificates of Deposit are purchased with District funds and co-signed by the District Chief Financial Officer, Accounting Manager, and designated TRPA Security Administrator.

TRPA maintains records for assignment on an as-needed basis and release of security deposits upon final inspection by TRPA. Per the Notice of Assignment agreement with TRPA, the Certificate of Deposit is held in the Revolving Fund as assurance that the District will comply with TRPA permit conditions as required by the TRPA Code of Ordinances, Section 8.8. The amounts are set aside solely for that purpose and are available on demand to the TRPA if the conditions are not satisfied.

This Resolution authorizes the following staff to initiate purchase and redemptions of Certificates of Deposit held by TRPA.

Andrea Salazar, Chief Financial Officer  
Gregory Dupree, Accounting Manager

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3264-23

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

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**RESOLUTION NO. 3264-23**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT  
AUTHORIZING CERTAIN STAFF TO PURCHASE AND  
REDEEM CERTIFICATES OF DEPOSIT HELD FOR THE  
TAHOE REGIONAL PLANNING AGENCY  
SUPERSEDING RESOLUTION NO. 3239-23**

**WHEREAS**, the Board of Directors need the District's financial staff to conduct business on behalf of the South Tahoe Public Utility District; and

**WHEREAS**, the Board of Directors of the South Tahoe Public Utility District authorized Andrea Salazar, Chief Financial Officer, and Gregory Dupree, Accounting Manager, to perform in conjunction with the Tahoe Regional Planning Agency (TRPA), the purchase and redemptions of Certificates of Deposit held by the TRPA.

**NOW, THEREFORE, BE IT RESOLVED**, that this authorization remain in full force until the Board gives written notice to the contrary.

**WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution was duly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regularly scheduled meeting held on the 21st day of December 2023, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
David Peterson, Board President  
South Tahoe Public Utility District

ATTEST:

\_\_\_\_\_  
Melonie Guttry, Clerk of the Board/  
Executive Services Manager

## PAYMENT OF CLAIMS

**FOR APPROVAL**  
**December 21, 2023**

Payroll	12/12/23		726,417.75	
Total Payroll			726,417.75	
ADP & Insight eTools			6,373.72	
AFLAC/WageWorks claims and fees			130.80	
Ameritas - Insurance Payments			2,066.40	
Total Vendor EFT			8,570.92	
<b><u>Weekly Approved Check Batches</u></b>		<b><u>Water</u></b>	<b><u>Sewer</u></b>	<b><u>Total</u></b>
Wednesday, December 7, 2023		904,274.34	827,277.09	1,731,551.43
Wednesday, December 13, 2023		59,682.08	394,429.45	454,111.53
Total Accounts Payable Checks			2,185,662.96	
Utility Management Refunds			6,897.10	
Total Utility Management Checks			6,897.10	
<b>Grand Total</b>			<b>\$2,927,548.73</b>	

<b><u>Payroll EFTs &amp; Checks</u></b>		<b><u>12/12/2023</u></b>
EFT	CA Employment Taxes & W/H	33,509.09
EFT	Federal Employment Taxes & W/H	165,382.63
EFT	CalPERS Contributions	84,705.58
EFT	Empower Retirement-Deferred Comp	40,061.63
EFT	Stationary Engineers Union Dues	2,874.59
EFT	CDHP Health Savings (HSA)	3,910.57
EFT	Retirement Health Savings	16,476.00
EFT	United Way Contributions	10.00
EFT	Employee Direct Deposits	325,975.95
CHK	Employee Garnishments	159.23
CHK	Employee Paychecks	53,352.48
<i>Total</i>		726,417.75



# Payment of Claims

Payment Date Range 11/30/23 - 12/13/23  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 43721 - ACWA/JPIA</b>										
0701195	ACWA Medical/Vision Insurance Payable	Paid by Check #114207		11/03/2023	12/06/2023	12/31/2023		12/07/2023	208,928.32	
							Vendor 43721 - ACWA/JPIA Totals	Invoices	1	\$208,928.32
<b>Vendor 44039 - AFLAC</b>										
032878	Insurance Supplement Payable	Paid by Check #114208		11/01/2023	12/06/2023	11/30/2023		12/07/2023	928.48	
							Vendor 44039 - AFLAC Totals	Invoices	1	\$928.48
<b>Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO</b>										
235339	Office Supply Issues	Paid by Check #114209		11/21/2023	12/06/2023	11/30/2023		12/07/2023	86.24	
235340	Office Supply Issues	Paid by Check #114209		11/21/2023	12/06/2023	11/30/2023		12/07/2023	64.25	
235501	Office Supply Issues	Paid by Check #114209		11/28/2023	12/06/2023	11/30/2023		12/07/2023	111.25	
235502	Office Supply Issues	Paid by Check #114209		11/28/2023	12/06/2023	11/30/2023		12/07/2023	64.25	
							Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals	Invoices	4	\$325.99
<b>Vendor 48601 - ALPINE SMITH INC</b>										
5268	Mobile Equipment	Paid by Check #114210		11/27/2023	12/06/2023	11/30/2023		12/07/2023	13.07	
							Vendor 48601 - ALPINE SMITH INC Totals	Invoices	1	\$13.07
<b>Vendor 49337 - AMAZON CAPITAL SERVICES INC.</b>										
11LF-7M1M-JD1V	Grounds & Maintenance	Paid by Check #114211		11/01/2023	12/06/2023	11/30/2023		12/07/2023	19.55	
1FQQ-H413-1TJV	Small Tools	Paid by Check #114211		11/09/2023	12/06/2023	11/30/2023		12/07/2023	133.49	
19CT-KRDK-M4VN	Pump Stations	Paid by Check #114268		11/22/2023	12/13/2023	12/31/2023		12/13/2023	137.01	
13QT-3NDR-44M9	Shop Supplies	Paid by Check #114268		11/29/2023	12/13/2023	12/31/2023		12/13/2023	1,248.44	
							Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals	Invoices	4	\$1,538.49
<b>Vendor 50006 - AMS.NET INC</b>										
0072435	Contractual Services	Paid by Check #114269		11/22/2023	12/13/2023	12/31/2023		12/13/2023	2,160.31	
0072582	Access Control/Surveillance	Paid by Check #114212		11/22/2023	12/06/2023	11/30/2023		12/07/2023	5,300.00	
							Vendor 50006 - AMS.NET INC Totals	Invoices	2	\$7,460.31
<b>Vendor 44580 - ARAMARK UNIFORM SERVICES</b>										
5980124207	Uniform Payable	Paid by Check #114270		08/16/2023	12/13/2023	12/31/2023		12/13/2023	63.57	
5980126182	Uniform Payable	Paid by Check #114270		08/23/2023	12/13/2023	12/31/2023		12/13/2023	66.30	
5980126188	Uniform Payable	Paid by Check #114270		08/23/2023	12/13/2023	12/31/2023		12/13/2023	22.18	
5980130047	Uniform Payable	Paid by Check #114270		09/06/2023	12/13/2023	12/31/2023		12/13/2023	113.11	
5980147559	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	62.26	
5980147563	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	71.70	
5980147592	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	80.94	
5980147609	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	89.10	
5980147613	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	15.99	
5980147614	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	37.40	
5980147616	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	4.64	
5980147620	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	15.14	
5980147622	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	17.84	
5980147625	Uniform Payable	Paid by Check #114270		11/08/2023	12/13/2023	12/31/2023		12/13/2023	24.33	
5980149418	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	73.00	



# Payment of Claims

Payment Date Range 11/30/23 - 12/13/23  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5980149425	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	62.45
5980149433	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	84.40
5980149441	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	64.51
5980149450	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	103.60
5980149462	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	100.14
5980149465	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	37.40
5980149467	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	4.64
5980149472	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	15.48
5980149473	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	15.14
5980149477	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	17.84
5980149478	Uniform Payable	Paid by Check #114270		11/15/2023	12/13/2023	12/31/2023		12/13/2023	24.33
5980151420	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	73.00
5980151421	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	61.83
5980151422	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	87.62
5980151423	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	51.21
5980151424	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	80.96
5980151425	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	26.04
5980151426	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	106.84
5980151427	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	37.40
5980151428	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	4.64
5980151429	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	14.70
5980151430	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	15.14
5980151431	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	17.84
5980151432	Uniform Payable	Paid by Check #114270		11/22/2023	12/13/2023	12/31/2023		12/13/2023	24.33
Vendor <b>44580 - ARAMARK UNIFORM SERVICES</b> Totals							Invoices	39	<u>\$1,888.98</u>
Vendor <b>47961 - ARETE SYSTEMS</b>									
10703325	Contractual Services	Paid by Check #114213		11/14/2023	12/06/2023	11/30/2023		12/07/2023	4,281.25
Vendor <b>47961 - ARETE SYSTEMS</b> Totals							Invoices	1	<u>\$4,281.25</u>
Vendor <b>40521 - AT&amp;T</b>									
088 080-5493 D23	Telephone	Paid by Check #114271		11/28/2023	12/13/2023	12/31/2023		12/13/2023	200.00
Vendor <b>40521 - AT&amp;T</b> Totals							Invoices	1	<u>\$200.00</u>
Vendor <b>45202 - AT&amp;T MOBILITY</b>									
287257798939 N23	Telephone	Paid by Check #114214		11/19/2023	12/06/2023	11/30/2023		12/07/2023	227.54
287306407514 N23	Telephone	Paid by Check #114272		12/02/2023	12/13/2023	12/31/2023		12/13/2023	3,780.29
Vendor <b>45202 - AT&amp;T MOBILITY</b> Totals							Invoices	2	<u>\$4,007.83</u>
Vendor <b>48000 - AT&amp;T/CALNET 3</b>									
000020901080	Telephone	Paid by Check #114273		12/01/2023	12/13/2023	12/31/2023		12/13/2023	28.28
000020901082	Telephone	Paid by Check #114273		12/01/2023	12/13/2023	12/31/2023		12/13/2023	28.28
000020906282	Telephone	Paid by Check #114273		12/01/2023	12/13/2023	12/31/2023		12/13/2023	1,730.56
000020931277	Telephone	Paid by Check #114273		12/07/2023	12/13/2023	12/31/2023		12/13/2023	28.52
000020931278	Telephone	Paid by Check #114273		12/07/2023	12/13/2023	12/31/2023		12/13/2023	28.52
000020931279	Telephone	Paid by Check #114273		12/07/2023	12/13/2023	12/31/2023		12/13/2023	34.32



# Payment of Claims

Payment Date Range 11/30/23 - 12/13/23  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
000020931280	Telephone	Paid by Check #114273		12/07/2023	12/13/2023	12/31/2023			35.87
		Vendor	<b>48000 - AT&amp;T/CALNET 3</b>	Totals		Invoices	7		\$1,914.35
Vendor <b>48724 - AWARD ZONE</b>									
24084	Incentive & Recognition Program	Paid by Check #114274		11/08/2023	12/13/2023	12/31/2023		12/13/2023	65.95
		Vendor	<b>48724 - AWARD ZONE</b>	Totals		Invoices	1		\$65.95
Vendor <b>50086 - B&amp;K VALVES &amp; EQUIP INC</b>									
3030.1-1	New Filter Valves	Paid by Check #114215		11/22/2023	12/06/2023	11/30/2023		12/07/2023	4,372.67
		Vendor	<b>50086 - B&amp;K VALVES &amp; EQUIP INC</b>	Totals		Invoices	1		\$4,372.67
Vendor <b>49269 - BACKGROUNDS ONLINE</b>									
559010	Personnel Expense	Paid by Check #114216		11/30/2023	12/06/2023	11/30/2023		12/07/2023	51.50
		Vendor	<b>49269 - BACKGROUNDS ONLINE</b>	Totals		Invoices	1		\$51.50
Vendor <b>44109 - BB&amp;H BENEFIT DESIGNS</b>									
100623	Contractual Services	Paid by Check #114217		11/02/2023	12/06/2023	12/31/2023		12/07/2023	242.00
		Vendor	<b>44109 - BB&amp;H BENEFIT DESIGNS</b>	Totals		Invoices	1		\$242.00
Vendor <b>49773 - LAUREN BENEFIELD</b>									
BENEFIELD121123	Travel - Meetings - Education	Paid by Check #114218		12/05/2023	12/06/2023	12/31/2023		12/07/2023	59.00
		Vendor	<b>49773 - LAUREN BENEFIELD</b>	Totals		Invoices	1		\$59.00
Vendor <b>45009 - BENTLY RANCH</b>									
210920	Biosolid Disposal Costs	Paid by Check #114219		11/22/2023	12/06/2023	11/30/2023		12/07/2023	924.45
		Vendor	<b>45009 - BENTLY RANCH</b>	Totals		Invoices	1		\$924.45
Vendor <b>42978 - BROWNSTEIN HYATT</b>									
965505	Legal Services November 2023	Paid by EFT #83		12/08/2023	12/13/2023	12/31/2023		12/13/2023	69,340.78
		Vendor	<b>42978 - BROWNSTEIN HYATT</b>	Totals		Invoices	1		\$69,340.78
Vendor <b>48681 - CADENCE TEAM INC</b>									
4085	Service Contracts	Paid by Check #114275		12/04/2023	12/13/2023	12/31/2023		12/13/2023	3,398.07
		Vendor	<b>48681 - CADENCE TEAM INC</b>	Totals		Invoices	1		\$3,398.07
Vendor <b>49220 - CAMPORA PROPANE</b>									
5139161	Propane	Paid by Check #114276		11/20/2023	12/13/2023	12/31/2023		12/13/2023	506.30
5129389	Propane	Paid by Check #114220		11/24/2023	12/06/2023	11/30/2023		12/07/2023	552.12
5129407	Propane	Paid by Check #114276		11/27/2023	12/13/2023	12/31/2023		12/13/2023	211.90
		Vendor	<b>49220 - CAMPORA PROPANE</b>	Totals		Invoices	3		\$1,270.32
Vendor <b>13230 - CAROLLO ENGINEERS</b>									
FB42669	RAS Building Rehab	Paid by Check #114221		10/11/2023	12/06/2023	11/30/2023		12/07/2023	24,706.97
FB43853	Secondary Clarifier #1 Rehab	Paid by Check #114221		11/10/2023	12/06/2023	11/30/2023		12/07/2023	43,647.05
		Vendor	<b>13230 - CAROLLO ENGINEERS</b>	Totals		Invoices	2		\$68,354.02
Vendor <b>42328 - CDW-G CORP</b>									
NC98540	Computer Purchases	Paid by Check #114222		11/16/2023	12/06/2023	11/30/2023		12/07/2023	277.93
ND55844	District Computer Supplies	Paid by Check #114277		11/17/2023	12/13/2023	12/31/2023		12/13/2023	90.01
		Vendor	<b>42328 - CDW-G CORP</b>	Totals		Invoices	2		\$367.94
Vendor <b>48406 - CHARTER COMMUNICATIONS</b>									
176157701120123	Telephone	Paid by Check #114278		12/01/2023	12/13/2023	12/31/2023		12/13/2023	149.98
		Vendor	<b>48406 - CHARTER COMMUNICATIONS</b>	Totals		Invoices	1		\$149.98



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>40343 - CHEMSEARCH INC</b> 8474500	Service Contracts	Paid by Check #114279		11/20/2023	12/13/2023	12/31/2023		12/13/2023	401.09	
							Vendor <b>40343 - CHEMSEARCH INC</b> Totals	Invoices	1	<u>\$401.09</u>
Vendor <b>48181 - CONSTRUCTION MATERIALS ENG INC</b> 14770	Secondary Clarifier #2 Rehab	Paid by Check #114223		11/03/2023	12/06/2023	11/30/2023		12/07/2023	140.00	
							Vendor <b>48181 - CONSTRUCTION MATERIALS ENG INC</b> Totals	Invoices	1	<u>\$140.00</u>
Vendor <b>44779 - CPI INTERNATIONAL</b> 20062692	Laboratory Supplies	Paid by Check #114280		11/13/2023	12/13/2023	12/31/2023		12/13/2023	1,138.36	
							Vendor <b>44779 - CPI INTERNATIONAL</b> Totals	Invoices	1	<u>\$1,138.36</u>
Vendor <b>42897 - CWEA</b> MemOrgSync 2024	Dues - Memberships - Certification	Paid by Check #114281		10/19/2023	12/13/2023	01/31/2024		12/13/2023	7,680.02	
CHERNAGO LAB2 24	Dues - Memberships - Certification	Paid by Check #114281		11/21/2023	12/13/2023	01/31/2024		12/13/2023	103.00	
ROHRBAUGH EI2 23	Dues - Memberships - Certification	Paid by Check #114281		11/21/2023	12/13/2023	12/31/2023		12/13/2023	103.00	
SUAREZ CSM1 2024	Dues - Memberships - Certification	Paid by Check #114281		11/21/2023	12/13/2023	01/31/2024		12/13/2023	98.00	
							Vendor <b>42897 - CWEA</b> Totals	Invoices	4	<u>\$7,984.02</u>
Vendor <b>44739 - CYBER SECURITY SOURCE</b> 11830	District Computer Supplies	Paid by Check #114224		11/17/2023	12/06/2023	11/30/2023		12/07/2023	3,688.78	
							Vendor <b>44739 - CYBER SECURITY SOURCE</b> Totals	Invoices	1	<u>\$3,688.78</u>
Vendor <b>50097 - ANDREW DELAUNAY</b> 2611211	Clothes Washer Rebate Program	Paid by Check #114282		11/30/2023	12/13/2023	12/31/2023		12/13/2023	200.00	
							Vendor <b>50097 - ANDREW DELAUNAY</b> Totals	Invoices	1	<u>\$200.00</u>
Vendor <b>44483 - DELL MARKETING L P</b> 10712092438	Computer Purchases	Paid by Check #114283		11/20/2023	12/13/2023	12/31/2023		12/13/2023	6,600.71	
							Vendor <b>44483 - DELL MARKETING L P</b> Totals	Invoices	1	<u>\$6,600.71</u>
Vendor <b>49694 - DIGITAL TECHNOLOGY SOLUTIONS INC</b> 4018	Telephone	Paid by Check #114284		12/01/2023	12/13/2023	12/31/2023		12/13/2023	295.00	
							Vendor <b>49694 - DIGITAL TECHNOLOGY SOLUTIONS INC</b> Totals	Invoices	1	<u>\$295.00</u>
Vendor <b>49959 - DUDEK</b> 202309708	Grounds & Maintenance	Paid by Check #114225		11/17/2023	12/06/2023	11/30/2023		12/07/2023	11,405.10	
							Vendor <b>49959 - DUDEK</b> Totals	Invoices	1	<u>\$11,405.10</u>
Vendor <b>14680 - EL DORADO COUNTY AIR QUAL MGMT DIST</b> IN0130869	Generators	Paid by Check #114285		11/08/2023	12/13/2023	12/31/2023		12/13/2023	100.00	
							Vendor <b>14680 - EL DORADO COUNTY AIR QUAL MGMT DIST</b> Totals	Invoices	1	<u>\$100.00</u>
Vendor <b>14683 - EL DORADO COUNTY TRANSPORTATION DEPT</b> 18764	Regulatory Operating Permits & Waterline, Blackbart	Paid by Check #114286		11/02/2023	12/13/2023	12/31/2023		12/13/2023	7,666.92	
							Vendor <b>14683 - EL DORADO COUNTY TRANSPORTATION DEPT</b> Totals	Invoices	1	<u>\$7,666.92</u>
Vendor <b>44745 - ELECTRICAL EQUIPMENT CO INC</b> 248644	Replace VFD SPS (TBD)	Paid by Check #114226		11/17/2023	12/06/2023	11/30/2023		12/07/2023	548.10	





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248661	Replace VFD SPS (TBD)	Paid by Check #114226		11/17/2023	12/06/2023	11/30/2023		12/07/2023	9,121.92
Vendor <b>44745 - ELECTRICAL EQUIPMENT CO INC</b> Totals						Invoices	2		\$9,670.02
Vendor <b>44263 - ENS RESOURCES INC</b>									
3464	Contractual Services	Paid by Check #114287		12/06/2023	12/13/2023	12/31/2023		12/13/2023	5,000.00
Vendor <b>44263 - ENS RESOURCES INC</b> Totals						Invoices	1		\$5,000.00
Vendor <b>41696 - FARR CONSTRUCTION</b>									
23-05A	Luther Pass PS Tanks Rehab	Paid by Check #114227		10/31/2023	12/06/2023	11/30/2023		12/07/2023	67,405.00
23-05AR	Luther Pass PS Tanks Rehab Retainage	Paid by Check #114227		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(3,370.25)
Vendor <b>41696 - FARR CONSTRUCTION</b> Totals						Invoices	2		\$64,034.75
Vendor <b>14890 - FEDEX</b>									
8-327-65589	Postage Expenses	Paid by Check #114288		11/24/2023	12/13/2023	12/31/2023		12/13/2023	21.77
Vendor <b>14890 - FEDEX</b> Totals						Invoices	1		\$21.77
Vendor <b>41263 - FERGUSON ENTERPRISES LLC</b>									
4712238	Shop Supplies	Paid by Check #114289		11/21/2023	12/13/2023	12/31/2023		12/13/2023	76.09
4717029	Secondary Equipment	Paid by Check #114289		11/21/2023	12/13/2023	12/31/2023		12/13/2023	36.79
4724145	Pump Stations	Paid by Check #114289		11/27/2023	12/13/2023	12/31/2023		12/13/2023	14.81
Vendor <b>41263 - FERGUSON ENTERPRISES LLC</b> Totals						Invoices	3		\$127.69
Vendor <b>48715 - FLEETCREW -ANELLE MGMT SRV</b>									
13047	Automotive	Paid by Check #114290		10/31/2023	12/13/2023	12/31/2023		12/13/2023	1,208.63
13190	Automotive	Paid by Check #114290		11/04/2023	12/13/2023	12/31/2023		12/13/2023	633.63
Vendor <b>48715 - FLEETCREW -ANELLE MGMT SRV</b> Totals						Invoices	2		\$1,842.26
Vendor <b>48402 - FLYERS ENERGY LLC</b>									
23-970112	Gasoline Fuel Inventory	Paid by Check #114291		11/20/2023	12/13/2023	12/31/2023		12/13/2023	1,460.83
Vendor <b>48402 - FLYERS ENERGY LLC</b> Totals						Invoices	1		\$1,460.83
Vendor <b>15600 - GRAINGER</b>									
9903359355	Janitorial Supplies Inventory	Paid by Check #114228		11/13/2023	12/06/2023	11/30/2023		12/07/2023	460.15
9904514891	Pump Stations	Paid by Check #114292		11/14/2023	12/13/2023	12/31/2023		12/13/2023	1,515.61
9906744736	Field, Shop & Safety Supplies Inventory	Paid by Check #114228		11/15/2023	12/06/2023	11/30/2023		12/07/2023	195.11
9908082697	Automotive	Paid by Check #114228		11/16/2023	12/06/2023	11/30/2023		12/07/2023	26.69
9908310114	Pump Stations	Paid by Check #114228		11/16/2023	12/06/2023	11/30/2023		12/07/2023	556.42
9913935046	Primary Equipment	Paid by Check #114292		11/22/2023	12/13/2023	12/31/2023		12/13/2023	157.34
Vendor <b>15600 - GRAINGER</b> Totals						Invoices	6		\$2,911.32
Vendor <b>15800 - HACH CO</b>									
13843654	Laboratory Equipment	Paid by Check #114293		12/08/2023	12/13/2023	12/31/2023		12/13/2023	1,717.17
Vendor <b>15800 - HACH CO</b> Totals						Invoices	1		\$1,717.17
Vendor <b>49122 - HAEN CONSTRUCTORS</b>									
23-03A	Valve & Hydrant Replacements	Paid by Check #114229		10/31/2023	12/06/2023	11/30/2023		12/07/2023	94,214.18
23-03AR	Valve & Hydrant Replacements Retainage	Paid by Check #114229		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(4,710.71)
23-03B	Bal Bijou GM - MH Install	Paid by Check #114229		10/31/2023	12/06/2023	11/30/2023		12/07/2023	29,528.88



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23-03BR	Bal Bijou GM - MH Install Retainage	Paid by Check #114229		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(1,476.44)
Vendor <b>49122 - HAEN CONSTRUCTORS</b> Totals							Invoices	4	\$117,555.91
Vendor <b>49939 - HERC RENTALS INC</b>									
34073777-001	Equipment Rental- Lease	Paid by Check #114230		11/01/2023	12/06/2023	11/30/2023		12/07/2023	6,488.63
Vendor <b>49939 - HERC RENTALS INC</b> Totals							Invoices	1	\$6,488.63
Vendor <b>50098 - MELISSA HINDT</b>									
2624210	Clothes Washer Rebate Program	Paid by Check #114294		12/05/2023	12/13/2023	12/31/2023		12/13/2023	200.00
Vendor <b>50098 - MELISSA HINDT</b> Totals							Invoices	1	\$200.00
Vendor <b>49604 - HOUSTON MAGNANI AND ASSOCIATES</b>									
7064	Contractual Services	Paid by Check #114295		11/30/2023	12/13/2023	12/31/2023		12/13/2023	800.00
Vendor <b>49604 - HOUSTON MAGNANI AND ASSOCIATES</b> Totals							Invoices	1	\$800.00
Vendor <b>48832 - NANCY HUSSMANN</b>									
Dec 2023	Personnel Expense	Paid by Check #114231		12/01/2023	12/06/2023	12/31/2023		12/07/2023	454.45
Vendor <b>48832 - NANCY HUSSMANN</b> Totals							Invoices	1	\$454.45
Vendor <b>45122 - HYDRAULIC INDUSTRIAL SERVICES INC</b>									
61185	Automotive	Paid by Check #114232		11/16/2023	12/06/2023	11/30/2023		12/07/2023	1,661.56
61202	Automotive	Paid by Check #114296		11/17/2023	12/13/2023	12/31/2023		12/13/2023	808.30
61230	Automotive	Paid by Check #114296		11/21/2023	12/13/2023	12/31/2023		12/13/2023	(290.88)
61231	Automotive	Paid by Check #114296		11/21/2023	12/13/2023	12/31/2023		12/13/2023	506.73
Vendor <b>45122 - HYDRAULIC INDUSTRIAL SERVICES INC</b> Totals							Invoices	4	\$2,685.71
Vendor <b>10103 - IDEXX DISTRIBUTION CORP</b>									
3140772253	Laboratory Supplies	Paid by Check #114233		11/16/2023	12/06/2023	11/30/2023		12/07/2023	4,124.74
Vendor <b>10103 - IDEXX DISTRIBUTION CORP</b> Totals							Invoices	1	\$4,124.74
Vendor <b>48056 - INFOSEND INC</b>									
252019	Printing & Postage Expenses	Paid by Check #114297		11/30/2023	12/13/2023	12/31/2023		12/13/2023	10,989.21
Vendor <b>48056 - INFOSEND INC</b> Totals							Invoices	1	\$10,989.21
Vendor <b>48140 - INTEGRITY LOCKSMITH</b>									
i39433	Grounds & Maintenance	Paid by Check #114298		11/20/2023	12/13/2023	12/31/2023		12/13/2023	90.00
Vendor <b>48140 - INTEGRITY LOCKSMITH</b> Totals							Invoices	1	\$90.00
Vendor <b>44861 - IS INC</b>									
73221	Travel - Meetings - Education	Paid by Check #114299		11/28/2023	12/13/2023	12/31/2023		12/13/2023	325.00
Vendor <b>44861 - IS INC</b> Totals							Invoices	1	\$325.00
Vendor <b>49782 - JOE BENIGNO TREE SERVICE</b>									
8724	Grounds & Maintenance	Paid by Check #114234		11/22/2023	12/06/2023	11/30/2023		12/07/2023	8,350.00
Vendor <b>49782 - JOE BENIGNO TREE SERVICE</b> Totals							Invoices	1	\$8,350.00
Vendor <b>50070 - RACHEL KALLAS</b>									
HOLPARTY23 REIMB	Incentive & Recognition Program	Paid by Check #114300		12/05/2023	12/13/2023	12/31/2023		12/13/2023	106.57
Vendor <b>50070 - RACHEL KALLAS</b> Totals							Invoices	1	\$106.57
Vendor <b>43694 - KIMBALL MIDWEST</b>									
101613339	Shop Supplies	Paid by Check #114235		11/06/2023	12/06/2023	11/30/2023		12/07/2023	2,578.32
Vendor <b>43694 - KIMBALL MIDWEST</b> Totals							Invoices	1	\$2,578.32



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 49725 - LAKESIDE TERMITE &amp; PEST CONTROL</b>									
013771379	Buildings	Paid by Check #114301		11/21/2023	12/13/2023	12/31/2023		12/13/2023	150.00
									\$150.00
<b>Vendor 22200 - LANGENFELD ACE HARDWARE</b>									
Nov 23 Stmt	Buildings & Shop Supplies	Paid by Check #114302		11/30/2023	12/13/2023	12/31/2023		12/13/2023	181.82
									\$181.82
<b>Vendor 49591 - JUDY LEONG</b>									
Dec 2023	Contractual Services	Paid by Check #114236		12/01/2023	12/06/2023	12/31/2023		12/07/2023	20.00
									\$20.00
<b>Vendor 22550 - LIBERTY UTILITIES</b>									
200008895860 O23	Electricity	Paid by Check #114237		11/20/2023	12/06/2023	11/30/2023		12/07/2023	397.56
200008919454 N23	Electricity	Paid by Check #114237		11/20/2023	12/06/2023	11/30/2023		12/07/2023	49.45
200008904043 N23	Electricity	Paid by Check #114237		11/22/2023	12/06/2023	11/30/2023		12/07/2023	449.13
200008919538 N23	Electricity	Paid by Check #114237		11/22/2023	12/06/2023	11/30/2023		12/07/2023	31.13
200008899565 N23	Electricity	Paid by Check #114237		11/29/2023	12/06/2023	11/30/2023		12/07/2023	55.58
200008909455 N23	Electricity	Paid by Check #114237		11/29/2023	12/06/2023	11/30/2023		12/07/2023	27.16
200008909679 N23	Electricity	Paid by Check #114237		11/29/2023	12/06/2023	11/30/2023		12/07/2023	27.16
200008923795 N23	Electricity	Paid by Check #114237		11/29/2023	12/06/2023	11/30/2023		12/07/2023	340.19
200008904522 N23	Electricity	Paid by Check #114303		11/30/2023	12/13/2023	12/31/2023		12/13/2023	126.32
200008909158 N23	Electricity	Paid by Check #114303		11/30/2023	12/13/2023	12/31/2023		12/13/2023	82.08
200008937290 O23	Electricity	Paid by Check #114303		11/30/2023	12/13/2023	12/31/2023		12/13/2023	25.77
200008895548 N23	Electricity	Paid by Check #114303		12/04/2023	12/13/2023	12/31/2023		12/13/2023	26.04
200008899961 N23	Electricity	Paid by Check #114303		12/04/2023	12/13/2023	12/31/2023		12/13/2023	199.56
200008919678 N23	Electricity	Paid by Check #114303		12/04/2023	12/13/2023	12/31/2023		12/13/2023	385.66
200008919769 N23	Electricity	Paid by Check #114303		12/04/2023	12/13/2023	12/31/2023		12/13/2023	638.28
200008932309 N23	Electricity	Paid by Check #114303		12/04/2023	12/13/2023	12/31/2023		12/13/2023	92.13
200008904613 N23	Electricity	Paid by Check #114303		12/05/2023	12/13/2023	12/31/2023		12/13/2023	405.21
200008923282 O23	Electricity	Paid by Check #114303		12/05/2023	12/13/2023	12/31/2023		12/13/2023	22,967.03
200008923704 O23	Electricity	Paid by Check #114303		12/05/2023	12/13/2023	12/31/2023		12/13/2023	237,859.00
200008909778 N23	Electricity	Paid by Check #114303		12/06/2023	12/13/2023	12/31/2023		12/13/2023	1,643.68
200008928497 N23	Electricity	Paid by Check #114303		12/06/2023	12/13/2023	12/31/2023		12/13/2023	657.79
									\$266,485.91
<b>Vendor 47903 - LINDE GAS &amp; EQUIPMENT INC</b>									
39277284	Engine Drive Welder	Paid by Check #114304		11/03/2023	12/13/2023	12/31/2023		12/13/2023	(19.75)
39555105	Shop Supplies	Paid by Check #114304		11/22/2023	12/13/2023	12/31/2023		12/13/2023	527.69
39567979	Shop Supplies	Paid by Check #114304		11/22/2023	12/13/2023	12/31/2023		12/13/2023	66.45
									\$574.39
<b>Vendor 17900 - MC MASTER CARR SUPPLY CO</b>									
17635940	Pump Stations	Paid by Check #114238		11/15/2023	12/06/2023	11/30/2023		12/07/2023	1,266.65
17750027	Pump Stations	Paid by Check #114238		11/16/2023	12/06/2023	11/30/2023		12/07/2023	4,111.55
17909700	Pump Stations	Paid by Check #114305		11/20/2023	12/13/2023	12/31/2023		12/13/2023	1,794.72
									\$7,172.92



# Payment of Claims

Payment Date Range 11/30/23 - 12/13/23  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>21701 - THE MCCLATCHY COMPANY LLC</b> 214805	Secondary Clarifier #1 Rehab	Paid by Check #114239		09/30/2023	12/06/2023	11/30/2023		12/07/2023	1,311.64
Vendor <b>21701 - THE MCCLATCHY COMPANY LLC</b> Totals							Invoices	1	<u>\$1,311.64</u>
Vendor <b>49076 - BUCK McLELLAND</b> SWRCB D4 REIMB	Dues - Memberships - Certification	Paid by Check #114306		11/28/2023	12/13/2023	12/31/2023		12/13/2023	105.00
Vendor <b>49076 - BUCK McLELLAND</b> Totals							Invoices	1	<u>\$105.00</u>
Vendor <b>50087 - DONIELLE MORSE</b> MILEAGE 111423	Travel - Meetings - Education	Paid by Check #114307		12/01/2023	12/13/2023	12/31/2023		12/13/2023	45.85
Vendor <b>50087 - DONIELLE MORSE</b> Totals							Invoices	1	<u>\$45.85</u>
Vendor <b>48701 - MUN CPAs</b> 2832996 2833593 2833958	Auditing Auditing Auditing	Paid by Check #114240 Paid by Check #114240 Paid by Check #114308		09/30/2023 10/31/2023 11/30/2023	12/06/2023 12/06/2023 12/13/2023	11/30/2023 11/30/2023 12/31/2023		12/07/2023 12/07/2023 12/13/2023	28,000.00 7,000.00 17,900.00
Vendor <b>48701 - MUN CPAs</b> Totals							Invoices	3	<u>\$52,900.00</u>
Vendor <b>40124 - NORTHERN TOOL &amp; EQUIP</b> 52883223	Small Tools	Paid by Check #114309		11/14/2023	12/13/2023	12/31/2023		12/13/2023	106.58
Vendor <b>40124 - NORTHERN TOOL &amp; EQUIP</b> Totals							Invoices	1	<u>\$106.58</u>
Vendor <b>48315 - O'REILLY AUTO PARTS</b> Oct 23 Stmt	Automotive & Shop Supplies	Paid by Check #114310		10/28/2023	12/13/2023	12/31/2023		12/13/2023	973.31
Vendor <b>48315 - O'REILLY AUTO PARTS</b> Totals							Invoices	1	<u>\$973.31</u>
Vendor <b>44607 - OLIN PIONEER AMERICAS LLC</b> 900350543	Hypochlorite	Paid by Check #114311		11/21/2023	12/13/2023	12/31/2023		12/13/2023	14,112.44
Vendor <b>44607 - OLIN PIONEER AMERICAS LLC</b> Totals							Invoices	1	<u>\$14,112.44</u>
Vendor <b>49820 - PACIFIC OFFICE AUTOMATION</b> 773618	Service Contracts	Paid by Check #114312		10/27/2023	12/13/2023	12/31/2023		12/13/2023	817.55
Vendor <b>49820 - PACIFIC OFFICE AUTOMATION</b> Totals							Invoices	1	<u>\$817.55</u>
Vendor <b>49961 - PLATINUM ADVISORS LLC</b> 35887	Contractual Services	Paid by Check #114241		12/01/2023	12/06/2023	12/31/2023		12/07/2023	1,000.00
Vendor <b>49961 - PLATINUM ADVISORS LLC</b> Totals							Invoices	1	<u>\$1,000.00</u>
Vendor <b>43332 - RED WING SHOE STORE</b> 812-1-125736 812-1-125812	Safety Equipment - Physicals Safety Equipment - Physicals	Paid by Check #114313 Paid by Check #114313		11/20/2023 11/21/2023	12/13/2023 12/13/2023	12/31/2023 12/31/2023		12/13/2023 12/13/2023	227.88 475.15
Vendor <b>43332 - RED WING SHOE STORE</b> Totals							Invoices	2	<u>\$703.03</u>
Vendor <b>49497 - REGULATORY INTELLIGENCE LLC</b> STPUD923 STPUD1123	Advisory Advisory	Paid by Check #114242 Paid by Check #114242		09/14/2023 11/11/2023	12/06/2023 12/06/2023	11/30/2023 11/30/2023		12/07/2023 12/07/2023	1,158.31 1,351.64
Vendor <b>49497 - REGULATORY INTELLIGENCE LLC</b> Totals							Invoices	2	<u>\$2,509.95</u>
Vendor <b>44581 - SCP SCIENCE</b> IN0000375679	Laboratory Supplies	Paid by Check #114314		11/23/2023	12/13/2023	12/31/2023		12/13/2023	247.09
Vendor <b>44581 - SCP SCIENCE</b> Totals							Invoices	1	<u>\$247.09</u>
Vendor <b>49911 - SEARCHPROS STAFFING LLC</b>									



# Payment of Claims

Payment Date Range 11/30/23 - 12/13/23  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
23112135	Contractual Services	Paid by Check #114243		11/21/2023	12/06/2023	11/30/2023			1,275.67
				Vendor 49911 - SEARCHPROS STAFFING LLC Totals		Invoices	1		\$1,275.67
Vendor 43552 - SHERWIN-WILLIAMS									
1579-1	Repair - Maintenance Water Tanks	Paid by Check #114315		11/13/2023	12/13/2023	12/31/2023		12/13/2023	464.31
				Vendor 43552 - SHERWIN-WILLIAMS Totals		Invoices	1		\$464.31
Vendor 49303 - CHRIS SIANO									
SWRCB D5 REIMB	Dues - Memberships - Certification	Paid by Check #114316		12/01/2023	12/13/2023	12/31/2023		12/13/2023	110.00
				Vendor 49303 - CHRIS SIANO Totals		Invoices	1		\$110.00
Vendor 48172 - SNAP ON TOOLS									
11082361458	Small Tools	Paid by Check #114244		11/08/2023	12/06/2023	11/30/2023		12/07/2023	26.81
				Vendor 48172 - SNAP ON TOOLS Totals		Invoices	1		\$26.81
Vendor 43888 - SONSTRAY MACHINERY LLC									
PSO105285-1	Automotive	Paid by Check #114245		11/13/2023	12/06/2023	11/30/2023		12/07/2023	100.74
				Vendor 43888 - SONSTRAY MACHINERY LLC Totals		Invoices	1		\$100.74
Vendor 23450 - SOUTH TAHOE REFUSE									
2789067	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	1,020.00
2789089	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	170.00
2789101	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	170.00
2789102	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	510.00
2789119	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	850.00
2789312	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	510.00
2789467	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	85.00
2790346	Refuse Disposal	Paid by Check #114246		12/01/2023	12/06/2023	11/30/2023		12/07/2023	1,020.00
				Vendor 23450 - SOUTH TAHOE REFUSE Totals		Invoices	8		\$4,335.00
Vendor 45168 - SOUTHWEST GAS									
910000416139 N23	Natural Gas	Paid by Check #114247		11/21/2023	12/06/2023	11/30/2023		12/07/2023	145.93
910000192416 N23	Natural Gas	Paid by Check #114247		11/22/2023	12/06/2023	11/30/2023		12/07/2023	575.17
910000421501 N23	Natural Gas	Paid by Check #114247		11/27/2023	12/06/2023	11/30/2023		12/07/2023	1,704.08
910000421502 N23	Natural Gas	Paid by Check #114247		11/27/2023	12/06/2023	11/30/2023		12/07/2023	1,866.50
910000429959 N23	Natural Gas	Paid by Check #114247		11/27/2023	12/06/2023	11/30/2023		12/07/2023	228.50
910000429960 N23	Natural Gas	Paid by Check #114247		11/27/2023	12/06/2023	11/30/2023		12/07/2023	13,045.28
910000175574 N23	Natural Gas	Paid by Check #114317		11/29/2023	12/13/2023	12/31/2023		12/13/2023	942.62
910000175902 N23	Natural Gas	Paid by Check #114317		11/29/2023	12/13/2023	12/31/2023		12/13/2023	245.07
910000865770 N23	Natural Gas	Paid by Check #114317		11/29/2023	12/13/2023	12/31/2023		12/13/2023	190.85
				Vendor 45168 - SOUTHWEST GAS Totals		Invoices	9		\$18,944.00
Vendor 47798 - T&S CONSTRUCTION CO INC									
22-16A	Tahoe Keys Sewer PS Rehab	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	55,000.00
22-16AR	Tahoe Keys Sewer PS Rehab Retainage	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(5,500.00)
23-05A	Upper Truckee Sewer PS Rehab	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	77,875.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
23-05AR	Upper Truckee Sewer PS Rehab Retainage	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(3,893.75)
23/06A	Secondary Clarifier #2 Rehab	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	232,375.00
23/06AR	Secondary Clarifier #2 Rehab Retainage	Paid by Check #114248		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(23,237.50)
Vendor <b>47798 - T&amp;S CONSTRUCTION CO INC</b> Totals							Invoices	6	<u>\$332,618.75</u>
Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b>									
2791315	Refuse Disposal	Paid by Check #114318		12/01/2023	12/13/2023	12/31/2023		12/13/2023	260.00
2791325	Refuse Disposal	Paid by Check #114249		12/01/2023	12/06/2023	11/30/2023		12/07/2023	32.50
2791341	Refuse Disposal	Paid by Check #114249		12/01/2023	12/06/2023	11/30/2023		12/07/2023	30.00
2791469	Refuse Disposal	Paid by Check #114249		12/01/2023	12/06/2023	11/30/2023		12/07/2023	38.00
Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b> Totals							Invoices	4	<u>\$360.50</u>
Vendor <b>50040 - TAHOE FLEET SERVICE</b>									
173	Automotive	Paid by Check #114319		11/21/2023	12/13/2023	12/31/2023		12/13/2023	130.00
174	Automotive	Paid by Check #114319		11/21/2023	12/13/2023	12/31/2023		12/13/2023	130.00
175	Automotive	Paid by Check #114319		11/21/2023	12/13/2023	12/31/2023		12/13/2023	166.00
Vendor <b>50040 - TAHOE FLEET SERVICE</b> Totals							Invoices	3	<u>\$426.00</u>
Vendor <b>15750 - THOMAS HAEN CO INC</b>									
18-33	DVR Irrigation Improvements	Paid by Check #114250		12/07/2023	12/06/2023	12/31/2023		12/07/2023	1,293.23
18-33R	DVR Irrigation Improvements Retainage	Paid by Check #114250		12/07/2023	12/06/2023	12/31/2023		12/07/2023	11,864.05
Vendor <b>15750 - THOMAS HAEN CO INC</b> Totals							Invoices	2	<u>\$13,157.28</u>
Vendor <b>48748 - THUNDERBIRD COMMUNICATIONS</b>									
3399	SCADA	Paid by Check #114320		11/21/2023	12/13/2023	12/31/2023		12/13/2023	580.00
Vendor <b>48748 - THUNDERBIRD COMMUNICATIONS</b> Totals							Invoices	1	<u>\$580.00</u>
Vendor <b>49067 - TYLER BUSINESS FORMS</b>									
88497	Office Supplies	Paid by Check #114251		11/17/2023	12/06/2023	11/30/2023		12/07/2023	219.96
Vendor <b>49067 - TYLER BUSINESS FORMS</b> Totals							Invoices	1	<u>\$219.96</u>
Vendor <b>49947 - USABBLUEBOOK</b>									
INV00195898	Pump Stations	Paid by Check #114252		11/14/2023	12/06/2023	11/30/2023		12/07/2023	1,643.74
INV00196947	Primary Equipment	Paid by Check #114252		11/15/2023	12/06/2023	11/30/2023		12/07/2023	782.40
INV00198850	Wells	Paid by Check #114252		11/16/2023	12/06/2023	11/30/2023		12/07/2023	356.64
INV00199219	Small Tools	Paid by Check #114252		11/17/2023	12/06/2023	11/30/2023		12/07/2023	3,236.74
Vendor <b>49947 - USABBLUEBOOK</b> Totals							Invoices	4	<u>\$6,019.52</u>
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b>									
23-10A	Waterline, Black Bart	Paid by Check #114253		10/31/2023	12/06/2023	11/30/2023		12/07/2023	695,428.70
23-10AR	Waterline, Black Bart Retainage	Paid by Check #114253		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(34,771.43)
23-10B	Ham Ln Waterline Repl	Paid by Check #114253		10/31/2023	12/06/2023	11/30/2023		12/07/2023	57,880.00
23-10BR	Ham Ln Waterline Repl Retainage	Paid by Check #114253		10/31/2023	12/06/2023	11/30/2023		12/07/2023	(2,894.00)
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b> Totals							Invoices	4	<u>\$715,643.27</u>
Vendor <b>25350 - VWR INTERNATIONAL</b>									
8814433442	Laboratory Supplies	Paid by Check #114321		10/27/2023	12/13/2023	12/31/2023		12/13/2023	213.42





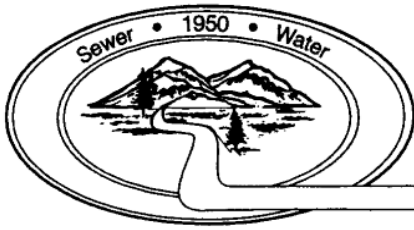
# Payment of Claims

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8814573503	Laboratory Supplies	Paid by Check #114321		11/13/2023	12/13/2023	12/31/2023		12/13/2023	173.41
						Vendor <b>25350 - VWR INTERNATIONAL</b> Totals			\$386.83
Vendor <b>49540 - WATER SYSTEMS CONSULTING INC</b>									
8585	Bijou PS Rehab	Paid by Check #114254		10/31/2023	12/06/2023	11/30/2023		12/07/2023	8,957.50
						Vendor <b>49540 - WATER SYSTEMS CONSULTING INC</b> Totals			\$8,957.50
Vendor <b>25850 - WESTERN NEVADA SUPPLY</b>									
31039704	Pipe - Covers & Manholes	Paid by Check #114322		11/16/2023	12/13/2023	12/31/2023		12/13/2023	395.68
11028581-1	Saddles & Fittings Inventory	Paid by Check #114255		11/21/2023	12/06/2023	11/30/2023		12/07/2023	324.29
11043505	Luther Pass Pump Station	Paid by Check #114322		11/21/2023	12/13/2023	12/31/2023		12/13/2023	116.50
11043800	Saddles & Fittings Inventory	Paid by Check #114322		11/21/2023	12/13/2023	12/31/2023		12/13/2023	1,168.30
11043803	Boxes-Lids-Extensions Inventory	Paid by Check #114322		11/21/2023	12/13/2023	12/31/2023		12/13/2023	10,080.04
11043827	Pipe - Covers & Manholes	Paid by Check #114322		11/21/2023	12/13/2023	12/31/2023		12/13/2023	1,068.93
19774149	Saddles & Fittings Inventory	Paid by Check #114255		11/21/2023	12/06/2023	11/30/2023		12/07/2023	965.24
19782090	Saddles & Fittings Inventory	Paid by Check #114255		11/21/2023	12/06/2023	11/30/2023		12/07/2023	1,173.14
						Vendor <b>25850 - WESTERN NEVADA SUPPLY</b> Totals			\$15,292.12
Vendor <b>42323 - WHITE ROCK CONSTRUCTION</b>									
22-06A	Keller Heavenly Water System Improvement	Paid by Check #114256		12/07/2023	12/06/2023	11/30/2023		12/07/2023	26,000.00
22-06AR	Keller Heavenly Water System Improvement Retainage	Paid by Check #114256		12/07/2023	12/06/2023	11/30/2023		12/07/2023	26,364.14
						Vendor <b>42323 - WHITE ROCK CONSTRUCTION</b> Totals			\$52,364.14
Vendor <b>43555 - WONDERWARE CALIFORNIA</b>									
432434	Service Contracts	Paid by Check #114257		11/15/2023	12/06/2023	11/30/2023		12/07/2023	3,725.00
						Vendor <b>43555 - WONDERWARE CALIFORNIA</b> Totals			\$3,725.00
						Grand Totals			\$2,185,662.96

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 6a

**TO:** Board of Directors

**FROM:** Brent Goligoski, Associate Engineer

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Herbert Walkup Pipeline Replacement Project

**REQUESTED BOARD ACTION:** Award Contract for the Herbert Walkup Pipeline Replacement Project to the lowest responsive, responsible bidder.

**DISCUSSION:** On October 19, 2023, the Board authorized staff to advertise for construction bids for the Herbert Walkup Pipeline Replacement Project (Project). The project replaces and upsizes 9,400 linear feet of waterline, fire hydrants, and water services. The project also replaces and upsizes 1,860 linear feet of sewer mainline between existing manholes within the waterline project area. The project area is generally confined by Walkup Road, Warr Road, Herbert Avenue, and Woodland Road within the City of South Lake Tahoe. Construction is planned for summer 2024.

A mandatory pre-bid conference was held on November 15, 2023, with thirteen general contractors in attendance.

The total Engineer's Estimate for this project is \$5,815,150. Approximately \$4.2 million is the estimated cost of the waterline work with the remaining estimated costs attributed to the sewer main replacement. This project also includes a \$100,000 lump sum bid item for as-needed work on the sewer system and a \$100,000 lump sum bid item for as-needed work on the water system, to be performed by the contractor on a time and materials basis.

A total of \$5,935,000 is budgeted for the project. The waterline portion is expected to be funded by a low-interest Drinking Water State Revolving Fund (DWSRF) Loan. The contract with the California Water Boards is in progress and is expected to be received from the State for execution by the District in time for the project to mobilize May 1, 2024.

The bid opening is scheduled for 2:00 p.m. on Friday, December 15. The protest period has been scheduled to end at 2:00 p.m. on Wednesday, December 20. A summary of



all bids, along with staff recommendations regarding bid irregularities and award of alternate bid items will be provided prior to and at the Board meeting.

**SCHEDULE:** Upon Board Approval

**COSTS:** TBD

**ACCOUNT NO:** 10.30.8462; 20.30.8485

**BUDGETED AMOUNT AVAILABLE:** \$5,935,000

**ATTACHMENTS:** To be provided prior to and at the Board Meeting.

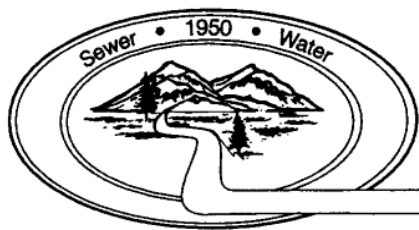
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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 6b

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager  
Trevor Coolidge, Senior Engineer

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Stanford Camp Electrical and Generator Building  
Emergency Replacement Project

**REQUESTED BOARD ACTION:** 1) Authorize staff to advertise for bids for the Stanford Camp Electrical and Generator Building Project; 2) Authorize staff to negotiate and purchase 30kw MTU generator and accessory components.

**DISCUSSION:** Since October, staff has been working with Stanford Camp, a design team, and a local contractor under an emergency declaration to install underground components and lay the foundation for a new, relocated Electrical and Generator Building for the sewer system serving Stanford Camp. This setup will allow the electrical facilities to be relocated out of the avalanche hazard area (where the former facility was destroyed in March 2023) in advance of the coming winter. However, the building will not be completed this season, and the electrical and generator setup at the building site will be temporary.

To be eligible for disaster response funding from Federal Emergency Management Agency (FEMA) for reconstruction of the facility, the District is required to competitively bid the remainder of the work that will occur in 2024. This work includes construction of the remainder of the structure (block wall, roofing system, doors, HVAC, electrical system and all appurtenances). Because of the long lead time (40+weeks), and because the District is standardized on MTU for generators of this size (30 kw), the District will pre-purchase the generator separately and provide it to the low bid contractor for installation.

With Board approval, staff expects the bid to proceed as follows:

- Finalize pre-purchase of 30 kw generator: January 4, 2024
- Advertise for Bids: January 5, 2024
- Mandatory Pre-Bid: January 16, 2024
- Bid Opening: January 25, 2024
- Bid Award: February 1, 2024

- Notice to Proceed: March 1, 2024
- Work Complete: December 30, 2024

The Engineer's Estimate for completion of this contract, based on 90% design, is \$315,000. The Engineer's Estimate for pre-purchase of the generator is \$66,000.

**SCHEDULE:** See above

**COSTS:** TBD

**ACCOUNT NO:**

**BUDGETED AMOUNT AVAILABLE:** Funded by FEMA

**ATTACHMENTS:** N/A

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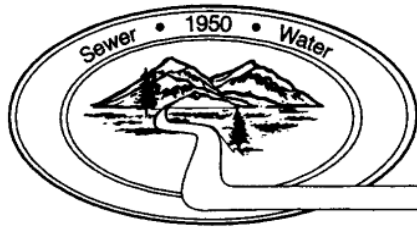
**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

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## BOARD AGENDA ITEM 6c

**TO:** Board of Directors

**FROM:** Melonie Guttry, Executive Services Manager/Board Clerk

**MEETING DATE:** December 21, 2023

**ITEM – PROJECT NAME:** Board Committees Assignments

**REQUESTED BOARD ACTION:** Pursuant to Board Policy 3.8.6. appoint and approve Directors for each committee, liaison and Board appointed representatives for the 2024 calendar year.

**DISCUSSION:** The District values the participation of the Board Directors in standing and ad-hoc committees in various areas of District business and operations to enhance their knowledge, make informed decisions, further District goals, and promote the work of the District within the community.

Pursuant to Board Policy 3.8.6 the Board President shall appoint and publicly announce the members of any committees for the ensuing year no later than the Board's first regular meeting in January.

Board President, Dave Peterson, shall appoint Directors to each of the following committees:

**STANDING COMMITTEES:** (Requires noticing prior to meetings)

- 1) Executive Committee
- 2) Finance Committee
- 3) Water and Wastewater Operations Committee
- 4) System Efficiency and Sustainability Committee
- 5) Organizational Structure, Service and Efficiency Committee

**AD-HOC COMMITTEES:** (Temporary in nature; no noticing requirements prior to meetings)

- 1) Lakeside Park Associates
- 2) Workforce Housing
- 3) Tahoe Keys Negotiations
- 4) General Manager Recruitment

**LIAISONS:** (Provides representation upon request by Board President)

- 1) Alpine County
- 2) ACWA (Association of California Water Agencies)
- 3) CASA (California Association of Sanitation Agencies)
- 4) El Dorado county Oversight Board
- 5) City and County Fire Departments
- 6) El Dorado County
- 7) City Council
- 8) US Forest Service

**BOARD APPOINTED REPRESENTATIVES:** (Attends Agency Board Meetings as a voting member)

- 1) El Dorado Water Agency
- 2) ACWA/JPIA Board Representative

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** None

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_