



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, Interim General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT July 20, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Gary Kvistad, Melonie Guttry, Julie Ryan, Trevor Coolidge, Greg Dupree, Shannon Chandler, Bren Borley, Brent Goligoski, Trevor Coolidge, Shelly Thomsen, Megan Colvey, Chris Skelly, Ryan Lee, Abi Lloyd, Lauren Benefield, Adrian Combes, Elsa Erling
Guests: Sara Letton, City of South Lake Tahoe

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE AUDIENCE:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopted Resolution 3253-23 which incorporates the Pay Listing by Position for the pay listing effective June 22, 2023.

b. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$1,741,613.17.

c. **REGULAR BOARD MEETING MINUTES: July 6, 2023**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved July 6, 2023, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. ITEMS FOR BOARD ACTION:

- a. Unpaid Delinquent Accounts for Sewer and Water (Ryan Lee, Customer Service Manager) – The Public Hearing was opened at 2:01 p.m. to receive public comments and protests regarding the list of unpaid delinquent accounts for sewer and water. **Ryan Lee** provided details regarding the 2023/24 Tax Roll to be submitted to El Dorado County and addressed questions from the Board. The deadline to pay on the delinquent accounts is July 31, 2023. He further explained the details regarding the District's Helping Hands Program. There were no comments or protests received and the Public Hearing was closed at 2:18 p.m.

Moved Exline/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the list of delinquent accounts; and, adopt Resolution No. 3254-23, authorizing the list of delinquent accounts to be added to the 2023/24 El Dorado County Tax Assessor's Roll.

- b. Winter Storms Emergency Response (Paul Hughes, Chief Financial Officer/Interim General Manager) – **Paul Hughes** provided details regarding the Winter Storms Emergency Response and the work being planned at Fallen Leaf Lake. **Julie Ryan** provided details regarding the AI Tahoe Well Site work being completed and addressed questions from the Board.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

- c. General Counsel Legal Services (Paul Hughes, Chief Financial Officer/Interim General Manager) – **Paul Hughes** provided details regarding General Counsel Legal Services and addressed questions from the Board. **Paul Hughes** and the Board thanked **Gary Kvistad** for his 25 years of work with the District.

Moved Peterson/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize the District Board President and Interim General Manager to execute an Agreement for legal services with the law firm of Jones Mayer.

President Peterson recused himself at 2:25 p.m.

- d. Tahoe Keys Water Supply (Adrian Combes, Senior Engineer) – **Adrian Combes** provided details regarding the Tahoe Keys Water Supply Amendment No. 2 and addressed questions from the Board.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve Amendment No. 2 to Reimbursement Agreement with Tahoe Keys Property Owners Association; 2) Approve the proposed Scope of Work from Kennedy Jenks to provide professional services to evaluate potential consolidation with the Tahoe Keys Property Owners Association water system and 3) Authorize the Interim General Manager to execute a Task Order Amendment with Kennedy Jenks in the amount of \$203,302 for Phase 3B of the Engineering Consolidation Analysis.

President Peterson rejoined the meeting at 2:30 p.m.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Haven provided details regarding the Operations Committee meeting on July 18, 2023.

Director Romsos provided additional details regarding a few current District projects. **Julie Ryan** provided details regarding fan noise from generator backup batteries at four of the District's tank sites as there have been several resident complaints with vandalism occurring at one of them.

President Peterson reported the Ad-Hoc General Manager Recruitment Committee met on July 14, 2023, to review applications and five candidates have been selected for an interview. There were 91 candidates total.

President Peterson reported that the July 12, 2023, regular El Dorado Water Agency meeting was cancelled.

8. BOARD MEMBER REPORTS:

Director Exline attended a Climate Change Network meeting on July 19, 2023, and he highlighted details regarding the solar project the District is implementing.

9. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided an update regarding the District's Legislative Affairs efforts and addressed questions from the Board. The Tahoe Summit is scheduled for August 9, 2023, at 10 a.m. located at Kings Beach, hosted by United States Senator **Alex Padilla**. The Board is invited to attend the Summit and requested they let her know if they will be attending.

Lauren Benefield provided details regarding the Water Conservation Ordinance and addressed questions from the Board. **Shelly Thomsen** addressed questions from the Board and provided details regarding the Water Conservation Ordinance and proposed changes.

Abi Lloyd provided a PowerPoint presentation regarding the South Tahoe Public Utility District energy baseline and addressed questions from the Board. The Board congratulated **Abi Lloyd** regarding her presentation and provided feedback regarding future presentations and information.

Melonie Guttry announced that the Board will receive a notice from the District's Human Resources Department including a link for Sexual Harassment training, which is required of Board Members every two years. Please complete this training by August 21 as the District is applying to renew our Certificate of Transparency and this is one requirement amongst 54 other requirements.

10. INTERIM GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Provided a staffing update and **Stephen Caswell** introduced **Mark Seelos**, District Water Resource Manager.
- Provided an update regarding Luther Pass Pump Station, Tank 1 recoating project, and subsequent leaking at the tank site, which has since been cleaned up. Multiple departments collaborated and spill was addressed professionally and quickly. The Board thanked staff for their efforts in minimizing this issue.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 3:29 p.m.

RECONVENE TO OPEN SESSION: 3:39 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 3:30 p.m.



David Peterson, Board President
South Tahoe Public Utility District



Melanie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District