

**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Thursday, February 4, 2021 - 2:00 p.m.**  
**District Board Room**  
**1275 Meadow Crest Drive, South Lake Tahoe, California**

David Peterson, Vice President  
Chris Cefalu, Director

**BOARD MEMBERS**  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**Public Participation**

In accordance with Executive Order N-29-20, the District Board Room will be closed to members of the public and all public participation will be handled remotely through the GoToWebinar listed below:

**South Tahoe Public Utility District Board of Directors Meeting**

**Please join the meeting from your computer, tablet or smartphone:**

Please register for South Tahoe Public Utility District Board Meeting – February 4, 2021 2:00 PM

<https://attendee.gotowebinar.com/register/6039139496418355984>

After registering, you will receive a confirmation email containing information about joining the webinar.

**You can also dial in using your phone:**

1-877-309-2071

Access Code: 132-111-028

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)

4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
  - a. Generator Brand Standardization  
(Cliff Bartlett, Fleet/Equipment Supervisor and Brent Goligoski, Associate Engineer)  
(1) Find that MTU Onsite Generators will be the sole brand for District generators greater than 25 kilowatt and less than 500 kilowatt; and, (2) Find that Caterpillar Inc., will be the sole brand for District generators equal to or greater than 500 kilowatt.
  - b. Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Project (Brent Goligoski, Associate Engineer Stephen Caswell, Principal Engineer)  
(1) Approve the list of named products to be listed without alternative in the Contract documents for this Project; and, (2) Waive bidding procedures for the pre-purchase of the generator for the blower system, and authorize staff to negotiate a purchasing contract with Holt of California for the pre-purchase of one new 700 kilowatt diesel engine-driven standby generator.
  - c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)  
Approve Payment of Claims in the amount of \$1,280,373.12.
7. **STANDING AND AD-HOC COMMITTEE REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
  - a. Staffing
  - b. COVID-19
  - c. Workforce Housing
  - d. Tahoe Keys Water
11. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
  - a. Solar Project Update (Julie Ryan, Engineering Department Manager)
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**Past Meetings/Events**  
01/21/2021 – 2:00 p.m. Regular Board Meeting at the District

**Future Meetings/Events**  
02/10/2021 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville  
02/15/2021 – Presidents' Day District Offices Closed  
02/16/2021 – 3:30 p.m. Operations Committee Meeting at the District  
02/17/2021 – 8:00 a.m. Employee Communications Committee Meeting (Director Romsos Representing)  
02/18/2021 – 2:00 p.m. Regular Board Meeting at the District

13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.
  - b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.
  - c. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

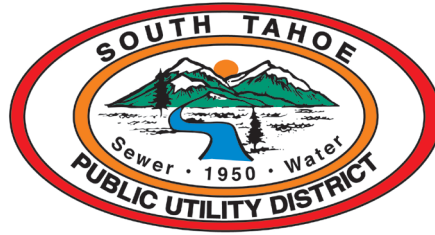
**ADJOURNMENT** (The next Regular Board Meeting is Thursday, February 18, 2021, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**CONSENT CALENDAR**  
**Thursday, February 4, 2021**

**ITEMS FOR CONSENT**

**a. 2019 ROCKY POINT II WATERLINE REPLACEMENT REBID AND LARGE METERS REPLACEMENT PROJECT**

(Adrian Combes, Senior Engineer)

Authorize staff to file a Partial Notice of Completion with the El Dorado County Recorder's Office for the Large Meter Replacements Portion of the Contract.

**b. EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS PURVEYOR REPRESENTATIVES**

(Melonie Guttry, Executive Services Manager/Board Clerk)

Adopt Resolution No. 3062-21 supporting the appointments of Director Peterson to serve as Purveyor Representative and President Sheehan to serve as alternate.

**c. DESIGNATION OF ENGINEER OF RESPONSIBLE CHARGE**

(Julie Ryan, Engineering Department Manager)

(1) Designate Julie H. Ryan, PE, as District Engineer, (2) delegate approval authority to the District Engineer for in-house and consultant designs, (3) designate Julie H. Ryan, PE, as Engineer of Responsible Charge and (4) authorize staff to file the designation with California Board for Professional Engineers, Land Surveyors and Geologists.

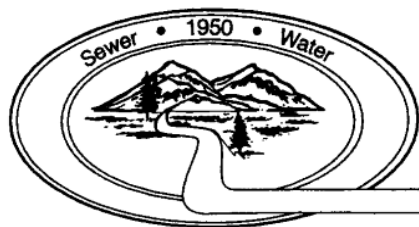
**d. REGULAR BOARD MEETING MINUTES: January 7, 2021**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve January 7, 2021, Minutes.

General Manager  
John Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4a

**TO:** Board of Directors

**FROM:** Adrian Combes, Senior Engineer

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** 2019 Rocky Point II Waterline Replacement REBID and Large Meters Replacement Project

**REQUESTED BOARD ACTION:** Authorize staff to file a Partial Notice of Completion with the El Dorado County Recorder's Office for the Large Meter Replacements Portion of the Contract.

**DISCUSSION:** The Rocky Point II Waterline Replacement and Large Meters Replacement Project consists of four portions of work: 1) Rocky II Waterline; 2) Rocky Pressure Regulating Valve (PRV); 3) Large Meter Replacements; and, 4) Miscellaneous Water/Sewer Improvements. The work is being completed by Haen Constructors of South Lake Tahoe, CA. The Rocky II Waterline and the Rocky PRV portions of the work have already been closed out. The Large Meter Replacements are being funded by a loan from the State Revolving Fund (SRF). Staff requests that the Large Meter Replacements portions of the Contract be closed out to meet SRF deadlines for reimbursement.

Work is completed on the Large Meter Replacements as of January 5, 2021. The only remaining portions of work on the Contract are modifications to the power supply of the Rocky PRV (which is extra work) and installation of a vehicle lift at the Lower Shops. These work items will be changed to the Miscellaneous Water/Sewer Improvements portions of the Contract, which will remain open.

With Board approval, staff will file a Notice of Completion with the El Dorado County Recorder's Office for the Large Meters Replacements, which will initiate the 35-day Stop Notice Filing period for the portion of the work being closed out.

The remaining portions of work are expected to be complete by May 2021. They are not subject to the same funding deadlines and will be closed out upon completion of the work.

**SCHEDULE:** Upon Board Approval

**COSTS:** N/A

**ACCOUNT NO:** 2030-8093

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Notice of Completion

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES   *J*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO \_\_\_\_\_

**RECORDING REQUESTED BY:**

SOUTH TAHOE PUBLIC UTILITY DISTRICT  
ATTN: Starlet Glaze

**WHEN RECORDED MAIL TO:**

SOUTH TAHOE PUBLIC UTILITY DISTRICT  
1275 Meadow Crest Drive  
South Lake Tahoe, CA 96150

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**APN:**     N/A    

**PARTIAL NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is South Tahoe Public Utility District
3. The FULL ADDRESS of the OWNER is 1275 Meadow Crest Drive, South Lake Tahoe, CA 96150
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.  
(If other than fee, strike "in fee" and insert here, for example, "purchaser under contract of purchase," or "lessee.")
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:  
Name & Address  
Name & Address
6. The FULL NAMES of FULL ADDRESSES OF THE PREDECESSORS in INTEREST of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:  
Name & Address  
Name & Address
7. A work of improvement on the property hereinafter described was COMPLETED on January 5, 2021.
8. The work of improvement completed is described as follows: 2019 Rocky Point II Waterline Replacement REBID and Large Meters Replacement Project.
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Haen Constructors
10. The street address of said property is: See Exhibit "A" attached.
11. The property on which said work of improvement was completed is in the City of South Lake Tahoe and/or the County of El Dorado, State of California, and is described as follows:  
As shown in Exhibit "A" attached hereto and made a part hereof.

DATE: February 4, 2021

SIGNATURE OF OWNER OR AGENT OF OWNER, Kelly Sheehan  
Board President of South Tahoe Public Utility District

VERIFICATION FOR INDIVIDUAL OWNER:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and the facts stated therein are true and correct.

DATE AND PLACE

SIGNATURE OF OWNER NAMED IN PARAGRAPH 2

VERIFICATION FOR NON-INDIVIDUAL OWNER: SOUTH TAHOE PUBLIC UTILITY DISTRICT

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Board President of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

February 4, 2021 at South Lake Tahoe, California

DATE AND PLACE

SIGNATURE OF PERSON SIGNING ON BEHALF OF OWNER  
Kelly Sheehan, Board President for South Tahoe PUD

**EXHIBIT "A"**  
**Partial Notice of Completion**  
**2019 Rocky Point II Waterline Replacement REBID and Large Meters Replacement Project**

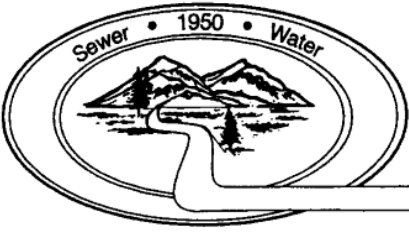
The sites of the work are multiple locations located in the STPUD service area, in the City of South Lake Tahoe and the County of El Dorado, California.

The work to be performed consists of the installation of approximately 4,000 linear feet of 8" water main and associated water services and residential meters, fire hydrants, mainline connections, installation of a 6" pressure reducing valve (PRV) station and site restoration including landscaping, paving and other related work. Residential water meters, meter antenna units, and lids and frames for water meter pits will be provided by STPUD and installed by the Contractor.

**Partial Notice of Completion**  
**2019 Rocky Point II Waterline Replacement REBID and Large Meters Replacement Project**

**EXHIBIT "A"**





# South Tahoe Public Utility District

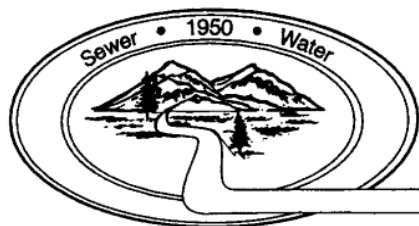
1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of the Partial Notice of Completion that was approved by the Board of Directors of the South Tahoe Public Utility District, County of El Dorado, State of California, and executed by Board President, Kelly Sheehan.

Date Approved: \_\_\_\_\_

Certified by: \_\_\_\_\_  
Melonie Guttry, Clerk of the Board



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4b

**TO:** Board of Directors  
**FROM:** Melonie Guttry, Executive Services Manager/Board Clerk  
**MEETING DATE:** February 7, 2021  
**ITEM – PROJECT NAME:** El Dorado County Water Agency Board of Directors Purveyor Representatives

**REQUESTED BOARD ACTION:** Adopt Resolution No. 3062-21 supporting the appointments of Director Peterson to serve as Purveyor Representative and President Sheehan to serve as alternate.

**DISCUSSION:** The Water Code was amended in 2002 by S. B. 428, which restructured the Agency's Board of Directors to allow two water purveyors to sit as Board members

**SCHEDULE:** Upon approval

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3062-21

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES JT NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES PH NO \_\_\_\_\_

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**RESOLUTION NO. 3062-21**

**A RESOLUTION BY THE BOARD OF DIRECTORS OF THE  
SOUTH TAHOE PUBLIC UTILITY DISTRICT  
APPOINTING MEMBERS OF THE BOARD OF DIRECTORS TO  
SERVE AS WATER PURVEYOR REPRESENTATIVE AND ALTERNATE ON THE  
EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS**

**WHEREAS**, Senate Bill 428 (Oller), which became law on January 1, 2002, amended Section 33 of the El Dorado County Water Agency to reconstitute the Board of Directors to allow two water purveyors to sit as El Dorado County Water Agency Board Members; and

**WHEREAS**, one purveyor representative shall be appointed from El Dorado Irrigation District (EID), Georgetown Divide Public Utility District and Grizzly Flats Community Service District and would serve two years (EID is guaranteed a seat on the Board at least once very four-year period); and

**WHEREAS**, one purveyor representative is to be chosen by and from among the South Tahoe Public Utility District and Tahoe City Public Utility District directors, and would serve for four years.

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Board of Directors of the South Tahoe Public Utility District appoints Board Director **David Peterson** to serve as purveyor representative on the El Dorado County Water Agency Board of Directors, effective February 4, 2021.
2. The Board of Directors of the South Tahoe Public Utility District appoints Board President **Kelly Sheehan** to serve as the alternate to the purveyor representative listed above.

**WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing Resolution No. 3062-21 was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 4<sup>th</sup> day of February, 2021, by the following vote:

AYES:

NOES:

ABSENT:

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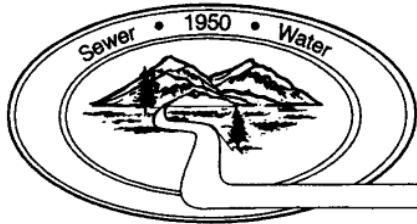
Kelly Sheehan, Board President  
South Tahoe Public Utility District

ATTEST:

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Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District

Resolution No. 3062-21  
Page 2  
February 4, 2021



# South Tahoe Public Utility District

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4c

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Designation of Engineer of Responsible Charge

**REQUESTED BOARD ACTION:** (1) Designate Julie H. Ryan, PE, as District Engineer, (2) delegate approval authority to the District Engineer for in-house and consultant designs, (3) designate Julie H. Ryan, PE, as Engineer of Responsible Charge and (4) authorize staff to file the designation with California Board for Professional Engineers, Land Surveyors and Geologists.

**DISCUSSION:** On January 1, 2015, SB 1467 went into effect, instituting many changes to the California Business and Professions Code, specifically including changes to both the Professional Land Surveyors' Act and the Professional Engineers Act that apply to governmental agencies and their employees. Principally, these changes require that public agencies, including any department or agency of the state, city, county, city and county, district, and special district, designate at least one individual as the person of responsible charge of land surveying and each branch of engineering practiced by the agency. In July 2020, the Board formally designated Shannon Cotulla, PE, as the Engineer of Responsible Charge, as an extension of the role of the Assistant General Manager as the District Engineer and staff filed the designation with the State of California.

Further, Government Code Section 830.6 provides the District with an affirmative defense for immunity relating to the design of a public improvement, if the Board approves the design in advance of construction. The Board may designate an employee with discretionary authority to approve designs and subsequent design changes.

With the upcoming elimination of the Assistant General Manager (AGM) position, the Engineering Department Manager will assume the duties of District Engineer. As a result, staff recommends that the Board formally designate the District's Engineering Department

Manager, Julie H. Ryan, PE, as the Engineer of Responsible Charge, and delegate to her approval authority for in-house and consultant designs. Upon approval, staff will complete and file the associated forms with the California Board for Professional Engineers, Land Surveyors and Geologists and update the signatory to District project plans and specifications.

**SCHEDULE:** Upon approval

**COSTS:** None

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** None

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES   *JR*   NO                     

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President  
Chris Cefalu, Director

BOARD MEMBERS  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT January 21, 2021 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., via GotoWebinar in accordance with Executive Order N-29-20.

### ROLL CALL:

**Board of Directors:** President Sheehan, Directors Cefalu, Romsos, Peterson, Exline

**Staff:** John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Brian Bartlett, Tim Bledsoe, Liz Kaufmann, Doug Van Gorden, Adrian Combes, Brent Goligoski, Doug VanGorden, Julie Ryan, Marla Sharp, Shelly Thomsen, Stephen Caswell, Tim Bledsoe, Trevor Coolidge, Bren Borley, Chris Stanley

**Guests:** Rick Lind

### CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

### CONSENT CALENDAR:

Moved Cefalu/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

a. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Debbie Henderson, Accounting Manager)

Adopted Resolution No.'s 3160-21 and 3161-21 which incorporates the Pay Listing by Position for the pay listings effective December 24, 2020, and January 1, 2021.

b. **GENERAL MANAGER SALARY**

(Liz Kauffman, Human Resources Director)

Approved the General Manager's Salary for 2021-2022 Contract year.

c. **2019 ROCKY POINT II WATERLINE REPLACEMENT REBID AND LARGE METERS REPLACEMENT PROJECT**

(Adrian Combes, Senior Engineer)

(1) Approved Change Order No. 2 to Haen Constructors in a credit amount of \$107,946.50; and, (2) Approved the Partial Closeout Agreement and Release of Claims for Haen Constructors for the 2019 Rocky Point II Waterline Replacement Rebid and for the 2019 Rocky Pressure Regulating Valve Replacement Portions of the Contract.

- d. **REGULAR BOARD MEETING MINUTES: January 7, 2021**  
(Melonie Guttry, Executive Services Manager/Clerk of the Board)  
Approved January 7, 2021, Minutes

### **ITEMS FOR BOARD ACTION**

- a. Aeration Blower System Emergency Power and Secondary Clarifiers No.'s 1 and 2 Project (Stephen Caswell, Principal Engineer and Brent Goligoski, Associate Engineer) – **President Sheehan** opened the Public Hearing at 2:03 p.m. to receive comments regarding the designation of the Project as “substantially complex” under Public Contract Code Section 7201. **Stephen Caswell** provided details regarding the project and addressed questions from the Board. No public comments were received and the Public Hearing was closed at 2:13 p.m.

**Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to pursuant to the facts, find the Project substantially complex and require a 10% retention limit; and, authorize staff to advertise for construction bids for this Project.

- b. COVID-19 Rate Relief Program (Tim Bledsoe, Customer Service Manager) – **Tim Bledsoe** provided an update regarding the COVID-19 Rate Relief Program extension to March 31, 2021, including the current cap of \$3,000 and addressed questions from the Board. **Paul Hughes** reported regarding the City of South Lake Tahoe sales tax and **Shelly Thomsen** provided details regarding COVID-19 Risk Tiers applied to El Dorado County.

**Moved Cefalu/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve an extension to the Temporary Sewer Rate Relief Program until March 31, 2021.

- c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)  
**Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve Payment of Claims in the amount of \$1,390,358.62.

### **Committee Assignments**

**President Sheehan** presented the 2021 Board Committee appointments as follows:

#### **STANDING COMMITTEES** (Requires noticing prior to meetings)

- 1) Executive Committee Sheehan/Peterson
- 2) Finance Committee – Sheehan/Cefalu
- 3) Water and Wastewater Operations Committee – Romsos/Peterson
- 4) System Efficiency and Sustainability Committee – Romsos/Exline

#### **AD HOC COMMITTEES** (Temporary in nature; no noticing requirements prior to meetings)

- 1) Lakeside Park Associates – Sheehan/Romsos
- 2) Metering and Development – Cefalu/Exline
- 3) Workforce Housing – Romsos/Exline
- 4) Organizational Structure, Service and Efficiency – Sheehan/Cefalu

#### **LIAISONS** (Provides representation upon request by Board President)

- 1) Alpine County – Romsos
- 2) ACWA (Association of California Water Agencies) – Peterson
- 3) CASA (California Association of Sanitation Agencies) – Romsos
- 4) El Dorado County Oversight Board – Sheehan/Hughes Alternate
- 5) City and County Fire Departments – Cefalu
- 6) El Dorado County – Exline
- 7) El Dorado Water Agency – Peterson/Sheehan Alternate



- 8) City Council – Cefalu
- 9) ACWA/JPIA Board Representative – Peterson/Kauffman Alternate

**STANDING AND AD-HOC COMMITTEE REPORTS:**

None

**BOARD MEMBER REPORTS:**

None

**EL DORADO WATER AGENCY PURVEYOR REPORT:**

**President Sheehan** reported the January meeting was cancelled and the next meeting is scheduled for February 10, 2021. **John Thiel** reported that **Ken Payne** is supporting the District's efforts with the State Department of Water Resources regarding seeking a variance and implementation of the indoor water budgets.

**GENERAL MANAGER REPORT:**

**John Thiel** reported on several items:

- Provided a staffing update
- Provided a COVID-19 update reporting the County is currently in the Purple Tier and that District staff is eligible to get vaccines due to essential work status.
- Tahoe Keys Property Owners Association Water Company is experiencing uranium and PCE issues at all three of their wells, with one well shut down. As there are concerns regarding meeting summer water demands, District staff met with Tahoe Keys representatives last week and learned more regarding their system challenges and how the District can potentially assist them. **Director Peterson** provided details regarding the cumulative impact of PCE plus uranium in the Tahoe Keys wells.

**STAFF/ATTORNEY REPORTS:**

**Julie Ryan** reported that a full presentation is not quite available just yet, but will plan for one in February. **Attorney Kvistad** provided a few details regarding recent comments made on the SEED Solar Proposal. The next meeting is January 27 to review the draft Power Purchase Agreement.

**ADJOURN TO CLOSED SESSION:** 3:04 p.m.

**RECONVENE TO OPEN SESSION:** 4:18 p.m.

- a. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

**No reportable Board action**

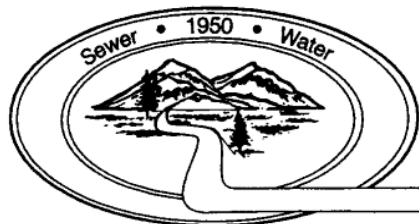
**ADJOURNMENT:** 4:19 p.m.

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Kelly Sheehan, Board President  
South Tahoe Public Utility District

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Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 6a

**TO:** Board of Directors

**FROM:** Cliff Bartlett, Fleet/Equipment Supervisor  
Brent Goligoski, Associate Engineer

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Generator Brand Standardization

**REQUESTED BOARD ACTION:** (1) Find that MTU Onsite Generators will be the sole brand for District generators greater than 25 kilowatt and less than 500 kilowatt; and, (2) Find that Caterpillar Inc., will be the sole brand for District generators equal to or greater than 500 kilowatt.

**DISCUSSION:** To comply with requirements of the Public Contracting Code and the District's Purchasing Policies, the District has a process for standardizing equipment which requires Board approval.

Regarding generators that supply emergency power to District Facilities, the Board has made multiple findings in past years. Staff is recommending that this action be taken to amend and consolidate the standardized sole brand determinations for generators.

- October 5, 2017 – The Board approved Caterpillar to be listed as a sole brand named product for the 2,000 kilowatt (kW) generator installed at Wastewater Treatment Plant.
- July 6, 2017 – The Board authorized staff to find that MTU Onsite Generators will be the sole brand for District generators less than 750 kW.
- March 6, 2014 – The Board found that MTU On-Site Generators will be the sole brand for District generators.
- January 5, 2006 – The Board standardized Katolight as the sole brand for small portable and pump station generators after selecting Katolight generators from the previous ten formal bid processes.

### **MTU Onsite Generators (MTU)**

Due to the long history the District has with purchasing MTU generators, the District currently owns 27 MTU (formerly Katolight) generators throughout the sewer collection system and water distribution system. MTU purchased Katolight in 2008 and have



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

**Note:** Please do not modify this original form which is located in the public drive. Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

## Sole Brand/Source Sole Justification/Approval Form

**EXPLANATION:** Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 

|                               |                         |                  |
|-------------------------------|-------------------------|------------------|
| unique features               | availability            | size limitations |
| service & support reliability | operational familiarity | repair ease      |
| part interchangeability       | programming ease        |                  |
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification.

Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

|  |  |
|--|--|
| Supplier Name:   | Local MTU Onsite Energy Supplier (Currently Smith Power Products, Inc) |
| Street Address:  |  |
| City/<br>State/ZIP:  | Sparks, NV   |
| Contact, Phone:  |  |
| <b>General Description of Commodity or Service requested to be Purchased and its function:</b>   |  |
| <b>MTU Onsite Energy Generators and Controls 25 to 499 kW.</b><br><b>To include engines, generator and control systems.</b><br>Katolight has been the Districts sole brand since 2006, the Katolight company was bought by MTU Onsite Energy Company in 2009. We currently have 28+ Katolight and MTU gen-sets in service throughout the Districts water and sewer system. |  |

**INSTRUCTIONS:** Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. More than one entry will apply to all sole source justifications.

|                                 |
|---------------------------------|
| <b>SOLE BRAND JUSTIFICATION</b> |
|---------------------------------|

| ITEM | INITIALS  | JUSTIFICATION  |
|------|-----------|--|
| 1    | <i>CB</i> | <p>This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function.<br/>If this item is initialed, please explain below.</p> <p><b>Explanation (include the unique performance features of required functions and why they are necessary):</b></p> <ul style="list-style-type: none"> <li>• To provide reliability</li> <li>• District Technicians are trained on the maintenance and repair of the generators.(attended factory generator training)</li> <li>• Interchangeable parts inventory. (oil filters, air filters, fuel filters, replacement parts)</li> <li>• Localized service providers (Sparks, Nevada)</li> <li>• Currently have 27 MTU-Katolight gen-sets in service</li> <li>• Units have standardized controls systems so units operate the same</li> <li>• Common switch gear (Asco, Zenith)</li> <li>• Dependable MTU or John Deere engines on gen-set (with the exception of alternative fuels)</li> </ul> <p><b>What methods were utilized to find other sources - be specific (e.g. Internet search engines, sourcing sites, other users, the competition):</b></p> <ul style="list-style-type: none"> <li>• Long term experience with multiple brands and models of gen-sets</li> <li>• Older units in the District's system were bid separately which resulted in many different brands</li> <li>• Many units were put together by independent contractors; most became obsolete for parts before their useful life had ended</li> <li>• The District has had experience with low bid firms putting together gen-sets in their shop that have required extensive maintenance and troubleshooting causing them to be very unreliable to operate as a redundant emergency backup power supply</li> <li>• Researched dependability of different models through like agencies and operational experience</li> </ul> <p><b>List the other vendors that were researched. Detail why their product/service was rejected.</b></p> |
| 2    | <i>CB</i> | <p>Product or service has been previously standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.</p> <p><b>Comments:</b> MTU was previously standardized for generators ranging in size from 25 to 750 kW, most recently on July 6, 2017. Staff is requesting to amend this standardization in conjunction with standardizing Caterpillar for larger generators.</p>   |
| 3    | <i>CB</i> | <p>Staff wishes to add the product or service to the standardization list.<br/>If this item is initialed, describe in detail below.</p> <p><b>Explanation:</b></p> <ul style="list-style-type: none"> <li>• District Equipment Repair staff, Electrical crew, and Pump crew have received training on MTU (Katolight) gen-sets, engines, electrical systems and controls.</li> <li>• Parts inventory has been kept at a much more controllable level because of the Interchangeability on maintenance, electrical, and control system parts</li> <li>• Gen-set major repair parts and service are located in the Reno/Sparks and Sacramento areas.</li> </ul>  |

**SOLE SOURCE JUSTIFICATION**


|  |   |
|--|---|
| 4  | Purchase is to be made from the original manufacturer or provider.  |
| 5  | Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor.             |
| 6  | Purchase must be made through the only area distributor of the product or only authorized service provider. |
| 7  | None of the above 6 items apply. A detailed justification for this sole source purchase is provided below:  |
| <b>Describe what you have done to ensure that the product brand or service costs recommended are reasonable:</b>   |   |
| <p><b>Other explanation/justification:</b> (e.g. history of previous like purchases)<br/>                 The history of standardizing MTU or Katolight reaches back to a Board Agenda item on January 5, 2006 which standardized Katolight and mentioned that Katolight had been previously selected from the previous ten formal bid processes.</p> <p>At this time, Smith Power Products is the local area distributor, however, this sole brand approval is not intended to define a sole source and available sources will be evaluated for each future purchase.</p> |   |
| <b>Suggested review date:</b> 6 Years (2027)   |   |

CB On the basis of the above, I recommend that **competitive procurement be limited** and that the product or service indicated be solicited on a **sole brand** basis.

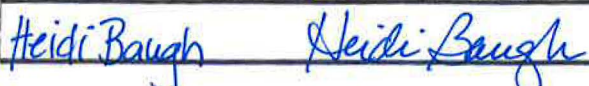
\_\_\_\_\_ On the basis of the above, I recommend that **competitive procurement be waived** and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

| EMPLOYEE NAME & DEPARTMENT       | AUTHORIZED SIGNATURE   | DATE       |
|----------------------------------|--|------------|
| Cliff Bartlett, Equipment Repair |  | 01/28/2021 |

| MANAGER NAME (if different) | AUTHORIZED SIGNATURE   | DATE      |
|-----------------------------|--|-----------|
| Chris Stanley               |  | 1/28/2021 |

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a **sole brand/source** basis.

| PURCHASING AGENT SIGNATURE  | DATE      |
|---|-----------|
|  | 1-29-2021 |

Other approvals may be required up to and including Board of Director approval.

# SOUTH TAHOE PUBLIC UTILITY DISTRICT

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## Sole Brand/Source Sole Justification/Approval Form

**EXPLANATION:** Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 

|                               |                         |                  |
|-------------------------------|-------------------------|------------------|
| unique features               | availability            | size limitations |
| service & support reliability | operational familiarity | repair ease      |
| part interchangeability       | programming ease        |                  |
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification.

Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

|   |   |
|---|---|
| <b>Supplier Name:</b>   | Local Caterpillar Supplier (Currently Holt of California) |
| <b>Street Address:</b>  |   |
| <b>City/<br/>State/ZIP:</b>   | West Sacramento, CA                                       |
| <b>Contact, Phone:</b>  |   |
| <b>General Description of Commodity or Service requested to be Purchased and its function:</b>  |   |
| <b>Caterpillar Generators and Controls 500 kW and larger.</b><br><b>To include engines, generator and control systems.</b><br>Caterpillar has been the sole brand on the District's most recent large generator purchase and is the brand consistent with other large generator purchases procured through competitive bidding processes. |   |

**INSTRUCTIONS:** Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. More than one entry will apply to all sole source justifications.

**SOLE BRAND JUSTIFICATION**

| ITEM   | INITIALS  | JUSTIFICATION   |
|--|-----------|---|
| 1  | <i>CB</i> | <p>This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function.<br/>If this item is initialed, please explain below.</p> |
| <p><b>Explanation (include the unique performance features of required functions and why they are necessary):</b></p> <ul style="list-style-type: none"> <li>• District technicians are trained on the repairs and maintenance</li> <li>• Interchangeable parts inventory (oil filters, air filters, fuel filters)</li> <li>• Localized service providers</li> <li>• Currently have multiple large Caterpillar generators in service</li> <li>• Units have standardized control panels</li> <li>• Lower noise ratings with less attenuation costs</li> </ul> <p><b>What methods were utilized to find other sources - be specific (e.g. internet search engines, sourcing sites, other users, the competition):</b></p> <ul style="list-style-type: none"> <li>• Long term experience with multiple brands and models of gen-sets</li> </ul> <p><b>List the other vendors that were researched. Detail why their product/service was rejected.</b></p> |           |   |
| 2  |           | <p>Product or service has been previously standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.</p>          |
| <p><b>Comments:</b></p>  |           |   |
| 3  | <i>CB</i> | <p>Staff wishes to add the product or service to the standardization list.<br/>If this item is initialed, describe in detail below.</p>   |
| <p><b>Explanation:</b></p> <ul style="list-style-type: none"> <li>• District Equipment Repair staff and Electrical crew have received training on large Caterpillar gen-sets, engines, electrical systems and controls.</li> <li>• Staff has had favorable experience over the past 10+ years with large Caterpillar generators</li> <li>• Gen-set major repair parts and service are located in the Reno/Sparks and Sacramento areas.</li> </ul>  |           |   |



**SOLE SOURCE JUSTIFICATION**

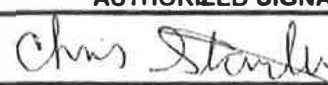
|  |   |
|--|---|
| 4  | Purchase is to be made from the original manufacturer or provider.  |
| 5  | Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor.             |
| 6  | Purchase must be made through the only area distributor of the product or only authorized service provider. |
| 7  | None of the above 6 items apply. A detailed justification for this sole source purchase is provided below:  |
| <b>Describe what you have done to ensure that the product brand or service costs recommended are reasonable:</b>   |   |
| <p><b>Other explanation/justification:</b> (e.g. history of previous like purchases)<br/>                 The existing large emergency generators at Luther Pass Pump Station (2.5 MW) and at the Waste Water Treatment Plant (2 MW) are manufactured by Caterpillar. Having the same manufacturer for these large generators provides the District with the cost-savings due to the interchangeability of spare parts and familiarity of maintenance staff with the equipment. District staff has had good experience with this manufacturer compared to other manufactures of this size of generator in the past.</p> <p>At this time, Holt of California is the local area distributor, however, this sole brand approval is not intended to define a sole source and available sources will be evaluated for each future purchase.</p> <p><b>Suggested review date:</b> 6 Years (2027)</p> |   |

CB On the basis of the above, I recommend that **competitive procurement be limited** and that the product or service indicated be solicited on a **sole brand** basis.

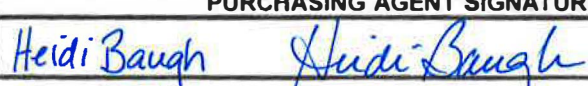
\_\_\_\_\_ On the basis of the above, I recommend that **competitive procurement be waived** and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

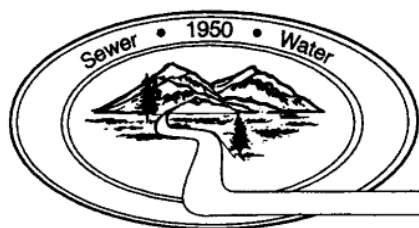
| EMPLOYEE NAME & DEPARTMENT       | AUTHORIZED SIGNATURE   | DATE      |
|----------------------------------|--|-----------|
| Cliff Bartlett, Equipment Repair |  | 1/28/2021 |

| MANAGER NAME (if different) | AUTHORIZED SIGNATURE   | DATE      |
|-----------------------------|--|-----------|
| Chris Stanley               |  | 1/28/2021 |

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

| PURCHASING AGENT SIGNATURE  | DATE      |
|---|-----------|
|  | 1-29-2021 |

**Other approvals may be required up to and including Board of Director approval.**



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
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## BOARD AGENDA ITEM 6b

**TO:** Board of Directors

**FROM:** Brent Goligoski, Associate Engineer  
Stephen Caswell, Principal Engineer

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Aeration Blower System Emergency Power and  
Secondary Clarifiers No's. 1 and 2 Project (Project)

**REQUESTED BOARD ACTION:** (1) Approve the list of named products to be listed without alternative in the Contract documents for this Project; and, (2) Waive bidding procedures for the pre-purchase of the generator for the blower system, and (3) authorize staff to negotiate a purchasing contract with Holt of California for the pre-purchase of one new 700 kilowatt Caterpillar diesel engine-driven standby generator.

**DISCUSSION:** At the January 21, 2021, meeting, the Board authorized staff to advertise for bids for the Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Project (Project). This project combines three unique scopes of work including: 1) purchase and installation of one new 700 kilowatt (kW) diesel engine-driven standby generator at the Wastewater Treatment Plant (WWTP) in a sound attenuated enclosure, including related electrical and control improvements to provide standby power supply to the aeration system; 2) rehabilitation of the Secondary Clarifier No's. 1 and 2 at the Wastewater Treatment Plant including mechanical, structural, electrical, and instrumentation improvements; and, 3) installation of battery backup systems at 11 remote water tank sites within the District's water distribution system.

To comply with requirements of the Public Contracting Code, the District must list, in one place in the bid documents, all items that are to be provided by the contractor without alternative (i.e., sole brand), and identify the basis for including each item on the list (also known as a "finding"). This list must be approved in advance of bidding by the Board of Directors.

Attached is the list of sole brand items for the Project, along with the findings for each. Staff requests that the Board approve this list for the purpose of bidding and constructing this Project.

- A. In following with the District's established Purchasing Policy, and as is allowed by California Statutes and supported by case law, the District has made findings that certain products shall be used for this project without alternative. The District's Purchasing Policy recognizes the following as findings for exceptions to bidding:
1. When the item (merchandise or service) can be obtained from only one source.
  2. When the item is required or is economically preferable to match or be compatible with other furnishings, materials or equipment presently on hand and the purchase is made from the manufacturer or supplier who supplied other such furnishings, materials or equipment.
  3. When the item has been standardized by the District and can be purchased from only one source or is purchased from the original manufacturer or supplier.
  4. When the Board of Directors determines that due to special circumstances, it is in the District's best interest to purchase an item or enter into a contract without compliance with the bidding procedures i.e., competitive proposals would not be useful, would not produce an advantage or would be undesirable, impractical, or impossible.
  5. When all bids are considered unsatisfactory or excessive and are rejected by the Board of Directors by a two-thirds vote (PCC 20206.1), the District may do any necessary work and make necessary expenditures in lieu of contracting for the proposed work.
  6. When the Board of Directors declares an emergency by a four-fifths vote (PCC 22050), after finding that conditions will not permit a delay resulting from a competitive solicitation for bids. All actions, thereafter taken, will be reported to the Board until the emergency action is terminated (at the earliest possible date that conditions warrant).
- B. Following is a list of products proposed for sole brand determination for the WWTP Emergency Generator Replacement Project, and the basis for the sole brand determination identified by reference to the findings listed in Part A (above).
1. Caterpillar Engine Generator Unit [Findings 2, 3 and 4]
  2. Ovivo USA Secondary Clarifier Mechanism [Finding 2 and 4]

Staff has proposed, under a separate Board Agenda Item, to standardize Caterpillar for large generators, including the size to be installed in this Project.

Due to the completion deadline required by the grant funding for the aeration blower emergency power portion of this Project, and the expected lead time for the generator, staff recommends pre-purchase of the generator beginning in February 2021. Due to the fact that there is only one distributor, Holt of California, for the Caterpillar generators for District area, staff requests the Board waive bidding

Procedures on the grounds of sole source and begin negotiation of the pre-purchase Contract directly with Holt of California. Staff expects to receive and approve generator shop drawings and other technical submittals so that manufacturing of the generator can begin prior to a general contractor (GC) being selected. The current Draft Contract documents are structured to allow the District to assign the purchasing Contract to the selected GC for the construction Project; this will allow the District to get a head start on the purchase, and then transfer the Contract onto the GC for coordination of delivery, coordination with other trades, start-up, warranty, etc.

The District recently bid the Secondary Clarifier No. 3 Rehabilitation Project. During that bidding process, the clarifier mechanism for Secondary Clarifier No. 3 was competitively procured. The successful manufacturer was Ovivo USA. The hydraulic suction header secondary clarifier mechanism facilitates the removal and recycle of sludge in the biological process. Having the same manufacturer for all 3 Secondary Clarifier mechanisms provides the District with cost-savings due to interchangeability of spare parts and staff's familiarity with the equipment for maintenance.

The Engineer's Estimate for the Generator procurement is \$300,000. This amount was included in the total sum authorized for bid by the Board at the January 21, 2021, meeting.

District Purchasing Agent has reviewed this item.

**SCHEDULE:** February 2021-November 2023

**COSTS:** \$300,000 (BLOWER)

**ACCOUNT NO:** 10.30.8164/BLOWER

**BUDGETED AMOUNT AVAILABLE:** \$204,707 (202/21); \$660,000 (2021/22)

**ATTACHMENTS:** Sole Brand/Sole Source Justifications

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**CONCURRENCE WITH REQUESTED ACTION:** **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES    *JF*    NO                     

**CHIEF FINANCIAL OFFICER:** YES    *PAH*    NO

# SOUTH TAHOE PUBLIC UTILITY DISTRICT

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## Sole Brand/Source Sole Justification/Approval Form

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2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 

|                               |                         |                  |
|-------------------------------|-------------------------|------------------|
| unique features               | availability            | size limitations |
| service & support reliability | operational familiarity | repair ease      |
| part interchangeability       | programming ease        |                  |
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification.

Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

|  |   |
|--|---|
| Supplier Name:   | Holt of California Caterpillar Power Generation |
| Street Address:  | 3850 Channel Drive                              |
| City/<br>State/ZIP:  | West Sacramento, CA 95691                       |
| Contact, Phone:  | Mr. Dave Harris, (916) 373-4183                 |
| <b>General Description of Commodity or Service requested to be Purchased and its function:</b>   |   |
| <b>Caterpillar Generators and Controls 500 kW and larger.</b><br><b>To include engines, generator and control systems.</b><br>700 kW, 480-volt diesel engine-driven standby generator to provide backup power for the Aeration Blower System at the Wastewater Treatment Plant in the event of a power outage. |   |

**INSTRUCTIONS:** Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. More than one entry will apply to all sole source justifications.

**SOLE BRAND JUSTIFICATION**

| ITEM   | INITIALS  | JUSTIFICATION   |
|--|-----------|---|
| 1  |           | This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function.<br>If this item is initialed, please explain below. |
| <p><b>Explanation (include the unique performance features of required functions and why they are necessary):</b></p> <p><b>What methods were utilized to find other sources - be specific (e.g. internet search engines, sourcing sites, other users, the competition):</b></p> <p><b>List the other vendors that were researched. Detail why their product/service was rejected.</b></p> |           |   |
| 2  | <i>BG</i> | Product or service has been previously standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.         |
| <p><b>Comments:</b></p> <p>Standardization of Caterpillar generators is requested for approval at the February 4, 2021 Board of Directors meeting, just prior to the request to approve this Sole Brand/Sole Source.</p>   |           |   |
| 3  |           | Staff wishes to add the product or service to the standardization list.<br>If this item is initialed, describe in detail below.   |
| <p><b>Explanation:</b></p>   |           |   |

**SOLE SOURCE JUSTIFICATION**

|  |           |   |
|--|-----------|---|
| 4  |           | Purchase is to be made from the original manufacturer or provider.  |
| 5  |           | Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor.             |
| 6  | <i>BG</i> | Purchase must be made through the only area distributor of the product or only authorized service provider. |
| 7  |           | None of the above 6 items apply. A detailed justification for this sole source purchase is provided below:  |
| <p><b>Describe what you have done to ensure that the product brand or service costs recommended are reasonable:</b></p> <p>The District intends to negotiate with the distributor and manufacturer to obtain competitive pricing and can compare cost proposals to other publically bid procurements as well as estimates obtained during design.</p>  |           |   |
| <p><b>Other explanation/justification:</b> (e.g. history of previous like purchases)</p> <p>A large 2.5 MW Caterpillar generator was purchased for the Luther Pass Pump Station as part of a competitive construction bid in 2010. A large 2 MW Caterpillar generator was purchased as a Sole Brand and Sole Source from Holt for the Wastewater Treatment Plant with a pre-negotiated cost in 2018.</p> |           |   |

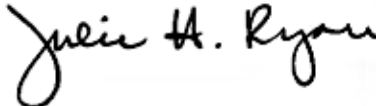
**Suggested review date:** N/A

\_\_\_\_\_ On the basis of the above, I recommend that **competitive procurement be limited** and that the product or service indicated be solicited on a **sole brand** basis.

**BG** On the basis of the above, I recommend that **competitive procurement be waived** and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

| EMPLOYEE NAME & DEPARTMENT   | AUTHORIZED SIGNATURE   | DATE      |
|------------------------------|--|-----------|
| Brent Goligoski, Engineering |  | 1/25/2021 |

| MANAGER NAME (if different) | AUTHORIZED SIGNATURE  | DATE    |
|-----------------------------|---|---------|
| Julie Ryan                  |  | 1/28/21 |

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

| PURCHASING AGENT SIGNATURE | DATE  |
|----------------------------|---|
| Heidi Baugh                | <br>1/28/2021 |

Other approvals may be required up to and including Board of Director approval.

# SOUTH TAHOE PUBLIC UTILITY DISTRICT

**Note: Please do not modify this original form which is located in the public drive.** Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

## Sole Brand/Source Sole Justification/Approval Form

**EXPLANATION:** Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 

|                               |                         |                  |
|-------------------------------|-------------------------|------------------|
| unique features               | availability            | size limitations |
| service & support reliability | operational familiarity | repair ease      |
| part interchangeability       | programming ease        |                  |
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification.

Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

|  |                                  |
|--|----------------------------------|
| <b>Supplier Name:</b>  | Ovivo USA                        |
| <b>Street Address:</b>   | 4246 S. Riverboat Rd., Suite 300 |
| <b>City/<br/>State/ZIP:</b>  | Salt Lake City, UT 84123         |
| <b>Contact, Phone:</b>   | Stephen Koontz, 801-931-3000     |
| <b>General Description of Commodity or Service requested to be Purchased and its function:</b>   |                                  |
| Ovivo is the manufacturer of the hydraulic suction header secondary clarifier mechanism that is used in the biological process in the wastewater treatment plant. The mechanism facilitates the removal and recycle of sludge in the biological process. |                                  |



**INSTRUCTIONS:** Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. More than one entry will apply to all sole source justifications.

|                                 |
|---------------------------------|
| <b>SOLE BRAND JUSTIFICATION</b> |
|---------------------------------|

| ITEM   | INITIALS | JUSTIFICATION   |
|--|----------|---|
| 1  |          | This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function.<br>If this item is initialed, please explain below. |
| <p><b>Explanation (include the unique performance features of required functions and why they are necessary):</b></p> <p><b>What methods were utilized to find other sources - be specific (e.g. internet search engines, sourcing sites, other users, the competition):</b></p> <p><b>List the other vendors that were researched. Detail why their product/service was rejected.</b></p> |          |   |
| 2  |          | Product or service has been previously standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.         |
| <p><b>Comments:</b></p>  |          |   |
| 3  |          | Staff wishes to add the product or service to the standardization list.<br>If this item is initialed, describe in detail below.   |
| <p><b>Explanation:</b></p>   |          |   |

**SOLE SOURCE JUSTIFICATION**

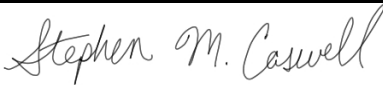
|   |            |   |
|---|------------|---|
| 4   |            | Purchase is to be made from the original manufacturer or provider.  |
| 5   |            | Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor.             |
| 6   |            | Purchase must be made through the only area distributor of the product or only authorized service provider. |
| 7   | <b>SMC</b> | None of the above 6 items apply. A detailed justification for this sole source purchase is provided below:  |
| <p><b>Detailed Justification:</b><br/>The District recently bid the Secondary Clarifier No. 3 Rehabilitation Project. During that bidding process, the clarifier mechanism for Secondary Clarifier No. 3 was competitively procured. The successful manufacturer was Ovivo USA. The District is now moving forward with rehabilitation of Secondary Clarifier Nos. 1 and 2. Having the same manufacturer for all 3 mechanisms provides the District with cost-savings due to interchangeability of spare parts and familiarity of maintenance staff with the equipment.</p> |            |   |
| <p><b>Describe what you have done to ensure that the product brand or service costs recommended are reasonable:</b><br/>The District is currently negotiating with the manufacturer to obtain a pre-negotiated price for the secondary clarifier mechanisms that will be included in the bid documents. Based on the recently competitively bid Secondary Clarifier No. 3 project, the District has recent information from this bid that can be used to ensure that the price provided for the current project is reasonable.</p>  |            |   |

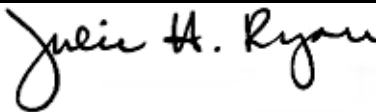
|   |
|---|
| <b>Other explanation/justification:</b> (e.g. history of previous like purchases) |
| <b>Suggested review date:</b>   |

\_\_\_ On the basis of the above, I recommend that **competitive procurement be limited** and that the product or service indicated be solicited on a **sole brand** basis.


SMC On the basis of the above, I recommend that **competitive procurement be waived** and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

| EMPLOYEE NAME & DEPARTMENT   | AUTHORIZED SIGNATURE   | DATE      |
|------------------------------|--|-----------|
| Stephen Caswell, Engineering |  | 1/11/2021 |

| MANAGER NAME (if different)      | AUTHORIZED SIGNATURE  | DATE      |
|----------------------------------|---|-----------|
| Julie Ryan, Engineering Dept Mgr |  | 1/12/2021 |

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

| PURCHASING AGENT SIGNATURE  | DATE      |
|---|-----------|
|  | 1/28/2021 |

Other approvals may be required up to and including Board of Director approval.

## PAYMENT OF CLAIMS

**FOR APPROVAL**  
**February 4, 2021**

|                                    |                     |
|------------------------------------|---------------------|
| Payroll 1/26/21                    | 625,977.55          |
| Total Payroll                      | 625,977.55          |
| ADP & Insight eTools               | 6.24                |
| AFLAC/WageWorks claims and fees    | 1,550.75            |
| BBVA Compass Bank                  | 0.00                |
| Cal Bank & Trust fiscal agent fees | 0.00                |
| California SWRCB SRF loan payments | 0.00                |
| CDS - health care payments         | 2,974.88            |
| Total Vendor EFT                   | 4,531.87            |
| Accounts Payable Checks-Sewer Fund | 278,892.54          |
| Accounts Payable Checks-Water Fund | 359,039.72          |
| Total Accounts Payable Checks      | 637,932.26          |
| Utility Management Refunds         | 11,931.44           |
| Total Utility Management Checks    | 11,931.44           |
| <b>Grand Total</b>                 | <b>1,280,373.12</b> |

| <b><u>Payroll EFTs &amp; Checks</u></b> | <b><u>1/26/2021</u></b> |
|---|-------------------------|
| EFT CA Employment Taxes & W/H           | 31,306.51               |
| EFT Federal Employment Taxes & W/H      | 147,485.46              |
| EFT CalPERS Contributions               | 79,603.99               |
| EFT Empower Retirement-Deferred Comp    | 25,972.59               |
| EFT Stationary Engineers Union Dues     | 2,610.79                |
| EFT CDHP Health Savings (HSA)           | 5,630.82                |
| EFT Retirement Health Savings           | 0.00                    |
| EFT United Way Contributions            | 51.00                   |
| EFT Employee Direct Deposits            | 268,983.48              |
| CHK Employee Garnishments               | 232.15                  |
| CHK Employee Paychecks                  | 64,100.76               |
| <i>Total</i>                            | 625,977.55              |



# Payment of Claims

Payment Date Range 01/22/21 - 02/04/21  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number  | Invoice Description           | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|-------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| <b>Vendor 48136 - AHERN RENTALS</b>                       |                               |                       |             |              |            |            |               |              |                    |
| 22975511-001  | Shop Supplies                 | Paid by Check #105916 |             | 01/07/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 83.18              |
| 22976687-001  | Grounds & Maintenance         | Paid by Check #105916 |             | 01/07/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 134.91             |
| Vendor <b>48136 - AHERN RENTALS</b> Totals                |                               |                       |             |              |            |            | Invoices      | 2            | \$218.09           |
| <b>Vendor 48605 - AIRGAS USA LLC</b>                      |                               |                       |             |              |            |            |               |              |                    |
| 9108400673  | Janitorial Supplies Inventory | Paid by Check #105917 |             | 12/28/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 96.21              |
| Vendor <b>48605 - AIRGAS USA LLC</b> Totals               |                               |                       |             |              |            |            | Invoices      | 1            | \$96.21            |
| <b>Vendor 48684 - ALLIED ELECTRONICS INC</b>              |                               |                       |             |              |            |            |               |              |                    |
| 9013772069  | Primary Equipment             | Paid by Check #105918 |             | 01/18/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 893.57             |
| 9013775197  | Primary Equipment             | Paid by Check #105918 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 893.57             |
| Vendor <b>48684 - ALLIED ELECTRONICS INC</b> Totals       |                               |                       |             |              |            |            | Invoices      | 2            | \$1,787.14         |
| <b>Vendor 43949 - ALPEN SIERRA COFFEE</b>                 |                               |                       |             |              |            |            |               |              |                    |
| 214744  | Office Supply Issues          | Paid by Check #105919 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 44.25              |
| 214868  | Office Supply Issues          | Paid by Check #105919 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 44.25              |
| Vendor <b>43949 - ALPEN SIERRA COFFEE</b> Totals          |                               |                       |             |              |            |            | Invoices      | 2            | \$88.50            |
| <b>Vendor 49337 - AMAZON CAPITAL SERVICES INC.</b>        |                               |                       |             |              |            |            |               |              |                    |
| 1WLM-VXGC-3M9Q  | Primary Equipment             | Paid by Check #105920 |             | 01/06/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 22.47              |
| Vendor <b>49337 - AMAZON CAPITAL SERVICES INC.</b> Totals |                               |                       |             |              |            |            | Invoices      | 1            | \$22.47            |
| <b>Vendor 44580 - ARAMARK UNIFORM SERVICES</b>            |                               |                       |             |              |            |            |               |              |                    |
| 1102477651  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 84.67              |
| 1102477660  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 87.19              |
| 1102477673  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 79.44              |
| 1102477686  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 100.51             |
| 1102477693  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 42.02              |
| 1102477695  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 21.17              |
| 1102477697  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4.49               |
| 1102477708  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 101.71             |
| 1102477713  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 23.72              |
| 1102477717  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 8.36               |
| 1102477720  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 13.34              |
| 1102477722  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 15.14              |
| 1102477724  | Uniform Payable               | Paid by Check #105921 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 17.98              |
| 1102481295  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 84.67              |
| 1102481302  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 87.19              |
| 1102481310  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 79.44              |
| 1102481320  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 100.51             |
| 1102481323  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 42.02              |
| 1102481326  | Uniform Payable               | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 21.17              |



# Payment of Claims

Payment Date Range 01/22/21 - 02/04/21  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number  | Invoice Description        | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|----------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| 1102481334  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4.49               |
| 1102481344  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 101.71             |
| 1102481352  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 22.63              |
| 1102481355  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 8.36               |
| 1102481359  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 13.34              |
| 1102481362  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 15.14              |
| 1102481364  | Uniform Payable            | Paid by Check #105922 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 17.98              |
| Vendor <b>44580 - ARAMARK UNIFORM SERVICES</b> Totals |                            |                       |             |              |            |            | Invoices      | 26           | <u>\$1,198.39</u>  |
| Vendor <b>48000 - AT&amp;T/CALNET 3</b>               |                            |                       |             |              |            |            |               |              |                    |
| JANUARY2021-2   | TELEPHONE                  | Paid by Check #105923 |             | 01/26/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 3,351.48           |
| Vendor <b>48000 - AT&amp;T/CALNET 3</b> Totals        |                            |                       |             |              |            |            | Invoices      | 1            | <u>\$3,351.48</u>  |
| Vendor <b>49419 - BEND GENETICS LLC</b>               |                            |                       |             |              |            |            |               |              |                    |
| ST2101  | Monitoring                 | Paid by Check #105924 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 225.00             |
| Vendor <b>49419 - BEND GENETICS LLC</b> Totals        |                            |                       |             |              |            |            | Invoices      | 1            | <u>\$225.00</u>    |
| Vendor <b>45009 - BENTLY AGROWDYNAMICS</b>            |                            |                       |             |              |            |            |               |              |                    |
| 203796  | Biosolid Disposal Costs    | Paid by Check #105925 |             | 01/18/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,721.85           |
| Vendor <b>45009 - BENTLY AGROWDYNAMICS</b> Totals     |                            |                       |             |              |            |            | Invoices      | 1            | <u>\$1,721.85</u>  |
| Vendor <b>49193 - BEYAZ &amp; PATEL INC</b>           |                            |                       |             |              |            |            |               |              |                    |
| W19011-5  | Luther Pass PS Tanks Rehab | Paid by Check #105926 |             | 09/15/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 8,524.50           |
| W19011-6  | Luther Pass PS Tanks Rehab | Paid by Check #105926 |             | 01/24/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 3,472.00           |
| Vendor <b>49193 - BEYAZ &amp; PATEL INC</b> Totals    |                            |                       |             |              |            |            | Invoices      | 2            | <u>\$11,996.50</u> |
| Vendor <b>12070 - BING MATERIALS</b>                  |                            |                       |             |              |            |            |               |              |                    |
| 202550  | Pipe - Covers & Manholes   | Paid by Check #105927 |             | 09/30/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 600.62             |
| Vendor <b>12070 - BING MATERIALS</b> Totals           |                            |                       |             |              |            |            | Invoices      | 1            | <u>\$600.62</u>    |
| Vendor <b>43828 - BLUE RIBBON TEMP PERSONNEL</b>      |                            |                       |             |              |            |            |               |              |                    |
| 9078  | Contractual Services       | Paid by Check #105928 |             | 01/15/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,173.76           |
| 8894  | Contractual Services       | Paid by Check #105928 |             | 12/24/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 687.40             |
| 8962  | Contractual Services       | Paid by Check #105928 |             | 12/31/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 412.44             |
| 8965A   | Contractual Services       | Paid by Check #105928 |             | 12/31/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,018.10           |
| 8965B   | Contractual Services       | Paid by Check #105928 |             | 12/31/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 137.32             |
| 9022  | Contractual Services       | Paid by Check #105928 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 424.20             |
| 9023  | Contractual Services       | Paid by Check #105928 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 861.44             |
| 9024  | Contractual Services       | Paid by Check #105928 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 996.73             |
| 9025  | Contractual Services       | Paid by Check #105928 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 880.32             |
| 9074  | Contractual Services       | Paid by Check #105928 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 410.06             |
| 9075  | Contractual Services       | Paid by Check #105928 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 687.40             |
| 9139  | Contractual Services       | Paid by Check #105928 |             | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 395.92             |
| 9140  | Contractual Services       | Paid by Check #105928 |             | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 687.40             |



# Payment of Claims

Payment Date Range 01/22/21 - 02/04/21  
 Report By Vendor - Invoice  
 Summary Listing

| Invoice Number  | Invoice Description                | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| 9143  | Contractual Services               | Paid by Check #105928 |             | 01/22/2021   | 02/04/2021 | 01/31/2021 |               |              | 1,393.84           |
| Vendor <b>43828 - BLUE RIBBON TEMP PERSONNEL</b> Totals         |                                    |                       |             |              |            |            | Invoices      | 14           | \$10,166.33        |
| Vendor <b>49541 - TARYN BOURNE</b>                              |                                    |                       |             |              |            |            |               |              |                    |
| 3381305   | Clothes Washer Rebate Program      | Paid by Check #105929 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
| Vendor <b>49541 - TARYN BOURNE</b> Totals                       |                                    |                       |             |              |            |            | Invoices      | 1            | \$200.00           |
| Vendor <b>42978 - BROWNSTEIN HYATT</b>                          |                                    |                       |             |              |            |            |               |              |                    |
| 828208  | Legal Services-Human Resources     | Paid by EFT #38       |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,000.50           |
| 828209  | Legal Services                     | Paid by EFT #38       |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 29,426.05          |
| Vendor <b>42978 - BROWNSTEIN HYATT</b> Totals                   |                                    |                       |             |              |            |            | Invoices      | 2            | \$30,426.55        |
| Vendor <b>44730 - BSK ASSOCIATES</b>                            |                                    |                       |             |              |            |            |               |              |                    |
| SE00182   | Monitoring                         | Paid by Check #105930 |             | 01/18/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 315.00             |
| SE00255   | Monitoring                         | Paid by Check #105930 |             | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 315.00             |
| Vendor <b>44730 - BSK ASSOCIATES</b> Totals                     |                                    |                       |             |              |            |            | Invoices      | 2            | \$630.00           |
| Vendor <b>49071 - CALIF WATER EFFICIENCY PARTNERSHIP</b>        |                                    |                       |             |              |            |            |               |              |                    |
| MD-2021-818   | Dues - Memberships - Certification | Paid by Check #105931 |             | 01/01/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 3,357.86           |
| Vendor <b>49071 - CALIF WATER EFFICIENCY PARTNERSHIP</b> Totals |                                    |                       |             |              |            |            | Invoices      | 1            | \$3,357.86         |
| Vendor <b>49220 - CAMPORA PROPANE</b>                           |                                    |                       |             |              |            |            |               |              |                    |
| 423795  | Propane                            | Paid by Check #105932 |             | 12/18/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 412.02             |
| 708487  | Propane                            | Paid by Check #105932 |             | 12/28/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,003.03           |
| Vendor <b>49220 - CAMPORA PROPANE</b> Totals                    |                                    |                       |             |              |            |            | Invoices      | 2            | \$1,415.05         |
| Vendor <b>13230 - CAROLLO ENGINEERS</b>                         |                                    |                       |             |              |            |            |               |              |                    |
| 0194339   | Secondary Clarifier #3 Rehab       | Paid by Check #105933 |             | 01/11/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 6,758.00           |
| 0194619   | Blower System Upgrades             | Paid by Check #105933 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 236.25             |
| Vendor <b>13230 - CAROLLO ENGINEERS</b> Totals                  |                                    |                       |             |              |            |            | Invoices      | 2            | \$6,994.25         |
| Vendor <b>42328 - CDW-G CORP</b>                                |                                    |                       |             |              |            |            |               |              |                    |
| 5664441   | District Computer Supplies         | Paid by Check #105934 |             | 12/17/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 511.01             |
| 5835282   | Computer Purchases                 | Paid by Check #105934 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,238.79           |
| 6280895   | District Computer Supplies         | Paid by Check #105934 |             | 01/06/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 300.51             |
| 6295694   | District Computer Supplies         | Paid by Check #105934 |             | 01/07/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 120.21             |
| 6450998   | District Computer Supplies         | Paid by Check #105934 |             | 01/11/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 675.92             |
| 6550806   | District Computer Supplies         | Paid by Check #105934 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 91.26              |
| 5960773   | District Computer Supplies         | Paid by Check #105934 |             | 12/28/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,201.53           |
| Vendor <b>42328 - CDW-G CORP</b> Totals                         |                                    |                       |             |              |            |            | Invoices      | 7            | \$7,139.23         |
| Vendor <b>48406 - CHARTER BUSINESS</b>                          |                                    |                       |             |              |            |            |               |              |                    |
| JANUARY2021   | TELEPHONE                          | Paid by Check #105935 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 238.49             |



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| Invoice Number                                      | Invoice Description                  | Status                | Held Reason  | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|--------------------------------------|-----------------------|--|--------------|------------|------------|---------------|--------------|--------------------|
|   |                                      |                       | Vendor <b>48406 - CHARTER BUSINESS</b> Totals      |              |            |            | Invoices      | 1            | \$238.49           |
| Vendor <b>40343 - CHEMSEARCH INC</b>                |                                      |                       |  |              |            |            |               |              |                    |
| 7210230   | Service Contracts                    | Paid by Check #105936 |  | 12/20/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 356.46             |
|   |                                      |                       | Vendor <b>40343 - CHEMSEARCH INC</b> Totals        |              |            |            | Invoices      | 1            | \$356.46           |
| Vendor <b>42897 - CWEA</b>                          |                                      |                       |  |              |            |            |               |              |                    |
| FAY21   | Dues - Memberships - Certification   | Paid by Check #105937 |  | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 96.00              |
| GREGORICH21   | Dues - Memberships - Certification   | Paid by Check #105938 |  | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 91.00              |
|   |                                      |                       | Vendor <b>42897 - CWEA</b> Totals                  |              |            |            | Invoices      | 2            | \$187.00           |
| Vendor <b>48289 - DIY HOME CENTER</b>               |                                      |                       |  |              |            |            |               |              |                    |
| 7428  | Shop Supplies                        | Paid by Check #105939 |  | 01/06/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 220.20             |
| 7493  | Pump Stations                        | Paid by Check #105939 |  | 01/09/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 26.70              |
| 7497  | Pump Stations                        | Paid by Check #105939 |  | 01/10/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 11.70              |
| 7539  | Shop Supplies                        | Paid by Check #105939 |  | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4.22               |
| 7674  | Small Tools                          | Paid by Check #105939 |  | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 45.55              |
| 7712  | Shop Supplies                        | Paid by Check #105939 |  | 01/20/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 77.57              |
| 7748  | Shop Supplies                        | Paid by Check #105939 |  | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 180.62             |
| 7749  | Shop Supplies                        | Paid by Check #105939 |  | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 51.98              |
| 7771  | Small Tools                          | Paid by Check #105939 |  | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 28.11              |
|   |                                      |                       | Vendor <b>48289 - DIY HOME CENTER</b> Totals       |              |            |            | Invoices      | 9            | \$646.65           |
| Vendor <b>44258 - E H WACHS COMPANY</b>             |                                      |                       |  |              |            |            |               |              |                    |
| INV184739   | Small Tools                          | Paid by Check #105940 |  | 01/07/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,122.39           |
|   |                                      |                       | Vendor <b>44258 - E H WACHS COMPANY</b> Totals     |              |            |            | Invoices      | 1            | \$1,122.39         |
| Vendor <b>14611 - EL DORADO COUNTY</b>              |                                      |                       |  |              |            |            |               |              |                    |
| 2020102   | Election Expense                     | Paid by Check #105941 |  | 12/30/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 25,600.71          |
|   |                                      |                       | Vendor <b>14611 - EL DORADO COUNTY</b> Totals      |              |            |            | Invoices      | 1            | \$25,600.71        |
| Vendor <b>48562 - EL DORADO COUNTY</b>              |                                      |                       |  |              |            |            |               |              |                    |
| 10ELDORPRP1DAC                                      | Tahoe Sierra IRWM Plan, Pass-through | Paid by Check #105942 |  | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 44,156.40          |
|   |                                      |                       | Vendor <b>48562 - EL DORADO COUNTY</b> Totals      |              |            |            | Invoices      | 1            | \$44,156.40        |
| Vendor <b>44032 - ENVIRONMENTAL EXPRESS</b>         |                                      |                       |  |              |            |            |               |              |                    |
| 1000632401  | Laboratory Supplies                  | Paid by Check #105943 |  | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,403.67           |
|   |                                      |                       | Vendor <b>44032 - ENVIRONMENTAL EXPRESS</b> Totals |              |            |            | Invoices      | 1            | \$1,403.67         |
| Vendor <b>18550 - EUROFINS EATON ANALYTICAL INC</b> |                                      |                       |  |              |            |            |               |              |                    |
| L0550103  | Monitoring                           | Paid by Check #105944 |  | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 35.00              |
| L0550884  | Monitoring                           | Paid by Check #105944 |  | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 40.00              |



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| Invoice Number   | Invoice Description                      | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount  |
|--|--|-----------------------|-------------|--------------|------------|------------|---------------|--------------|---------------------|
| L0551233   | Monitoring                               | Paid by Check #105944 |             | 01/21/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 40.00               |
| L0551333   | Monitoring                               | Paid by Check #105944 |             | 01/22/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 35.00               |
| Vendor <b>18550 - EUROFINS EATON ANALYTICAL INC</b> Totals |  |                       |             |              |            |            | Invoices      | 4            | <u>\$150.00</u>     |
| Vendor <b>14890 - FEDEX</b>                                |  |                       |             |              |            |            |               |              |                     |
| 7-246-68138  | Postage Expenses                         | Paid by Check #105945 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 61.79               |
| Vendor <b>14890 - FEDEX</b> Totals                         |  |                       |             |              |            |            | Invoices      | 1            | <u>\$61.79</u>      |
| Vendor <b>48715 - FLEETCREW - ANELLE MGMT SRV</b>          |  |                       |             |              |            |            |               |              |                     |
| 43473  | Automotive                               | Paid by Check #105946 |             | 12/01/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 659.95              |
| Vendor <b>48715 - FLEETCREW - ANELLE MGMT SRV</b> Totals   |  |                       |             |              |            |            | Invoices      | 1            | <u>\$659.95</u>     |
| Vendor <b>48402 - FLYERS ENERGY LLC</b>                    |  |                       |             |              |            |            |               |              |                     |
| 21253399   | Gasoline Fuel Inventory                  | Paid by Check #105947 |             | 01/20/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,586.82            |
| Vendor <b>48402 - FLYERS ENERGY LLC</b> Totals             |  |                       |             |              |            |            | Invoices      | 1            | <u>\$1,586.82</u>   |
| Vendor <b>15600 - GRAINGER</b>                             |  |                       |             |              |            |            |               |              |                     |
| 9772541356   | Small Tools                              | Paid by Check #105948 |             | 01/31/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 911.68              |
| Vendor <b>15600 - GRAINGER</b> Totals                      |  |                       |             |              |            |            | Invoices      | 1            | <u>\$911.68</u>     |
| Vendor <b>15800 - HACH CO</b>                              |  |                       |             |              |            |            |               |              |                     |
| 12275412   | Laboratory Supplies                      | Paid by Check #105949 |             | 01/11/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 393.22              |
| Vendor <b>15800 - HACH CO</b> Totals                       |  |                       |             |              |            |            | Invoices      | 1            | <u>\$393.22</u>     |
| Vendor <b>49122 - HAEN CONSTRUCTORS</b>                    |  |                       |             |              |            |            |               |              |                     |
| 20-12CR  | Accrued Construction Retainage           | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | (590.00)            |
| 21-12A   | Waterline - Rocky Point Phase 2          | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 46,340.64           |
| 21-12AR  | Accrued Construction Retainage           | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 67,342.02           |
| 21-12B   | Cal Trans Integ Locksmith Swr Lat Damage | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,236.70            |
| 21-12BR  | Accrued Construction Retainage           | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | (211.83)            |
| 21-12C   | Meters Phase 5B                          | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 11,800.00           |
| 21-12D   | Meters Phase 5B                          | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 14,372.00           |
| 21-12DR  | Accrued Construction Retainage           | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | (718.60)            |
| 21-12E   | PRV, Rocky Point                         | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 10,600.00           |
| 21-12ER  | Accrued Construction Retainage           | Paid by Check #105950 |             | 02/04/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 12,075.70           |
| Vendor <b>49122 - HAEN CONSTRUCTORS</b> Totals             |  |                       |             |              |            |            | Invoices      | 10           | <u>\$165,246.63</u> |
| Vendor <b>44430 - HIGH SIERRA BUSINESS SYSTEMS</b>         |  |                       |             |              |            |            |               |              |                     |
| 114482   | Service Contracts                        | Paid by Check #105951 |             | 01/06/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 794.09              |
| Vendor <b>44430 - HIGH SIERRA BUSINESS SYSTEMS</b> Totals  |  |                       |             |              |            |            | Invoices      | 1            | <u>\$794.09</u>     |
| Vendor <b>48832 - NANCY HUSSMANN</b>                       |  |                       |             |              |            |            |               |              |                     |
| AFLACNANCY   | Insurance Supplement Payable             | Paid by Check #105952 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 8.06                |





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|---|------------------------------------|-----------------------|--|--------------|------------|------------|---------------|--------------|--------------------|
|   |                                    |                       | Vendor <b>48832 - NANCY HUSSMANN</b> Totals                    |              |            |            | Invoices      | 1            | \$8.06             |
| Vendor <b>45122 - HYDRAULIC INDUSTRIAL SERVICES INC</b> |                                    |                       |  |              |            |            |               |              |                    |
| 48983   | Automotive                         | Paid by Check #105953 |  | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 210.15             |
|   |                                    |                       | Vendor <b>45122 - HYDRAULIC INDUSTRIAL SERVICES INC</b> Totals |              |            |            | Invoices      | 1            | \$210.15           |
| Vendor <b>48140 - INTEGRITY LOCKSMITH</b>               |                                    |                       |  |              |            |            |               |              |                    |
| I29777  | Pump Stations                      | Paid by Check #105954 |  | 01/23/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 273.69             |
|   |                                    |                       | Vendor <b>48140 - INTEGRITY LOCKSMITH</b> Totals               |              |            |            | Invoices      | 1            | \$273.69           |
| Vendor <b>48723 - ISLE INC</b>                          |                                    |                       |  |              |            |            |               |              |                    |
| INV-0773  | Dues - Memberships - Certification | Paid by Check #105955 |  | 01/21/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 11,000.00          |
|   |                                    |                       | Vendor <b>48723 - ISLE INC</b> Totals                          |              |            |            | Invoices      | 1            | \$11,000.00        |
| Vendor <b>44110 - J&amp;L PRO KLEEN INC</b>             |                                    |                       |  |              |            |            |               |              |                    |
| 28717   | Janitorial Services                | Paid by Check #105956 |  | 12/15/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,242.00           |
| 28704   | Janitorial Services                | Paid by Check #105956 |  | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,242.00           |
|   |                                    |                       | Vendor <b>44110 - J&amp;L PRO KLEEN INC</b> Totals             |              |            |            | Invoices      | 2            | \$8,484.00         |
| Vendor <b>49545 - STEVE JACOBS</b>                      |                                    |                       |  |              |            |            |               |              |                    |
| 3451201   | Clothes Washer Rebate Program      | Paid by Check #105957 |  | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|   |                                    |                       | Vendor <b>49545 - STEVE JACOBS</b> Totals                      |              |            |            | Invoices      | 1            | \$200.00           |
| Vendor <b>49546 - ZHINIAM JING</b>                      |                                    |                       |  |              |            |            |               |              |                    |
| 2382111   | Clothes Washer Rebate Program      | Paid by Check #105958 |  | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|   |                                    |                       | Vendor <b>49546 - ZHINIAM JING</b> Totals                      |              |            |            | Invoices      | 1            | \$200.00           |
| Vendor <b>49542 - GARY JONES</b>                        |                                    |                       |  |              |            |            |               |              |                    |
| 2213305   | Toilet Rebate Program              | Paid by Check #105959 |  | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 100.00             |
|   |                                    |                       | Vendor <b>49542 - GARY JONES</b> Totals                        |              |            |            | Invoices      | 1            | \$100.00           |
| Vendor <b>49549 - MACHAEL KAPLUNOV</b>                  |                                    |                       |  |              |            |            |               |              |                    |
| 2355208   | Clothes Washer Rebate Program      | Paid by Check #105960 |  | 01/20/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|   |                                    |                       | Vendor <b>49549 - MACHAEL KAPLUNOV</b> Totals                  |              |            |            | Invoices      | 1            | \$200.00           |
| Vendor <b>40821 - KENNEDY/JENKS CONSULTANTS INC</b>     |                                    |                       |  |              |            |            |               |              |                    |
| 144228  | Contractual Services               | Paid by Check #105961 |  | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 8,134.10           |
|   |                                    |                       | Vendor <b>40821 - KENNEDY/JENKS CONSULTANTS INC</b> Totals     |              |            |            | Invoices      | 1            | \$8,134.10         |
| Vendor <b>43694 - KIMBALL MIDWEST</b>                   |                                    |                       |  |              |            |            |               |              |                    |
| 8523437   | Shop Supplies                      | Paid by Check #105962 |  | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 935.58             |
| 8530886   | Shop Supplies                      | Paid by Check #105962 |  | 01/18/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 817.79             |
|   |                                    |                       | Vendor <b>43694 - KIMBALL MIDWEST</b> Totals                   |              |            |            | Invoices      | 2            | \$1,753.37         |
| Vendor <b>48968 - JEFFREY LEE</b>                       |                                    |                       |  |              |            |            |               |              |                    |



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| Invoice Number                                   | Invoice Description                     | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|--|---|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| 121720   | Inventory Adjstmnt/Shop Supply Issues   | Paid by Check #105963 |             | 12/17/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,034.37           |
|  |   |                       |             |              |            |            |               |              | \$1,034.37         |
| Vendor <b>45135 - LES SCHWAB TIRE CENTER</b>     |   |                       |             |              |            |            |               |              |                    |
| 66100359003                                      | Automotive                              | Paid by Check #105964 |             | 01/19/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 740.77             |
|  |   |                       |             |              |            |            |               |              | \$740.77           |
| Vendor <b>22550 - LIBERTY UTILITIES</b>          |   |                       |             |              |            |            |               |              |                    |
| JANUARY2021-2                                    | ELECTRICITY                             | Paid by Check #105965 |             | 01/26/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 183,782.06         |
|  |   |                       |             |              |            |            |               |              | \$183,782.06       |
| Vendor <b>49544 - SARAH LOWMAN</b>               |   |                       |             |              |            |            |               |              |                    |
| 2539422  | Clothes Washer Rebate Program           | Paid by Check #105966 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|  |   |                       |             |              |            |            |               |              | \$200.00           |
| Vendor <b>17900 - MC MASTER CARR SUPPLY CO</b>   |   |                       |             |              |            |            |               |              |                    |
| 51605394   | Small Tools                             | Paid by Check #105967 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 518.03             |
|  |   |                       |             |              |            |            |               |              | \$518.03           |
| Vendor <b>48628 - MENEGON'S HARDWARE</b>         |   |                       |             |              |            |            |               |              |                    |
| DEC2020  | Pressure Reducing Valve Supplies        | Paid by Check #105968 |             | 12/26/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 11.08              |
|  |   |                       |             |              |            |            |               |              | \$11.08            |
| Vendor <b>48329 - MICHAEL HOHL MOTOR COMPANY</b> |   |                       |             |              |            |            |               |              |                    |
| 5531584  | Automotive                              | Paid by Check #105969 |             | 01/06/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 246.01             |
|  |   |                       |             |              |            |            |               |              | \$246.01           |
| Vendor <b>49543 - ERIC NELSON</b>                |   |                       |             |              |            |            |               |              |                    |
| 3412206  | Clothes Washer Rebate Program           | Paid by Check #105970 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|  |   |                       |             |              |            |            |               |              | \$200.00           |
| Vendor <b>43796 - NORTHWEST HYD CONSULT INC</b>  |   |                       |             |              |            |            |               |              |                    |
| 25865  | Upper Truckee Marsh Adaptive Management | Paid by Check #105971 |             | 10/15/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,395.30           |
| 26230  | Upper Truckee Marsh Adaptive Management | Paid by Check #105971 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,866.19           |
|  |   |                       |             |              |            |            |               |              | \$4,261.49         |
| Vendor <b>49547 - HANNAH OCHS</b>                |   |                       |             |              |            |            |               |              |                    |
| 2731103  | Clothes Washer Rebate Program           | Paid by Check #105972 |             | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
|  |   |                       |             |              |            |            |               |              | \$200.00           |
| Vendor <b>48306 - OUTSIDE TELEVISION</b>         |   |                       |             |              |            |            |               |              |                    |
| 0000036158                                       | Public Relations Expense                | Paid by Check #105973 |             | 11/30/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,011.00           |
| 0000036399                                       | Public Relations Expense                | Paid by Check #105973 |             | 12/31/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,011.00           |



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| Invoice Number  | Invoice Description                  | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|--------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>48306 - OUTSIDE TELEVISION</b> Totals                           |                                      |                       |             |              |            |            | Invoices      | 2            | \$4,022.00         |
| Vendor <b>20450 - PDM STEEL</b>   |                                      |                       |             |              |            |            |               |              |                    |
| 439132-01   | FLL Sewer PS 6 Upgrade               | Paid by Check #105974 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,053.84           |
| Vendor <b>20450 - PDM STEEL</b> Totals                                    |                                      |                       |             |              |            |            | Invoices      | 1            | \$2,053.84         |
| Vendor <b>48951 - JUSTIN PHILLIPS</b>                                     |                                      |                       |             |              |            |            |               |              |                    |
| 012321  | SWRCB-DWOCP Certification & Training | Paid by Check #105975 |             | 01/23/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 189.95             |
| Vendor <b>48951 - JUSTIN PHILLIPS</b> Totals                              |                                      |                       |             |              |            |            | Invoices      | 1            | \$189.95           |
| Vendor <b>47903 - PRAXAIR 174</b>   |                                      |                       |             |              |            |            |               |              |                    |
| 60772025  | Shop Supplies                        | Paid by Check #105976 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 232.79             |
| 61161272  | Shop Supplies                        | Paid by Check #105976 |             | 01/09/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 75.49              |
| 61235105  | Shop Supplies                        | Paid by Check #105976 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 77.58              |
| Vendor <b>47903 - PRAXAIR 174</b> Totals                                  |                                      |                       |             |              |            |            | Invoices      | 3            | \$385.86           |
| Vendor <b>49550 - PRISM</b>   |                                      |                       |             |              |            |            |               |              |                    |
| 21401239  | Contractual Services                 | Paid by Check #105977 |             | 01/01/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 807.30             |
| Vendor <b>49550 - PRISM</b> Totals  |                                      |                       |             |              |            |            | Invoices      | 1            | \$807.30           |
| Vendor <b>45007 - PUMPWORKS LLC</b>                                       |                                      |                       |             |              |            |            |               |              |                    |
| 8367  | Pump Stations                        | Paid by Check #105978 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,308.56           |
| Vendor <b>45007 - PUMPWORKS LLC</b> Totals                                |                                      |                       |             |              |            |            | Invoices      | 1            | \$2,308.56         |
| Vendor <b>43332 - RED WING SHOE STORE</b>                                 |                                      |                       |             |              |            |            |               |              |                    |
| 812-99-70319  | Safety Equipment                     | Paid by Check #105979 |             | 12/10/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 203.64             |
| Vendor <b>43332 - RED WING SHOE STORE</b> Totals                          |                                      |                       |             |              |            |            | Invoices      | 1            | \$203.64           |
| Vendor <b>49497 - REGULATORY INTELLIGENCE LLC</b>                         |                                      |                       |             |              |            |            |               |              |                    |
| STPUD121  | Advisory                             | Paid by Check #105980 |             | 01/10/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,999.64           |
| Vendor <b>49497 - REGULATORY INTELLIGENCE LLC</b> Totals                  |                                      |                       |             |              |            |            | Invoices      | 1            | \$2,999.64         |
| Vendor <b>44856 - SCIENTIFIC CONSUMABLES &amp; INSTRUMENTATION</b>        |                                      |                       |             |              |            |            |               |              |                    |
| 70815   | Laboratory Supplies                  | Paid by Check #105981 |             | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 399.80             |
| Vendor <b>44856 - SCIENTIFIC CONSUMABLES &amp; INSTRUMENTATION</b> Totals |                                      |                       |             |              |            |            | Invoices      | 1            | \$399.80           |
| Vendor <b>48971 - SEWER EQUIPMENT</b>                                     |                                      |                       |             |              |            |            |               |              |                    |
| 0000184721  | Automotive                           | Paid by Check #105982 |             | 11/06/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 395.85             |
| Vendor <b>48971 - SEWER EQUIPMENT</b> Totals                              |                                      |                       |             |              |            |            | Invoices      | 1            | \$395.85           |
| Vendor <b>48422 - SIERRA OFFICE SUPPLY</b>                                |                                      |                       |             |              |            |            |               |              |                    |
| 3625881-0   | 2020 CAFR Printing                   | Paid by Check #105983 |             | 01/11/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,245.77           |
| Vendor <b>48422 - SIERRA OFFICE SUPPLY</b> Totals                         |                                      |                       |             |              |            |            | Invoices      | 1            | \$1,245.77         |



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| Invoice Number                                   | Invoice Description      | Status  | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|--|--------------------------|---|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| <b>Vendor 22620 - SIERRA SPRINGS</b>             |                          |   |             |              |            |            |               |              |                    |
| 011621   | Supplies                 | Paid by Check #105984                                   |             | 01/16/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 59.92              |
|  |                          | Vendor <b>22620 - SIERRA SPRINGS</b> Totals             |             |              |            | Invoices   | 1             |              | <u>\$59.92</u>     |
| <b>Vendor 45168 - SOUTHWEST GAS</b>              |                          |   |             |              |            |            |               |              |                    |
| JANUARY2021-2                                    | NATURAL GAS              | Paid by Check #105985                                   |             | 01/26/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 741.27             |
|  |                          | Vendor <b>45168 - SOUTHWEST GAS</b> Totals              |             |              |            | Invoices   | 1             |              | <u>\$741.27</u>    |
| <b>Vendor 48617 - STEEL-TOE-SHOES.COM</b>        |                          |   |             |              |            |            |               |              |                    |
| STP011321  | Safety Equipment         | Paid by Check #105986                                   |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 193.94             |
|  |                          | Vendor <b>48617 - STEEL-TOE-SHOES.COM</b> Totals        |             |              |            | Invoices   | 1             |              | <u>\$193.94</u>    |
| <b>Vendor 48267 - SUMMIT COMPANIES ABC FIRE</b>  |                          |   |             |              |            |            |               |              |                    |
| 571022651  | Luther Pass Pump Station | Paid by Check #105987                                   |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,250.82           |
| 571022768  | Luther Pass Pump Station | Paid by Check #105987                                   |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,532.57           |
| 571022769  | Luther Pass Pump Station | Paid by Check #105987                                   |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,050.00           |
| 2084123  | Luther Pass Pump Station | Paid by Check #105987                                   |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 5,976.00           |
|  |                          | Vendor <b>48267 - SUMMIT COMPANIES ABC FIRE</b> Totals  |             |              |            | Invoices   | 4             |              | <u>\$10,809.39</u> |
| <b>Vendor 49032 - TAHOE BEACH &amp; SKI CLUB</b> |                          |   |             |              |            |            |               |              |                    |
| 954134   | Standby Accomodations    | Paid by Check #105988                                   |             | 10/30/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 105.30             |
|  |                          | Vendor <b>49032 - TAHOE BEACH &amp; SKI CLUB</b> Totals |             |              |            | Invoices   | 1             |              | <u>\$105.30</u>    |
| <b>Vendor 24100 - TAHOE BLUEPRINT</b>            |                          |   |             |              |            |            |               |              |                    |
| 048708   | Rocky Point 1 Waterline  | Paid by Check #105989                                   |             | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 179.77             |
|  |                          | Vendor <b>24100 - TAHOE BLUEPRINT</b> Totals            |             |              |            | Invoices   | 1             |              | <u>\$179.77</u>    |
| <b>Vendor 42489 - TAHOE MOUNTAIN NEWS</b>        |                          |   |             |              |            |            |               |              |                    |
| JANUARY 2021                                     | Public Relations Expense | Paid by Check #105990                                   |             | 01/01/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 170.00             |
|  |                          | Vendor <b>42489 - TAHOE MOUNTAIN NEWS</b> Totals        |             |              |            | Invoices   | 1             |              | <u>\$170.00</u>    |
| <b>Vendor 24325 - TAHOE SAND &amp; GRAVEL</b>    |                          |   |             |              |            |            |               |              |                    |
| 26173  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/02/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,143.24           |
| 26176  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/02/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 551.64             |
| 26126  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/03/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 892.44             |
| 26082  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/04/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 288.48             |
| 26162  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/04/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 517.50             |
| 26163  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/04/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 272.40             |
| 26083  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/05/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,181.52           |
| 26164  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/05/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 887.76             |
| 26196  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/05/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,093.92           |
| 26165  | Pipe - Covers & Manholes | Paid by Check #105991                                   |             | 11/06/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 893.28             |
|  |                          | Vendor <b>24325 - TAHOE SAND &amp; GRAVEL</b> Totals    |             |              |            | Invoices   | 10            |              | <u>\$7,722.18</u>  |



# Payment of Claims

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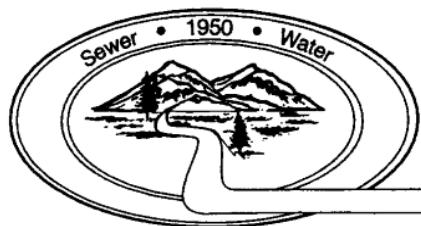
| Invoice Number  | Invoice Description | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|---|---------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| <b>Vendor 47839 - TRI SIGNAL INTEGRATION INC</b>        |                     |                       |             |              |            |            |               |              |                    |
| C141298   | Buildings           | Paid by Check #105992 |             | 01/21/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 210.00             |
| <b>Vendor 47839 - TRI SIGNAL INTEGRATION INC Totals</b> |                     |                       |             |              |            |            | Invoices      | 1            | <u>\$210.00</u>    |
| <b>Vendor 47973 - US BANK CORPORATE</b>                 |                     |                       |             |              |            |            |               |              |                    |
| ARCE1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,187.79           |
| ASCHENBACH1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 215.44             |
| BARTLETTB1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2,633.17           |
| bARTLETTTC  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 473.49             |
| BAUGH1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 299.00             |
| BERGSSOHN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 47.05              |
| COTULLA1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 375.00             |
| CULLEN1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 364.95             |
| FC122220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 2.00               |
| GLAZE1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 50.00              |
| GUTTRY1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 510.27             |
| HENDERSON1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 3,289.73           |
| HUGHES1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 460.00             |
| KAUFFMAN1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 511.00             |
| KOSCILEK1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 26.10              |
| LEE1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 904.96             |
| NOLAN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 594.63             |
| NUROCK1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 82.93              |
| PRIETO1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 438.90             |
| RUTHERDALE1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 224.69             |
| RYAN1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 527.89             |
| SCHRAUBEN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 985.69             |
| SHERMAN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 19.00              |
| SIANO1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,636.51           |
| SKELLY1220  | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,469.13           |
| THIEL1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 81.25              |
| THOMSEN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 693.69             |
| VANGORDEN1220   | Dec 2020 Stmt       | Paid by Check #105993 |             | 12/22/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,353.00           |
| <b>Vendor 47973 - US BANK CORPORATE Totals</b>          |                     |                       |             |              |            |            | Invoices      | 28           | <u>\$19,457.26</u> |
| <b>Vendor 43718 - USA BLUE BOOK</b>                     |                     |                       |             |              |            |            |               |              |                    |
| 459413  | Pump Stations       | Paid by Check #105994 |             | 12/31/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 445.83             |
| 471008  | Wells               | Paid by Check #105994 |             | 01/13/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,861.80           |
| 473914  | Small Tools         | Paid by Check #105994 |             | 01/15/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,452.28           |
| <b>Vendor 43718 - USA BLUE BOOK Totals</b>              |                     |                       |             |              |            |            | Invoices      | 3            | <u>\$3,759.91</u>  |
| <b>Vendor 49296 - VERIZON WIRELESS</b>                  |                     |                       |             |              |            |            |               |              |                    |
| JANUARY2021   | TELEPHONE           | Paid by Check #105995 |             | 01/09/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 38.05              |



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| Invoice Number                                     | Invoice Description                | Status                | Held Reason | Invoice Date | Due Date   | G/L Date   | Received Date | Payment Date | Invoice Net Amount |
|--|------------------------------------|-----------------------|-------------|--------------|------------|------------|---------------|--------------|--------------------|
| Vendor <b>49296 - VERIZON WIRELESS</b> Totals      |                                    |                       |             |              |            |            | Invoices      | 1            | \$38.05            |
| Vendor <b>48557 - WATEREUSE ASSOCIATION</b>        |                                    |                       |             |              |            |            |               |              |                    |
| D40770   | Dues - Memberships - Certification | Paid by Check #105996 |             | 10/06/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 1,070.00           |
| Vendor <b>48557 - WATEREUSE ASSOCIATION</b> Totals |                                    |                       |             |              |            |            | Invoices      | 1            | \$1,070.00         |
| Vendor <b>25700 - WEDCO INC</b>                    |                                    |                       |             |              |            |            |               |              |                    |
| 665207   | Repair - Maintenance Water Tanks   | Paid by Check #105997 |             | 01/08/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 27.37              |
| 665532   | Small Tools                        | Paid by Check #105997 |             | 01/11/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 46.83              |
| Vendor <b>25700 - WEDCO INC</b> Totals             |                                    |                       |             |              |            |            | Invoices      | 2            | \$74.20            |
| Vendor <b>49548 - BERNADETTE WENDEL</b>            |                                    |                       |             |              |            |            |               |              |                    |
| 3410304  | Clothes Washer Rebate Program      | Paid by Check #105998 |             | 01/25/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 200.00             |
| Vendor <b>49548 - BERNADETTE WENDEL</b> Totals     |                                    |                       |             |              |            |            | Invoices      | 1            | \$200.00           |
| Vendor <b>25850 - WESTERN NEVADA SUPPLY</b>        |                                    |                       |             |              |            |            |               |              |                    |
| 38589773   | Pressure Reducing Valves           | Paid by Check #105999 |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 463.31             |
| 38596600   | Pressure Reducing Valves           | Paid by Check #105999 |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 457.39             |
| 38596688   | Pressure Reducing Valves           | Paid by Check #105999 |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 48.16              |
| 38597239   | Pressure Reducing Valves           | Paid by Check #105999 |             | 12/09/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 347.13             |
| 38615013   | Pipe Inventory                     | Paid by Check #105999 |             | 12/28/2020   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 271.53             |
| 38589782   | Shop Supplies                      | Paid by Check #105999 |             | 01/07/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 18.30              |
| 18589393   | Pipe - Covers & Manholes           | Paid by Check #105999 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 9,089.14           |
| 18615045   | Boxes-Lids-Extensions Inventory    | Paid by Check #105999 |             | 01/12/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 11,722.34          |
| 18596644   | I Meters & Parts Inventory         | Paid by Check #105999 |             | 01/14/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,224.19           |
| 18617304   | Pump Stations                      | Paid by Check #105999 |             | 01/18/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 413.04             |
| 18638649   | Meters & Parts Inventory           | Paid by Check #105999 |             | 01/20/2021   | 02/04/2021 | 01/31/2021 |               | 02/04/2021   | 4,165.68           |
| Vendor <b>25850 - WESTERN NEVADA SUPPLY</b> Totals |                                    |                       |             |              |            |            | Invoices      | 11           | \$31,220.21        |
| Grand Totals                                       |                                    |                       |             |              |            |            | Invoices      | 214          | \$637,932.26       |



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
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## BOARD AGENDA ITEM 13a

**TO:** Board of Directors

**FROM:** John Thiel, General Manager  
Paul Hughes, Chief Financial Officer  
Liz Kauffman, Human Resources Director

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Closed Session – New Union Memorandum of Understanding Contract Negotiations

**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

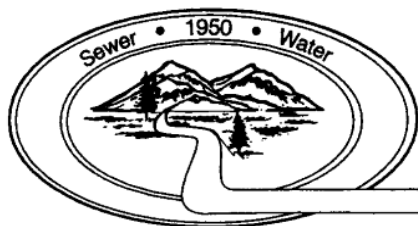
**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:** **CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES   *JT*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO \_\_\_\_\_



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## BOARD AGENDA ITEM 13b

**TO:** Board of Directors

**FROM:** John Thiel, General Manager  
Paul Hughes, Chief Financial Officer  
Liz Kauffman, Human Resources Director

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Closed Session – New Management Memorandum of Understanding Contract Negotiations

**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:** \_\_\_\_\_ **CATEGORY:** Sewer/Water

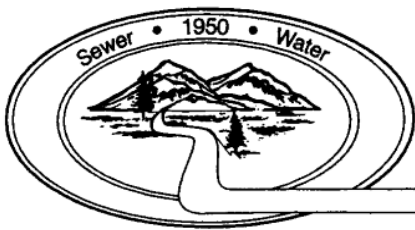
**GENERAL MANAGER:** YES   *JT*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO \_\_\_\_\_



General Manager  
John A. Thiel

Directors  
Chris Cefalu  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



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## BOARD AGENDA ITEM 13c

**TO:** Board of Directors

**FROM:** Liz Kauffman, Human Resources Director

**MEETING DATE:** February 4, 2021

**ITEM – PROJECT NAME:** Public Employee Evaluation – General Manager

**REQUESTED BOARD ACTION:** Conduct Evaluation Process

**DISCUSSION:** Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES   *JT*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *PH*   NO \_\_\_\_\_