



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT March 21, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Romsos, Directors Sheehan, Exline

Absent: President Peterson, Director Haven

Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Jason Glaze, Greg Dupree, Star Glaze, Vincent Stagnaro, Kyle Ostberg, Chris Skelly, Adrian Combes, Brent Goligoski, Liz Kauffman, Ryan Lee, Megan Colvey, Steve Caswell, Mark Seelos, Shelly Thomsen, Heidi Baugh, Taylor Jaime, Lauren Benefield

Guests: Bill Young, Jim Haen, Alpine Trails Association

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Exline/Peterson Absent/Haven Absent/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopted Resolution 3270-24 which incorporates the Pay Listing by Position for the pay listing effective March 14, 2024.

- c. **STANFORD CAMP ELECTRICAL AND GENERATOR BUILDING EMERGENCY REPLACEMENT PROJECT**
(Trevor Coolidge, Senior Engineer)
(1) Approved proposal from Water Systems Consultants, Inc. (WSC) to provide permitting support, engineering service, and construction support of the emergency replacement of the Stanford Camp Electrical and Generator Building; and (2) Authorized the General Manager to execute Task Order No. 3B with WSC in the amount of \$135,927.
- d. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$1,628,383.74.
- e. **REGULAR BOARD MEETING MINUTES: March 7, 2024**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved March 7, 2024, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. 2024 Filters No. 3 and No. 4 Rehabilitation Project (Megan Colvey, Senior Engineer) – **Megan Colvey** provided details regarding the 2024 Filters No. 3 and 4 Rehabilitation Project.

Moved Sheehan/Second Exline/Peterson Absent/Haven Absent/Romsos Yes/Sheehan

Yes/Exline Yes to 1) Find minor irregularities in the bid from ERS Industrial Services, Inc. to be immaterial and waive immaterial irregularities; and 2) Award the 2024 Filters Rehabilitation Project to the lowest responsive, responsible bidder, ERS Industrial Services, Inc. in the amount of \$1,286,870.

- b. Tahoe Keys Pump Station Replacement Project (Adrian Combes, Director of Operations) – **Adrian Combes** provided details regarding the Tahoe Keys Pump Station Replacement Project.

Moved Exline/Second Sheehan/Peterson Absent/Haven Absent/Romsos Yes/Sheehan

Yes/Exline Yes to Approve Change Order No. 2 to T&S Construction in the amount of \$233,169.39.

7. **PRESENTATION**

Jason Glaze introduced **Bill Young** and **Jim Haen** from the Alpine Trails Association who are in attendance today to seek approval to use a portion of Alpine County's property for hiking and mountain biking trails. **Jim Haen**, Outreach Director for the Trails Association, provided further details regarding the organization and their proposed ideas. Alpine Trails Association is willing to take the lead on developing a master plan and outreach with Direction from the District. The Board indicated that they like this idea as long as it doesn't impact the infrastructure and operations at Diamond Valley Ranch. **Paul Hughes** suggested that he work with general counsel to determine how the District can move forward with this idea and report back to the Board.

8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

Director Exline provided the details regarding the Sustainability and Efficiency Committee meeting on March 20, 2024. **Director Sheehan** provided details regarding the Board Budget Workshop on March 19, 2024.

Vice President Romsos provided details regarding the Operations Committee Meeting on March 18, 2024, and further reported that the warning signs have been removed from Indian Creek Reservoir for cyanobacteria.

9. BOARD MEMBER REPORTS:

Director Exline reminded the Board that as the District proceeds with the Proposition 218 process, to refer residents in need to the District's Care program.

10. STAFF/ATTORNEY REPORTS:

Attorney Collins reported that general counsel reviewed the District's bidding process utilizing PlantBids and from a legal standpoint, having an alternative procedure is not advisable. An alternative process potentially creates an advantage and by continuing with the PlanetBids process, it keeps the process consistent for everyone. Also, the Board has the option to extend the deadline if needed.

11. GENERAL MANAGER REPORT: Nothing to report

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

13. BREAK AND ADJOURN TO CLOSED SESSION: 2:24 p.m.

RECONVENE TO OPEN SESSION: 2:51 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board Action

ADJOURNMENT: 2:52 p.m.



David Peterson, Board President
South Tahoe Public Utility District

A handwritten signature in blue ink that reads "Melonie Gutfry". The signature is written in a cursive style and is positioned above a horizontal line.

Melonie Gutfry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District