



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Thursday, June 20, 2024 - 2:00 p.m.**  
**District Board Room**  
**1275 Meadow Crest Drive, South Lake Tahoe, California**

**David Peterson, President**  
**Nick Haven, Director**

**BOARD MEMBERS**  
**Shane Romsos, Vice President**

**Kelly Sheehan, Director**  
**Nick Exline, Director**

**Paul Hughes, General Manager**

**Andrea Salazar, Chief Financial Officer**

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **PRESENTATION**  
  
California Special Districts Association Transparency Certificate (Dane Wadle, Senior Public Affairs Field Coordinator – Sierra Network)
7. **ITEMS FOR BOARD ACTION**
  - a. Mobile Modular Office Space  
(Julie Ryan, Engineering Department Manager)
    - 1) Approve exemption from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the State's buying power, 2) Authorize staff to enter into a contract with Mobile Modular Management Corporation under Sourcwell Contract Number 1208220-MMR in the amount of \$190,664.70 for the purchase of a 12'x48' Mobile Office Building.
8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)

9. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
- a. Legislative Update (Shelly Thomsen, Director of Public and Legislative Affairs)
  - b. Senate Bill 1439 Training (Attorney Jones)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**
- 06/06/2023 – 2:00 p.m. Regular Board Meeting at the District  
06/12/2024 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville  
06/18/2024 – 3:30 p.m. Operations Committee Meeting at the District  
06/19/2024 – Juneteenth Holiday District Offices Closed
- Future Meetings/Events**
- 07/10/2024 – 12:00 p.m. Employee Recognition Awards Picnic at the District  
07/18/2024 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.
  - b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.
  - c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

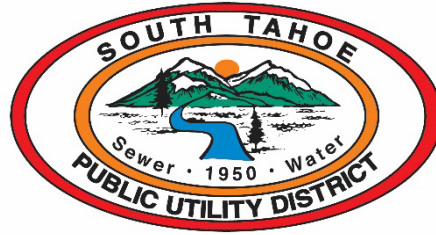
**ADJOURNMENT** (The next Regular Board Meeting is Thursday, July 18, 2024, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**CONSENT CALENDAR**  
**Thursday, June 20, 2024**

**ITEMS FOR CONSENT**

**a. WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

**b. FIELD COMMUNICATIONS UPGRADES**

(Taylor Jaime, Staff Engineer II)

(1) Approve the proposed Scope of Work from Thunderbird Communications to commission new and modify existing field communications instrumentation in an amount not to exceed \$20,000; and (2) Authorize the General Manager to execute Task Order No. 1B in the amount \$19,759.15.

**c. 2024 ASPHALT PATCHING AND TRENCH PAVING SERVICES (Adrian Combes, Director of Operations)**

Approve Change Order No. 2 to GB General Engineering in the amount of \$4,348.

**d. BARTON VALVE INSTALLATION PROJECT**

(Adrian Combes, Director of Operations)

1) Approve Change Order No. 2 to Haen Constructors in the amount of \$140,581.69; and 2) Authorize the General Manager to execute Change Order No. 2.

**e. 2024/2025 SODIUM HYPOCHLORITE MINI BULK/TOTE SUPPLIES**

(Chris Stanley, Field Operations Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

Authorize Contract extension option for fiscal year 2024/2025 for sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$60,000.

**f. 2024/2025 SODIUM HYPOCHLORITE DRUM SUPPLIES**

(Chris Stanley, Field Operations Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

Authorize Contract extension option for fiscal year 2024/2025 for sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$56,550.

**g. KELLER BOOSTER STATION AND PALOMA WELL BACKUP POWER PROJECT**

(Trevor Coolidge, Senior Engineer)

Authorize staff to advertise for construction bids for the Keller Booster Station and Paloma Well Backup Power Project.

**h. NUCLEAR DENSITY GAUGE BRAND AND SOURCE STANDARDIZATION**

(Trevor Coolidge, Senior Engineer)

1) Find that Troxler Electronic Laboratories' Nuclear Density Gauges will be the sole brand for District material density and moisture testing devices, and 2) Find that Troxler's regional distributor is the sole supplier.

**i. SOUTH TAHOE PUBLIC UTILITY DISTRICT RESERVE POLICY**

(Andrea Salazar, Chief Financial Officer)

Approve South Tahoe Public Utility District Revised Reserve Policy

**j. RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

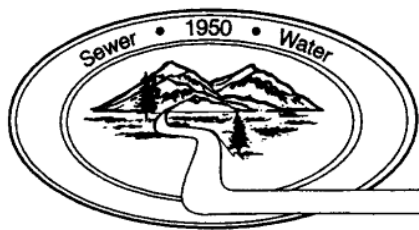
Receive and file Payment of Claims in the amount of \$3,660,887.38

**k. REGULAR BOARD MEETING MINUTES: June 6, 2024**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve June 6, 2024, Minutes

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • [www.stpud.us](http://www.stpud.us)

## BOARD AGENDA ITEM 4a

**TO:** Board of Directors

**FROM:** Paul Hughes, General Manager

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Winter Storms Emergency Response

**REQUESTED BOARD ACTION:** Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

**DISCUSSION:** The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to, and recovering from, these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance Program. Under this program, eligible costs may be reimbursed at a 75 percent state, and 25 percent local, cost share.

**SCHEDULE:** N/A

**COSTS:** \$1,400,000

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Resolution No. 3242-23

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**CONCURRENCE WITH REQUESTED ACTION:**

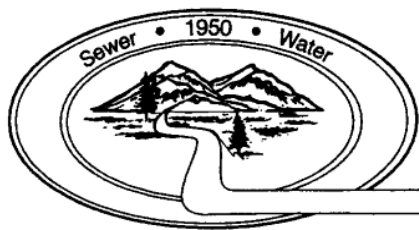
**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES PA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4b

**TO:** Board of Directors

**FROM:** Taylor Jaime, Staff Engineer II

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Field Communications Upgrades

**REQUESTED BOARD ACTION:** (1) Approve the proposed Scope of Work from Thunderbird Communications to commission new and modify existing field communications instrumentation in an amount not to exceed \$20,000; and (2) Authorize the General Manager to execute Task Order No. 1B in the amount \$19,759.15.

**DISCUSSION:** In February of 2019 and June 2023, the Board approved the proposed Scope of Work for Thunderbird Communications to perform work under Task Order No. 1 and Task Order No. 1A, respectively. The Scope of Work includes replacing or modifying existing radios to relay field station communications from remote field stations around Flagpole Tanks and Angora Tanks. The work under Task Order No. 1 was completed in June 2020, and the work under Task Order 1A was completed in April 2024.

The purpose of the Field Communications Upgrades Project is to correct deficiencies in the communications equipment which results in lost data during the transmission process. Implementing the proposed improvements will help improve the reliability of the systems which are needed to communicate critical field station data back to the Wastewater Treatment Plant and remotely operate field station instrumentation.

The proposed Scope will complete improvements to radio communications equipment at field stations around the Keller Tanks area, which is the final area requiring improvements for this project. The work will be performed as Task Order No. 1B under the Master Services Agreement. Staff recommends that the Board approve the proposal in an amount not to exceed \$19,759.15. With Board approval, work can proceed immediately.

**SCHEDULE:** As soon as possible

**COSTS:** \$19,759.15

**ACCOUNT NO:** 2030.8284, 1030.8277

**BUDGETED AMOUNT AVAILABLE:** \$300,443; \$282,189

**ATTACHMENTS:** Thunderbird Communications Proposal

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_





May 17, 2024

South Tahoe Public Utilities District

Subject: STPUD Communications Modifications Phase 3, Keller Tank  
Project #24-0516.TS

The following is Thunderbird Communications' pricing for the modifications to allow nine RTUs to communicate through Keller Tank. The equipment is minimal; just the addition of a plug-in ethernet modem to the Keller Tank. Keller Tank will be modified to communicate with nine remote sites, and those sites will become accessible from the FIU either directly, or via Keller Tank through the district's network. The nine sites are as follows:

**Sewer Sites**

- Stateline
- Bijou
- Ski Run
- Johnson
- Fairway

**Water Sites**

- Stateline Tanks
- David Lane Booster Station
- Keller Booster
- Heavenly Tank

Tasks, which are broken down in the pricing on the following pages, include the following:

- Arrive on site to ensure that we have matching applications for the sites in question. Check communications from Keller to those sites. If necessary, travel to any sites which require antenna redirection or modifications, and provide guidance to the district in completing any required modifications.
- Work with IT to ascertain the IP requirements for the Keller Tank RTU.
- Modify the FIU and Keller Tank RTU to allow communications over the network. Install new ethernet modem and connect the Keller RTU to the network.

- At Thunderbird Communications' facility, modify the FIU and Keller Tank applications (and RTU applications if necessary) to allow communications between the remote sites and the FIU through Keller Tank, and test in office. Implement these changes in the field.
- Create a watchdog timer to monitor ethernet communications to Keller Tank. Move this watchdog timer, along with similar timers for Angora and Flagpole, to a part of the FIU that is accessible by the AVEVA HMI.
- Modification of AVEVA HMI with the addition of tags and modification of displays, to show and control communications (direct vs Keller) on new or existing displays. Create tags and displays to display the watchdog parameters for the monitoring of network traffic to Angora, Flagpole, and Keller Tank RTUs.
- Provide documentation of new applications, displays, and network communications.

Please note that labor does not include any physical installation (other than the Keller Tank network port and connection), wiring, or climbing of antenna towers or poles.

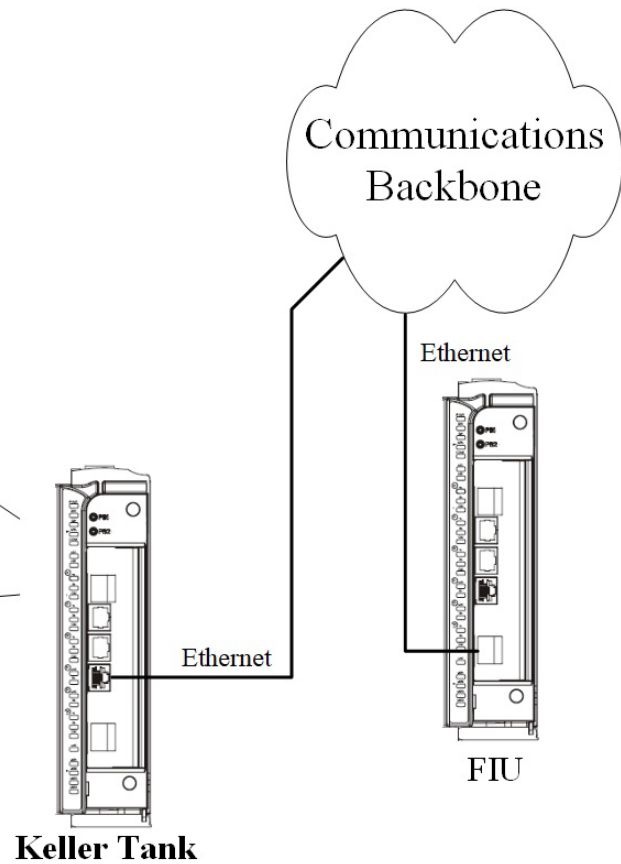
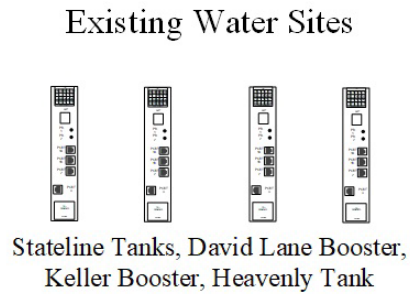
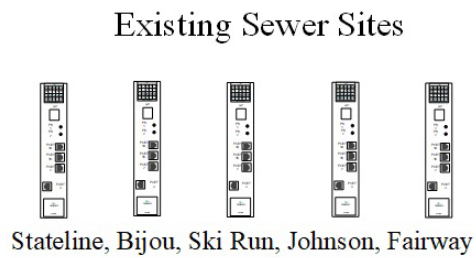
Please refer to the system diagram on the following page for an explanation of how RTUs will communicate. Pricing is also shown on the following pages.

Sincerely,

*Tom Swick*

Tom Swick  
Thunderbird Communications, Inc.

# STPUD – Proposed Communications Upgrade



***Cost Summary***  
***South Tahoe Public Utilities District***  
***Phase 3, Keller Tank Communications***

Project Number: 24-0516.TS

**Modification of Communications for Keller Tank**

Engineering Costs: \$19,605.00

Equipment Costs: \$141.75

Sales Tax (8.75%): \$12.40

**Total System Cost: \$19,759.15**

***Cost Breakdown***  
***South Tahoe Public Utilities District***  
***Phase 3, Keller Tank Communications***

***Engineering Cost Breakdown***

<b>Function</b>	<b>No. Days (In-House)</b>	<b>No. Days (On-Site)</b>	<b>Cost</b>
On Site Review, Document Existing RTU Applications, Confirmation of Communications Paths from Keller to Nine Sites, Provide any Guidance Necessary to Modify Remote Site Antenna Configurations, Define Keller IP Requirements	1	3	\$5,302.50
Modification of FIU and Keller RTU to Allow IP Communications Between These Two Sites		1	\$1,367.50
Modification of FIU, 9 RTU Applications and Keller to Allow Communications Through Keller to WWTP, Testing in Shop and Then Implementation in Field	3	2	\$6,167.50
Addition of Watchdog Timers for Keller, Flagpole, and Angora to Area of FIU Accessible by HMI	0.5		\$600.00
Modification of Wonderware Communications Displays and Tags, Addition of Watchdog Timers	2	1	\$3,767.50
Documentation of New Applications and Network Communications	2		\$2,400.00
<b>Engineering Total</b>			<b>\$19,605.00</b>

# ***Cost Breakdown (continued)***

***South Tahoe Public Utilities District  
Phase 3, Keller Tank Communications***

## ***Equipment Cost Breakdown***

<b>Equipment</b>	<b>Qty.</b>	<b>Item Price</b>	<b>Ext'd Price</b>
FLN4106 Ethernet Port (10M) for Flagpole RTU	1	\$141.75	\$141.75
Shipping (Included)	1	\$0.00	\$0.00
<b>Equipment Total</b>			<b>\$141.75</b>
<b>Sales Tax (8.75%)</b>			<b>\$12.40</b>
<b>Equipment Total (with Sales Tax)</b>			<b>\$154.15</b>

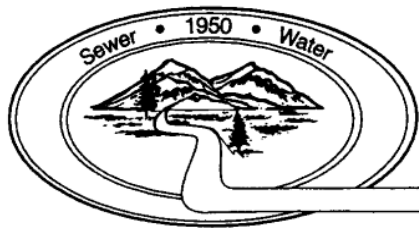
# *Special Notes and Terms of Sale*

## *South Tahoe Public Utilities District Phase 3, Keller Tank Communications*

1. Sales tax is included in this proposal.
2. Customer personnel must be available to assist in definition of the functional specification, and travel to the sites.
3. Payment terms are 'Net 30' and are as follows:
  - a. Equipment costs are due upon project startup.
  - b. Labor costs are due on a monthly basis based on completed tasks.
4. Physical installation (mounting and wiring) of equipment is not included in this proposal, other than Keller Tank network modem and connection.
5. This quotation is valid for 90 days.
6. Thunderbird Communications will rely on STPUD personnel for transportation to sites, and will give guidance to STPUD personnel regarding rotation or modification of directional antennas.
7. Delivery is eight weeks from receipt of order, assuming the district's network is ready for operation.

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
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Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4c

**TO:** Board of Directors  
**FROM:** Adrian Combes, Director of Operations  
**MEETING DATE:** June 20, 2024  
**ITEM – PROJECT NAME:** 2024 Asphalt Patching and Trench Paving Services

**REQUESTED BOARD ACTION:** Approve Change Order No. 2 to GB General Engineering in the amount of \$4,348.

**DISCUSSION:** This Change Order is based on a lump sum price to provide asphalt sealing and striping of Ham Lane and the Village Board Shop parking lot. The Ham Lane waterline replacement was completed last year, and this work represents the final pavement restoration and completes our obligations to the Village Board Shop.

Change Order No. 2 results in an increase to the Contract amount of \$4,348, from \$535,101.70 to \$539,449.70.

**SCHEDULE:** Upon Approval

**COSTS:** \$4,348

**ACCOUNT NO:** 20.30.7086.HAMWTR

**BUDGETED AMOUNT AVAILABLE:** \$166,120

**ATTACHMENTS:** Change Order No. 2

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_





## CHANGE ORDER NUMBER 2

Project 2024 Asphalt Patching and Trench Paving Services Bid

Contractor GB GENERAL ENGINEERING CONTRACTOR INC

Date 6/20/2024

PO #2024-1129

### The Contract Shall Be Changed As Follows:

- A. Add item 16 for all work associated with asphalt seal coat of Ham Lane and the Village Board Shop parking lot. This work will be paid under the Ham Lane Waterline Replacement budget for a contract increase of \$4,348.00.

**TOTAL FOR ITEM A IS: \$4,348.00**

**TOTAL FOR CHANGE ORDER NUMBER 1 = \$4,348.00**

	Dollar Amounts	Contract Time
<b>Original Contract</b>	<b>\$529,322.50</b>	NA
<b>Previous Change Orders</b>	<b>\$ 5,779.20</b>	NA
<b>Current Contract</b>	<b>\$535,101.70</b>	NA
<b>THIS CHANGE ORDER</b>	<b>\$ 4,348.00</b>	NA
<b>New Contract Total</b>	<b>\$539,449.70</b>	NA

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_  
Authorized By STPUD General Manager

Date: \_\_\_\_\_

GB General Engineering Contractor Inc.

\_\_\_\_\_  
Accepted By Contractor

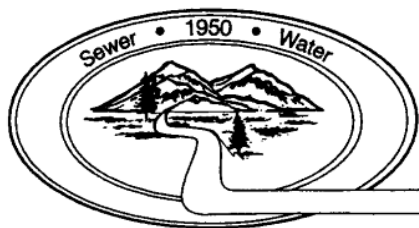
Date: \_\_\_\_\_

South Tahoe Public Utility District

\_\_\_\_\_  
Reviewed By Adrian Combes,  
Director of Operations

Date: \_\_\_\_\_

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
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## BOARD AGENDA ITEM 4d

**TO:** Board of Directors

**FROM:** Adrian Combes, Director of Operations

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Barton Valve Installation Project

**REQUESTED BOARD ACTION:** 1) Approve Change Order No. 2 to Haen Constructors in the amount of \$140,581.69; and 2) Authorize the General Manager to execute Change Order No. 2.

**DISCUSSION:** Change Order No. 2 is a final balancing Change Order based on actual quantities and includes additional work as directed by the District during the course of the Contract. The Change Order includes a time extension to match the substantial completion date based on additional work.

Item 2A.1 is a credit to the District based on the reduction to the quantity of 4-inch cut-in valves. The change results in a credit to the District of \$14,063.

Item 2A.2 is a credit to the District based on the deletion of an item for an 8-inch cut-in valve. The change results in a credit to the District of \$15,858.

Item 2A.3 is a balancing item to adjust the quantity of patch paving to the actual/measured amount of paving from 1,500 SF to 1,730 SF. The change results in additional cost to the District of \$4,968.

Item 2A.4 is a credit to the District based on the deletion of an item to raise a valve in Highway 50. The change results in a credit to the District of \$2,713.

Item 2A.5 is to increase the bid item for unknown conditions to match what was spent. The District came across five undocumented lines that were abandoned during the project and this item includes investigation and abandonments of these lines. The additional work results in additional cost to the District of \$26,316.05.

Item 2A.6 is to add an additional bid item for emergency installation of the Barton Hospital Fire Protection Line and repair of domestic lines. Upon installation of the fire protection line, it was discovered that the domestic service was leaking which

prompted its replacement as well as the domestic service bypass line. The additional work was tracked on Time and Materials (T&M) and results in additional cost to the District of \$52,727.59.

Item 2B.1 is to add an additional bid item for emergency response to a hydraulic fluid leak in Indian Creek Reservoir located at Diamond Valley Ranch. The response included oil booms for cleanup, turbidity curtain for containment and specialty contractors for clean-up response and for a dive team. The additional work was tracked on T&M and results in additional cost to the District of \$77,743.59.

Item 2C.1 is to add an additional bid item for mobilization, demobilization and rental of a Baker Tank that was used during the Paloma Well to address issues from the recent well rehabilitation work. The additional work was agreed upon a lump sum basis and results in additional cost to the District of \$11,460.46. This work also necessitated the extension of the Contract while the Baker Tank was in use. The Baker Tank was picked up from the site on February 29, 2024. 121 days are being added to the Contract to match this date of substantial completion.

Change Order No. 2 results in an increase to the Contract of \$140,581.69 from \$513,800.88 to \$654,382.57 and increases the Contract time to 301 calendar days ending on February 29, 2024, the date of substantial completion.

**SCHEDULE:** Upon Approval

**COSTS:** \$140,581.69

**ACCOUNT NO:** 20.30.7004, 20.30.7009

**BUDGETED AMOUNT AVAILABLE:** \$473,552; <\$177,136>

**ATTACHMENTS:** Change Order No. 2

**CONCURRENCE WITH REQUESTED ACTION** AS

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES \_\_\_\_\_ NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



Change Order #: **2**

Project: **Barton Area Valve Installation Project**

Date: **6/20/2024**

Purchase Order No. : **2023-1262**

Contractor: **Haen Constructors**

	Dollar Amounts	Contract Times
<b>Original Contract</b>	<b>\$440,973.00</b>	<b>60 Calendar Days</b>
<b>Previous Change Orders</b>	<b>\$72,827.88</b>	<b>120 Calendar Days</b>
<b>Current Contract</b>	<b>\$513,800.88</b>	<b>180 Calendar Days</b>
<b>THIS CHANGE ORDER</b>	<b>\$140,581.69</b>	<b>121 Calendar Days</b>
<b>Total Change Orders to Date</b>	<b>\$213,409.57</b>	<b>241 Calendar Days</b>
<b>New Contract Total</b>	<b>\$654,382.57</b>	<b>301 Calendar Days</b>

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

Accepted by

Contractor:

Date:

\_\_\_\_\_

Reviewed by STPUD

Project Manager:

Date:

\_\_\_\_\_

Authorized by STPUD

General Manager:

Date:

\_\_\_\_\_



Change Order #: **2**

**Project:** Barton Area Valve Installation Project

**Bid Schedule:** Barton Valve Installation Project

**Date:** 6/20/2024

**Contractor:** Haen Constructors

<b>Dollar Amounts</b>	
<b>Original Bid Schedule Subtotal</b>	<b>\$440,973.00</b>
<b>Previous Change Orders</b>	<b>\$72,827.88</b>
<b>Current Bid Schedule Subtotal</b>	<b>\$513,800.88</b>
<b>THIS CHANGE ORDER</b>	<b>\$140,581.69</b>
<b>Total Change Orders to Date</b>	<b>\$213,409.57</b>
<b>New Bid Schedule Subtotal</b>	<b>\$654,382.57</b>

**The Contract Shall Be Changed As Follows:**

2A.1 Amend Bid Item 7 to reflect a decrease of one unit due to a field cancellation of one 4-inch cut in valve. The change results in a credit to the District of \$14,063.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM 2A.1 IS: (\$14,063.00)**

2A.2 Delete Bid Item 9 to reflect a field cancellation of an 8-inch cut in valve. The change results in a credit to the District of \$15,858.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM 2A.2 IS: (\$15,858.00)**

2A.3 Amend Bid Item 13 to increase the actual square footage of asphalt patching from 1,500 SF to 1,730 SF. The change results in additional cost to the District of \$4,968.00. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM 2A.3 IS: \$4,968.00**

2A.4 Delete Bid Item 14 to reflect a field cancellation of the raising of a buried valve in HWY 50. The change results in a credit to the District of \$2,713.00. There is no change to the Contract Time related to this change in work.



Change Order #: **2**

**Project: Barton Area Valve Installation Project**

**Bid Schedule: Barton Valve Installation Project**

**TOTAL FOR ITEM 2A.4 IS: (\$2,713.00)**

2A.5 Amend Bid Item 15 to increase the actual cost of unknown conditions due to identification and abandonment for five undocumented lines. The change results in additional cost to the District of \$26,316.05. There is no change to the Contract Time related to this change in work.

**TOTAL FOR ITEM 2A.5 IS: \$26,316.05**

2A.6 Add Bid Item 18 for the emergency installation of the Barton Hospital Fire Protection Line and replacement of the Domestic Service line and domestic service bypass line. The additional work is based on a time and material and results in additional cost to the District of \$52,727.59.

**TOTAL FOR ITEM 2A.6 IS: \$52,727.59**

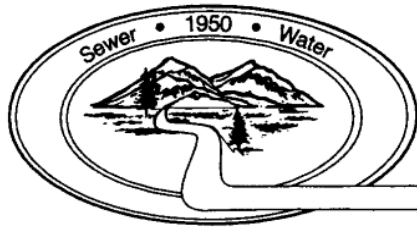
2B.1 Add Bid Item 19 to reflect emergency response to the hydraulic fluid leak at DVR in Indian Creek Reservoir. The additional work is based on T&M and results in additional cost to the District of \$77,743.59.

**TOTAL FOR ITEM 2B.1 IS: \$77,743.59**

2C.1 Add Bid Item 20 for the mobilization/demobilization and rental of a Baker Tank used by the District to perform work on the Paloma Well. The additional work is based on a lump sum price and results in additional cost to the District of \$11,460.46. 121 days are added to the contract as a result of this work. This additional time moves the contract end date from October 31st, 2023 to February 29, 2024.

**TOTAL FOR ITEM 2C.1 IS: \$11,460.46**

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4e

**TO:** Board of Directors

**FROM:** Chris Stanley, Field Operations Manager  
Jeremy Rutherford, Field Operations Mechanical Technician  
Supervisor

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** 2024/2025 Sodium Hypochlorite Mini Bulk/Tote Supplies

**REQUESTED BOARD ACTION:** Authorize Contract extension option for fiscal year 2024/2025 for sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$60,000.

**DISCUSSION:** During our bidding process in 2021, staff included an option to extend if mutually acceptable terms could be negotiated. Staff determined that it would be in the best interest of the District to offer the extension for renewal, based on the demand for chemicals, the volatility of supply chain, transportation costs, and the history of reliability of our current supplier. Our supplier, Thatcher Company of Nevada, Inc., was interested in pursuing the extension. The District received a proposal for annual pricing for the sodium hypochlorite mini bulk/tote supply deliveries at an increase of 3.5% over last year; last year's price remained the same as the previous year.

Sodium Hypochlorite is added to drinking water to ensure compliance with California State standards. This Contract is for hypochlorite which is delivered in 330 gallon totes to the well sites where it is pumped off by the supplier.

\*The total dollar amount is based upon an estimated quantity that the District will use in the coming fiscal year. The actual quantity and grand total may vary, but unit prices are firm through June 30, 2025. This agenda item has been reviewed by District's Purchasing Agent.

**SCHEDULE:** July 1, 2024 through June 30, 2025

**COSTS:** \$60,000

**ACCOUNT NO:** 20.26-4755

**BUDGETED AMOUNT AVAILABLE:** \$50,000

**ATTACHMENTS:** Proposal/Quote

---

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



# THATCHER COMPANY OF NEVADA, INC.

Phone (775) 358-0888

Fax (775) 358-0987

2302 Larkin Circle

Sparks, NV 89431



**[06/11/2024]**

South Tahoe Public Utility district

Attn: Heidi Baugh

Heidi:

Please find below the current price schedule for the product(s) you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

Account Manager: Brian Karsok

Email: Brian.Karsok@tchem.com

Office: 775-358-0888

Mobile: 775-842-0102 (Best Way)

Fax: 775-358-0987

Product Description	Product Code	Packaging	Min. Qty.	Price
2202008	Sierra sani Chlor	30 Gal Carboy	1200 Gallons	\$7.54/Gallon x 30 = \$226.20/each
2202000	Sierra Sani Chlor	Bulk	250 Gallons	\$7.976/Gallon \$.80c/pound
All Product to be delivered FOB point of Delivery All inclusive				

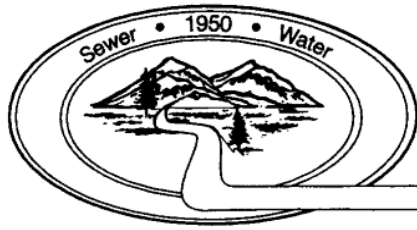
PRICING IS GOOD THROUGH 06/30/2025

Payment Terms: Net 30 days from date of shipment

Freight Terms: All products are priced FOB Delivery Point.

*The prices listed on this quotation are subject to change without notice.  
Please confirm your prices when placing your order.*

General Manager  
Paul Hughes



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

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## BOARD AGENDA ITEM 4f

**TO:** Board of Directors

**FROM:** Chris Stanley, Field Operations Manager  
Jeremy Rutherford, Field Operations Mechanical Technician  
Supervisor

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** 2024/2025 Sodium Hypochlorite Drum Supplies

**REQUESTED BOARD ACTION:** Authorize Contract extension option for fiscal year 2024/2025 for sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of \*\$56,550.

**DISCUSSION:** During our bidding process in 2021, staff included an option to extend if mutually acceptable terms could be negotiated. Staff determined that it would be in the best interest of the District to offer the extension for renewal, based on the demand for chemicals, the volatility of supply chain, transportation costs, and the history of reliability of our current supplier. Our supplier, Thatcher Company of Nevada, Inc., was interested in pursuing the extension. The District received a proposal for annual pricing for the sodium hypochlorite drum deliveries at a 28.88% increase over last year; last year's price was not increased from the previous year.

Sodium Hypochlorite is added to drinking water to ensure compliance with California State standards. This Contract is for hypochlorite which is delivered in 30 gallon drums to the plant; staff distribute the drums to various wells as needed.

\*The total dollar amount is based upon an estimated quantity that the District will use in the coming fiscal year. The actual quantity and grand total may vary, but unit prices are firm through June 30, 2025. This agenda item has been reviewed by District's Purchasing Agent.

**SCHEDULE:** July 1, 2024 through June 30, 2025

**COSTS:** estimated \$56,550.00

**ACCOUNT NO:** 20.26-4755

**BUDGETED AMOUNT AVAILABLE:** \$50,000

**ATTACHMENTS:** Proposal/Quote

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

# THATCHER COMPANY OF NEVADA, INC.

Phone (775) 358-0888

Fax (775) 358-0987

2302 Larkin Circle

Sparks, NV 89431



**[06/11/2024]**

South Tahoe Public Utility district

Attn: Heidi Baugh

Heidi:

Please find below the current price schedule for the product(s) you requested. If you have any questions, feel free to contact me any time at the number(s) listed below. Thank you in advance for your business.

Account Manager: Brian Karsok

Email: Brian.Karsok@tchem.com

Office: 775-358-0888

Mobile: 775-842-0102 (Best Way)

Fax: 775-358-0987

<b>Product Description</b>	<b>Product Code</b>	<b>Packaging</b>	<b>Min. Qty.</b>	<b>Price</b>
<b>2202008</b>	Sierra sani Chlor	30 Gal Carboy	1200 Gallons	\$7.54/Gallon x 30 = \$226.20/each
<b>2202000</b>	Sierra Sani Chlor	Bulk	250 Gallons	\$7.976/Gallon \$.80c/pound
All Product to be delivered FOB point of Delivery All inclusive				

PRICING IS GOOD THROUGH 06/30/2025

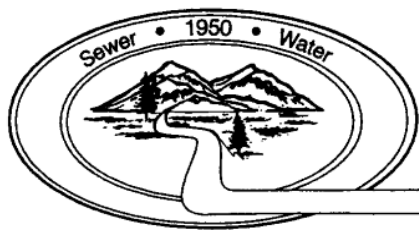
Payment Terms: Net 30 days from date of shipment

Freight Terms: All products are priced FOB Delivery Point.

*The prices listed on this quotation are subject to change without notice.  
Please confirm your prices when placing your order.*

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4g

**TO:** Board of Directors  
**FROM:** Trevor Coolidge, Senior Engineer  
**MEETING DATE:** June 20, 2024  
**ITEM – PROJECT NAME:** Keller Booster Station and Paloma Well Backup Power Project

**REQUESTED BOARD ACTION:** Authorize staff to advertise for construction bids for the Keller Booster Station and Paloma Well Backup Power Project.

**DISCUSSION:** The Keller Booster Station and Paloma Well are critical facilities within the District's water system that do not currently have permanently installed generators. The District has secured Federal Emergency Management Agency Hazard Mitigation Grant Program funding through California Office of Emergency Services to cover approximately 50% of the cost of installing onsite generators at the Keller and Paloma sites. The Project will install foundations, required Best Management Practices for erosion control, conduit, wiring, and automatic transfer switches required for the permanent generators. The Project is being prioritized for implementation due to grant funds expiring in March 2025. Plans and specifications are currently being finalized in advance of advertising for the project; the preliminary Engineer's Estimate is \$180,000.

Staff recommends that the Board authorize staff to advertise the Keller Booster Station and Paloma Well Backup Power Project

**SCHEDULE:** Upon Board Approval

**COSTS:** TBD

**ACCOUNT NO:** 20.30.8369 (Keller BS Generator) / 20.30.8370 (Paloma Well Generator)

**BUDGETED AMOUNT AVAILABLE:** \$128,020; \$63,858

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:**

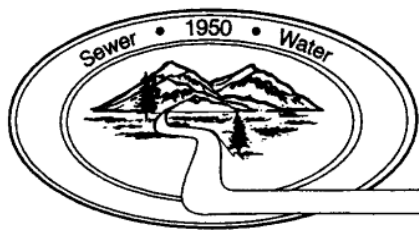
**CATEGORY:** Water

**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4h

**TO:** Board of Directors  
**FROM:** Trevor Coolidge, Senior Engineer  
**MEETING DATE:** June 20, 2024  
**ITEM – PROJECT NAME:** Nuclear Density Gauge Brand and Source Standardization

**REQUESTED BOARD ACTION:** 1) Find that Troxler Electronic Laboratories' Nuclear Density Gauges will be the sole brand for District material density and moisture testing devices, and 2) Find that Troxler's regional distributor is the sole supplier.

**DISCUSSION:** To comply with requirements of the Public Contracting Code and the District's Purchasing Policy, the District has a process for standardizing equipment and suppliers that requires Board approval.

The District operates nuclear density gauges for testing the compaction of backfill (sand, soil, and gravel) on underground work completed by District crews and contractors. Testing compaction minimizes call-backs for settlement issues and is a typical QA/QC requirement for right-of-way encroachment permits. The gauges are managed under the District's nuclear gauge program in compliance with state, federal, and Department of Transportation regulations.

The District currently has two Troxler gauges and a third gauge from a different manufacturer that has failed and is non-repairable. Staff seeks to standardize on Troxler gauges purchased from the manufacture's regional distribution network due to ease of operation, familiarity, reliability, and service support.

**SCHEDULE:** Upon Board Approval

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Sole Brand / Sole Source Justification Form

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer & Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

# SOUTH TAHOE PUBLIC UTILITY DISTRICT

**Note:** Please do not modify this original form which is located in the public drive. Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

## Sole Brand / Sole Source Justification Approval Form

**EXPLANATION:** Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
  - unique features                      •service & support reliability      •availability      •operational familiarity
  - part interchangeability      •programming ease                      •repair ease      •size limitations
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification. Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

**GENERAL DESCRIPTION OF COMMODITY or SERVICE**

Troxler Model 3440 Surface Moisture Density Gauge	
Supplier Name	Troxler Electronic Laboratories
Street Address	3008 E. Cornwallis Rd
City/State/ZIP	Research Triangle Park, NC 27709
Contact, Phone	Rich Minor (919) 819-2488

**INSTRUCTIONS:** Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. *More than one entry will apply to all sole source justifications.*

**SOLE BRAND JUSTIFICATION**

ITEM	INITIAL	JUSTIFICATION
1		This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function. <i>(If this item is initialed, please explain below.)</i>
•Explanation (unique performance features of required functions & why they are necessary):		
•What methods were utilized to find other sources – be specific (i.e., internet search engines, sourcing sites, other users, the competition):		
•List the other vendors that were researched. Detail reason rejected.		

ITEM	INITIAL	JUSTIFICATION
2		Product or service has been previously Standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.
Comments:		
ITEM	INITIAL	JUSTIFICATION
3	GB	Staff wishes to add the product or service to the standardization list. If this item is initialed, describe in detail below.
<p>Explanation: Instrotek no longer manufactures the CPN Moisture Density Gauge that we are replacing. We currently employ two Troxler units and wish to standardize our gauges by replacing the CPN with a third Troxler gauge. By doing this, we can ensure:</p> <ul style="list-style-type: none"> <li>• Service &amp; Support Reliability</li> <li>• Availability</li> <li>• Operational Familiarity For All Users</li> <li>• Repair Ease</li> </ul> <p>And be in compliance with the recommendation by the Inspector from The California Department of Public Health – Radiological Health Branch that we standardize the Moisture Density Gauges we use.</p>		

**SOLE SOURCE JUSTIFICATION**

ITEM	INITIAL	JUSTIFICATION
4	GB	Purchase is to be made from the original manufacturer or provider.
5		Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor
6	GB	Purchase must be made through the only area distributor of the product or only authorized service provider.
7		None of the above 6 items apply. A detailed justification for this sole source purchase is provided below

Suggested **REVIEW date:** 04/29/2024\_\_\_\_\_

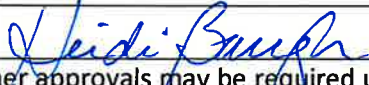
Based on the above, I recommend that **competitive procurement be limited**, and that the product or service indicated be solicited on a **sole brand** basis.

Based on the above, I recommend that **competitive procurement be waived**, and that the product or service indicated be purchased on a **sole brand and sole source** basis.

I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

EMPLOYEE NAME & DEPARTMENT	AUTHORIZED SIGNATURE	DATE
Garth Butz Engineering		04/29/2024
MANAGER NAME	AUTHORIZED SIGNATURE	DATE
TREVOR COOLIDGE, SR. Eng.		4/29/2024

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

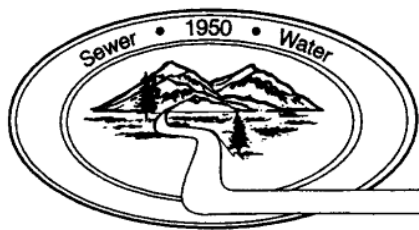
PURCHASING AGENT SIGNATURE	DATE
	4-29-2024

Other approvals may be required up to and including Board of Director approval.



General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
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# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 4i

**TO:** Board of Directors  
**FROM:** Andrea Salazar, Chief Financial Officer  
**MEETING DATE:** June 20, 2024  
**ITEM – PROJECT NAME:** South Tahoe Public Utility District Reserve Policy

**REQUESTED BOARD ACTION:** Approve South Tahoe Public Utility District Revised Reserve Policy

**DISCUSSION:** During budget preparation in Spring 2023, the Finance Committee recommended that the Rate Stabilization Reserve be split more evenly between the Sewer and Water Enterprise Funds. Both funds will maintain a funding level equal to a fixed amount of \$4,000,000; however, the Water Enterprise Fund will incrementally increase year over year and ultimately reach this level of funding in Fiscal Year 2027-28.

Although internal borrowing of funds is allowable this change will potentially eliminate the need to do so as well as eliminate the need for an associated approved Board Resolution.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** South Tahoe Public Utility District Reserve Policy

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES AA NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

## **South Tahoe Public Utility District Reserve Policy**

### **PURPOSE**

South Tahoe Public Utility District (the District) shall maintain reserve funds in the Sewer and Water Enterprise Funds. This policy establishes the level of reserves necessary for maintaining the District's credit worthiness and for adequately providing for:

- Funding infrastructure replacement.
- Economic uncertainties and other financial hardships.
- Loss of significant revenue sources such as property tax receipts or connection fees.
- Local disasters or catastrophic events.
- Future debt or capital obligations.
- Cash flow requirements.
- Unfunded mandates including costly regulatory requirements.

### **POLICY**

#### Operating Reserves

The minimum amount of operating reserves will equal two months of operating expenses. The maximum amount of operating reserves will equal three months of operating expenses.

#### Capital Reserves

Capital reserves will be accumulated to fund infrastructure projects and will be an integral part of the District's capital plan documented in its Ten-Year Forecast. A key objective for accumulating capital reserves is to minimize external borrowing and interest expense. The minimum amount of capital reserves will equal one year's capital spending. The maximum amount of capital reserves will equal two times the accumulated depreciation balance.

#### Self-Insurance Reserves

The minimum self-insurance reserve will equal \$300,000. The maximum self-insurance reserve will equal the current annual health insurance expense budget.

#### Rate Stabilization Fund

The Sewer and Water Enterprise Funds will maintain a funding level equal to a fixed amount of \$4,000,000; however, the Water Enterprise Fund will incrementally increase year over year and ultimately reach this level of funding in FY 2027-28.

## **PROCEDURE FOR USING RESERVE FUNDS**

### Operating and Self-Insurance Reserves

Operating and self-insurance reserves can be used at any time to meet cash flow requirements of District operations. Authority to use the funds will be consistent with the District's Purchasing Policy.

### Capital Reserves

The Board of Directors will authorize use of capital reserves during the budget process. Capital reserves are also available for unplanned (unbudgeted) capital replacement. Authorization for the use of capital reserves for unplanned capital replacement will be consistent with the District's Purchasing Policy.

### Rate Stabilization Fund

The Chief Financial Officer is authorized to use rate stabilization funds to supplement operating revenue as authorized by the Board of Directors.

## **PROCEDURE FOR MONITORING RESERVE LEVELS**

The Chief Financial Officer shall perform a reserve analysis to be submitted to the Board of Directors upon the occurrence of the following events:

- Board of Directors' deliberation of the annual budget;
- Board of Directors' deliberation of a service charge rate increase;
- Upon renewal of the self-insurance excess insurance coverage; or,
- When a major change in conditions threatens the reserve levels established within this policy.

If the analysis indicates projected or actual reserve levels falling 10% below or above the levels outlined in this policy, at least one of the following actions shall be included with the analysis:

- An explanation of why the reserve levels are not at the targeted level, and/  
or
- An identified course of action to bring reserve levels within the minimum and maximum levels prescribed.

# PAYMENT OF CLAIMS

FOR APPROVAL  
June 20, 2024

---

Payroll	6/11/24	672,312.29
Total Payroll		<u>672,312.29</u>

## Weekly Approved Check Batches

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, June 5, 2024	392,114.48	1,077,878.07	1,469,992.55
Wednesday, June 12, 2024	1,112,878.35	404,734.44	1,517,612.79
Total Accounts Payable Checks			<u>2,987,605.34</u>
Utility Management Refunds			<u>969.75</u>
Total Utility Management Checks			<u>969.75</u>
<b>Grand Total</b>			<b><u><u>\$3,660,887.38</u></u></b>

## Payroll EFTs & Checks

	<u>6/11/2024</u>
EFT CA Employment Taxes & W/H	29,904.76
EFT Federal Employment Taxes & W/H	145,372.03
EFT CalPERS Contributions	91,293.46
EFT Empower Retirement-Deferred Comp	40,131.01
EFT Stationary Engineers Union Dues	3,076.22
EFT CDHP Health Savings (HSA)	8,090.02
EFT Retirement Health Savings	18,434.00
EFT Employee Direct Deposits	335,851.56
CHK Employee Garnishments	159.23
Total	<u>672,312.29</u>



# Payment of Claims

Payment Date Range 05/30/24 - 06/12/24  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 43721 - ACWA/JPIA</b>										
0702819	ACWA Medical/Vision Insurance	Paid by EFT #1323		05/02/2024	06/12/2024	06/30/2024		06/12/2024	242,922.53	
						Vendor 43721 - ACWA/JPIA Totals		Invoices	1	\$242,922.53
<b>Vendor 44039 - AFLAC</b>										
109977	Insurance Supplement Payable	Paid by EFT #1261		05/01/2024	06/05/2024	05/31/2024		06/05/2024	1,014.54	
						Vendor 44039 - AFLAC Totals		Invoices	1	\$1,014.54
<b>Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO</b>										
239015	Office Supply Issues	Paid by EFT #1262		05/21/2024	06/05/2024	05/31/2024		06/05/2024	116.75	
239016	Office Supply Issues	Paid by EFT #1262		05/21/2024	06/05/2024	05/31/2024		06/05/2024	67.50	
239204	Office Supply Issues	Paid by EFT #1262		05/29/2024	06/05/2024	05/31/2024		06/05/2024	116.75	
239205	Office Supply Issues	Paid by EFT #1262		05/29/2024	06/05/2024	05/31/2024		06/05/2024	67.50	
239324	Office Supply Issues	Paid by EFT #1324		06/04/2024	06/12/2024	06/30/2024		06/12/2024	116.75	
239325	Office Supply Issues	Paid by EFT #1324		06/04/2024	06/12/2024	06/30/2024		06/12/2024	67.50	
						Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals		Invoices	6	\$552.75
<b>Vendor 49337 - AMAZON CAPITAL SERVICES INC.</b>										
1R49-1WGR-CRVL	Shop Supplies	Paid by EFT #1263		05/09/2024	06/05/2024	05/31/2024		06/05/2024	539.40	
1QCC-JPVF-6RX3	Office Supplies	Paid by EFT #1263		05/17/2024	06/05/2024	05/31/2024		06/05/2024	129.24	
1N1Y-GG9K-XM7M	Automotive	Paid by EFT #1325		05/31/2024	06/12/2024	05/31/2024		06/12/2024	1,075.54	
						Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals		Invoices	3	\$1,744.18
<b>Vendor 49625 - AMERICAN AVK COMPANY</b>										
SI-165310	Fire Hydrants & Parts	Paid by EFT #1264		05/21/2024	06/05/2024	05/31/2024		06/05/2024	9,816.60	
SI-165311	Valves Elbows Ts Flanges Inventory	Paid by EFT #1264		05/21/2024	06/05/2024	05/31/2024		06/05/2024	3,211.33	
						Vendor 49625 - AMERICAN AVK COMPANY Totals		Invoices	2	\$13,027.93
<b>Vendor 45202 - AT&amp;T MOBILITY</b>										
287257798939 524	Telephone	Paid by EFT #1265		05/19/2024	06/05/2024	05/31/2024		06/05/2024	227.52	
						Vendor 45202 - AT&T MOBILITY Totals		Invoices	1	\$227.52
<b>Vendor 50114 - AT&amp;T MOBILITY SEI PROCESSING</b>										
693873553	Computer Purchases	Paid by EFT #1266		05/03/2024	06/05/2024	05/31/2024		06/05/2024	6,423.74	
693873693	Computer Purchases	Paid by EFT #1266		05/03/2024	06/05/2024	05/31/2024		06/05/2024	7,137.49	
						Vendor 50114 - AT&T MOBILITY SEI PROCESSING Totals		Invoices	2	\$13,561.23
<b>Vendor 48000 - AT&amp;T/CALNET 3</b>										
000021739372	Telephone	Paid by EFT #1326		05/20/2024	06/12/2024	05/31/2024		06/12/2024	1,420.61	
000021786449	Telephone	Paid by EFT #1326		06/01/2024	06/12/2024	05/31/2024		06/12/2024	29.12	
000021786451	Telephone	Paid by EFT #1326		06/01/2024	06/12/2024	05/31/2024		06/12/2024	29.12	
000021791650	Telephone	Paid by EFT #1326		06/01/2024	06/12/2024	05/31/2024		06/12/2024	1,730.56	
000021815956	Telephone	Paid by EFT #1326		06/07/2024	06/12/2024	05/31/2024		06/12/2024	29.12	
000021815957	Telephone	Paid by EFT #1326		06/07/2024	06/12/2024	05/31/2024		06/12/2024	29.12	
000021815958	Telephone	Paid by EFT #1326		06/07/2024	06/12/2024	05/31/2024		06/12/2024	34.95	
000021815959	Telephone	Paid by EFT #1326		06/07/2024	06/12/2024	05/31/2024		06/12/2024	36.51	
						Vendor 48000 - AT&T/CALNET 3 Totals		Invoices	8	\$3,339.11
<b>Vendor 48612 - AUTOMATION DIRECT</b>										



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
16514534	Pump Stations	Paid by EFT #1267		05/20/2024	06/05/2024	05/31/2024		06/05/2024	264.81
		Vendor 48612 - AUTOMATION DIRECT Totals					Invoices	1	\$264.81
Vendor 50103 - AZUL ELECTRIC SUPPLY LLC									
003400	Buildings	Paid by EFT #1327		05/14/2024	06/12/2024	06/30/2024		06/12/2024	183.68
003513	Buildings	Paid by EFT #1327		05/20/2024	06/12/2024	06/30/2024		06/12/2024	74.80
		Vendor 50103 - AZUL ELECTRIC SUPPLY LLC Totals					Invoices	2	\$258.48
Vendor 44597 - BANK OF NEW YORK MELLON									
252-2631867	Fiscal Agent Fees	Paid by EFT #1268		05/14/2024	06/05/2024	05/31/2024		06/05/2024	1,375.00
		Vendor 44597 - BANK OF NEW YORK MELLON Totals					Invoices	1	\$1,375.00
Vendor 49339 - BASEFORM INC									
05242024-250	Pipe - Covers & Manholes	Paid by EFT #1269		05/24/2024	06/05/2024	05/31/2024		06/05/2024	2,430.00
05252024-251	Pipe - Covers & Manholes	Paid by EFT #1269		05/24/2024	06/05/2024	05/31/2024		06/05/2024	2,178.00
		Vendor 49339 - BASEFORM INC Totals					Invoices	2	\$4,608.00
Vendor 49749 - BATTERIES PLUS									
P72570944	Luther Pass Pump Station	Paid by EFT #1328		05/08/2024	06/12/2024	06/30/2024		06/12/2024	377.25
		Vendor 49749 - BATTERIES PLUS Totals					Invoices	1	\$377.25
Vendor 44109 - BB&H BENEFIT DESIGNS									
109469	Contractual Services	Paid by EFT #1329		05/02/2024	06/12/2024	06/30/2024		06/12/2024	242.00
		Vendor 44109 - BB&H BENEFIT DESIGNS Totals					Invoices	1	\$242.00
Vendor 45009 - BENTLY RANCH									
211478	Biosolid Disposal Costs	Paid by EFT #1270		04/25/2024	06/05/2024	05/31/2024		06/05/2024	1,256.10
211515	Biosolid Disposal Costs	Paid by EFT #1270		05/02/2024	06/05/2024	05/31/2024		06/05/2024	1,273.05
211564	Biosolid Disposal Costs	Paid by EFT #1270		05/09/2024	06/05/2024	05/31/2024		06/05/2024	1,249.65
211597	Biosolid Disposal Costs	Paid by EFT #1270		05/20/2024	06/05/2024	05/31/2024		06/05/2024	950.25
211613	Biosolid Disposal Costs	Paid by EFT #1270		05/23/2024	06/05/2024	05/31/2024		06/05/2024	979.95
		Vendor 45009 - BENTLY RANCH Totals					Invoices	5	\$5,709.00
Vendor 50183 - DAN BOCK									
2537518	Water Use Reduction Rebates	Paid by EFT #1271		05/23/2024	06/05/2024	05/31/2024		06/05/2024	100.00
		Vendor 50183 - DAN BOCK Totals					Invoices	1	\$100.00
Vendor 48995 - BRENLYN BORLEY									
INDY HOTEL 2024	Travel - Meetings - Education	Paid by EFT #1272		05/29/2024	06/05/2024	05/31/2024		06/05/2024	1,151.28
		Vendor 48995 - BRENLYN BORLEY Totals					Invoices	1	\$1,151.28
Vendor 49971 - BRANDED SCREEN PRINTING									
1308135	Incentive & Recognition Program	Paid by EFT #1330		05/01/2024	06/12/2024	06/30/2024		06/12/2024	514.48
		Vendor 49971 - BRANDED SCREEN PRINTING Totals					Invoices	1	\$514.48
Vendor 45078 - CALIF DEPT OF PUBLIC HEALTH									
4575-09 2024	Regulatory Operating Permits	Paid by Check #114623		05/28/2024	06/05/2024	05/31/2024		06/05/2024	3,127.00
		Vendor 45078 - CALIF DEPT OF PUBLIC HEALTH Totals					Invoices	1	\$3,127.00
Vendor 49071 - CALIF WATER EFFICIENCY PARTNERSHIP									
MD-2024-818	Dues - Memberships - Certification	Paid by EFT #1273		01/01/2024	06/05/2024	05/31/2024		06/05/2024	3,624.65
		Vendor 49071 - CALIF WATER EFFICIENCY PARTNERSHIP Totals					Invoices	1	\$3,624.65



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 48767 - CALIFORNIA LAB SERVICE</b>									
4050796	Monitoring	Paid by EFT #1274		05/17/2024	06/05/2024	05/31/2024		06/05/2024	79.00
		Vendor 48767 - CALIFORNIA LAB SERVICE Totals				Invoices	1		<u>\$79.00</u>
<b>Vendor 13230 - CAROLLO ENGINEERS</b>									
FB51209	Contractual Services	Paid by EFT #1275		05/13/2024	06/05/2024	05/31/2024		06/05/2024	49,359.25
		Vendor 13230 - CAROLLO ENGINEERS Totals				Invoices	1		<u>\$49,359.25</u>
<b>Vendor 42328 - CDW-G CORP</b>									
RF16519	Upgrade TV Truck	Paid by EFT #1276		05/08/2024	06/05/2024	05/31/2024		06/05/2024	777.69
RG40387	District Computer Supplies	Paid by EFT #1276		05/13/2024	06/05/2024	05/31/2024		06/05/2024	353.47
		Vendor 42328 - CDW-G CORP Totals				Invoices	2		<u>\$1,131.16</u>
<b>Vendor 40343 - CHEMSEARCH INC</b>									
8699152	Service Contracts	Paid by EFT #1277		05/20/2024	06/05/2024	05/31/2024		06/05/2024	401.09
		Vendor 40343 - CHEMSEARCH INC Totals				Invoices	1		<u>\$401.09</u>
<b>Vendor 49756 - CINDERLITE TRUCKING CORP</b>									
434200	Pipe - Covers & Manholes	Paid by EFT #1331		05/10/2024	06/12/2024	06/30/2024		06/12/2024	264.35
434566	Pipe - Covers & Manholes	Paid by EFT #1331		05/14/2024	06/12/2024	06/30/2024		06/12/2024	1,577.78
434702	Pipe - Covers & Manholes	Paid by EFT #1331		05/15/2024	06/12/2024	06/30/2024		06/12/2024	271.43
435478	Pipe - Covers & Manholes	Paid by EFT #1331		05/23/2024	06/12/2024	06/30/2024		06/12/2024	259.63
435639	Pipe - Covers & Manholes	Paid by EFT #1331		05/24/2024	06/12/2024	06/30/2024		06/12/2024	796.09
		Vendor 49756 - CINDERLITE TRUCKING CORP Totals				Invoices	5		<u>\$3,169.28</u>
<b>Vendor 48672 - CINTAS CORP</b>									
5211924505	Safety Equipment - Physicals	Paid by EFT #1278		05/16/2024	06/05/2024	05/31/2024		06/05/2024	422.56
		Vendor 48672 - CINTAS CORP Totals				Invoices	1		<u>\$422.56</u>
<b>Vendor 12535 - CITY OF SOUTH LAKE TAHOE</b>									
AR198626	Pipe - Covers & Manholes	Paid by EFT #1332		04/08/2024	06/12/2024	05/31/2024		06/12/2024	8,019.00
		Vendor 12535 - CITY OF SOUTH LAKE TAHOE Totals				Invoices	1		<u>\$8,019.00</u>
<b>Vendor 40512 - CODALE ELECTRIC SUPPLY</b>									
S008459722.002	Pope Beach Rehab	Paid by EFT #1279		05/07/2024	06/05/2024	05/31/2024		06/05/2024	9,322.17
S008459722.004	Pope Beach Rehab	Paid by EFT #1279		05/07/2024	06/05/2024	05/31/2024		06/05/2024	1,635.23
		Vendor 40512 - CODALE ELECTRIC SUPPLY Totals				Invoices	2		<u>\$10,957.40</u>
<b>Vendor 50181 - Megan Colvey</b>									
COLVEY 06102024	Travel - Meetings - Education	Paid by EFT #1280		05/17/2024	06/05/2024	06/30/2024		06/05/2024	279.00
		Vendor 50181 - Megan Colvey Totals				Invoices	1		<u>\$279.00</u>
<b>Vendor 49511 - CORWIN FORD RENO CFR AUTO LLC</b>									
85711	Automotive	Paid by EFT #1333		04/19/2024	06/12/2024	05/31/2024		06/12/2024	111.18
		Vendor 49511 - CORWIN FORD RENO CFR AUTO LLC Totals				Invoices	1		<u>\$111.18</u>
<b>Vendor 44235 - CWEA SIERRA SECTION</b>									
AwardsBanquet 24	Travel - Meetings - Education	Paid by EFT #1281		04/30/2024	06/05/2024	05/31/2024		06/05/2024	400.00
		Vendor 44235 - CWEA SIERRA SECTION Totals				Invoices	1		<u>\$400.00</u>



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<b>Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC</b>									
5776	Telephone	Paid by EFT #1282		04/01/2024	06/05/2024	05/31/2024		06/05/2024	295.00
6363	Telephone	Paid by EFT #1282		05/01/2024	06/05/2024	05/31/2024		06/05/2024	295.00
6923	Telephone	Paid by EFT #1282		06/01/2024	06/05/2024	06/30/2024		06/05/2024	295.00
Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC Totals							Invoices	3	<u>\$885.00</u>
<b>Vendor 50150 - DIVIDED LINE MEDIA</b>									
2405161	Website Redesign	Paid by EFT #1283		05/03/2024	06/05/2024	05/31/2024		06/05/2024	5,550.00
Vendor 50150 - DIVIDED LINE MEDIA Totals							Invoices	1	<u>\$5,550.00</u>
<b>Vendor 48289 - DIY HOME CENTER</b>									
May 24 Stmt	Buildings & Shop Supplies	Paid by EFT #1334		05/31/2024	06/12/2024	05/31/2024		06/12/2024	1,043.03
Vendor 48289 - DIY HOME CENTER Totals							Invoices	1	<u>\$1,043.03</u>
<b>Vendor 49942 - DOWL LLC</b>									
7363.30189.02-3	Keller Heavenly Water System Improvement	Paid by EFT #1335		04/05/2024	06/12/2024	05/31/2024		06/12/2024	100.00
7363.30189.01-3	Keller BS Generator & Paloma Well Generator	Paid by EFT #1335		05/28/2024	06/12/2024	05/31/2024		06/12/2024	185.00
7363.30189.02-4	Keller Heavenly Water System Improvement	Paid by EFT #1335		05/31/2024	06/12/2024	05/31/2024		06/12/2024	245.00
Vendor 49942 - DOWL LLC Totals							Invoices	3	<u>\$530.00</u>
<b>Vendor 50162 - DUPERON CORPORATION</b>									
25596	Headworks Bar Screen	Paid by EFT #1284		05/20/2024	06/05/2024	05/31/2024		06/05/2024	12,887.10
Vendor 50162 - DUPERON CORPORATION Totals							Invoices	1	<u>\$12,887.10</u>
<b>Vendor 48169 - ECS IMAGING INC</b>									
18715	Contractual Services	Paid by EFT #1285		05/07/2024	06/05/2024	05/31/2024		06/05/2024	10,354.33
Vendor 48169 - ECS IMAGING INC Totals							Invoices	1	<u>\$10,354.33</u>
<b>Vendor 40866 - EL DORADO COUNTY ENVIRONMENTAL MGMT</b>									
23-24 Surcharge	Regulatory Operating Permits	Paid by EFT #1336		05/16/2024	06/12/2024	05/31/2024		06/12/2024	380.00
Vendor 40866 - EL DORADO COUNTY ENVIRONMENTAL MGMT Totals							Invoices	1	<u>\$380.00</u>
<b>Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT</b>									
19084	Regulatory Operating Permits	Paid by EFT #1286		04/24/2024	06/05/2024	05/31/2024		06/05/2024	2,910.59
24-2	Meyers SEZ Erosion Control	Paid by EFT #2		05/28/2024	06/12/2024	05/31/2024		06/12/2024	45,023.00
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT Totals							Invoices	2	<u>\$47,933.59</u>
<b>Vendor 44263 - ENS RESOURCES INC</b>									
3607	Contractual Services	Paid by EFT #1337		06/05/2024	06/12/2024	05/31/2024		06/12/2024	5,000.00
Vendor 44263 - ENS RESOURCES INC Totals							Invoices	1	<u>\$5,000.00</u>
<b>Vendor 49573 - EUROFINS TESTAMERICA</b>									
3800052851	Monitoring	Paid by EFT #1287		05/21/2024	06/05/2024	05/31/2024		06/05/2024	35.00
3800053405	Monitoring	Paid by EFT #1287		05/29/2024	06/05/2024	05/31/2024		06/05/2024	40.00
Vendor 49573 - EUROFINS TESTAMERICA Totals							Invoices	2	<u>\$75.00</u>
<b>Vendor 14890 - FEDEX</b>									
8-509-65599	Postage Expenses	Paid by EFT #1288		05/24/2024	06/05/2024	05/31/2024		06/05/2024	140.75
Vendor 14890 - FEDEX Totals							Invoices	1	<u>\$140.75</u>





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<b>Vendor 48402 - FLYERS ENERGY LLC</b>									
24-084810	Oil & Lubricants	Paid by EFT #1338		05/03/2024	06/12/2024	05/31/2024		06/12/2024	1,637.26
24-096274	Gasoline Fuel Inventory	Paid by EFT #1289		05/17/2024	06/05/2024	05/31/2024		06/05/2024	3,656.41
24-098450	Gasoline & Diesel Expense	Paid by EFT #1289		05/21/2024	06/05/2024	05/31/2024		06/05/2024	2,566.41
24-098450A	Gasoline & Diesel Expense	Paid by EFT #1289		05/21/2024	06/05/2024	05/31/2024		06/05/2024	2,528.60
24-098450C	Gasoline & Diesel Expense	Paid by EFT #1289		05/21/2024	06/05/2024	05/31/2024		06/05/2024	(2,566.41)
24-099297	Gasoline & Diesel Fuel Inventory	Paid by EFT #1289		05/22/2024	06/05/2024	05/31/2024		06/05/2024	3,982.94
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	6	<u>\$11,805.21</u>
<b>Vendor 41531 - GB GENERAL ENG CONTRACTOR INC</b>									
24-01A	Pipe - Covers & Manholes	Paid by EFT #1339		05/17/2024	06/12/2024	05/31/2024		06/12/2024	46,141.76
24-01AR	Pipe - Covers & Manholes Retainage	Paid by EFT #1339		05/17/2024	06/12/2024	05/31/2024		06/12/2024	(2,307.09)
24-01B	Al Tahoe Well Rehab	Paid by EFT #1339		05/17/2024	06/12/2024	05/31/2024		06/12/2024	5,779.20
24-01BR	Al Tahoe Well Rehab Retainage	Paid by EFT #1339		05/17/2024	06/12/2024	05/31/2024		06/12/2024	(288.96)
Vendor 41531 - GB GENERAL ENG CONTRACTOR INC Totals							Invoices	4	<u>\$49,324.91</u>
<b>Vendor 49910 - DAVID GERHARDT</b>									
D2 EXAM 24 REIMB	Dues - Memberships - Certification	Paid by EFT #1290		05/21/2024	06/05/2024	05/31/2024		06/05/2024	65.00
Vendor 49910 - DAVID GERHARDT Totals							Invoices	1	<u>\$65.00</u>
<b>Vendor 43111 - GFS CHEMICALS INC</b>									
CINV-140389	Laboratory Equipment	Paid by EFT #1291		05/15/2024	06/05/2024	05/31/2024		06/05/2024	708.61
Vendor 43111 - GFS CHEMICALS INC Totals							Invoices	1	<u>\$708.61</u>
<b>Vendor 15600 - GRAINGER</b>									
9122745723	Pump Stations	Paid by EFT #1292		05/17/2024	06/05/2024	05/31/2024		06/05/2024	1,777.57
9123326838	Automotive	Paid by EFT #1292		05/17/2024	06/05/2024	05/31/2024		06/05/2024	2,738.99
9125033713	Buildings	Paid by EFT #1292		05/20/2024	06/05/2024	05/31/2024		06/05/2024	283.77
9127026434	Small Tools	Paid by EFT #1340		05/21/2024	06/12/2024	05/31/2024		06/12/2024	411.56
9128708063	Shop Supplies	Paid by EFT #1292		05/23/2024	06/05/2024	05/31/2024		06/05/2024	442.18
Vendor 15600 - GRAINGER Totals							Invoices	5	<u>\$5,654.07</u>
<b>Vendor 48332 - HDR ENGINEERING INC</b>									
1200621173	Advisory	Paid by EFT #1293		05/17/2024	06/05/2024	05/31/2024		06/05/2024	6,090.00
Vendor 48332 - HDR ENGINEERING INC Totals							Invoices	1	<u>\$6,090.00</u>
<b>Vendor 49939 - HERC RENTALS INC</b>									
34467009-002	Equipment Rental- Lease	Paid by EFT #1294		05/02/2024	06/05/2024	05/31/2024		06/05/2024	1,744.96
34575080-001	Equipment Rental- Lease	Paid by EFT #1341		05/24/2024	06/12/2024	05/31/2024		06/12/2024	9,203.65
Vendor 49939 - HERC RENTALS INC Totals							Invoices	2	<u>\$10,948.61</u>
<b>Vendor 50184 - KEITH HOANG</b>									
8108404	Toilet Rebate Program	Paid by EFT #1295		05/23/2024	06/05/2024	05/31/2024		06/05/2024	300.00
Vendor 50184 - KEITH HOANG Totals							Invoices	1	<u>\$300.00</u>
<b>Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES</b>									
7246	Contractual Services	Paid by EFT #1296		05/31/2024	06/05/2024	05/31/2024		06/05/2024	800.00
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES Totals							Invoices	1	<u>\$800.00</u>



# Payment of Claims

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>48832 - NANCY HUSSMANN</b> Jun 2024	Personnel Expense	Paid by EFT #1342		06/01/2024	06/12/2024	06/30/2024		06/12/2024	451.15
		Vendor <b>48832 - NANCY HUSSMANN</b> Totals				Invoices	1		<u>\$451.15</u>
Vendor <b>48056 - INFOSEND INC</b> 263710	Printing & Postage Expenses	Paid by EFT #1343		05/31/2024	06/12/2024	06/30/2024		06/12/2024	10,974.59
		Vendor <b>48056 - INFOSEND INC</b> Totals				Invoices	1		<u>\$10,974.59</u>
Vendor <b>50123 - INLAND SUPPLY CO INC</b> 1089943	Janitorial Supplies Inventory	Paid by EFT #1297		05/23/2024	06/05/2024	05/31/2024		06/05/2024	631.23
		Vendor <b>50123 - INLAND SUPPLY CO INC</b> Totals				Invoices	1		<u>\$631.23</u>
Vendor <b>48140 - INTEGRITY LOCKSMITH</b> i40856	Pipe - Covers & Manholes	Paid by EFT #1298		05/16/2024	06/05/2024	05/31/2024		06/05/2024	7.00
		Vendor <b>48140 - INTEGRITY LOCKSMITH</b> Totals				Invoices	1		<u>\$7.00</u>
Vendor <b>44110 - J&amp;L PRO KLEEN INC</b> 29850	Janitorial Services	Paid by EFT #1299		05/15/2024	06/05/2024	05/31/2024		06/05/2024	5,167.83
		Vendor <b>44110 - J&amp;L PRO KLEEN INC</b> Totals				Invoices	1		<u>\$5,167.83</u>
Vendor <b>48374 - JACK DOHENY SUPPLIES INC</b> 230536	Dues - Memberships - Certification	Paid by EFT #1300		05/29/2024	06/05/2024	05/31/2024		06/05/2024	22,100.00
		Vendor <b>48374 - JACK DOHENY SUPPLIES INC</b> Totals				Invoices	1		<u>\$22,100.00</u>
Vendor <b>40821 - KENNEDY JENKS CONSULTANTS INC</b> 171796	Contractual Services	Paid by EFT #1301		05/15/2024	06/05/2024	05/31/2024		06/05/2024	10,064.60
		Vendor <b>40821 - KENNEDY JENKS CONSULTANTS INC</b> Totals				Invoices	1		<u>\$10,064.60</u>
Vendor <b>43694 - KIMBALL MIDWEST</b> 102221982	Shop Supplies	Paid by EFT #1302		05/14/2024	06/05/2024	05/31/2024		06/05/2024	182.44
102257356	Shop Supplies	Paid by EFT #1302		05/24/2024	06/05/2024	05/31/2024		06/05/2024	960.41
		Vendor <b>43694 - KIMBALL MIDWEST</b> Totals				Invoices	2		<u>\$1,142.85</u>
Vendor <b>49725 - LAKESIDE TERMITE &amp; PEST CONTROL</b> 013771385	Buildings	Paid by EFT #1303		05/23/2024	06/05/2024	05/31/2024		06/05/2024	150.00
		Vendor <b>49725 - LAKESIDE TERMITE &amp; PEST CONTROL</b> Totals				Invoices	1		<u>\$150.00</u>
Vendor <b>22200 - LANGENFELD ACE HARDWARE</b> B570953	Field, Shop & Safety Supplies Inventory	Paid by EFT #1344		05/08/2024	06/12/2024	06/30/2024		06/12/2024	349.48
May 24 Stmt	Buildings & Small Tools	Paid by EFT #1344		05/31/2024	06/12/2024	06/30/2024		06/12/2024	1,139.74
		Vendor <b>22200 - LANGENFELD ACE HARDWARE</b> Totals				Invoices	2		<u>\$1,489.22</u>
Vendor <b>50185 - MICHAEL LAWSON</b> 3131901	Water Use Reduction Rebates	Paid by EFT #1304		05/16/2024	06/05/2024	05/31/2024		06/05/2024	100.00
		Vendor <b>50185 - MICHAEL LAWSON</b> Totals				Invoices	1		<u>\$100.00</u>
Vendor <b>49591 - JUDY LEONG</b> Jun 2024	Contractual Services	Paid by EFT #1345		06/01/2024	06/12/2024	06/30/2024		06/12/2024	20.00
		Vendor <b>49591 - JUDY LEONG</b> Totals				Invoices	1		<u>\$20.00</u>
Vendor <b>22550 - LIBERTY UTILITIES</b> 200008895860 424	Electricity	Paid by EFT #1305		05/16/2024	06/05/2024	05/31/2024		06/05/2024	304.18



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
200008919124 424	Electricity	Paid by EFT #1305		05/16/2024	06/05/2024	05/31/2024		06/05/2024	326.14
200008919389 424	Electricity	Paid by EFT #1305		05/16/2024	06/05/2024	05/31/2024		06/05/2024	218.54
200008923183 424	Electricity	Paid by EFT #1305		05/16/2024	06/05/2024	05/31/2024		06/05/2024	783.63
200008937159 424	Electricity	Paid by EFT #1305		05/16/2024	06/05/2024	05/31/2024		06/05/2024	82.05
200008895969 424	Electricity	Paid by EFT #1305		05/17/2024	06/05/2024	05/31/2024		06/05/2024	5,274.06
200008904043 524	Electricity	Paid by EFT #1305		05/20/2024	06/05/2024	05/31/2024		06/05/2024	625.86
200008919603 524	Electricity	Paid by EFT #1305		05/20/2024	06/05/2024	05/31/2024		06/05/2024	417.62
200008923563 524	Electricity	Paid by EFT #1305		05/20/2024	06/05/2024	05/31/2024		06/05/2024	4,957.45
200008899391 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	363.10
200008899649 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	160.34
200008904860 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	758.01
200008909877 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	130.32
200008909950 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	526.67
200008913051 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	129.98
200008913150 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	185.95
200008913333 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	115.32
200008913424 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	888.28
200008913713 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	137.27
200008919025 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	441.77
200008919215 424	Electricity	Paid by EFT #1305		05/21/2024	06/05/2024	05/31/2024		06/05/2024	671.26
200008923704 1B	Electricity	Paid by EFT #1305		05/22/2024	06/05/2024	05/31/2024		06/05/2024	1,172.16
200008895654 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	569.12
200008923795 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	374.07
200008928927 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	180.46
200008932457 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	27.18
200008932648 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	203.67
200008932747 524	Electricity	Paid by EFT #1305		05/23/2024	06/05/2024	05/31/2024		06/05/2024	140.89
200008904134 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	118.62
200008904522 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	105.41
200008909059 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	1,356.19
200008909158 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	59.71
200008923985 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	105.41
200008928406 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	1,351.63
200008928703 524	Electricity	Paid by EFT #1346		05/24/2024	06/12/2024	05/31/2024		06/12/2024	2,934.93
200008909257 524	Electricity	Paid by EFT #1346		05/28/2024	06/12/2024	05/31/2024		06/12/2024	2,430.92
200008928828 524	Electricity	Paid by EFT #1346		05/28/2024	06/12/2024	05/31/2024		06/12/2024	16.87
200008899565 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	64.70
200008899961 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	292.45
200008919678 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	147.17
200008919769 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	940.25
200008928133 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	2,621.06
200008932309 524	Electricity	Paid by EFT #1346		05/29/2024	06/12/2024	05/31/2024		06/12/2024	43.59



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
200008898336 524	Electricity	Paid by EFT #1346		05/30/2024	06/12/2024	05/31/2024		06/12/2024	1,156.63
200008904613 524	Electricity	Paid by EFT #1346		05/30/2024	06/12/2024	05/31/2024		06/12/2024	533.28
200008909570 524	Electricity	Paid by EFT #1346		05/30/2024	06/12/2024	05/31/2024		06/12/2024	1,593.95
200008919819 524	Electricity	Paid by EFT #1346		05/30/2024	06/12/2024	05/31/2024		06/12/2024	1,840.73
200008923928 524	Electricity	Paid by EFT #1346		05/30/2024	06/12/2024	05/31/2024		06/12/2024	93.38
200008923282 224	Electricity	Paid by EFT #1346		05/31/2024	06/12/2024	05/31/2024		06/12/2024	13,814.70
200008923282 324	Electricity	Paid by EFT #1346		05/31/2024	06/12/2024	05/31/2024		06/12/2024	14,235.24
200008923282 424	Electricity	Paid by EFT #1346		05/31/2024	06/12/2024	05/31/2024		06/12/2024	11,920.74
200008923282124A	Electricity	Paid by EFT #1346		05/31/2024	06/12/2024	05/31/2024		06/12/2024	335.31
200008923704 224	Electricity	Paid by EFT #1305		05/31/2024	06/05/2024	05/31/2024		06/05/2024	134,981.73
200008923704 324	Electricity	Paid by EFT #1305		05/31/2024	06/05/2024	05/31/2024		06/05/2024	154,624.77
200008923704 424	Electricity	Paid by EFT #1305		05/31/2024	06/05/2024	05/31/2024		06/05/2024	179,784.54
200008923704 524	Electricity	Paid by EFT #1305		05/31/2024	06/05/2024	05/31/2024		06/05/2024	152,360.33
200008895548 524	Electricity	Paid by EFT #1346		06/04/2024	06/12/2024	05/31/2024		06/12/2024	30.24
200008895761 524	Electricity	Paid by EFT #1346		06/04/2024	06/12/2024	05/31/2024		06/12/2024	723.58
200008909356 524	Electricity	Paid by EFT #1346		06/04/2024	06/12/2024	05/31/2024		06/12/2024	106.55
200008909778 524	Electricity	Paid by EFT #1346		06/04/2024	06/12/2024	05/31/2024		06/12/2024	1,469.48
200008928497 524	Electricity	Paid by EFT #1346		06/04/2024	06/12/2024	05/31/2024		06/12/2024	334.92
200008904969 524	Electricity	Paid by EFT #1346		06/05/2024	06/12/2024	05/31/2024		06/12/2024	4,181.04
200008932028 524	Electricity	Paid by EFT #1346		06/05/2024	06/12/2024	05/31/2024		06/12/2024	4,849.50
200008932168 524	Electricity	Paid by EFT #1346		06/05/2024	06/12/2024	05/31/2024		06/12/2024	4,505.85
		Vendor	<b>22550 - LIBERTY UTILITIES</b>	Totals			Invoices	64	<u>\$716,230.75</u>
Vendor <b>49065 - LIFE TECHNOLOGIES CORPORATION</b>									
85105250	Laboratory Supplies	Paid by EFT #1347		05/08/2024	06/12/2024	05/31/2024		06/12/2024	3,413.61
		Vendor	<b>49065 - LIFE TECHNOLOGIES CORPORATION</b>	Totals			Invoices	1	<u>\$3,413.61</u>
Vendor <b>47903 - LINDE GAS &amp; EQUIPMENT INC</b>									
42910003	Pope Beach Rehab	Paid by EFT #1306		05/17/2024	06/05/2024	05/31/2024		06/05/2024	46.48
42910004	Pope Beach Rehab	Paid by EFT #1306		05/17/2024	06/05/2024	05/31/2024		06/05/2024	38.58
42991711	Shop Supplies	Paid by EFT #1306		05/21/2024	06/05/2024	05/31/2024		06/05/2024	582.29
43004729	Shop Supplies	Paid by EFT #1306		05/22/2024	06/05/2024	05/31/2024		06/05/2024	66.90
43056005	Shop Supplies	Paid by EFT #1306		05/22/2024	06/05/2024	05/31/2024		06/05/2024	172.10
43174886	Pope Beach Rehab	Paid by EFT #1306		05/31/2024	06/05/2024	05/31/2024		06/05/2024	104.85
43353032	Mobile Equipment	Paid by EFT #1348		06/06/2024	06/12/2024	06/30/2024		06/12/2024	27.34
		Vendor	<b>47903 - LINDE GAS &amp; EQUIPMENT INC</b>	Totals			Invoices	7	<u>\$1,038.54</u>
Vendor <b>19248 - MALLORY SAFETY &amp; SUPPLY LLC</b>									
5901113	Field, Shop & Safety Supplies Inventory	Paid by EFT #1307		05/15/2024	06/05/2024	05/31/2024		06/05/2024	442.19
		Vendor	<b>19248 - MALLORY SAFETY &amp; SUPPLY LLC</b>	Totals			Invoices	1	<u>\$442.19</u>
Vendor <b>48984 - MAVERICK NETWORKS INC</b>									
2401312	Service Contracts	Paid by EFT #1308		03/21/2024	06/05/2024	05/31/2024		06/05/2024	220.00
		Vendor	<b>48984 - MAVERICK NETWORKS INC</b>	Totals			Invoices	1	<u>\$220.00</u>
Vendor <b>21701 - THE MCCLATCHY COMPANY LLC</b>									



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247726	FLL ES 1-3 & Stanford Camp Rehab	Paid by EFT #1309		04/30/2024	06/05/2024	05/31/2024		06/05/2024	998.68
Vendor <b>21701 - THE MCCLATCHY COMPANY LLC</b> Totals							Invoices	1	<u>\$998.68</u>
Vendor <b>17900 - MCMASTER CARR SUPPLY CO</b>									
27772781	Pope Beach Rehab	Paid by EFT #1349		05/29/2024	06/12/2024	05/31/2024		06/12/2024	381.41
Vendor <b>17900 - MCMASTER CARR SUPPLY CO</b> Totals							Invoices	1	<u>\$381.41</u>
Vendor <b>19355 - NEWARK IN ONE</b>									
37159429	SCADA	Paid by EFT #1310		05/20/2024	06/05/2024	05/31/2024		06/05/2024	1,258.23
Vendor <b>19355 - NEWARK IN ONE</b> Totals							Invoices	1	<u>\$1,258.23</u>
Vendor <b>43796 - NORTHWEST HYD CONSULT INC</b>									
31265	Baldwin Beach Gravity Rehab/Replacement	Paid by EFT #1350		05/14/2024	06/12/2024	05/31/2024		06/12/2024	24,315.04
Vendor <b>43796 - NORTHWEST HYD CONSULT INC</b> Totals							Invoices	1	<u>\$24,315.04</u>
Vendor <b>48315 - O'REILLY AUTO PARTS</b>									
May 24 Stmt	Automotive & Small Tools	Paid by EFT #1351		05/28/2024	06/12/2024	05/31/2024		06/12/2024	182.56
Vendor <b>48315 - O'REILLY AUTO PARTS</b> Totals							Invoices	1	<u>\$182.56</u>
Vendor <b>48613 - OFFICE OF MINE RECLAMATION</b>									
91-02-004 2024	Regulatory Operating Permits	Paid by EFT #1352		06/04/2024	06/12/2024	06/30/2024		06/12/2024	174.00
Vendor <b>48613 - OFFICE OF MINE RECLAMATION</b> Totals							Invoices	1	<u>\$174.00</u>
Vendor <b>49806 - OUTSIDE INTERACTIVE INC</b>									
41269	Public Relations Expense	Paid by EFT #1311		04/30/2024	06/05/2024	05/31/2024		06/05/2024	2,011.00
Vendor <b>49806 - OUTSIDE INTERACTIVE INC</b> Totals							Invoices	1	<u>\$2,011.00</u>
Vendor <b>49760 - DAVID PETERSON</b>									
MILEAGE 05022024	Travel - Meetings - Education	Paid by EFT #1312		05/27/2024	06/05/2024	05/31/2024		06/05/2024	105.19
MILEAGE 05092024	Travel - Meetings - Education	Paid by EFT #1312		05/27/2024	06/05/2024	05/31/2024		06/05/2024	136.68
Vendor <b>49760 - DAVID PETERSON</b> Totals							Invoices	2	<u>\$241.87</u>
Vendor <b>49961 - PLATINUM ADVISORS LLC</b>									
36798	Contractual Services	Paid by EFT #1353		06/01/2024	06/12/2024	06/30/2024		06/12/2024	1,000.00
Vendor <b>49961 - PLATINUM ADVISORS LLC</b> Totals							Invoices	1	<u>\$1,000.00</u>
Vendor <b>49881 - QCS LLC</b>									
27497	Buildings	Paid by EFT #1354		05/20/2024	06/12/2024	05/31/2024		06/12/2024	275.00
27724	Buildings	Paid by EFT #1354		05/20/2024	06/12/2024	05/31/2024		06/12/2024	7,613.45
Vendor <b>49881 - QCS LLC</b> Totals							Invoices	2	<u>\$7,888.45</u>
Vendor <b>48144 - RELIANCE STANDARD</b>									
JUN24A	LTD/Life Insurance Management	Paid by EFT #1355		06/01/2024	06/12/2024	06/30/2024		06/12/2024	2,481.03
JUN24B	LTD/Life Insurance Union/Board Payable	Paid by EFT #1355		06/01/2024	06/12/2024	06/30/2024		06/12/2024	3,470.69
JUNE24VOL	Voluntary Life Payable	Paid by EFT #1355		06/01/2024	06/12/2024	06/30/2024		06/12/2024	458.60
Vendor <b>48144 - RELIANCE STANDARD</b> Totals							Invoices	3	<u>\$6,410.32</u>
Vendor <b>48684 - RS AMERICAS INC</b>									
9019368483	Wells & Pump Stations	Paid by EFT #1356		05/16/2024	06/12/2024	05/31/2024		06/12/2024	507.21
Vendor <b>48684 - RS AMERICAS INC</b> Totals							Invoices	1	<u>\$507.21</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 21903 - SANI-HUT CO INC</b>									
0285414-IN	Pope Beach Rehab	Paid by EFT #1357		05/08/2024	06/12/2024	06/30/2024		06/12/2024	3,721.30
		Vendor 21903 - SANI-HUT CO INC Totals					Invoices	1	<u>\$3,721.30</u>
<b>Vendor 49911 - SEARCHPROS STAFFING LLC</b>									
24052131	Contractual Services	Paid by EFT #1358		05/21/2024	06/12/2024	05/31/2024		06/12/2024	1,502.11
24052831	Contractual Services	Paid by EFT #1358		05/28/2024	06/12/2024	05/31/2024		06/12/2024	1,473.80
24060430	Contractual Services	Paid by EFT #1358		06/04/2024	06/12/2024	05/31/2024		06/12/2024	1,080.14
		Vendor 49911 - SEARCHPROS STAFFING LLC Totals					Invoices	3	<u>\$4,056.05</u>
<b>Vendor 48971 - SEWER EQUIPMENT CO</b>									
0000220400	Automotive	Paid by EFT #1359		05/15/2024	06/12/2024	06/30/2024		06/12/2024	250.93
0000220442	Automotive	Paid by EFT #1359		05/16/2024	06/12/2024	06/30/2024		06/12/2024	1,289.50
		Vendor 48971 - SEWER EQUIPMENT CO Totals					Invoices	2	<u>\$1,540.43</u>
<b>Vendor 43552 - SHERWIN-WILLIAMS</b>									
4274-6	Buildings	Paid by EFT #1313		05/14/2024	06/05/2024	05/31/2024		06/05/2024	71.06
6460-9	Buildings	Paid by EFT #1313		05/14/2024	06/05/2024	05/31/2024		06/05/2024	147.86
4459-3	Buildings	Paid by EFT #1313		05/21/2024	06/05/2024	05/31/2024		06/05/2024	124.37
4557-4	Buildings	Paid by EFT #1313		05/23/2024	06/05/2024	05/31/2024		06/05/2024	362.30
		Vendor 43552 - SHERWIN-WILLIAMS Totals					Invoices	4	<u>\$705.59</u>
<b>Vendor 48622 - SIERRA ECOTONE SOLUTIONS</b>									
1192	Upper Truckee Sewer PS Rehab	Paid by EFT #1360		05/17/2024	06/12/2024	05/31/2024		06/12/2024	3,500.00
		Vendor 48622 - SIERRA ECOTONE SOLUTIONS Totals					Invoices	1	<u>\$3,500.00</u>
<b>Vendor 22620 - SIERRA SPRINGS</b>									
5152426 060124	Supplies	Paid by EFT #1361		06/01/2024	06/12/2024	06/30/2024		06/12/2024	15.03
		Vendor 22620 - SIERRA SPRINGS Totals					Invoices	1	<u>\$15.03</u>
<b>Vendor 44577 - SOUNDPROS INC</b>									
240522-45	Public Relations Expense	Paid by EFT #1362		05/22/2024	06/12/2024	06/30/2024		06/12/2024	49.00
		Vendor 44577 - SOUNDPROS INC Totals					Invoices	1	<u>\$49.00</u>
<b>Vendor 23450 - SOUTH TAHOE REFUSE</b>									
2873714	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	1,557.60
2873722	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	188.80
2873741	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	2,550.00
2874100	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	188.80
2875461	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	708.00
2875488	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	708.00
2875581	Refuse Disposal	Paid by EFT #1363		06/01/2024	06/12/2024	05/31/2024		06/12/2024	1,416.00
		Vendor 23450 - SOUTH TAHOE REFUSE Totals					Invoices	7	<u>\$7,317.20</u>
<b>Vendor 45168 - SOUTHWEST GAS</b>									
910000426082 524	Natural Gas	Paid by EFT #1314		05/17/2024	06/05/2024	05/31/2024		06/05/2024	44.16
910000175915 524	Natural Gas	Paid by EFT #1314		05/21/2024	06/05/2024	05/31/2024		06/05/2024	33.82
910000639911 524	Natural Gas	Paid by EFT #1314		05/21/2024	06/05/2024	05/31/2024		06/05/2024	17.83
910000416139 524	Natural Gas	Paid by EFT #1314		05/22/2024	06/05/2024	05/31/2024		06/05/2024	57.66
910000192416 524	Natural Gas	Paid by EFT #1314		05/23/2024	06/05/2024	05/31/2024		06/05/2024	184.00





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910000421501 524	Natural Gas	Paid by EFT #1314		05/24/2024	06/05/2024	05/31/2024		06/05/2024	765.27	
910000421502 524	Natural Gas	Paid by EFT #1314		05/24/2024	06/05/2024	05/31/2024		06/05/2024	840.45	
910000429959 524	Natural Gas	Paid by EFT #1314		05/24/2024	06/05/2024	05/31/2024		06/05/2024	68.79	
910000429960 524	Natural Gas	Paid by EFT #1314		05/24/2024	06/05/2024	05/31/2024		06/05/2024	5,192.59	
910000175574 524	Natural Gas	Paid by EFT #1364		05/29/2024	06/12/2024	05/31/2024		06/12/2024	226.91	
910000175902 524	Natural Gas	Paid by EFT #1364		05/29/2024	06/12/2024	05/31/2024		06/12/2024	35.84	
910000865770 524	Natural Gas	Paid by EFT #1364		05/29/2024	06/12/2024	05/31/2024		06/12/2024	26.80	
910000416224 524	Natural Gas	Paid by EFT #1364		05/31/2024	06/12/2024	05/31/2024		06/12/2024	18.86	
910000657163 524	Natural Gas	Paid by EFT #1364		05/31/2024	06/12/2024	05/31/2024		06/12/2024	13.25	
Vendor <b>45168 - SOUTHWEST GAS</b> Totals								Invoices	14	\$7,526.23
Vendor <b>48617 - STEEL-TOE-SHOES.COM</b>										
STP060324	Safety Equipment - Physicals	Paid by EFT #1365		06/03/2024	06/12/2024	06/30/2024		06/12/2024	217.45	
STP060324A	Safety Equipment - Physicals	Paid by EFT #1365		06/03/2024	06/12/2024	06/30/2024		06/12/2024	179.38	
Vendor <b>48617 - STEEL-TOE-SHOES.COM</b> Totals								Invoices	2	\$396.83
Vendor <b>48511 - SWRCB/DWOCP</b>										
HAWKINS OIT1 APP	Dues - Memberships - Certification	Paid by EFT #1315		05/28/2024	06/05/2024	05/31/2024		06/05/2024	125.00	
Vendor <b>48511 - SWRCB/DWOCP</b> Totals								Invoices	1	\$125.00
Vendor <b>47798 - T&amp;S CONSTRUCTION CO INC</b>										
22-21A	Tahoe Keys Sewer PS Rehab	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	156,850.00	
22-21AR	Tahoe Keys Sewer PS Rehab Retainage	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(15,685.00)	
23-09A	Upper Truckee Sewer PS Rehab	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	81,750.00	
23-09AR	Upper Truckee Sewer PS Rehab Retainage	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(4,087.50)	
23-09B	WWTP Ballast Ponds	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	50,000.00	
23-09BR	WWTP Ballast Ponds Retainage	Paid by EFT #1316		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(2,500.00)	
Vendor <b>47798 - T&amp;S CONSTRUCTION CO INC</b> Totals								Invoices	6	\$266,327.50
Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b>										
2875776	Biosolid Disposal Costs	Paid by EFT #1366		06/01/2024	06/12/2024	05/31/2024		06/12/2024	12,808.80	
2875777	Refuse Disposal	Paid by EFT #1366		06/01/2024	06/12/2024	05/31/2024		06/12/2024	260.00	
2875794	Refuse Disposal	Paid by EFT #1366		06/01/2024	06/12/2024	05/31/2024		06/12/2024	32.50	
2875812	Refuse Disposal	Paid by EFT #1366		06/01/2024	06/12/2024	05/31/2024		06/12/2024	30.00	
2875938	Refuse Disposal	Paid by EFT #1366		06/01/2024	06/12/2024	05/31/2024		06/12/2024	38.00	
Vendor <b>24050 - TAHOE BASIN CONTAINER SERVICE</b> Totals								Invoices	5	\$13,169.30
Vendor <b>50040 - TAHOE FLEET SERVICE</b>										
1004	Automotive	Paid by EFT #1367		03/23/2024	06/12/2024	05/31/2024		06/12/2024	455.50	
1008	Automotive	Paid by EFT #1367		05/20/2024	06/12/2024	05/31/2024		06/12/2024	2,120.73	
1009	Automotive	Paid by EFT #1367		05/20/2024	06/12/2024	05/31/2024		06/12/2024	2,164.23	
1010	Automotive	Paid by EFT #1367		05/20/2024	06/12/2024	05/31/2024		06/12/2024	709.88	
1011	Automotive	Paid by EFT #1367		05/20/2024	06/12/2024	05/31/2024		06/12/2024	1,264.50	
Vendor <b>50040 - TAHOE FLEET SERVICE</b> Totals								Invoices	5	\$6,714.84



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<b>Vendor 24325 - TAHOE SAND &amp; GRAVEL</b>									
Apr 24 Stmt	Pipe - Covers & Manholes	Paid by EFT #1317		04/30/2024	06/05/2024	05/31/2024		06/05/2024	3,412.33
		Vendor 24325 - TAHOE SAND & GRAVEL Totals				Invoices	1		<u>\$3,412.33</u>
<b>Vendor 48927 - TAHOE VALLEY LODGE</b>									
1063	Standby Accommodations	Paid by EFT #1318		05/31/2024	06/05/2024	05/31/2024		06/05/2024	1,595.00
		Vendor 48927 - TAHOE VALLEY LODGE Totals				Invoices	1		<u>\$1,595.00</u>
<b>Vendor 49420 - THATCHER COMPANY OF NEVADA INC</b>									
2024400102307	Hypochlorite	Paid by EFT #1368		05/21/2024	06/12/2024	05/31/2024		06/12/2024	10,530.00
		Vendor 49420 - THATCHER COMPANY OF NEVADA INC Totals				Invoices	1		<u>\$10,530.00</u>
<b>Vendor 48877 - SHELLY THOMSEN</b>									
THOMSEN05202024	Travel - Meetings - Education	Paid by EFT #1369		05/29/2024	06/12/2024	05/31/2024		06/12/2024	63.00
THOMSENS06042024	Travel - Meetings - Education	Paid by EFT #1369		06/05/2024	06/12/2024	06/30/2024		06/12/2024	40.00
		Vendor 48877 - SHELLY THOMSEN Totals				Invoices	2		<u>\$103.00</u>
<b>Vendor 48262 - UPS FREIGHT</b>									
0000966628214	Postage Expenses	Paid by EFT #1319		05/25/2024	06/05/2024	05/31/2024		06/05/2024	650.00
		Vendor 48262 - UPS FREIGHT Totals				Invoices	1		<u>\$650.00</u>
<b>Vendor 47973 - US BANK CORPORATE</b>									
ABBONDANDOLO0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	976.06
ARCE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	983.23
ASCHENBACH0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	890.65
BARTLETTB0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,449.44
BARTLETTC0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	431.29
BAUGH0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	26.08
BORLEY0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,294.64
BUCKMAN0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,350.00
CASWELL0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,229.36
COLE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	107.61
COLVEY0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	2,406.93
COMBES0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	59.95
COOLIDGE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	242.00
DUPREE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	3,509.46
GLAZE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	71.03
GOLIGOSKI0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	98.11
GUTTRY0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,557.28
HUGHES0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	158.30
JONES0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	495.97
KAUFFMAN0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	2,092.25
LEE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	2,559.84
MORSE0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	206.69
NELSON0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	193.76
PETERSON0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	615.68
ROMSOS0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,240.27





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RUIZ0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	80.00
RYAN0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	84.01
SALAZAR0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,882.01
SCHRAUBEN0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	1,293.62
SKELLY0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	2,536.63
STANLEY0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	158.70
THOMSEN0524	May 24 Stms	Paid by EFT #1370		05/22/2024	06/18/2024	05/31/2024		06/12/2024	2,043.61
Vendor <b>49947 - US BANK CORPORATE</b> Totals							Invoices	32	\$32,324.46
Vendor <b>49947 - CUST#593278 USABBLUEBOOK</b>									
INV00376475	Pipe - Covers & Manholes	Paid by EFT #1371		05/28/2024	06/12/2024	05/31/2024		06/12/2024	1,518.69
Vendor <b>49947 - CUST#593278 USABBLUEBOOK</b> Totals							Invoices	1	\$1,518.69
Vendor <b>44580 - VESTIS SERVICES LLC</b>									
5980199313	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	90.12
5980199314	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	37.12
5980199315	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	24.33
5980199316	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	13.03
5980199317	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	10.17
5980199318	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	15.14
5980199319	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	86.52
5980199320	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	61.42
5980199321	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	24.90
5980199322	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	4.64
5980199323	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	74.30
5980199324	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	91.56
5980199325	Uniform Payable	Paid by EFT #1372		05/15/2024	06/12/2024	05/31/2024		06/12/2024	96.05
Vendor <b>44580 - VESTIS SERVICES LLC</b> Totals							Invoices	13	\$629.30
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b>									
24-03A	Herbert Walkup Waterline	Paid by EFT #1320		04/30/2024	06/05/2024	05/31/2024		06/05/2024	42,701.11
24-03AR	Herbert Walkup Waterline Retainage	Paid by EFT #1320		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(2,135.06)
24-03B	Herbert Walkup Replacement	Paid by EFT #1320		04/30/2024	06/05/2024	05/31/2024		06/05/2024	9,500.00
24-03BR	Herbert Walkup Replacement Retainage	Paid by EFT #1320		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(475.00)
24-04A	Herbert Walkup Waterline	Paid by EFT #1320		05/21/2024	06/05/2024	05/31/2024		06/05/2024	124,210.00
24-04AR	Herbert Walkup Waterline Retainage	Paid by EFT #1320		05/21/2024	06/05/2024	05/31/2024		06/05/2024	(6,210.50)
24-04B	Herbert Walkup Replacement	Paid by EFT #1320		05/21/2024	06/05/2024	05/31/2024		06/05/2024	18,150.00
24-04BR	Herbert Walkup Replacement Retainage	Paid by EFT #1320		05/21/2024	06/05/2024	05/31/2024		06/05/2024	(907.50)
24-05A	Herbert Walkup Waterline	Paid by EFT #1373		05/31/2024	06/12/2024	05/31/2024		06/12/2024	862,560.00
24-05AR	Herbert Walkup Waterline Retainage	Paid by EFT #1373		05/31/2024	06/12/2024	05/31/2024		06/12/2024	(43,128.00)
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b> Totals							Invoices	10	\$1,004,265.05



# Payment of Claims

Payment Date Range 05/30/24 - 06/12/24  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 48408 - WELCOME'S AUTO BODY &amp; TOWING</b>										
70801	Automotive	Paid by EFT #1321		05/12/2024	06/05/2024	05/31/2024		06/05/2024	775.00	
							Vendor 48408 - WELCOME'S AUTO BODY & TOWING Totals	Invoices	1	\$775.00
<b>Vendor 25850 - WESTERN NEVADA SUPPLY</b>										
11112982	Valves Elbows Ts Flanges Inventory	Paid by EFT #1374		05/15/2024	06/12/2024	05/31/2024		06/12/2024	5,290.25	
11229005	Pipe - Covers & Manholes	Paid by EFT #1374		05/15/2024	06/12/2024	05/31/2024		06/12/2024	2,166.27	
11245027	Pipe - Covers & Manholes	Paid by EFT #1374		05/15/2024	06/12/2024	05/31/2024		06/12/2024	752.50	
11246938	Meters & Parts Inventory	Paid by EFT #1374		05/17/2024	06/12/2024	05/31/2024		06/12/2024	14,996.08	
31258724	Pope Beach #1 Rehab	Paid by EFT #1374		05/17/2024	06/12/2024	05/31/2024		06/12/2024	111.94	
11244955-1	Saddles & Fittings Inventory	Paid by EFT #1374		05/20/2024	06/12/2024	05/31/2024		06/12/2024	153.66	
11245113	Service Contracts	Paid by EFT #1374		05/21/2024	06/12/2024	06/30/2024		06/12/2024	39,451.00	
11263274	Saddles & Fittings Inventory	Paid by EFT #1374		05/22/2024	06/12/2024	05/31/2024		06/12/2024	3,190.51	
31264860	Shop Supplies	Paid by EFT #1374		05/22/2024	06/12/2024	05/31/2024		06/12/2024	240.94	
31266596	Small Tools	Paid by EFT #1374		05/22/2024	06/12/2024	05/31/2024		06/12/2024	25.67	
11253691	Pope Beach Rehab	Paid by EFT #1374		05/23/2024	06/12/2024	05/31/2024		06/12/2024	255.45	
11212591	Fire Hydrants & Parts	Paid by EFT #1374		05/28/2024	06/12/2024	05/31/2024		06/12/2024	957.39	
11271621	Pipe Inventory	Paid by EFT #1374		05/29/2024	06/12/2024	05/31/2024		06/12/2024	1,689.11	
11271649	Small Brass Parts Inventory	Paid by EFT #1374		05/29/2024	06/12/2024	05/31/2024		06/12/2024	561.59	
11239754	Pipe - Covers & Manholes	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	9,059.69	
11251901	Repair Clamps Inventory	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	1,609.28	
11253293	Repair Clamps Inventory	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	7,394.24	
11274393	Valves Elbows Ts Flanges Inventory	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	1,208.50	
11274950	Small Brass Parts Inventory	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	903.58	
31276053	Buildings	Paid by EFT #1374		05/30/2024	06/12/2024	05/31/2024		06/12/2024	162.19	
31280904	Wells	Paid by EFT #1374		06/03/2024	06/12/2024	06/30/2024		06/12/2024	27.04	
							Vendor 25850 - WESTERN NEVADA SUPPLY Totals	Invoices	21	\$90,206.88
<b>Vendor 49738 - WEX BANK</b>										
97138749	Diesel Expense	Paid by EFT #1375		05/23/2024	06/12/2024	05/31/2024		06/12/2024	145.00	
							Vendor 49738 - WEX BANK Totals	Invoices	1	\$145.00
<b>Vendor 42323 - WHITE ROCK CONSTRUCTION</b>										
23-13A	Keller Heavenly Water System Improvement	Paid by EFT #1322		04/30/2024	06/05/2024	05/31/2024		06/05/2024	154,865.00	
23-13AR	Keller Heavenly Water System Improvement Retainage	Paid by EFT #1322		04/30/2024	06/05/2024	05/31/2024		06/05/2024	(7,743.25)	
							Vendor 42323 - WHITE ROCK CONSTRUCTION Totals	Invoices	2	\$147,121.75
<b>Vendor 48781 - WORLD OIL REFINING</b>										
I500-01070954	Contractual Services	Paid by EFT #1376		05/19/2024	06/12/2024	05/31/2024		06/12/2024	100.00	
							Vendor 48781 - WORLD OIL REFINING Totals	Invoices	1	\$100.00
<b>Vendor 49899 - ZENNER USA INC</b>										
0084189-IN	Backflow & Meter Combo's + Water Meter & Parts	Paid by EFT #1377		12/29/2023	06/12/2024	05/31/2024		06/12/2024	14,588.65	



# Payment of Claims

Payment Date Range 05/30/24 - 06/12/24  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0084584-IN	Backflow & Meter Combo's + Water Meter & Parts	Paid by EFT #1377		01/19/2024	06/12/2024	05/31/2024		06/12/2024	2,917.73
		Vendor	<b>49899 - ZENNER USA INC</b>	Totals		Invoices	2		<u>\$17,506.38</u>
				Grand Totals		Invoices	345		<u>\$2,987,605.34</u>



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President  
Nick Haven, Director

BOARD MEMBERS  
Shane Romsos, Vice President

Kelly Sheehan, Director  
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT April 4, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:04 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Peterson, Directors Haven, Romsos, Sheehan, Exline  
**Staff:** Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttry, Chris Stanley, Trevor Coolidge, Adrian Combes, Chris Skelly, Kyle Ostberg, Vincent Stagnaro, Liz Kauffman, Heidi Baugh, Julie Ryan, Jeremy Rutherford, Donielle Morse, Shelly Thomsen, Star Glaze, Ryan Lee, Megan Colvey, Aaron Buckman, Mark Seelos, Greg Dupree, Taylor Jaime

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**  
**Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes**  
to approve the Consent Calendar as presented.
  - a. **WINTER STORMS EMERGENCY RESPONSE**  
(Paul Hughes, General Manager)  
Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.
  - b. **ANNUAL ADOPTION OF STATEMENT OF INVESTMENT POLICY**  
(Greg Dupree, Accounting Manager)  
Adopted Resolution No. 3279-24, (supersedes Resolution No. 3249-23) adopting recommended changes to the Statement of Investment Policy.
  - c. **SEWER ENTERPRISE 2024/25 APPROPRIATIONS SUBJECT TO LIMITATION**  
(Greg Dupree, Accounting Manager)  
Adopted Resolution No. 3280-24 setting the limitation on Appropriations for Fiscal Year 2024/2025.

d. **LIABILITY CLAIM AGAINST SOUTH TAHOE PUBLIC UTILITY DISTRICT RECEIVED FROM DOUG CORSON**

(Ryan Lee, Customer Service Manager)

Rejected the Claim against South Tahoe Public Utility District for losses allegedly sustained by Doug Corson.

e. **ISSUANCE OF SPECIAL USE PERMIT FOR WOLLYSTAR MUSIC FESTIVAL SECONDARY EMERGENCY EGRESS ROUTE**

(Adrian Combes, Director of Operations)

Approved issuance of a Special Use Permit to Avery Hellman to allow attendees of the Woollystar Music Festival to use an existing unimproved road across a portion of Diamond Valley Ranch in the event of an emergency.

f. **PALOMA WELL REHABILITATION PROJECT - REBID**

(Mark Seelos, Water Resources Manager)

1) Approved Modified Change Order No. 5 to Zim Industries, adding 59 days and deducting \$70,755 from the Contract total; and 2) Authorized the General Manager to execute Change Order No. 5.

g. **2024/25 POLYMER CONTRACT EXTENSION**

(Aaron Buckman, Manager of Plant Operations)

Authorized the Contract extension option with Solenis LLC for Fiscal Year 2024/25 for emulsion polymer supplies delivered in the estimated amount of \$136,620 plus tax.

h. **2024/2025 BULK SODIUM HYPOCHLORITE SUPPLIES**

(Aaron Buckman, Manager of Plant Operations)

Awarded a Contract for Fiscal Year 2024/2025, for bulk supply Sodium Hypochlorite pursuant to the one-year option to extend, to Olin Corporation dba Olin Chlor Alkali Products, in the estimated amount of \*\$374,457 including sales tax and U.S. Superfund Excise Tax Surcharge.

i. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,647,080.18

j. **REGULAR BOARD MEETING MINUTES: May 16, 2024**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved May 16, 2024, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. California Uniform Public Construction Cost Accounting Act (CUPCCAA or UPCCAA) (Andrea Salazar, Chief Financial Officer) – **Andrea Salazar** provided details regarding the California Uniform Public Construction Cost Accounting Act and addressed questions from the Board. **Chris Stanley** provided comments in support of this new Policy.

**Moved Haven/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to (1) Approve Resolution 3281-24 electing to become subject to the Uniform Public Construction Cost Accounting Procedures; (2) Enact Ordinance No. 590-24 which adds new Administrative Code Section 8, Uniform Construction Cost Accounting Act; (3) Approve Public

Works Construction Purchasing Policy; and (4) Approve Maintenance and Non-Public Works Purchasing Policy.

- b. 2024 Baseline Cathodic Protection Survey and Corrosion Evaluation Planning Project (Megan Colvey, Senior Engineer) – **Megan Colvey** provided details regarding the 2024 Baseline Cathodic Protection Survey and Corrosion Evaluation Planning Project and addressed questions from the Board.

**Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Approve the proposed Scope of Work from V&A Consulting Engineers, Inc. for the 2024 Baseline Cathodic Protection Survey and Corrosion Evaluation Planning Project; and 2) Authorize the General Manager to execute Task Order No. 1 to the Master Services Agreement with V&A Consulting Engineers, Inc. in the amount of \$244,762.

- c. Rebuild of 1,000 horsepower Motor for Luther Pass Pump Station (Chris Stanley, Manager of Field Operations) – **Chris Stanley** provided details regarding the rebuild of 1,000 horsepower motor for Luther Pass Pump Station and addressed questions from the Board. The Board would like a master plan for Luther Pass Pump Station presented at an Operations Committee meeting in the near future.

**Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Authorize an exception to competitive bidding procedures due to special circumstances; 2) Authorize a Contract between the District and Codale Electric Supply for the rebuilding of a motor in the amount of \$83,887.51 plus tax.

**President Peterson** recused himself at 2:34 p.m.

- d. Union Memorandum of Understanding effective June 20, 2024 (Liz Kauffman, Human Resources Director) – **Liz Kauffman** provided details regarding the Union Memorandum of Understanding effective June 20, 2024. **Paul Hughes** reminded the Board that the implementation of the Compensation Study will be negotiated once all the information is available.

**Moved Exline/Second Sheehan/Peterson Recused/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to Approve Union Memorandum of Understanding for the term of June 20, 2024, through June 27, 2029.

- e. Management Memorandum of Understanding effective June 20, 2024 (Liz Kauffman, Human Resources Director) – **Liz Kauffman** provided details regarding the Management Memorandum of Understanding effective June 20, 2024.

**Moved Sheehan/Second Exline /Peterson Recused/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to Approve Management Memorandum of Understanding for the term of June 20, 2024, through June 27, 2029.

**President Peterson** rejoined the meeting at 2:37 p.m.

**7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

None

**8. BOARD MEMBER REPORTS:** None

**9. STAFF/ATTORNEY REPORTS:**

**Ryan Lee** provided community comments relating to the Proposition 218 process. He further provided details regarding the Customer Assistance Program, in which the District is partnered with Liberty Utilities, and addressed questions from the Board. Currently there are approximately 400 accounts on the Customer Assistance Program costing approximately \$150,000 annually, supplemented by property taxes. The current discount is 25% for anyone on the Customer Assistance Program. The Board discussed variations of potential Customer Assistance Program modifications. Based on Board discussion, a proposal will be developed and brought back for consideration at a future date.

**10. GENERAL MANAGER REPORT:** None

**11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**12. BREAK AND ADJOURN TO CLOSED SESSION:** 3:11 p.m.

**President Peterson** recused himself at 3:59 p.m.

**RECONVENE TO OPEN SESSION:** 4:23 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

The Board provided direction to the General Manager to enter into a legal services agreement with Richards Watson Gershon.

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director

No reportable Board Action

- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director  
No reportable Board Action.

No reportable Board Action

**ADJOURNMENT:** 4:24 p.m.

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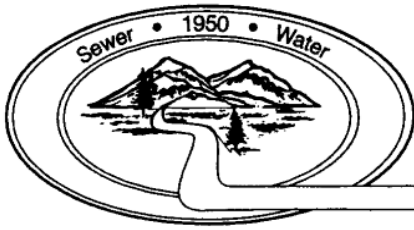
David Peterson, Board President  
South Tahoe Public Utility District

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Melonie Guttry, Executive Services Manager/  
Clerk of the Board  
South Tahoe Public Utility District

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 7a

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Mobile Modular Office Space

**REQUESTED BOARD ACTION:** 1) Approve exemption from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the State's buying power, 2) Authorize staff to enter into a contract with Mobile Modular Management Corporation under Sourcewell Contract Number 1208220-MMR in the amount of \$190,664.70 for the purchase of a 12'x48' Mobile Office Building.

**DISCUSSION:** In July 2023, staff requested the Board authorize the purchase of a mobile, modular office to replace the 22-year-old structurally deficient mobile office currently in use. The Board chose to defer a decision at that time, requesting that staff provide a more thorough evaluation of the available options for their consideration. The attached memorandum was prepared by staff to evaluate six alternative solutions for housing the Engineering Inspectors. The proposed solutions were developed to provide four workspaces that can be implemented quickly and relied upon for at least the next nine years, allowing time to consider and construct permanent office space, if needed.

The solution recommended by the evaluation is to replace the existing mobile office with a new, snowload-rated unit that will be outfitted with wheels (which the current office does not have). The addition of wheels provides flexibility for use of the office under emergency response scenarios. The new mobile office will be sited on a new asphalt pad adjacent to the contractor staging area at the Wastewater Treatment Plant (aka, the Boneyard) creating a "Construction Management Hub" for improved engagement between contractors and inspectors. These supplemental benefits are unique to the preferred alternative, and secure its position as superior to the other alternatives considered. With Board approval, staff will execute Sourcewell Contract 1208220-MMR to secure the pricing of quote Q-445817 with Mobile Modular in the amount \$190,664.70, for delivery by Spring 2025.



**SCHEDULE:** As soon as possible.

**COSTS:** \$190,664.70

**ACCOUNT NO:** 10.30.8362

**BUDGETED AMOUNT AVAILABLE:** \$218,567

**ATTACHMENTS:** Evaluation of Workspace Alternatives; Mobile Modular Quote #445817

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer

**GENERAL MANAGER:** YES AS NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

# South Tahoe

## Public Utility District

Paul Hughes, General Manager

### Board Members

Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

## Memorandum

Date: May 8, 2024

To: Board of Directors  
Paul Hughes, General Manager

Copy: Engineering

From: Julie Ryan, Engineering Department Manager

Subject: Evaluation of Workspace Alternatives

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With the expansion of the Capital Improvement Program and addition of two staff to the Engineering Department, the Department has run out of office space to house its whole team within its portion of the Administration Building. After extensive consideration, Staff recommends the following as the preferred alternative.

- **Alternative 2: Replace Mobile Office:** purchase a new snowload-rated mobile office, sited near the Boneyard to serve as a Construction Management Hub. The new office will have wheels installed to accommodate future use as a Mobile Emergency Operations Center (EOC)

This memo documents the recent history of occupancy and activities associated with workspaces, lays out Board and staff concerns, assesses alternatives considered for Engineering Staff, and makes a recommendation for the preferred alternative.

### **Background**

Prior to the expansion of the CIP, the Engineering Department housed 15 Staff in 11 offices, 2 cubes and a fileroom. All available workspaces within the Engineering area of the Administration Building were occupied. The existing mobile office had been in continuous use for over 20 years, most recently by the Grants Coordinator and Water Reuse (DVR) Manager.

- **January 2022:** Engineering begins working with Heavy Maintenance, IT and Electrical to convert the former AGM office to two offices for the Grants Department. Upon completion, the mobile office is left unoccupied, due to the DVR Manager's departure in Fall 2021.

- **September 2022:** Board approves the addition of two Staff to the Engineering Department.
- **March 2023:** Two new Inspectors join the Engineering Department, bringing the Inspection team to four permanent Staff, and the Department total to 17.
- **April 2023:** Two original Inspectors vacate their shared office in the Engineering area of the Administration Building and join the two new Inspectors in the mobile office behind the building. The former Inspectors' office becomes occupied by the Water Conservation team.
- **June 2023:** Two more cubes are built out in the Engineering common area, bringing the total cube offices to four. These small cubes are intended to house seasonal interns.
- **July 2023:** Staff requests the Board to authorize purchase of new mobile office to replace the old and structurally deficient unit. The Board defers consideration of the purchase until an alternatives evaluation is performed.
- **September 2023:** the mobile office behind the Administration Building and the unoccupied Santa Fe Office in Meyers are both assessed by a structural consultant for integrity and suitability for year-round use. The assessment found that the mobile office is not constructed to support snow loads, but that the Santa Fe Office is in generally good condition (Rahbeck, 2023).
- **December 2023:** The four Inspectors vacate the mobile office for the winter, temporarily occupying two temporarily open cubes in Engineering and two temporarily open offices in Accounting.
- **April 2024:** The four Inspectors return to the mobile office behind the Administration Building, making room for one temporary hire in Accounting and two Interns in Engineering.

At the July 6, 2023, Board Meeting, the Board raised the following concerns for Staff consideration.

- Price: the cost per square foot for a snowload-rated mobile unit (at nearly \$330/sf) seems quite high.
- Permanence: it is preferable to house permanent staff in a permanent structure.
- Comparison: an evaluation of alternatives had not been prepared by Staff.

Staff has raised the following additional concerns.

- Safety: the original concern for the existing mobile office space was related to safety. As such, only alternatives that are considered safe should be considered.
- Morale: being bounced around each season negatively impacts the morale of the Inspectors. Since the job requires the Inspectors to remain mobile during construction, with their truck serving as their office, there is a strong desire to have a dedicated home base.
- Unity: to promote teamwork between the Inspectors, it is preferred that they be located together, and to promote inclusion with the rest of the Engineering Department, it is preferred that they be located near the Administration Building. For these reasons, remote work in the off-season is not preferred.
- Efficiency: Inspectors' workspace needs ample parking near their office (8 spaces minimum) and the workspace needs to be near a nuke gauge storage. To minimize drive time for project collaboration with managers and staff, it is preferred they be located near the Administration Building.
- Impact on other Departments: to maintain harmony between departments, the solution for inspections workspace should not displace staff from other departments or rely too heavily on other departments resources.

In addition to solving Board and staff concerns, the alternatives considered for workspaces may also provide an opportunity to supply other ancillary benefits to the District. These will be described and discussed with each alternative.

### **Proposed Alternatives**

Staff worked together to identify six (6) alternatives for housing Inspections to address concerns raised by the Board and Staff. Construction of a new permanent office building or “annex” to the Administration Building has been excluded from consideration at this time due to the urgency of the need and negative impact on morale of other departments. Instead permanent office needs will be addressed holistically for ALL departments as part of the Shops Master Plan, with the intent to construct new permanent facilities in 2031-2033. As such, the proposed solutions considered here are expected to be in place for at least nine (9) years.

**Alternative 1: No change.** Staff continues to occupy the current 12'x48' mobile office during construction season only. Optionally, the existing mobile office is relocated to Boneyard (Contractor Staging Yard) to serve as a Construction Management Hub for improved contractor coordination. Electrical, network and communications are already in place, but a concrete or asphalt pad may be required to provide an appropriate foundation for the unit. Seasonally, a mobile executive bathroom could be provided on location, as an alternative to the nearby restroom in the Solids Building. The mobile office would be added to the daily cleaning schedule. In winter, Staff occupies available workspaces in the Administration Building, based on availability. If sufficient space in Administration Building is unavailable, then Inspectors will either seasonally relocate to Santa Fe Office or work remotely.

**Alternative 2: Replace Mobile Office.** STPUD purchases a new 12'x48' snowload-rated mobile office for the four Inspectors. Mobile office is located at Boneyard to serve as a Construction Management Hub for improved contractor coordination. The mobile office would be added to the daily cleaning schedule. Optionally, a mobile executive bathroom could be provided on location year round, as an alternative to nearby restroom in Solids Building. As a supplemental benefit, the new mobile office could be outfitted as a Mobile Emergency Operations Center. In the debrief from the Caldor Fire emergency, one recommendation was to set up a workspace with network and communications equipment on a trailer that could be hooked up easily and evacuated to a safe working location to support continuing operations. This alternative could be outfitted to serve this purpose.

**Alternative 3: Move Inspectors to Santa Fe.** The four Inspectors move year-round to the unused office on Santa Fe Ave in Meyers (old Tahoe Paradise Water Company office, also known as Meyers Shop). This option requires buildout of a nuclear gauge storage facility inside the equipment garage, purchase of supplemental furniture and cubicle walls (if desired), upgrades to communications (network and phone) and minor safety upgrades (gas meter cover, HVAC improvements). The cleaning schedule would be upgraded from weekly to daily.

**Alternative 4: Move Inspectors to Filter Building.** The four Inspectors move to the 11'x22' office inside the Filter Building year round. This option requires relocation of stored equipment and installation of HVAC, windows, upgrades to communications (network and phone), and possibly expensive structural upgrades to increase the size of the available space. This office would be added to the daily cleaning schedule.

**Alternative 5: Move Inspectors to Admin Building.** The four Inspectors move back to Engineering year round with two in cubes and two sharing the Director of Operations (DO) office. This option requires the buildout of two more cubes, relocating the plotter and copier to the file room, as well as removal of the drawing table and relocation of the lateral files drawers to the Chlorine Building. This option also requires the DO to move out of Engineering.

**Alternative 6: Rent office space.** The four Inspectors move to a similar-sized office space rented by the District near the Wastewater Treatment Plant. This office would be added to the daily cleaning schedule. This option requires that Inspectors visit the Plant daily during construction to pickup/dropoff nuke gauges and/or District vehicles.

**Evaluation of Alternatives**

The alternatives have been evaluated based on the following criteria.

- Cost (Upfront and Ongoing)
- Ease of implementation
- Permanence
- Work efficiency
- Morale
- Impact on other departments
- Supplemental benefits

Table 1 employs a simple scoring system to evaluate each of the six alternatives. Discussion of the pros and cons of each alternative is provided below.

Table 1 <b>Engineering Inspector Workspace Alternatives</b> Criteria Scoring [Best = 3, Neutral = 2, Worst = 1, N/A = 0]									
	Upfront Cost	Ongoing Cost	Ease of Implementation	Permanence	Work Efficiency	Morale and Unity	Impact on Others	Supplemental Benefits	Total
<b>Alternative 1: No change</b>	3	2	3	1	3	1	1	2	16
<b>Alternative 2: Replace Mobile Office</b>	1	2	2	3	3	3	3	3	20
<b>Alternative 3: Move Inspectors to Santa Fe</b>	2	1	3	3	2	2	2	0	15
<b>Alternative 4: Move Inspectors to Filter Building</b>	1	2	1	3	3	2	1	0	13
<b>Alternative 5: Move Inspectors to Admin Building</b>	3	3	2	3	3	2	1	0	17
<b>Alternative 6: Rent office space</b>	3	1	3	3	1	1	3	0	15

**Alternative 1: No change.** The only anticipated upfront cost for this alternative is to relocate the existing mobile office to the Boneyard, where a pad may need to be installed (\$20K). Ongoing cost to add daily cleaning would be required, but the cost for adding a portable bathroom is optional and has not been considered. No structural changes or long-lead items are needed for this alternative, so it is easy to implement. This alternative provides the benefit of creating a Construction Management Hub for interaction with Contractors and oversight of the Boneyard. Work efficiency would be unchanged, with the close proximity to the rest of the Engineering Department and the nuke gauge storage. This alternative would provide a

seasonal office only, relying on space seasonally in other departments of the Admin Building, and so this alternative ranks poorly for permanence, morale and impact on others.

**Alternative 2: Replace Mobile Office.** This option has the highest upfront cost (\$215K) to purchase and install a new snowload-rated mobile office outfitted with wheels (for future conversion to a Mobile EOC) and installation of a pad at the Boneyard. Ongoing cost to add daily cleaning would be required, but the cost for adding a portable bathroom is optional and has not been considered. The lead-time for the mobile office is expected to be six to nine months, but a pad could be installed in advance, so that the site is ready when it arrives. Being located on the WWTP site, this option provides a solution that can be accommodated for at least 9 years (or permanently) without an expected negative impact to work efficiency, morale and unity. It has no expected impact on other departments. This alternative has the most supplemental benefits, because it create a Construction Management Hub for interaction with Contractors and oversight of the Boneyard AND it can be outfitted as an Emergency EOC in preparation for an emergency that requires evacuation of the WWTP.

**Alternative 3: Move Inspectors to Santa Fe.** After inspection by Staff, this option is expected to have moderate setup costs (\$85K), mostly related to completing construction of the nuke gauge storage facility and establishing reliable network and communications. A temporary network and communication solution could be installed for less than \$10K, but for a permanent solution expected to be in service for at least 9 years a \$80K investment may be required. This solution is expected to have some of the highest ongoing costs. Cleaning would need to be upgraded from weekly to daily at a remote location which would be more expensive than daily cleaning required for other alternatives. There may be additional cost to prioritize and extend plowing operations in the winter, to provide enough room to park 8-10 vehicles and keep access to the office clear. To collaborate in person or provide inspections for the ongoing projects at the WWTP will add substantial travel time to the daily routine (~15 hours per month, or roughly \$162,000 over 9 years). No structural changes or long-lead items are needed for this alternative, so it is easy to implement permanently. However, there is not consensus amongst Staff around the impacts of this solution, which would create a physical divide between the Inspectors and their leaders and coworkers and is hard on morale. This alternative builds inefficiencies into the workload that can be avoided with other alternatives. Historically, the Santa Fe Office has been used as a gathering place for field crews working in Meyers and if the Inspectors take over that office, they may be less likely to use the office. There are no supplemental benefits identified for this alternative.

**Alternative 4: Move Inspectors to Filter Building.** This space is the passthrough to upstairs storage in the Filter Building, and would need to be expanded to accommodate all four Inspectors. Due to structural limitations, that expansion would be complicated, and combined with the addition of windows and HVAC the upfront cost of this alternative is expected to cost in excess of \$100K, and will take time (a year or more) to implement. Ongoing cost is limited to the addition of daily cleaning. This option provides a permanent home for the Inspectors onsite at the WWTP, which is good for efficiency and unity. But because this space will continue to serve as the passthrough for access to the upper level storage and because it's located inside a process facility of the WWTP, it's not great for morale and also has a negative impact on the departments that use the upper level. There are no supplemental benefits identified for this alternative.

**Alternative 5: Move Inspectors to Admin Building.** The overall cost of this alternative is low. The only upfront cost is to build out two more cubes in Engineering (\$15K) and to relocate

equipment and Staff within the building, assuming space can be found to accommodate them. This solution would be permanent and promote work efficiency, but it also squeezes the staff into small, inflexible workspaces, which can be isolating and hard on morale. This alternative has the significant downside of unifying the Engineering Department at the expense of other departments, by displacing the DO and whomever currently occupies the office where the DO will land. This option also eliminates the last remaining common area in the Engineering Department. There are no supplemental benefits identified for this alternative.

**Alternative 6: Rent office space.** There are no significant upfront costs associated with this alternative, however the ongoing costs are significant. At the current market rate of \$2/SF, this alternative is expected to cost the District \$140K over 9 years. Daily cleaning would be needed at a remote location, which would be more expensive than daily cleaning required for other alternatives. While space is likely available closer to the WWTP than Santa Fe, this alternative also builds inefficiencies into the workload that can be avoided with other alternatives. The nuke gauges cannot legally be stored at an office building, so daily trips by all four Inspectors to the WWTP are expected to be needed during construction (260 h/year or roughly \$234,000 over 9 years) in addition to travel time for in-person collaboration. Renting office space when the District has other viable options that use our existing properties and resources may be seen as inefficient, and could be seen negatively by Staff ("out-of-sight, out-of-mind"). While this alternative would quickly provide a 9-year solution, it provides no supplemental benefits to the District.



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 5700 Las Positas Rd  
 Livermore, CA 94551  
 925-606-9000  
 www.mgrc.com

Sale Quotation and Agreement	
Quote #	Q-445817
Date of Quote	05/22/2024
Quote Expiration Date:	06/21/2024
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<b>Buyer PO#:</b>	

Buyer Name and Billing Address	Site Information	Seller Name
South Tahoe Public Utility District ("Buyer") 1275 Meadow Crest Dr South Lake Tahoe, CA 96150 Heidi Baugh Phone #: 1 (530) 543-6270	Heidi Baugh 1275 Meadow Crest Dr South Lake Tahoe, CA 96150 Cell: 1 (530) 543-6270	Mobile Modular Management Corporation a Division of McGrath RentCorp ("Seller") <b>Questions?</b> Contact: Brent Hoffman brent.hoffman@mobilemodular.com Direct Phone: 1 (707) 480-7777

Equipment and Accessories	Qty	Purchase Price	Extended Purchase Price	Taxable
<b>Office, 12x48 HCD (NonStd)</b> (Non-Standard Configuration. Size excludes 3' towbar.) (Sourcewell Pricing: 12x48@150/SF + custom modifications RS Means \$ 60,008. 150#roof load, 4windows, sheet vinyl) New Building built for snow load)	1		\$146,408.00	Y
Steps, Standard	2	\$2,250.00	\$4,500.00	Y

Charges Upon Delivery	Qty	Charge Each	Total One Time	Taxable
<b>Office, 12x48 HCD (NonStd)</b> (Non-Standard Configuration. Size excludes 3' towbar.) (Sourcewell Pricing: 12x48@150/SF + custom modifications RS Means \$ 60,008. 150#roof load, 4windows, sheet vinyl) New Building built for snow load)				
Delivery (Pricing includes fuel surcharge, a pilot car, and permit.)	1	\$6,439.00	\$6,439.00	N
Block and Level Building	1	\$479.00	\$479.00	N
Foundation, Installation	16	\$220.00	\$3,520.00	Y
Drawings	1	\$750.00	\$750.00	N
Essential Material Handling Fee	1	\$75.00	\$75.00	N
Removal, Towbar/Hitch	1	\$235.00	\$235.00	N
Installation, Crib Wall	1	\$9,000.00	\$9,000.00	Y
Skirting, Install	120	\$38.00	\$4,560.00	Y

Total Estimated Charges	
Subtotal	\$175,966.00
Taxes	\$14,698.70
<b>Total Charges (including tax)</b>	<b>\$190,664.70</b>

**Special Notes**

Additional Note: Mobile Modular Sourcewell Contract #1208220-MMR. 12x48 Office Building priced using our standard Sourcewell pricing @ \$150 SF x 576 sq ft = \$86,400 plus Customization RSMeans \$60,008. Building pricing also includes foundation materials. One Time charges, Delivery, Foundations, Skirting (including material), Block and Level, Installation, priced using RSMeans plus 17% mark up.

Block/Level: Price assumes building is installed using Mobile Modular standard foundation. Mobile Modular assumes installation on the minimum foundation design criteria/tolerances. For DSA buildings, it is assumed building will be installed on the minimum amount of foundation lumber per the applicable DSA approved stockpile drawings and site will not exceed 4-1/2" out of level. Additional material and labor charges apply for installing buildings above minimum





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foundation design criteria, raising buildings to meet specific finish floor elevations, raising building level to adjacent buildings, landings, walkways, transitions, etc.

Tie-downs: Quantity and price may vary based on seismic source factor and site conditions. Patch and repair of site after removal is not included and is the responsibility of the Customer. Alternative non-penetrating seismic system is available for an additional charge. Wet-stamped engineering available for an additional charge.

General: Customer's site must be dry, compacted, level and accessible by normal truck delivery. Pricing does not include any clearing or grading of sites, obstruction removal, site or final building clean up, any asphalt transitions, dolly, crane, forklift, electrical or plumbing connections, window coverings, furniture, casework, appliances, doorstops, phone or data lines, gutters, downspouts or tie-in, temporary power, temporary fencing, traffic control, flagmen, soil and/or pull test, custom engineering, fees associated with inspections, city or county submittals and/or use permits, security screens, door bars and any item not specifically listed as being included.

Yes - Prevailing Wage: Pricing includes prevailing wage and certified payroll for installation work performed on site.

Delivery Date: Delivery date will not be confirmed until Mobile Modular receives and approves the signed Agreement and all credit conditions have been met.

Delivery of Equipment: Customer is responsible for selecting a suitable site and directing Mobile Modular on exact placement/orientation of the Equipment. Customer shall physically mark the site/pad to indicate corner locations for Equipment placement.

**Additional Information**

- Quote is valid for 30 days.
- Buyer's site must be dry, compacted, level and accessible by normal truck delivery. Costs to dolly, crane, forklift, etc. will be paid by Buyer. Unless noted, prices do not include permits, stairs, foundation systems, temporary power, skirting, engineering, taxes or utility hookups.
- Subject to equipment availability. Unless noted, equipment and related furnishings, finishes, accessories and appliances provided are previously leased and materials, dimensions, and specifications vary. Detailed specifications may be available upon request.
- This transaction is subject to prior credit approval
- Down Payment required upon execution of agreement.
- Sales Tax will be calculated based on the tax rate at the time of invoicing.
- Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.



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This Sale Quotation and Agreement is entered into by and between Seller and Buyer effective as of the date signed by Buyer. This Sale Quotation and Agreement includes the terms and conditions set forth in the following two documents (collectively, the "Agreement"), each of which is incorporated herein by this reference:

1. **Sale Terms and Conditions** attached hereto; and
2. **Supplemental Sale Terms and Conditions** located at (<https://www.mobilemodular.com/contractterms>), as the same may be updated from time to time in the sole and absolute discretion of Lessor.

By signing below, Seller: (1) acknowledges and agrees that it has received, read and understands the terms of this Agreement and agrees to be bound by the terms of this Agreement, including prices and specifications, and (2) instructs Seller to make appropriate arrangements for the preparation and delivery of the Equipment identified herein. This Agreement may be executed in one or more counterparts (including through the use of electronic signatures), each of which shall be deemed an original and all of which shall constitute one and the same Agreement. Upon execution of this Agreement, Seller shall generate a Sale Agreement Number, which shall be referenced on all Seller invoices.

No document provided by Buyer including, without limitation, Buyer's purchase orders, work orders, bills of lading, or forms for receipt or acknowledgment or authorization ("**Buyer Forms**"), nor the terms and conditions associated with such Buyer Forms, shall amend, modify, supplement, waive, or release any term or condition of this Agreement even if such Buyer Forms are signed by an agent or representative of Seller. The terms and conditions of this Agreement shall prevail over any Buyer Forms, and any inconsistent or additional terms and conditions in Buyer Forms shall be deemed void *ab initio* and of no force or effect.

The individuals signing this Agreement affirm that they are duly authorized to execute this Agreement by and on behalf of the parties hereto.

**SELLER:**  
 Mobile Modular Management Corporation  
 a Division of McGrath RentCorp

**BUYER:**  
 South Tahoe Public Utility District

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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**SALE TERMS AND CONDITIONS**

1. **SALE.** Seller sells to Buyer, and Buyer purchases from Seller, the equipment listed on the Agreement hereto (“**Equipment**”) on the terms and conditions set forth herein. This Agreement constitutes a separate and independent sale (a “**Sale**”) of the Equipment specified in the Agreement.
2. **TIME PAYMENT; TITLE RETENTION.**
  - (a) **PURCHASE PRICE.** The aggregate amount of the purchase price (the “**Purchase Price**”) is set forth in the Agreement. Unless otherwise specified in writing, Buyer agrees to pay Seller twenty five percent (25%) of the Purchase Price upon execution of the Agreement; sixty five percent (65%) no fewer than two days prior to the scheduled delivery date; and the remaining ten percent (10%) within thirty (30) days of substantial completion (substantial completion does not include punch list items). In addition to the Purchase Price, Buyer shall pay such charges as are attributable to circumstances related to the delivery, drop-off and relocation of Equipment.
  - (b) **TITLE/RETENTION.** Title to the Equipment shall not pass to Buyer before the entire Purchase Price has been paid to Seller. Upon Seller’s receipt of payment in full of the Purchase Price, title to the Equipment shall transfer to Buyer, free and clear of all encumbrances arising by or through Seller. All payments due from Buyer pursuant to the terms of the Agreement shall be made without any abatement or set off of any kind, arising from any cause.
2. **CANCELLATION.** All sales are final and non-refundable upon delivery of the Equipment to Buyer’s site location. Any requests to cancel or reschedule orders prior to delivery may or may not be accepted in Seller’s sole discretion and must be agreed upon by Seller in writing. Without waiving any of its rights, Seller is entitled to recover its costs incurred and profits lost as a result of Buyer’s cancellation or rescheduling of an order. A cancellation fee may be assessed against Buyer. In no event shall such fee exceed the full value of the Agreement. If Buyer has made down payment(s) to Seller prior to cancellation and the cancellation fee is less than the amount(s) already paid, Seller shall deduct the amount of the cancellation fee from any refund that may be owed to Buyer. If down payment amount(s) already made are less than the cancellation fee, Seller shall apply the full down payment amount(s) to the payment of the cancellation fee and Buyer will pay the remaining cancellation fee balance within ten (10) business days after receiving written notice of the balance due. If no down payment has been made by Buyer at the time of cancellation, Buyer shall pay to Seller the entire cancellation balance within ten (10) business days of receipt of written notice from Seller stating the cancellation fee balance that is due.
3. **DELIVERY AND PLACEMENT OF EQUIPMENT.** Seller agrees to deliver the Equipment to the site location listed on the Agreement (the “**Site**”). Buyer warrants and represents that it has exercised due diligence and care in selecting a suitable site for the Equipment, shall clearly mark the site of placement and shall direct Seller on exact placement and orientation of the Equipment. Upon request from Buyer and for an additional fee, Seller will perform a site visit and make recommendations on placement as it relates to site accessibility and layout. Buyer further warrants that the Site will have (1) safe access free from encumbrances; (2) a level pad, which is hereby defined as having no greater than a 4-inch drop in 40 feet (length) and no greater than a 1-inch drop in 8 feet (width); and (3) adequate soil bearing pressure of not less than 1500 psf, except in the state of Florida, where the minimum soil bearing pressure is 2000 psf. Following delivery, Seller will remove all Seller-owned Equipment such as plywood, tools, etc. prior to or at the time of building acceptance. Buyer is responsible for all necessary permits, utility hookups, and Site preparation.
4. **INSPECTION AND ACCEPTANCE.** Following delivery and setup of the Equipment, Buyer shall inspect the Equipment within forty-eight (48) hours of substantial completion and provide immediate written notice to Seller specifying defects, if any, which Buyer observes. If Buyer fails to provide such notice within four (4) days following substantial completion of the project, it shall be conclusively presumed between Buyer and Seller that Buyer has inspected the Equipment and that all Equipment is in conformance with the Agreement and has been accepted by Buyer.
5. **BUYER AGREEMENTS.** Buyer agrees that Seller may insert in the Agreement, the serial number and other identification data relating to the Equipment when ascertained by Seller.
6. **LOSS OR DAMAGE.** All risk of loss or damage to the Equipment shall transfer to Buyer upon delivery of the Equipment to the site location. Buyer agrees to indemnify and hold Seller harmless from any loss resulting from the theft, destruction or damage to the Equipment. The cost of any required repairs shall be borne by Buyer. Any loss of or damage to the Equipment shall not alleviate Buyer’s obligation to pay Seller any remaining balance of the Purchase Price existing at the time of the loss.
7. **INSURANCE.** Upon delivery of the Equipment and until Buyer has paid for the Equipment in full, Buyer shall provide, maintain, and pay all premiums for property insurance covering the loss, theft, destruction, or damage to the Equipment in an amount not less than the full replacement value and will name Seller as loss payee of the proceeds, unless Buyer has paid Seller the entire purchase price in full prior to the scheduled delivery of the Equipment. This coverage will extend to all property of Seller located at the delivery site during the installation. Upon receipt of the proceeds of any insurance, Seller will refund to Buyer any amounts in excess of the balance due Seller by the Buyer in fulfilling the obligations specified herein. Notwithstanding the above, Buyer shall also provide, maintain, and pay all premiums for general liability insurance in the amount of \$1,000,000.00 (one million dollars) and name Seller as an additional insured. All insurance shall be with a company having an A.M. Best rating of A- or better, and shall not be subject to cancellation without thirty (30) days prior written notice to Seller. Buyer shall deliver to Seller insurance certificates, or evidence of insurance proving the existence of policies meeting the above requirements, upon execution of the Agreement. Seller may require Buyer’s insurance carrier to be licensed to do business in the state where the Equipment is being sold. Buyer’s obligation to provide said insurance will cease once Equipment has been paid for in full and pursuant to Section 2.



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**8. WAIVER AND INDEMNIFICATION.**

(a) Buyer hereby waives and releases all claims against Seller for (i) loss of or damage to all property, goods, wares and merchandise in, upon or about the Equipment and (ii) injuries to Buyer, Buyer's agents and third persons. Seller shall not be liable for any consequential, incidental, or special damages of any kind (including, but not limited to damages for loss of use or of profit by Buyer or any other party; or for any collateral damages), whether or not caused or continued by Seller's negligence or delay, which may result from or arise in connection with the manufacture, delivery, installation, checkout or use of the Equipment or in connection with the services rendered by Seller hereunder.

(b) Buyer shall indemnify and hold Seller (and its agents and employees) harmless from and against any and all claims, actions or proceedings and any and all damages, liabilities, losses, costs and expenses (including attorney fees) arising out of or in connection with the Agreement, including all damages, liabilities, losses, costs and expenses arising from Seller's negligence. If the foregoing obligation is not enforceable against Buyer under applicable law, Buyer agrees to indemnify and hold Seller harmless from damages, liabilities, losses, costs and expenses to the maximum extent permitted by applicable law.

**9. TERMINATION FOLLOWING BREACH.** In the event (a) of bankruptcy or insolvency of Buyer, or in the event any proceeding is brought by or against Buyer voluntarily or involuntarily, under the provisions of the Bankruptcy Code of the United States, for the appointment of a receiver or trustee or any assignment for the benefit of creditors of Buyer, or (b) that Buyer fails to make timely payments, or perform any of its other obligations, under the Agreement, and such failure or default is not cured within ten (10) days after written notice of such failure or default is provided by Seller, the Agreement automatically shall be terminated in the case of any event described in clause (a) above and may be terminated by Seller in the case of any event described in clause (b) above and, upon such termination, full payment pursuant to the terms of the Agreement shall become immediately due and payable from Buyer. In the event of any such breach or termination, Seller shall have all rights provided by law and under the terms and conditions of the Agreement, including but not limited to: repossession and disposal of the Equipment (and, if any personal property shall remain located in the Equipment at such time, Buyer consents to Seller's possession and disposal or destruction of such personal property without notice or accounting to Buyer) and recovery of attorney's fees and other reasonable costs and expenses associated with any breach or termination (including any such disposal or destruction), shall be reimbursed by Buyer on demand of Seller.

**10. GOVERNING LAW.** Buyer and Seller agree that the Agreement shall be governed in all respects by, and interpreted in accordance with the laws of, the State of California, without regard to its conflicts of laws provisions.

**11. JURISDICTION.**

(a) If the law of the State of Maryland or Virginia shall apply to the Agreement, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 9, the prevailing party shall be entitled to recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgment.

(b) If the law of any State other than Maryland shall apply to the Agreement, the Federal District Courts located within the State of California shall have non-exclusive jurisdiction over any lawsuit brought by Buyer or Seller as a result of any dispute regarding matters arising in connection with the Agreement. Further, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 9, the prevailing party shall be entitled to recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgment.

**12. SELLER'S EXPENSES.** Buyer shall pay Seller all costs and expenses, including reasonable attorneys' fees, incurred by Seller in exercising any of the terms, conditions or provisions of the Agreement.

**13. LICENSE AND TRANSFER FEE(S).** If so listed on the Agreement, the Purchase Price includes license and/or transfer fees. Buyer will be billed directly by the State for future annual license fees where applicable.

**14. COMPLIANCE WITH LAW.** Buyer assumes all responsibility for any and all licenses, clearances, permits and other certificates as may be required for Buyer's lawful operation, use, possession and occupancy of the Equipment. Buyer agrees to fully comply with all laws, rules, regulations and orders of all local, state and federal governmental authorities which in any way relate to the Equipment; and to indemnify and hold Seller harmless from any and all fines, forfeitures, seizures, penalties or other liabilities that may arise from any infringement or violation of any such law, rule, regulation or order.

**15. FEDERAL CONTRACTOR.** As a federal contractor, Seller's contracts are subject to the provisions of (i) Executive Order 11246, (41 CFR 60-1.4); (ii) section 503 of the Rehabilitation Act of 1973, (41 CFR 60-741.5(a)); and (iii) section 4212 of the Vietnam Era Veterans Readjustment Act of 1974, (41 CFR 60-300.5(a)). **Seller shall abide by the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals on the basis of disability, and qualified protected veterans, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities, and qualified protected veterans.**

**16. MISCELLANEOUS.**

(a) **MODIFICATIONS AND AMENDMENTS.** Representations and warranties made by any person, including agents and representatives of Seller, which are inconsistent or conflict with the terms of the warranty contained in Section 1 of the Incorporated Provisions on the website (including but not limited to the liability of Seller as set forth above) shall not be binding upon Seller unless reduced to writing and approved by



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an officer of Seller. Notwithstanding the foregoing, from time to time, Buyer or Seller may request modifications to the scope of work hereunder, which at the sole option of the Seller may be accepted and thus alter the final price stipulated herein. These changes in scope will be deemed approved by Buyer when evidence of work performance is presented by Seller.

(b) **NO WAIVER.** Failure of Seller to enforce any term or condition of the Agreement shall not constitute waiver of any rights stipulated herein, nor shall it in any manner affect the rights of Seller to enforce any of the provisions stated herein. Waiver by Seller of any provision of the Agreement shall be valid only as provided in subsection (a) above and only with respect to the specific matter to which such waiver relates.

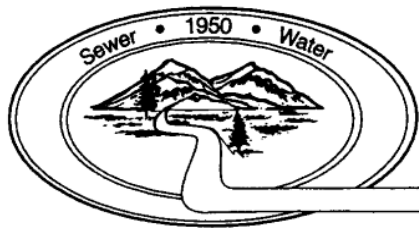
(c) If the law of the State of North Carolina shall apply to the Agreement, the does not constitute a "construction contract" or otherwise relate to the improvement of real estate or the design, planning, construction, alteration, repair or maintenance of a building, structure or appurtenance.

17. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between Seller and Buyer regarding the subject matter hereof. If any part of the Agreement is found to be invalid or illegal, Buyer and Seller agree that only the invalid or illegal portion of the Agreement will be eliminated.

Sale Terms and Conditions, Rev12/12/16

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 13a

**TO:** Board of Directors

**FROM:** Paul Hughes, General Manager

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Conference with Legal Counsel – Existing Litigation

**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:**

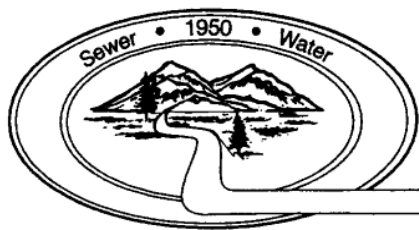
**CATEGORY:** General

**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_

General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



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## BOARD AGENDA ITEM 13b

**TO:** Board of Directors

**FROM:** Paul Hughes, General Manager  
Liz Kauffman, Human Resources Director  
Andrea Salazar, Chief Financial Officer

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Closed Session – Union Memorandum of Understanding  
Contract Negotiations

**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

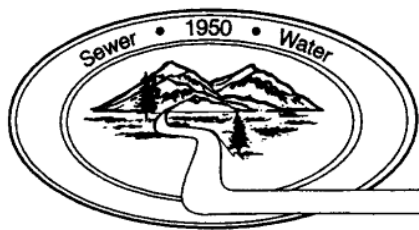
**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_



General Manager  
Paul Hughes

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

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## BOARD AGENDA ITEM 13c

**TO:** Board of Directors

**FROM:** Paul Hughes, General Manager  
Liz Kauffman, Human Resources Director  
Andrea Salazar, Chief Financial Officer

**MEETING DATE:** June 20, 2024

**ITEM – PROJECT NAME:** Closed Session –Management Group Memorandum of Understanding Contract Negotiations

**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** N/A

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES PH NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AS NO \_\_\_\_\_