



SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, September 19, 2024 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **PRESENTATION:** Recycled Water Supply Master Plan (Julie Ryan, Engineering Department Manager and Elisa Garvey, Ph.D., P.E., Carollo Engineers)
7. **ITEMS FOR BOARD ACTION**
 - a. Water Supply Master Plan
(Mark Seelos, Water Resources Manager)
(1) Approve the proposed Scope of Work by Carollo Consultants for Phase 1 of the District's Water Supply Master Plan; and (2) Authorize the General Manager to execute Task Order No. 33 with Carollo Consultants in the amount of \$229,983.
 - b. Purchase replacement truck equipped with valve exercising equipment
(Cliff Bartlett, Fleet/Equipment Supervisor)
Approve the purchase for a Ford F550 Flatbed equipped with Wachs valve exercising and maintenance system from MME Corporation through Sourcewell competitive bidding program for \$199,861.06 (Contract #032824-RTG).

8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
9. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
 - Past Meetings/Events**
 - 09/05/2023 – 2:00 p.m. Regular Board Meeting at the District
 - 09/10/2024 – 3:30 p.m. Operations Committee Meeting at the District
 - 09/11/2024 – 10:00 a.m. El Dorado Water Agency Meeting at the District
 - 09/17/2024 – 8:00 a.m. Employee Communications Committee Meeting (Peterson Representing)
 - 09/18/2024 – 3:30 p.m. System Efficiency and Sustainability Committee Meeting at the District
 - 09/19/2024 – 1:00 p.m. Finance Committee Meeting at the District
 - Future Meetings/Events**
 - 10/03/2024 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
 - a. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.
 - b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.
 - c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.
14. **ITEMS FOR BOARD ACTION:**
 - a. General Manager Salary (Liz Kauffman, Human Resources Director) –
Approve the General Manager's Salary for 2024-2025 Contract year effective August 15, 2024.

ADJOURNMENT (The next Regular Board Meeting is Thursday, October 3, 2024, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



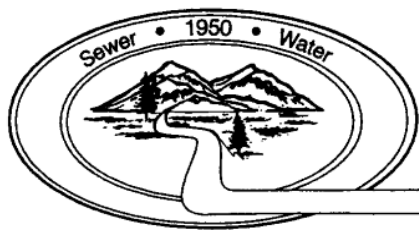
SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, September 19, 2024

ITEMS FOR CONSENT

- a. **LIABILITY CLAIM AGAINST SOUTH TAHOE PUBLIC UTILITY DISTRICT RECEIVED FROM TAHOE PARADISE RECREATION AND PARK DISTRICT** (Ryan Lee, Customer Service Manager)
Reject the Claim against South Tahoe Public Utility District for losses allegedly sustained by the Tahoe Paradise Park and Recreation District.

- b. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Receive and file Payment of Claims in the amount of \$1,340,407.50

- c. **REGULAR BOARD MEETING MINUTES: September 5, 2024**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approve September 5, 2024, Minutes



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Ryan Lee, Customer Service Manager

MEETING DATE: September 19, 2024

ITEM – PROJECT NAME: Liability Claim Against South Tahoe Public Utility District
Received from Tahoe Paradise Recreation and Park District

REQUESTED BOARD ACTION: Reject the Claim against South Tahoe Public Utility District for losses allegedly sustained by the Tahoe Paradise Park and Recreation District.

DISCUSSION: The Claimant, Tahoe Paradise Park and Recreation District, filed a Claim against the District on August 22, 2024, for alleged damages to their water service line that occurred in July when the District recharged their water main line following a planned shutdown for an El Dorado County road project. The Claimant alleges that the water pressure changes during the restoration of water service to their property caused a leak in their service just downstream of the water meter. The Claim requests that the District reimburse a \$3,584.05 plumbing bill for the repairs made to the water service.

The JPIA has reviewed this Claim and recommends that the District reject the Claim on the grounds that the District is not liable for damages related to interruptions in water service or variations in pressure. Section 3.1.2 of the District's Administrative Code states that: *"The District will exercise reasonable care and diligence to deliver to its customers a continuous and sufficient supply of potable water at a proper pressure and to avoid shortages or interruptions in service. The District, however, shall not be liable for interruptions, shortages, or insufficient supplies, fluctuations or variations in pressure, or any related losses or damage."*

Staff from the District's Underground Water Repair Department declared that they followed all normal protocols during the main line shutdowns and recharges in this project. These protocols include recharging the lines very slowly to avoid water hammer and opening downstream fire hydrants and hose bibs to relieve pressure and flush air or dirt from the lines during recharge.

The District can reject a Claim, allow a Claim, reject or allow a Claim in part, or compromise a Claim. If the District does not take action on the Claim within the six-month timeframe, the Claim is deemed rejected on the last day of that period. Once the Claim is deemed rejected, the Claimants may file a lawsuit. If written notice is not given that the Claim was rejected or deemed rejected, a two-year statute of limitations applies to the Claim. In contrast, rejection of the Claim coupled with a notice of rejection triggers a shorter six-month limitations period in which to file a lawsuit.

Staff recommends that the District reject the Claim.

SCHEDULE: Upon Board Recommendations

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Claim for Damages

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

Claim Form

(A claim shall be presented by the claimant or by a person acting on his behalf.)

NAME OF DISTRICT: South Tahoe Public Utility District

1 Claimant name, address (mailing address if different), phone number, social security number, e-mail address, and date of birth.
Effective January 1, 2010, the Medicare Secondary Payer Act (Federal Law) requires the District/Agency to report all claims involving payments for bodily injury and/or medical treatments to Medicare. As such, if you are seeking medical damages, we MUST have both your Social Security Number and your date of birth.

Name: **Tahoe Paradise Recreation and Park District**

Phone Number: [REDACTED]

Address(es): [REDACTED]
**South Lake Tahoe,
CA 96150**

Social Security No.: [REDACTED]

Date of Birth: **N/A**

E-mail: [REDACTED]

2 List name, address, and phone number of any witnesses.

Name: **John Garofalos, Joe Cardinale, Zane Graham and Judy Clot**

Address: **All live within three blocks of the park, detailed addresses can be provided on request.**

Phone Number: [REDACTED]

3 List the **date, time, place, and other circumstances** of the occurrence or transaction, which gave rise to the claim asserted.

Date: **07/09/24** Time: **8pm to 9pm** Place: **Retainer Project on corner of E San Bernardino Ave and Bakersfield**

Tell What Happened (give complete information):

Tahoe Paradise Park received notice of water shutdown on 9th of July, 2024. That evening at 6pm we went up to see why the water wasn't turned on at 6pm. John and I discovered a lot of arguing and angry discussions going on and they were running overtime. Between 8pm and 9pm the water was turned back on.

The next morning we discovered a bubbling leak coming up from the ground (video provided) from our plumbing next to the main pit for the park. I called several people including Joe Cardinale, Zane Graham (Chairman of the Board of Directors) and Judy Clot (Board of Director), who had previously witnessed the area being completely dry before the 9th.

Data from STPUD (included) shows that beginning July 10th, the day after water turn back on, we had a leak of 165 gallons an hour. Spoke with Matthew Mendoza and he informed me the team responsible for that were fired.

NOTE: Attach any photographs you may have regarding this claim.

4 Give a general description of the indebtedness, obligation, injury, damage, or loss incurred so far as it may be known at the time of presentation of the claim.

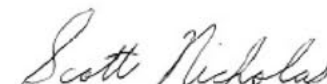
Contacted STPUD about leak with video and was given this claim form. Called in "All Plumbing" who repaired the damage (Invoice included) for \$3584.05 for which we are seeking compensation for. We are a community park with very limited funding and would very much appreciate compensation for this. Plumbers notes state "Water leak was likely caused from pressure when water main was turned back on."

5 Give the name or names of the public employee or employees causing the injury, damage, or loss, if known.

I am not certain of the name but Matthew Mendoza would know who it was that night as he left me his card and informed me whomever responsible was fired. I spoke with Matthew yesterday morning at around 8:30am, 15th of August.

6 The amount claimed if it totals less than ten thousand dollars (\$10,000) as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage or loss, insofar as it may be known at the time of the presentation of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim would be a limited civil case.

\$3584.05



Date: **08/16/2024**

Time: **11:00am**

Signature:

ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR CLAIM LEGALLY INSUFFICIENT!

PLUMBING WORK ORDER / INVOICE



All Plumbing

4675

CHECK LIST	QTY	ITEM OR PART DESCRIPTION	UNIT	PRICE
<input type="checkbox"/> WATER HEATER		2" ABS Pvc		
<input type="checkbox"/> ELEMENTS		2" Pvc Fittings		63 50
<input type="checkbox"/> THERMOSTAT		Pvc glue		
<input type="checkbox"/> RELIEF VALVE				
<input type="checkbox"/> DIP TUBE				
<input type="checkbox"/> ELECTRICAL CONN.				
<input type="checkbox"/> GAS WATER HEATER				
<input type="checkbox"/> THERMOCOUPLE				
<input type="checkbox"/> BURNER				
<input type="checkbox"/> CONTROL (GAS)				
<input type="checkbox"/> FLUE PIPE				
<input type="checkbox"/> RELIEF VALVE				
<input type="checkbox"/> TOILET				
<input type="checkbox"/> BALL COCK				
<input type="checkbox"/> FLAPPER				
<input type="checkbox"/> SUPPLY LINE				
<input type="checkbox"/> WAX SEAL & CLOSET BOLTS				
TOTAL MATERIALS				

DATE ORDERED: 8-2-24

DATE SCHEDULED:

PHONE:

NAME: [Redacted]

ADDRESS: Tahoe Paradise Park

CITY: SLT STATE: CA ZIP: 96150

MAKE: MODEL: SERIAL #:

WARRANTY
 CONTRACT
 SERVICE CONTRACT
 NORMAL
 RES. COMM.

- DRAIN CLEANING
 - KITCHEN SINK
 - WASHER LINE
 - MAIN LINE
 - LAVATORY LINE
 - TUB OR SHOWER
- KITCHEN SINK
 - SINK FAUCET
 - SINK DRAIN
 - GARBAGE DISPOSAL
 - AIR GAP
 - CWV CONNECTIONS
- TUB & SHOWER
 - TUB VALVE
 - TRIP LEVER
 - SHOWER DIVERTER
 - TUB OR SHOWER DRAIN
- NEW CONSTRUCTION
 - CRAWL SPACE ROUGH DRAINAGE PSI
 - SLAB ROUGH DRAINAGE PSI
 - TOP OUT DRAINAGE PSI
 - SEWER OR SEPTIC DRAINAGE
 - WATER PSI
 - PRESSURE REGULATOR
 - BOOSTER PUMP
 - FINAL
- COMMERCIAL REPAIR
 - FLOOR DRAINS
 - WASHER BOOSTER
 - GREASE TRAP

DESCRIPTION OF WORK	SERVICE
Cut and Jack hammered asphalt. Dug down to locate 2" water main and locate leak. Repair making compression coupling by removing it and glued together New pipe & Helped Re place shed.	

LABOR	HRS.	RATE	AMOUNT
Cory Thursday	2.5	190	475
Joe Thursday	6.5	190	1,235
Cory & Joe Friday	3	380	1,140 05
Cory Joe	1.5	380	570
TOTAL LABOR			

I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE AS SO ORDERED AND OUTLINED ABOVE. IT IS AGREED THAT THE SELLER WILL RETAIN TITLE TO ANY EQUIPMENT OR MATERIAL FURNISHED UNTIL COMPLETE PAYMENT HAS BEEN MADE. IF SETTLEMENT IS NOT MADE AS AGREED, THE SELLER HAS THE RIGHT TO REMOVE EQUIPMENT AND MATERIAL WITHOUT BEING HELD RESPONSIBLE FOR ANY DAMAGES RESULTING FROM THE REMOVAL OF EQUIPMENT.

WORK ORDERED BY: _____

ABOVE ORDERED WORK HAS BEEN COMPLETED AND I ACKNOWLEDGE RECEIPT OF MY COPY.

CUSTOMER SIGNATURE _____ DATE _____

Thank You

TOTAL MATERIALS	63. 50
TOTAL LABOR	3515 00
TAX	5 55
OTHER CHARGES	
TOTAL	3584 05

RECOMMENDATIONS

Water leak was likely caused from pressure when water main was tued back on

PAYMENT OF CLAIMS

FOR APPROVAL
September 19, 2024

Payroll	9/3/24				677,869.54
Total Payroll					677,869.54
AFLAC/WageWorks claims and fees					147.60
CalPERS - other					700.00
California SWRCB SRF loan payments					190,053.75
Total Vendor EFT					190,901.35
<u>Weekly Approved Check Batches</u>			<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, September 4, 2024			122,411.01	353,890.43	476,301.44
Checks, Voids and Reissues			-10,340.79	0.00	-10,340.79
Total Accounts Payable Checks					465,960.65
Utility Management Refunds					5,675.96
Total Utility Management Checks					5,675.96
<i>Grand Total</i>					<u><u>\$1,340,407.50</u></u>

<u>Payroll EFTs & Checks</u>		<u>9/3/2024</u>
EFT	CA Employment Taxes & W/H	31,171.70
EFT	Federal Employment Taxes & W/H	145,818.14
EFT	CalPERS Contributions	96,958.61
EFT	Empower Retirement-Deferred Comp	29,232.66
EFT	Stationary Engineers Union Dues	3,145.23
EFT	CDHP Health Savings (HSA)	5,568.98
EFT	Retirement Health Savings	18,522.36
EFT	Employee Direct Deposits	347,292.63
CHK	Employee Garnishments	159.23
<i>Total</i>		677,869.54



Payment of Claims

Payment Date Range 08/28/24 - 09/11/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 43721 - ACWA/JPIA										
0703629	ACWA Medical/Vision Insurance	Paid by EFT #2036		08/01/2024	09/04/2024	09/30/2024		09/04/2024	227,458.81	
						Vendor 43721 - ACWA/JPIA Totals		Invoices	1	\$227,458.81
Vendor 48605 - AIRGAS USA LLC										
9152675808	Field, Shop & Safety Supplies Inventory	Paid by EFT #2037		08/12/2024	09/04/2024	08/31/2024		09/04/2024	277.82	
9152808887	Field, Shop & Safety Supplies Inventory	Paid by EFT #2037		08/15/2024	09/04/2024	08/31/2024		09/04/2024	574.41	
						Vendor 48605 - AIRGAS USA LLC Totals		Invoices	2	\$852.23
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO										
241190	Office Supply Issues	Paid by EFT #2038		08/27/2024	09/04/2024	08/31/2024		09/04/2024	67.50	
241191	Office Supply Issues	Paid by EFT #2038		08/27/2024	09/04/2024	08/31/2024		09/04/2024	116.75	
						Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals		Invoices	2	\$184.25
Vendor 49337 - AMAZON CAPITAL SERVICES INC.										
14K9-QYF7-1K9K	Luther Pass Pump Station	Paid by EFT #2039		08/08/2024	09/04/2024	08/31/2024		09/04/2024	1,654.25	
13T7-MWN9-1C1F	Pump Stations	Paid by EFT #2039		08/12/2024	09/04/2024	08/31/2024		09/04/2024	358.84	
						Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals		Invoices	2	\$2,013.09
Vendor 49625 - AMERICAN AVK COMPANY										
SI-166886	Valves Elbows Ts Flanges Inventory	Paid by EFT #2040		08/21/2024	09/04/2024	08/31/2024		09/04/2024	3,211.33	
SI-166971	Fire Hydrants & Parts	Paid by EFT #2040		08/26/2024	09/04/2024	08/31/2024		09/04/2024	6,500.53	
						Vendor 49625 - AMERICAN AVK COMPANY Totals		Invoices	2	\$9,711.86
Vendor 44581 - ANALYTICHEM CANADA INC										
IN0000398820	Laboratory Supplies	Paid by EFT #2041		08/14/2024	09/04/2024	08/31/2024		09/04/2024	126.06	
						Vendor 44581 - ANALYTICHEM CANADA INC Totals		Invoices	1	\$126.06
Vendor 47919 - AQUATIC INFORMATICS INC										
109390	Service Contracts	Paid by EFT #2042		07/08/2024	09/04/2024	08/31/2024		09/04/2024	87.00	
						Vendor 47919 - AQUATIC INFORMATICS INC Totals		Invoices	1	\$87.00
Vendor 45202 - AT&T MOBILITY										
287257798939 824	Telephone	Paid by EFT #2043		08/19/2024	09/04/2024	08/31/2024		09/04/2024	227.56	
						Vendor 45202 - AT&T MOBILITY Totals		Invoices	1	\$227.56
Vendor 48000 - AT&T/CALNET 3										
000022111222	Telephone	Paid by EFT #2044		08/07/2024	09/04/2024	08/31/2024		09/04/2024	1.00	
000022160648	Telephone	Paid by EFT #2044		08/15/2024	09/04/2024	08/31/2024		09/04/2024	31.13	
000022160649	Telephone	Paid by EFT #2044		08/15/2024	09/04/2024	08/31/2024		09/04/2024	31.13	
000022180410	Telephone	Paid by EFT #2044		08/20/2024	09/04/2024	08/31/2024		09/04/2024	31.31	
000022180412	Telephone	Paid by EFT #2044		08/20/2024	09/04/2024	08/31/2024		09/04/2024	1,501.56	
000022180413	Telephone	Paid by EFT #2044		08/20/2024	09/04/2024	08/31/2024		09/04/2024	113.55	
000022180619	Telephone	Paid by EFT #2044		08/20/2024	09/04/2024	08/31/2024		09/04/2024	159.18	
000022180666	Telephone	Paid by EFT #2044		08/20/2024	09/04/2024	08/31/2024		09/04/2024	31.57	
						Vendor 48000 - AT&T/CALNET 3 Totals		Invoices	8	\$1,900.43
Vendor 48612 - AUTOMATION DIRECT										



Payment of Claims

Payment Date Range 08/28/24 - 09/11/24
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
16879016	Pump Stations	Paid by EFT #2045		08/23/2024	09/04/2024	08/31/2024		09/04/2024	1,484.44
		Vendor 48612 - AUTOMATION DIRECT Totals				Invoices	1		\$1,484.44
Vendor 49339 - BASEFORM INC									
08232024-262	Pipe - Covers & Manholes	Paid by EFT #2046		08/23/2024	09/04/2024	08/31/2024		09/04/2024	2,584.87
08232024-263	Pipe - Covers & Manholes	Paid by EFT #2046		08/23/2024	09/04/2024	08/31/2024		09/04/2024	2,584.87
		Vendor 49339 - BASEFORM INC Totals				Invoices	2		\$5,169.74
Vendor 49772 - ERICH KURT BAUMANN									
2204114	Clothes Washer Rebate Program	Paid by EFT #2047		08/26/2024	09/04/2024	08/31/2024		09/04/2024	200.00
		Vendor 49772 - ERICH KURT BAUMANN Totals				Invoices	1		\$200.00
Vendor 50266 - MARK & MELISSA BAUMANN									
2576426	Toilet Rebate Program	Paid by EFT #2048		08/29/2024	09/04/2024	08/31/2024		09/04/2024	200.00
		Vendor 50266 - MARK & MELISSA BAUMANN Totals				Invoices	1		\$200.00
Vendor 49419 - BEND GENETICS LLC									
ST2408	Monitoring	Paid by EFT #2049		08/13/2024	09/04/2024	08/31/2024		09/04/2024	800.00
ST2409	Monitoring	Paid by EFT #2049		08/21/2024	09/04/2024	08/31/2024		09/04/2024	1,600.00
		Vendor 49419 - BEND GENETICS LLC Totals				Invoices	2		\$2,400.00
Vendor 45009 - BENTLY RANCH									
212067	Biosolid Disposal Costs	Paid by EFT #2050		08/22/2024	09/04/2024	08/31/2024		09/04/2024	1,644.75
		Vendor 45009 - BENTLY RANCH Totals				Invoices	1		\$1,644.75
Vendor 48291 - BEST BEST & KRIEGER LLP									
1003911	Personnel Legal	Paid by EFT #2051		08/19/2024	09/04/2024	08/31/2024		09/04/2024	192.00
		Vendor 48291 - BEST BEST & KRIEGER LLP Totals				Invoices	1		\$192.00
Vendor 48995 - BRENLYN BORLEY									
PER DIEM 092224	Travel - Meetings - Education	Paid by EFT #2052		08/21/2024	09/04/2024	09/30/2024		09/04/2024	157.00
		Vendor 48995 - BRENLYN BORLEY Totals				Invoices	1		\$157.00
Vendor 48767 - CALIFORNIA LAB SERVICE									
4080505	Monitoring	Paid by EFT #2053		08/13/2024	09/04/2024	08/31/2024		09/04/2024	132.00
4080597	Monitoring	Paid by EFT #2053		08/14/2024	09/04/2024	08/31/2024		09/04/2024	150.00
4081242	Monitoring	Paid by EFT #2053		08/23/2024	09/04/2024	08/31/2024		09/04/2024	132.00
4081298	Monitoring	Paid by EFT #2053		08/26/2024	09/04/2024	08/31/2024		09/04/2024	82.00
		Vendor 48767 - CALIFORNIA LAB SERVICE Totals				Invoices	4		\$496.00
Vendor 50261 - ROY CARLISLE									
8015602	Water Use Reduction Rebates	Paid by EFT #2054		08/23/2024	09/04/2024	08/31/2024		09/04/2024	750.00
		Vendor 50261 - ROY CARLISLE Totals				Invoices	1		\$750.00
Vendor 13230 - CAROLLO ENGINEERS									
FB54856	Contractual Services	Paid by EFT #2055		08/13/2024	09/04/2024	08/31/2024		09/04/2024	82,735.44
		Vendor 13230 - CAROLLO ENGINEERS Totals				Invoices	1		\$82,735.44
Vendor 42328 - CDW-G CORP									
AA1L18C	Computer Purchases	Paid by EFT #2056		08/13/2024	09/04/2024	08/31/2024		09/04/2024	1,326.68
AA14Z3R	Computer Purchases	Paid by EFT #2056		08/15/2024	09/04/2024	08/31/2024		09/04/2024	8,328.34
AA2B71S	Computer Purchases	Paid by EFT #2056		08/16/2024	09/04/2024	08/31/2024		09/04/2024	315.88
AA2J52M	Computer Purchases	Paid by EFT #2056		08/19/2024	09/04/2024	08/31/2024		09/04/2024	815.03



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AA3ER9J	Computer Purchases	Paid by EFT #2056		08/25/2024	09/04/2024	08/31/2024		09/04/2024	14,345.15
			Vendor 42328 - CDW-G CORP Totals			Invoices	5		\$25,131.08
Vendor 40343 - CHEMSEARCH INC									
8815639	Service Contracts	Paid by EFT #2057		08/20/2024	09/04/2024	08/31/2024		09/04/2024	401.09
			Vendor 40343 - CHEMSEARCH INC Totals			Invoices	1		\$401.09
Vendor 50262 - IDER CHENG									
2373233	Clothes Washer Rebate Program	Paid by EFT #2058		08/23/2024	09/04/2024	08/31/2024		09/04/2024	200.00
2373233-1	Water Use Reduction Rebates	Paid by EFT #2058		08/23/2024	09/04/2024	08/31/2024		09/04/2024	83.86
			Vendor 50262 - IDER CHENG Totals			Invoices	2		\$283.86
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC									
16248	Secondary Clarifier #1 Rehab	Paid by EFT #2059		08/02/2024	09/04/2024	08/31/2024		09/04/2024	600.00
			Vendor 48181 - CONSTRUCTION MATERIALS ENG INC Totals			Invoices	1		\$600.00
Vendor 50263 - JUDITH DANA									
3471316	Water Use Reduction Rebates	Paid by EFT #2060		08/23/2024	09/04/2024	08/31/2024		09/04/2024	750.00
			Vendor 50263 - JUDITH DANA Totals			Invoices	1		\$750.00
Vendor 49533 - COLIN DANIEL									
JUNE2024	Insurance Supplement Payable	Paid by EFT #2061		08/22/2024	09/04/2024	09/30/2024		09/04/2024	13.90
			Vendor 49533 - COLIN DANIEL Totals			Invoices	1		\$13.90
Vendor 48852 - ANDREW DORMAN									
G3 EXAM REIMB 24	Dues - Memberships - Certification	Paid by EFT #2062		08/22/2024	09/04/2024	08/31/2024		09/04/2024	295.00
			Vendor 48852 - ANDREW DORMAN Totals			Invoices	1		\$295.00
Vendor 50264 - MARIA ECKSTROM									
3114501	Clothes Washer Rebate Program	Paid by EFT #2063		08/22/2024	09/04/2024	08/31/2024		09/04/2024	200.00
			Vendor 50264 - MARIA ECKSTROM Totals			Invoices	1		\$200.00
Vendor 45227 - EMPIRE SAFETY & SUPPLY									
0124922-IN	Field, Shop & Safety Supplies Inventory	Paid by EFT #2064		08/21/2024	09/04/2024	08/31/2024		09/04/2024	545.29
			Vendor 45227 - EMPIRE SAFETY & SUPPLY Totals			Invoices	1		\$545.29
Vendor 49573 - EUROFINS TESTAMERICA									
3800059452	Monitoring	Paid by EFT #2065		08/07/2024	09/04/2024	08/31/2024		09/04/2024	40.00
3800059458	Monitoring	Paid by EFT #2065		08/07/2024	09/04/2024	08/31/2024		09/04/2024	1,420.00
3800059478	Monitoring	Paid by EFT #2065		08/08/2024	09/04/2024	08/31/2024		09/04/2024	80.00
3800059480	Monitoring	Paid by EFT #2065		08/08/2024	09/04/2024	08/31/2024		09/04/2024	1,420.00
3800059483	Monitoring	Paid by EFT #2065		08/08/2024	09/04/2024	08/31/2024		09/04/2024	1,420.00
3800059484	Monitoring	Paid by EFT #2065		08/08/2024	09/04/2024	08/31/2024		09/04/2024	1,420.00
3800059829	Monitoring	Paid by EFT #2065		08/12/2024	09/04/2024	08/31/2024		09/04/2024	40.00
3800060707	Monitoring	Paid by EFT #2065		08/22/2024	09/04/2024	08/31/2024		09/04/2024	10.00
3800060710	Monitoring	Paid by EFT #2065		08/22/2024	09/04/2024	08/31/2024		09/04/2024	705.00
3800060891	Monitoring	Paid by EFT #2065		08/26/2024	09/04/2024	08/31/2024		09/04/2024	35.00
3800060897	Monitoring	Paid by EFT #2065		08/26/2024	09/04/2024	08/31/2024		09/04/2024	105.00
			Vendor 49573 - EUROFINS TESTAMERICA Totals			Invoices	11		\$6,695.00



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Vendor 14890 - FEDEX									
8-598-76429	Postage Expenses	Paid by EFT #2066		08/23/2024	09/04/2024	08/31/2024		09/04/2024	163.94
						Vendor 14890 - FEDEX Totals	Invoices	1	<u>\$163.94</u>
Vendor 15000 - FISHER SCIENTIFIC									
4669530	Laboratory Supplies	Paid by EFT #2067		08/16/2024	09/04/2024	08/31/2024		09/04/2024	345.95
						Vendor 15000 - FISHER SCIENTIFIC Totals	Invoices	1	<u>\$345.95</u>
Vendor 48402 - FLYERS ENERGY LLC									
24-167244	Gasoline & Diesel Fuel Inventory	Paid by EFT #2068		08/24/2024	09/04/2024	08/31/2024		09/04/2024	5,234.52
						Vendor 48402 - FLYERS ENERGY LLC Totals	Invoices	1	<u>\$5,234.52</u>
Vendor 21116 - GANNETT NEVADA/UTAH LOCALIQ									
0006567024	Keller BS & Paloma Well Generator	Paid by EFT #2069		07/31/2024	09/04/2024	08/31/2024		09/04/2024	466.44
						Vendor 21116 - GANNETT NEVADA/UTAH LOCALIQ Totals	Invoices	1	<u>\$466.44</u>
Vendor 41531 - GB GENERAL ENG CONTRACTOR INC									
24-03A	Pipe - Covers & Manholes	Paid by EFT #2070		08/08/2024	09/04/2024	08/31/2024		09/04/2024	75,147.50
24-03AR	Pipe - Covers & Manholes Retainage	Paid by EFT #2070		08/08/2024	09/04/2024	08/31/2024		09/04/2024	(3,757.37)
						Vendor 41531 - GB GENERAL ENG CONTRACTOR INC Totals	Invoices	2	<u>\$71,390.13</u>
Vendor 49329 - GfG INSTRUMENTATION INC									
INV-012732	Safety Equipment - Physicals	Paid by EFT #2071		08/16/2024	09/04/2024	08/31/2024		09/04/2024	165.77
						Vendor 49329 - GfG INSTRUMENTATION INC Totals	Invoices	1	<u>\$165.77</u>
Vendor 48140 - INTEGRITY LOCKSMITH									
i41672	Other Supplies	Paid by EFT #2072		08/20/2024	09/04/2024	08/31/2024		09/04/2024	143.22
						Vendor 48140 - INTEGRITY LOCKSMITH Totals	Invoices	1	<u>\$143.22</u>
Vendor 49711 - IGOR ITKIN									
2537302	Water Use Reduction Rebates	Paid by EFT #2073		08/23/2024	09/04/2024	08/31/2024		09/04/2024	87.46
						Vendor 49711 - IGOR ITKIN Totals	Invoices	1	<u>\$87.46</u>
Vendor 43694 - KIMBALL MIDWEST									
102505113	Shop Supplies	Paid by EFT #2074		08/14/2024	09/04/2024	08/31/2024		09/04/2024	147.26
						Vendor 43694 - KIMBALL MIDWEST Totals	Invoices	1	<u>\$147.26</u>
Vendor 49210 - L N CURTIS & SONS									
INV853749	Confined Space Rescue Trailer/Equipment	Paid by EFT #2075		08/09/2024	09/04/2024	08/31/2024		09/04/2024	245.15
						Vendor 49210 - L N CURTIS & SONS Totals	Invoices	1	<u>\$245.15</u>
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL									
013771388	Buildings	Paid by EFT #2076		08/21/2024	09/04/2024	08/31/2024		09/04/2024	150.00
						Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals	Invoices	1	<u>\$150.00</u>
Vendor 49992 - MICHAEL LAMBERT									
2720201-1	Clothes Washer Rebate Program	Paid by EFT #2077		08/23/2024	09/04/2024	08/31/2024		09/04/2024	200.00
						Vendor 49992 - MICHAEL LAMBERT Totals	Invoices	1	<u>\$200.00</u>
Vendor 22550 - LIBERTY UTILITIES									
200008913952 724	Electricity	Paid by EFT #2078		08/12/2024	09/04/2024	08/31/2024		09/04/2024	27.11



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200008919124 724	Electricity	Paid by EFT #2078		08/12/2024	09/04/2024	08/31/2024		09/04/2024	311.88	
200008919298 724	Electricity	Paid by EFT #2078		08/12/2024	09/04/2024	08/31/2024		09/04/2024	169.69	
200008923183 724	Electricity	Paid by EFT #2078		08/12/2024	09/04/2024	08/31/2024		09/04/2024	135.96	
200008919389 724	Electricity	Paid by EFT #2078		08/13/2024	09/04/2024	08/31/2024		09/04/2024	284.58	
200008895860 724	Electricity	Paid by EFT #2078		08/16/2024	09/04/2024	08/31/2024		09/04/2024	130.63	
200008919454 724	Electricity	Paid by EFT #2078		08/16/2024	09/04/2024	08/31/2024		09/04/2024	63.16	
200008923498 724	Electricity	Paid by EFT #2078		08/16/2024	09/04/2024	08/31/2024		09/04/2024	2,865.97	
200008937290 724	Electricity	Paid by EFT #2078		08/16/2024	09/04/2024	08/31/2024		09/04/2024	28.94	
200008904043 824	Electricity	Paid by EFT #2078		08/20/2024	09/04/2024	08/31/2024		09/04/2024	141.25	
200008919538 824	Electricity	Paid by EFT #2078		08/20/2024	09/04/2024	08/31/2024		09/04/2024	51.40	
200008919603 824	Electricity	Paid by EFT #2078		08/20/2024	09/04/2024	08/31/2024		09/04/2024	46.48	
200008909257 724	Electricity	Paid by EFT #2078		08/22/2024	09/04/2024	08/31/2024		09/04/2024	3,988.88	
Vendor 22550 - LIBERTY UTILITIES Totals								Invoices	13	\$8,245.93
Vendor 47903 - LINDE GAS & EQUIPMENT INC										
44651940	Shop Supplies	Paid by EFT #2079		08/20/2024	09/04/2024	08/31/2024		09/04/2024	487.74	
44651941	Small Tools	Paid by EFT #2079		08/20/2024	09/04/2024	08/31/2024		09/04/2024	163.13	
44651942	Small Tools	Paid by EFT #2079		08/20/2024	09/04/2024	08/31/2024		09/04/2024	81.56	
44679061	Shop Supplies	Paid by EFT #2079		08/21/2024	09/04/2024	08/31/2024		09/04/2024	21.59	
44720465	Shop Supplies	Paid by EFT #2079		08/21/2024	09/04/2024	08/31/2024		09/04/2024	600.74	
Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals								Invoices	5	\$1,354.76
Vendor 19355 - NEWARK IN ONE										
37366551	Buildings	Paid by EFT #2080		08/21/2024	09/04/2024	08/31/2024		09/04/2024	258.19	
Vendor 19355 - NEWARK IN ONE Totals								Invoices	1	\$258.19
Vendor 50265 - CARMEN PICKINGS										
3328204	Clothes Washer Rebate Program	Paid by EFT #2081		08/22/2024	09/04/2024	08/31/2024		09/04/2024	200.00	
Vendor 50265 - CARMEN PICKINGS Totals								Invoices	1	\$200.00
Vendor 48684 - RS AMERICAS INC										
9019764796	Instrumentation Inventory	Paid by EFT #2082		08/22/2024	09/04/2024	08/31/2024		09/04/2024	3,478.60	
Vendor 48684 - RS AMERICAS INC Totals								Invoices	1	\$3,478.60
Vendor 49555 - ANDREA SALAZAR										
PER DIEM 090924	Travel - Meetings - Education	Paid by EFT #2083		08/12/2024	09/04/2024	09/30/2024		09/04/2024	193.00	
Vendor 49555 - ANDREA SALAZAR Totals								Invoices	1	\$193.00
Vendor 22620 - SIERRA SPRINGS										
5152426 082424	Supplies	Paid by EFT #2084		08/24/2024	09/04/2024	08/31/2024		09/04/2024	15.03	
Vendor 22620 - SIERRA SPRINGS Totals								Invoices	1	\$15.03
Vendor 48735 - SILVER STATE ANALYTICAL LAB										
LV318464	Monitoring	Paid by EFT #2085		08/08/2024	09/04/2024	08/31/2024		09/04/2024	258.00	
Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals								Invoices	1	\$258.00



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Vendor 48944 - CHRIS SKELLY										
PER DIEM 092124	Travel - Meetings - Education	Paid by EFT #2086		08/13/2024	09/04/2024	09/30/2024		09/04/2024	213.00	
									213.00	
							Vendor 48944 - CHRIS SKELLY Totals	Invoices	1	\$213.00
Vendor 50267 - GORDANA SKJERVEN										
8115113	Water Use Reduction Rebates	Paid by EFT #2087		08/29/2024	09/04/2024	08/31/2024		09/04/2024	750.00	
									750.00	
							Vendor 50267 - GORDANA SKJERVEN Totals	Invoices	1	\$750.00
Vendor 45168 - SOUTHWEST GAS										
910000416139 824	Natural Gas	Paid by EFT #2088		08/21/2024	09/04/2024	08/31/2024		09/04/2024	11.00	
910000192416 824	Natural Gas	Paid by EFT #2088		08/22/2024	09/04/2024	08/31/2024		09/04/2024	11.00	
910000421501 824	Natural Gas	Paid by EFT #2088		08/23/2024	09/04/2024	08/31/2024		09/04/2024	266.38	
910000421502 824	Natural Gas	Paid by EFT #2088		08/23/2024	09/04/2024	08/31/2024		09/04/2024	313.69	
910000429959 824	Natural Gas	Paid by EFT #2088		08/23/2024	09/04/2024	08/31/2024		09/04/2024	12.17	
910000429960 824	Natural Gas	Paid by EFT #2088		08/23/2024	09/04/2024	08/31/2024		09/04/2024	142.72	
									142.72	
							Vendor 45168 - SOUTHWEST GAS Totals	Invoices	6	\$756.96
Vendor 50062 - VINCENT STAGNARO										
MILEAGE 082224	Travel - Meetings - Education	Paid by EFT #2089		08/22/2024	09/04/2024	08/31/2024		09/04/2024	46.23	
									46.23	
							Vendor 50062 - VINCENT STAGNARO Totals	Invoices	1	\$46.23
Vendor 48560 - TAHOE POOL SERVICE										
94188	Shop Supplies	Paid by EFT #2090		08/22/2024	09/04/2024	08/31/2024		09/04/2024	70.14	
									70.14	
							Vendor 48560 - TAHOE POOL SERVICE Totals	Invoices	1	\$70.14
Vendor 40114 - TRPA										
0004615	Regulatory Operating Permits	Paid by EFT #2091		07/09/2024	09/04/2024	08/31/2024		09/04/2024	4,120.00	
									4,120.00	
							Vendor 40114 - TRPA Totals	Invoices	1	\$4,120.00
Vendor 49947 - CUST#593278 USABBLUEBOOK										
INV00444300	Wells	Paid by EFT #2092		08/06/2024	09/04/2024	08/31/2024		09/04/2024	427.65	
									427.65	
							Vendor 49947 - CUST#593278 USABBLUEBOOK Totals	Invoices	1	\$427.65
Vendor 44580 - VESTIS SERVICES LLC										
5980225084	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	72.61	
5980225085	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	38.41	
5980225086	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	24.33	
5980225087	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	15.48	
5980225088	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	10.17	
5980225089	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	15.14	
5980225090	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	85.64	
5980225091	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	63.60	
5980225092	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	24.90	
5980225093	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	4.64	
5980225094	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	74.30	
5980225095	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	95.56	
5980225096	Uniform Payable	Paid by EFT #2093		08/21/2024	09/04/2024	08/31/2024		09/04/2024	104.56	
5980226969	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	71.63	
5980226970	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	38.41	



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5980226971	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	24.33
5980226974	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	15.48
5980226975	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	12.01
5980226976	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	15.14
5980226978	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	85.64
5980226979	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	63.60
5980226980	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	24.90
5980226982	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	4.64
5980226983	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	74.30
5980226985	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	95.56
5980226990	Uniform Payable	Paid by EFT #2093		08/28/2024	09/04/2024	08/31/2024		09/04/2024	104.56
Vendor 44580 - VESTIS SERVICES LLC Totals							Invoices	26	\$1,259.54
Vendor 25700 - WEDCO INC									
S100106428.001	Buildings	Paid by EFT #2094		08/22/2024	09/04/2024	08/31/2024		09/04/2024	685.89
Vendor 25700 - WEDCO INC Totals							Invoices	1	\$685.89
Vendor 25850 - WESTERN NEVADA SUPPLY									
31282328	Buildings	Paid by EFT #2095		07/08/2024	09/04/2024	08/31/2024		09/04/2024	96.79
31358659	Buildings	Paid by EFT #2095		07/24/2024	09/04/2024	08/31/2024		09/04/2024	7.46
31311186	Secondary Equipment	Paid by EFT #2095		08/06/2024	09/04/2024	08/31/2024		09/04/2024	174.13
11393509	Shop Supplies	Paid by EFT #2095		08/19/2024	09/04/2024	08/31/2024		09/04/2024	416.95
31369232	Shop Supplies	Paid by EFT #2095		08/20/2024	09/04/2024	08/31/2024		09/04/2024	17.58
31390858	Buildings	Paid by EFT #2095		08/20/2024	09/04/2024	08/31/2024		09/04/2024	83.36
11401759	Repair Clamps Inventory	Paid by EFT #2095		08/22/2024	09/04/2024	08/31/2024		09/04/2024	1,345.54
31404703	Small Tools	Paid by EFT #2095		08/23/2024	09/04/2024	08/31/2024		09/04/2024	78.99
Vendor 25850 - WESTERN NEVADA SUPPLY Totals							Invoices	8	\$2,220.80
Vendor 48781 - WORLD OIL REFINING									
I500-01111606	Service Contracts	Paid by EFT #2096		08/27/2024	09/04/2024	08/31/2024		09/04/2024	102.00
Vendor 48781 - WORLD OIL REFINING Totals							Invoices	1	\$102.00
Grand Totals							Invoices	146	\$476,301.44
									Placer Title Co. Ck #114704 75.00
									Empire Equipment Co. EFT #1776 (233.29)
									DOWL LLC EFT #1335 (530.00)
									DOWL LLC EFT #1639 (9,652.50)
									09/19/2024 P.O.C. Total \$ 465,960.65



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT September 5, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Romsos, Directors Haven, Sheehan, Exline

Absent: President Peterson

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Brent Goligoski, IV Jones, Lauren Benefield, Chris Skelly, Mark Seelos, Bren Borley, Kyle Ostberg, Megan Colvey, Star Glaze, Ryan Lee, Shelly Thomsen, and Adrian Combes.

Guests: Chris Cefalu, Joel Henderson

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **2024 ASPHALT PATCHING AND TRENCH PAVING SERVICES**

(Chris Stanley, Manager of Field Operations)

Authorized the General Manager to execute Change Order No. 3 to G.B. General Engineering Contractor, Inc. in the amount of \$30,500.

b. **SECONDARY CLARIFIER NO. 1 REHABILITATION PROJECT**

(Julie Ryan, Engineering Department Manager)

Approved Change Order No. 1 to T&S Construction Co., Inc., in the amount \$63,973.63.

c. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT PHASE 3**

(Trevor Coolidge, Senior Engineer)

- 1) Approved Change Order No. 5 to White Rock Construction, Inc., in the amount of \$117,932.99; and 2) Authorized the General Manager to execute Change Order No. 5.

d. **2023 TANK COATING INSPECTIONS**

(Brent Goligoski, Senior Engineer)

(1) Approved Proposal from Bay Area Coating Consultants to amend existing Task Order No. 16 to perform tank coating inspection services in an amount not to exceed \$14,165; and (2) Authorized the General Manager to execute Amendment A to Task Order No. 16 with Bay Area Coating Consultants.

e. **BIJOU WASTEWATER PUMP STATION REHABILITATION PROJECT INSTALLMENT SALE AGREEMENT**

(Andrea Salazar, Chief Financial Officer)

Approved Resolution 3285-24, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Bijou Wastewater Pump Station Rehabilitation Project.

f. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,532,417.66

g. **REGULAR BOARD MEETING MINUTES: August 15, 2024**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved August 15, 2024, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. Computerized Maintenance Management System Software Selection (Julie Ryan, Engineering Department Manager and Chris Skelly, Information Technology Manager) – **Julie Ryan** provided details regarding the Computerized Maintenance Management System Software Selection and addressed questions from the Board. She acknowledged **Bren Borley** for her effective negotiating skills in bringing the costs in-line with the budget.

Moved Sheehan/Second Exline /Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Approve implementation of NEXGEN as our replacement Computerized Maintenance Management System platform, and (2) Authorize the General Manager to execute contract with NEXGEN in the amount \$520,400.

- b. Critical Well Pump and Motor Inventory (Mark Seelos, Water Resources Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor) – **Mark Seelos** provided details regarding the Critical Well Pump Motor Inventory and addressed questions from the Board.

Moved Haven/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Authorize FlowServe to be the exclusive brand and sole source provider for submersible pumps and motors installed in production wells with capacities of 1,000 gallons per minute and greater; (2) Authorize staff to negotiate contract with FlowServe for the purchase of inventory pumps and motors for critical supply wells in an amount not to exceed \$720,000.

- c. 1561 Grizzly Mountain Sewer Connection (Adrian Combes, Director of Operations and Ryan Lee, Customer Service Manager) – This item was pulled from the Agenda at the request of the owner of 1561 Grizzly Mountain property.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS: None

8. BOARD MEMBER REPORTS:

Director Exline reported that the customer assistance program information was nice to see in the local media recently. **Paul Hughes** added that the District will track utilization of this program to see if modifications are needed in the future.

9. STAFF/ATTORNEY REPORTS:

Lauren Benefield provided a PowerPoint presentation regarding indoor water use study participation and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Interviews were held on Tuesday, September 3, for the Principal Engineer position and the District had three excellent internal candidates. He announced that **Megan Colvey** was the successful candidate for the position and will start in her new role very soon.
- The General Manager's annual review will take place at the September 19, 2024, Board meeting.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 2:35 p.m.

RECONVENE TO OPEN SESSION: 2:37 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

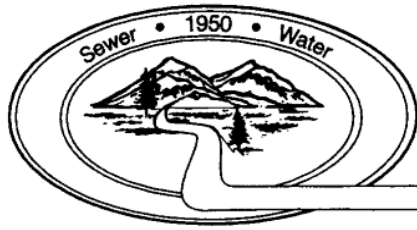
No reportable Board Action.

ADJOURNMENT: 2:38 p.m.

Shane Romsos, Board Vice President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes



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BOARD AGENDA ITEM 7a

TO: Board of Directors
FROM: Mark Seelos, Water Resources Manager
MEETING DATE: September 19, 2024
ITEM – PROJECT NAME: Water Supply Master Plan

REQUESTED BOARD ACTION: (1) Approve the proposed Scope of Work by Carollo Consultants for Phase 1 of the District's Water Supply Master Plan; and (2) Authorize the General Manager to execute Task Order No. 33 with Carollo Consultants in the amount of \$229,983.

DISCUSSION: The District's Water Supply Master Plan is proposed to be developed in three phases: Phase 1 will include data review, analysis, and development of water supply alternatives; Phase 2 will focus on evaluating these alternatives; and Phase 3 will involve finalizing the Master Plan and completing any necessary environmental compliance.

At the August 15, 2024, meeting, the Board postponed the decision on Task Order No. 33 with Carollo Consultants for Phase 1 of the Water Supply Master Plan, citing concerns about a perceived conflict of interest with the proposed project manager and the scope of the environmental review for future project phases.

The Scope of Services for Task Order No. 33 remains unchanged from the August 15 meeting, except for the replacement of the previous project manager with Elisa Garvey, Ph.D., P.E., an environmental engineer with extensive experience in water resources master planning and water treatment.

The Board also raised concerns about the proposed CEQA/environmental review process for subsequent task orders. Staff will collaborate with the consultant to develop an appropriate environmental review strategy following Phase 2, to be presented to the Board for approval in October 2025, along with the Phase 3 Task Order.

SCHEDULE: September 2024-June 2025

COSTS: \$229,983

ACCOUNT NO: 20.30.4405

BUDGETED AMOUNT AVAILABLE: \$155,593

ATTACHMENTS: Scope of Services; Fee Estimate

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

WATER SYSTEM MASTER PLAN

South Tahoe Public Utility District

Project Task Order No. 1

Scope of Services

Task 1 – Data Review and Analysis

Task 1.1 – Kickoff Meeting

Carollo will conduct a kickoff meeting to discuss project objectives, scope, schedule, budget, and requested data. All critical Carollo team staff and key District staff will attend. The meeting is intended to be in person with virtual options.

Task 1.2 – Review Existing Water Demand Assessments

Carollo will review the existing project background data, reports, and other pertinent information relative to water demands.

Task 1.3 – Establish Water Demands

In conjunction with the existing reports and background information, Carollo will summarize the existing and projected demand conditions. Demand scenarios such as average day demand (ADD), maximum day demand (MDD), and peak hour demands (PHD) for existing and projected growth scenarios will be documented. Peaking factors for ADD to MDD and PHD scenarios will be summarized. If desired by the District and available, Carollo could also use geocoded water meter billing data, including advanced metering infrastructure (AMI) data, to develop customized diurnal patterns and calculate customer base demands that could be used in a model update.

Task 1.4 – Review and Prioritize Existing Distribution System Deficits

Based on discussions with District staff, and existing knowledge, Carollo will summarize the existing supply and distribution systems, identifying known deficiencies and establishing prioritization of the deficits to be addressed.

Task 1.5 – Deficiency Review and Prioritization Workshop

Carollo will conduct a workshop with District staff to review the system deficiencies and finalize the prioritization. The meeting is intended to be in person with virtual options.

Task 1.6 – Regulatory Review Analysis

Carollo will compile and review the existing and anticipated water quality regulations and how they may impact the District's system. Carollo will provide a summary memo to document the findings.

Task 1.7 – Existing System Summary and Demands Technical Memorandum

Carollo will develop a TM that summarizes the existing system and water demands.

Task 1.8 – Convene Stakeholder Advisory Group

Carollo will assist the District in identifying and reaching out to members of the Stakeholder Advisory Group (SAG).

Task 1.9 – Bi-weekly Progress Meetings

Carollo will conduct bi-weekly progress meetings via Microsoft Teams. The progress meetings will discuss project issues, schedule, and any other relevant and pressing issues.

TASK 1 DELIVERABLES

- Meeting Agenda, Minutes, Action Items, and Decision Logs
- Regulatory Review Memo
- Existing System Summary and Demands TM

TASK 1 ASSUMPTIONS

- District will provide all relevant water demand assessments
- Development of customized diurnal patterns is a potential scope enhancement and is not included in the hours estimate.
- District review period of 3 weeks on each deliverable.
- In-person workshop
- In-person kickoff meeting
- Virtual bi-weekly meetings

Task 2 – Develop Water Supply Alternatives

Task 2.1 – Develop Evaluation Criteria

Based on previous reports, District standards, and collaboration with District staff, Carollo will develop hydraulic, operational, and water quality evaluation criteria. The criteria will include, but not be limited to, system pressure, head loss, storage volumes, peaking factors, chlorine residual, and others yet to be defined. Carollo will work closely with District staff to develop a comprehensive list of evaluation criteria to be used in the system evaluation and capital improvement programming.

Task 2.2 – Develop Overall Supply Alternatives

Carollo will summarize all of the water supply alternatives.

Task 2.2.1 – Groundwater Supply Options

In collaboration with District staff, Carollo will identify up to four groundwater supply options. At a minimum, the options will consist of new wells, upsizing existing wells, wellhead treatment, and centralized treatment.

Task 2.2.2 – Surface Water Supply Options

The District's pending surface water rights application has four potential locations identified for surface water diversion from Lake Tahoe. Carollo will use these four locations to develop the improvements needed to incorporate surface water into the District's system.

Task 2.3 - Alternatives Identification Workshop

Carollo will conduct a workshop with District staff to review the evaluation criteria and the identified alternatives. The meeting is intended to be in person with virtual options.

Task 2.4 – Evaluation Criteria and Alternatives Technical Memorandum

Carollo will develop a TM that summarizes the evaluation criteria and the identified water supply alternatives.

Task 2.5 - SAG Workshop

Carollo will conduct a workshop with District staff and the SAG to review the evaluation criteria and the identified alternatives. The meeting is intended to be in person with virtual options.

Task 2.6 –Bi-weekly Progress Meetings

Carollo will conduct bi-weekly progress meetings via Microsoft Teams. The progress meetings will discuss project issues, schedule, and any other relevant and pressing issues.

TASK 2 DELIVERABLES

- Meeting Agenda, Minutes, Action Items, and Decision Logs
- Evaluation Criteria and Alternatives Identification TM

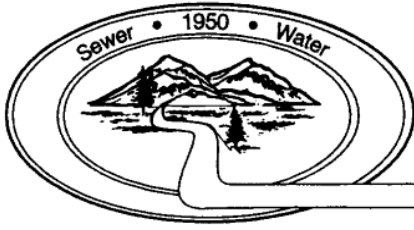
TASK 2 ASSUMPTIONS

- Up to 4 groundwater options will be evaluated.
- Up to 4 potential surface water diversion locations will be evaluated.
- District review period of 3 weeks on each deliverable.
- In-person workshop
- Virtual bi-weekly meetings



Task Description	Beverly Hann (Principal-In- Charge)	Elissa Garvey (Project Manager)	Coral Taylor (Project Engineer)	Ryan Orgill (Conveyance and Transmission))	Mike Drucker (Groundwater Wells)	Tim Loper (QA/QC)	Tom Gillogly (Water Treatment)	Staff Engineer (Engineering Support)	Jeff Riley (Cost Estimating)	Technician (GIS)	Word Processing	Total Carollo Hours	Carollo Labor	PECE	Labor + PECE	Hydrogeology		Environmental		Total Subs	Total ODCs	Estimated Fee
																Total UES Hours	Total UES Fee	Total Ascent Hours	Total Ascent Fee			
	\$337	\$337	\$232	\$285	\$232	\$337	\$374	\$232	\$232	\$175	\$155			\$ 15.60								
Task 1 - Data Review and Analysis	13	34	60	36	10	2	4	148	0	12	6	325	\$ 81,900	\$ 5,070	\$ 86,970	8	\$ 1,600	\$ -	\$ -	\$ 1,600	\$ 2,600	\$ 89,830
Task 1.1 - Kickoff Meeting	4	4	4	4	0	0	0	0	0	0	0	16	\$ 4,800	\$ 250	\$ 5,050	8	\$ 1,600	0	\$ -	\$ 1,600	\$ 2,100	\$ 7,360
Task 1.2 - Review Existing Water Demand Assessments	1	4	8	2	2	0	2	24	0	0	0	43	\$ 10,900	\$ 671	\$ 11,571	0	\$ -	0	\$ -	\$ -	\$ -	\$ 11,571
Task 1.3 - Establish Water Demands	1	2	8	8	0	0	0	32	0	0	0	51	\$ 12,600	\$ 796	\$ 13,396	0	\$ -	0	\$ -	\$ -	\$ -	\$ 13,396
Task 1.4 - Review and Prioritize Existing Distribution System Deficits	0	2	8	8	4	0	0	24	0	0	0	46	\$ 11,300	\$ 718	\$ 12,018	0	\$ -	0	\$ -	\$ -	\$ -	\$ 12,018
Task 1.5 - Deficiency Review and Prioritization Workshop	4	4	4	4	0	0	0	8	0	0	0	24	\$ 6,600	\$ 374	\$ 6,974	0	\$ -	0	\$ -	\$ -	\$ 500	\$ 7,524
Task 1.6 - Regulatory Review and Analysis	1	2	8	0	2	0	2	24	0	0	0	39	\$ 9,600	\$ 608	\$ 10,208	0	\$ -	0	\$ -	\$ -	\$ -	\$ 10,208
Task 1.7 - Existing System Summary and Demands Technical Memorandum	2	4	8	2	2	2	0	24	0	12	6	62	\$ 14,200	\$ 967	\$ 15,167	0	\$ -	0	\$ -	\$ -	\$ -	\$ 15,167
Task 1.8 - Convene Stakeholder Advisory Group	0	4	4	0	0	0	0	4	0	0	0	12	\$ 3,200	\$ 187	\$ 3,387	0	\$ -	0	\$ -	\$ -	\$ -	\$ 3,387
Task 1.9 - Bi-weekly meetings	0	8	8	8	0	0	0	8	0	0	0	32	\$ 8,700	\$ 499	\$ 9,199	0	\$ -	0	\$ -	\$ -	\$ -	\$ 9,199
Task 2 - Develop Water Supply Alternatives	14	38	62	46	35	2	39	144	8	44	6	438	\$ 112,200	\$ 6,833	\$ 119,033	110	\$ 18,200	\$ -	\$ -	\$ 18,200	\$ 19,200	\$ 140,153
Task 2.1 - Develop Evaluation Criteria	2	4	6	4	4	0	4	8	0	4	0	36	\$ 9,500	\$ 562	\$ 10,062	0	\$ -	0	\$ -	\$ -	\$ -	\$ 10,062
Task 2.2 - Develop Overall Supply Alternatives	2	8	18	12	8	0	8	40	0	20	0	116	\$ 28,600	\$ 1,810	\$ 30,410	0	\$ -	0	\$ -	\$ -	\$ -	\$ 30,410
Task 2.2.1 - Groundwater Supply Options	0	2	6	6	8	0	4	24	4	4	0	58	\$ 14,300	\$ 905	\$ 15,205	54	\$ 8,900	0	\$ -	\$ 8,900	\$ 8,900	\$ 24,995
Task 2.2.2 - Surface Water Supply Options	0	2	6	6	0	0	8	24	4	4	0	54	\$ 14,000	\$ 842	\$ 14,842	20	\$ 3,400	0	\$ -	\$ 3,400	\$ 3,400	\$ 18,582
Task 2.3 - Alternatives Identification Workshop	4	4	4	4	4	0	4	8	0	0	0	32	\$ 9,000	\$ 499	\$ 9,499	12	\$ 2,200	0	\$ -	\$ 2,200	\$ 3,200	\$ 13,019
Task 2.4 - Evaluation Criteria and Alternatives Technical Memorandum	2	4	8	2	2	2	2	24	0	12	6	64	\$ 14,900	\$ 998	\$ 15,898	24	\$ 3,700	0	\$ -	\$ 3,700	\$ 3,700	\$ 19,968
Task 2.5 - SAG Workshop	4	4	4	4	4	0	4	8	0	0	0	32	\$ 9,000	\$ 499	\$ 9,499	0	\$ -	0	\$ -	\$ -	\$ -	\$ 9,499
Task 2.6 - Bi-weekly meetings	0	10	10	8	5	0	5	8	0	0	0	46	\$ 12,900	\$ 718	\$ 13,618	0	\$ -	0	\$ -	\$ -	\$ -	\$ 13,618
Total Hours and Fee	27	72	122	82	45	4	43	292	8	56	12	763	\$ 194,100	\$ 11,903	\$ 206,003	118	\$ 19,800	0	\$ -	\$ 19,800	\$ 21,800	\$ 229,983

Notes:
(1) Direct expenses include mileage travelling to/from meetings at IRS Federal Rate, travel costs, and Project Equipment and Communication Expense billed at \$15.00 per hour.



South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
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BOARD AGENDA ITEM 7b

TO: Board of Directors

FROM: Cliff Bartlett, Fleet/Equipment Supervisor

MEETING DATE: September 19, 2024

ITEM – PROJECT NAME: Purchase replacement truck equipped with valve exercising equipment

REQUESTED BOARD ACTION: Approve the purchase for a Ford F550 Flatbed equipped with Wachs valve exercising and maintenance system from MME Corporation through Sourcewell competitive bidding program for \$199,861.06 (Contract #032824-RTG).

DISCUSSION: The District is starting a new critical asset management program for valve exercising. There are more than 6,000 water valves in our system and many more in the sewer system for the force mains. A good valve exercising is critical to ongoing dependable operation of the systems because it ensures that our valves are working when we need them which is usually during an emergency. Industry standard is to exercise valves once every five years. A 6-inch valve requires 20 turns with a valve key to close and open and for every inch in diameter of the valve adds 3 turns to open and close. For example, a 12-inch valve will take 38 turns to close and open.

Most valves do not turn easily and will take two people with handle extensions to turn them. This unit is equipped with a small hydro-excavation unit to clean out valve cans and uses a mechanism to exercise the valves. It also is equipped with GPS that will be helpful in updating our maps with actual valve locations. With this unit, the operator enters all the information of the valve, location, line size, and it will store the information and measure the torque to close and open the valve so that the next time it's used on the valve the operator will be able to compare the information to determine the condition.

Staff researched if there were any equivalent electric or hybrid vehicles that could be used for this equipment and there is nothing available at this time. This unit will make the valve exercising program efficient by collecting data for the asset management program and will ease the wear and tear on our operators. Staff recommends moving forward with this purchase to kick-off the valve exercising program.

SCHEDULE: Upon Approval

COSTS: \$199,861.06

ACCOUNT NO: 20.28.8458, 20.28.8525, 20.24.8442

BUDGETED AMOUNT AVAILABLE: \$144,000

ATTACHMENTS: Quote

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

Sourcwell Contract Number: 032824-RTG

Remit P.O.s To: munisales@rushenterprises.com

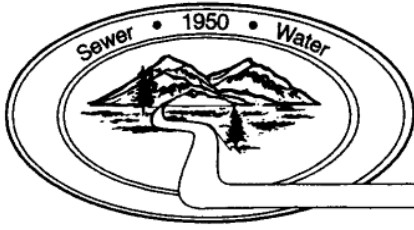
Date Prepared: 8/26/2024

Vendor:	<i>Rush Truck Center</i>		
Contact for Vendor:	<i>Colton Kruse</i>	Vendor Phone:	<i>(830) 302-5219</i>
Participating Agency #:	<i>54581</i>	Participating Agency:	<i>South Tahoe Utility District</i>
Agency Contact:	<i>Cliff Bartlett</i>	Agency Phone:	<i>(530) 318-9954</i>
Product Description:	<i>Ford F-550 Jetter Body</i>		

OEM Chassis MSRP:		\$	62,895.00
Sourcwell Discount:	1.50%	\$	(943.43)
Unit Price before Upfit		\$	61,951.58
Expected Floorplan Expense:		\$	-
Upfit:		\$	119,325.46
	<i>12' CES Flatbed with Options</i>		
	<i>Wachs Single Turner alve Maintenance Skid with Options</i>		

Freight to End User:		\$	-
Extended Warranty:		\$	-
Rush Care Service Subscription:		\$	-
Additional Incentives/Credits:		\$	-
Government Grant/Assistance:		\$	-
State Applicable Sales Tax:		\$	15,861.74
Doc Fee		\$	80.00
State Applicable Fees:		\$	2,642.28
Sales Price Per Unit:		\$	199,861.06

Quantity Ordered:			1
Total Participating Agency CAPEX:		\$	199,861.06



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13a

TO: Board of Directors
FROM: Liz Kauffman, Human Resources Director
MEETING DATE: September 19, 2024
ITEM – PROJECT NAME: Public Employee Evaluation – General Manager

REQUESTED BOARD ACTION: Conduct Annual Evaluation Process

DISCUSSION: Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

SCHEDULE:

COSTS:

ACCOUNT NO:

BUDGETED AMOUNT AVAILABLE:

ATTACHMENTS:

CONCURRENCE WITH REQUESTED ACTION:

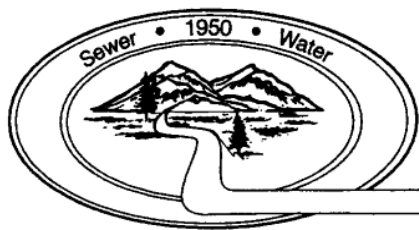
CATEGORY: Sewer/Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
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BOARD AGENDA ITEM 13b

TO: Board of Directors

FROM: Paul Hughes, General Manager
Liz Kauffman, Human Resources Director

MEETING DATE: September 19, 2024

ITEM – PROJECT NAME: Closed Session – Union Memorandum of Understanding
Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

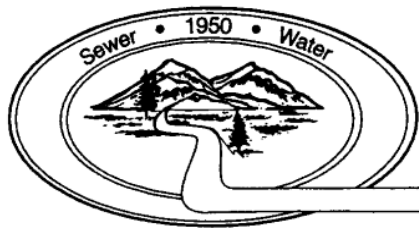
CATEGORY: Sewer/Water

GENERAL MANAGER: YES PH NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
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Directors
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South Tahoe Public Utility District

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Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 13c

TO: Board of Directors

FROM: Paul Hughes, General Manager
Liz Kauffman, Human Resources Director

MEETING DATE: September 19, 2024

ITEM – PROJECT NAME: Closed Session –Management Group Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

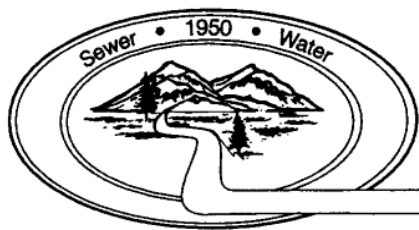
CATEGORY: Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 14a

TO: Board of Directors
FROM: Liz Kauffman, Human Resources Director
MEETING DATE: September 19, 2024
ITEM – PROJECT NAME: General Manager Salary

REQUESTED BOARD ACTION: Approve the General Manager's Salary for 2024-2025 Contract year effective August 15, 2024.

DISCUSSION: The Board met with Paul Hughes, General Manager, to conduct an annual performance evaluation. The Contract for the General Manager provides eligibility for a merit increase to the next step in the salary range on an annual basis, as approved by the Board of Directors and based upon satisfactory performance.

The current Contract states that on an annual basis, the General Manager will be eligible for a potential merit increase to the next step in the salary range, as approved by the Board of Directors and based on satisfactory performance. The next step in the salary range is Step D of the Management Salary Schedule, \$23,898.34 per month, \$286,780.10 annually.

SCHEDULE: Upon approval, notify payroll of salary adjustment retroactive to August 15, 2024.

COSTS: \$23,898.34/month

ACCOUNT NO: 1040-4101; 2040-4101

BUDGETED AMOUNT AVAILABLE: \$462,302

ATTACHMENTS:

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____