



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
May 20, 2021
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Romsos, Peterson, Exline

Via Conference Call: Director Cefalu

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Julie Ryan, Brent Goligoski, Marla Sharp, Bren Borley, Brian Bartlett, Star Glaze

Guests: Wanye Vinciguerra, Austin Vinciguerra

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

President Sheehan announced that Items 4a and 4b, need to be approved under Action, and therefore, these two items are proposed to be taken after Payment of Claims, Item 6b, in addition, **Director Peterson** would like to postpone Items 4e and 4d until the next Regular Agenda to allow for more time to review.

CONSENT CALENDAR:

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar with changes as presented.

- a. **MARCH 31, 2021 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**
(Paul Hughes, Chief Financial Officer)
Received and file the March 31, 2021, Income Statement and Balance Sheet Reports.
- b. **POLYMER CONTRACT EXTENSION**
(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Manager)
Authorized the Contract extension option with Solenis LLC for Fiscal Year 2021/22 for emulsion polymer supplies delivered in the estimated amount of \$112,608 plus tax.
- c. **2021/22 BULK SODIUM HYPOCHLORITE SUPPLIES**
(Jeff Lee, Manager of Plant Operations and Heidi Baugh, Purchasing Manager)

- Awarded a Contract for Fiscal Year 2021/22, with four 1-year options, for bulk supply sodium hypochlorite to the lowest responsive, responsible bidder, Olin Corporation, dba Olin Chlor-Alkali Products, in the estimated amount of *\$124,268.63 including tax.
- d. **2019 HEAVENLY TANK IMPROVEMENTS PROJECT**
(Adrian Combes, Senior Engineer)
(1) Approved Change Order No. 2 to Haen Constructors; and, (2) Approved Closeout Agreement and Release of Claims for Haen Constructors.
- e. **2019 ROCKY POINT II WATERLINE REPLACEMENT REBID AND LARGE METERS REPLACEMENT PROJECT**
(Adrian Combes, Senior Engineer)
Authorized staff to file a Notice of Completion with the El Dorado County Recorder's Office for the remaining portion of the Contract.
- f. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 2**
(Trevor Coolidge, Senior Engineer)
(1) Approved Farr West Engineering Proposal for Design Modifications and Construction Management Services for Phase 2 of the Keller-Heavenly Water System Improvements Project; and (2) Authorized General Manager to execute Task Order No. 10A in an amount not to exceed \$23,926.
- g. **REGULAR BOARD MEETING MINUTES: May 6, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved May 6, 2021, Minutes

ITEMS FOR BOARD ACTION

- a. Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Project (Brent Goligoski, Associate Engineer) – **Julie Ryan** provide details regarding the Aeration Blower System Emergency Power and Secondary Clarifiers No's 1 and 2 Project, including the detailed bid and review process, evaluation of protests and addressed questions from the Board.

Moved Sheehan/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to 1) Find the bid from Farr Construction Corporation, dba Resource Development Company, non-responsive and reject bid; 2) Reject the protest from Farr Construction Corporation, dba Resource Development Company, as without merit; 3) Find the bid from TNT Industrial Contractors, Inc., non-responsive and reject bid; 4) Reject the protest from TNT Industrial Contractors, Inc., as without merit; 5) Find minor irregularities in the bid from Vinciguerra Construction, Inc., to be immaterial and waive immaterial irregularities; and, 6) Award Project to the lowest responsive, responsible bidder, Vinciguerra Construction, Inc., in the amount of \$6,137,864, including all Bid Alternates.

- b. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$873,423.42.

- c. **TAHOE KEYS PUMP STATION INSTALLMENT SALE AGREEMENT** (Paul Hughes, Chief Financial Officer) – **Paul Hughes** reported that this morning the District was informed by the District's debt transaction counsel, that Government Code requires agenda items regarding debt to be approved under Action rather than Consent, which is why this item has been moved. He further provided details regarding the item and addressed questions from the Board.

Moved Peterson/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to Approve Resolution No. 3171-21, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Tahoe Keys Sewer Pump Station Rehabilitation Project.

Director Peterson stated that although he is recusing himself from all business relating to the Tahoe Keys Water, Tahoe Keys Sewer Project does not present a conflict of interest.

d. **WATERLINE REPLACEMENT PROGRAM INSTALLMENT SALE AGREEMENT**

(Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the item and addressed questions from the Board.

Moved Romsos/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to Approve Resolution No. 3172-21, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Waterline Replacement Program Project.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Peterson and **Director Romsos** reported that the Operations Committee met on May 17, and collectively, they provided details regarding various projects discussed during the meeting.

BOARD MEMBER REPORTS:

Director Peterson reported that the Association of California Water Agencies (ACWA) virtual Spring Conference was held on May 12 and 13, and other than some new developments regarding Proposition 218 and the California Forest and Wildfire Resiliency Plan, there is not much to report.

Director Romsos reported that he and **John Thiel** met with the General Manager from the Truckee Sanitation District, which may provide some future opportunities to network.

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported the regular El Dorado Water Agency (EDWA) meeting was held May 12, where they reviewed the budget and quite a bit of available grant funding, with some of those grant funds earmarked for the District. Staffing at EDWA is changing with the hiring of two engineers.

STAFF/ATTORNEY REPORTS:

Ivo Bergsohn provided an update regarding the Utility Pipeline Crossing Assessments Project and addressed questions from the Board. The Board is not only supportive of this project, but expressed that staff is doing a great job.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a COVID-19 update and the Board discussed re-opening the Board Meetings to the public. By consensus, the public will be allowed to attend Board Meetings in-person starting June 3. **Attorney Kvistad** added that on May 18, several California associations including ACWA, League of Cities, etc., wrote letters to Governor Newsome requesting guidance regarding the CDC guidelines for California to return to normal operations as of June 15, requesting a 30-day transition period after June 15 for remote meetings to continue. He will update the Board as information becomes available. **John Thiel** provided further details

regarding potential COVID-19 Relief Funds from Federal, State and local entities and addressed questions from the Board.

- **John Thiel** provided details regarding legislative affairs and legislative opportunities for funding in the next year and will provide more information in the late fall. He further reported regarding the District's ENS Federal partnership and sharing of these efforts with North Tahoe and Tahoe City Public Utility Districts.

Director Peterson recused himself at 2:51 p.m.

- **John Thiel** reported that there is now an irrigation moratorium in effect for the Tahoe Keys. Lukins Brothers Water (Lukins) has completed their irrigation fill station to serve licensed contractors only, which must track water use and follow all components of the Lukins Conservation Program. District Water Conservation staff are working with the Tahoe Keys as well, and as a reminder, the District's conservation position is 100% grant funded, so it is appropriate to utilize these staff for this Tahoe Keys conservation program. The Tahoe Keys has requested that the District research a potential wholesale water agreement and potential asset acquisition in order to provide a range of alternatives. The District has begun this process, which includes three elements: 1) legal/regulatory, 2) engineering and systems improvements; 3) financial component. **Attorney Kvistad** is working on a Reimbursement Agreement between the District and the Tahoe Keys with a start date of May 3, 2021. **John Thiel** and **Attorney Kvistad** addressed questions from the Board.

BREAK AND ADJOURN TO CLOSED SESSION: 3:05 p.m.

RECONVENE TO OPEN SESSION: 3:23 p.m.

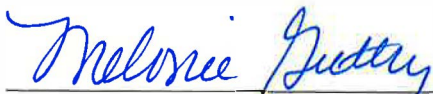
Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action

Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action

ADJOURNMENT: 3:24 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehon, Board President
South Tahoe Public Utility District