



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT February 4, 2021 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., via GotoWebinar in accordance with Executive Order N-29-20.

ROLL CALL:

Board of Directors: President Sheehan, Directors Cefalu, Romsos, Peterson, Exline

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttery, Julie Ryan, Brian Bartlett, Bren Borley, Brent Goligoski, Chris Skelly, Cliff Bartlett, Heidi Baugh, Liz Kauffman, Shelly Thomsen, Star Glaze, Stephen Caswell, Tim Bledsoe, Trevor Coolidge, Dan Arce

Guests: Denver Williams, CORE; Andrew Thiel, Rick Lind

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

- a. **2019 ROCKY POINT II WATERLINE REPLACEMENT REBID AND LARGE METERS REPLACEMENT PROJECT** (Adrian Combes, Senior Engineer)
Authorized staff to file a Partial Notice of Completion with the El Dorado County Recorder's Office for the Large Meter Replacements Portion of the Contract.
- b. **EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS PURVEYOR REPRESENTATIVES**
(Melonie Guttery, Executive Services Manager/Board Clerk)
Adopted Resolution No. 3162-21 supporting the appointments of **Director Peterson** to serve as Purveyor Representative and **President Sheehan** to serve as alternate.

c. DESIGNATION OF ENGINEER OF RESPONSIBLE CHARGE

(Julie Ryan, Engineering Department Manager)

(1) Designated **Julie H. Ryan**, PE, as District Engineer, (2) delegated approval authority to the District Engineer for in-house and consultant designs, (3) designated **Julie H. Ryan**, PE, as Engineer of Responsible Charge and (4) authorized staff to file the designation with California Board for Professional Engineers, Land Surveyors and Geologists.

d. REGULAR BOARD MEETING MINUTES: January 21, 2021

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved January 21, 2021, Minutes.

ITEMS FOR BOARD ACTION

- a. Generator Brand Standardization (Cliff Bartlett, Fleet/Equipment Supervisor and Brent Goligoski, Associate Engineer) – **Cliff Bartlett** provided details regarding the generator brand standardization and addressed questions from the Board and staff.

Moved Peterson/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to (1) Find that MTU Onsite Generators will be the sole brand for District generators greater than 25 kilowatt and less than 500 kilowatt; and, (2) Find that Caterpillar Inc., will be the sole brand for District generators equal to or greater than 500 kilowatt.

- b. Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Project (Brent Goligoski, Associate Engineer Stephen Caswell, Principal Engineer) – **Brent Goligoski** provided details regarding the project and addressed questions from the Board.

Moved Peteron/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to (1) approve the list of named products to be listed without alternative in the Contract documents for this Project; and, (2) Waive bidding procedures for the pre-purchase of the generator for the blower system, and authorize staff to negotiate a purchasing contract with Holt of California for the pre-purchase of one new 700 kilowatt diesel engine-driven standby generator.

- c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$1,280,373.12.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos reported he attended the Alpine Biomass Committee Meeting on February 2 regarding statewide forest management.

BOARD MEMBER REPORTS:

Director Peterson reported he will be attending the Association of California Water Agency virtual conference on February 24, 2021.

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported he had a virtual meeting with El Dorado Water Agency (EDWA) General Manager, **Ken Payne**, regarding EDWA business and will attend his first regular meeting on February 10, 2021.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update.
- Provided a COVID-19 update, no illness at the District and the District remains at Risk Level 3, reviewing local data each week.
- The Last Workforce Housing meeting was November 2020, and staff is working on a program to provide excess sewer units for affordable housing projects in order to offset construction costs.

Director Peterson recused himself at 2:23 p.m.

GENERAL MANAGER REPORT (Continued):

- The District is continuing to work with the Tahoe Keys Property Owners Association regarding groundwater contamination issues with their wells. In addition, the District is also assisting the Tahoe Keys with reviewing proposals for engineering services to develop a water supply facilities plan, long term plan and interim emergency plans.

Director Peterson returned to the meeting at 2:35 p.m.

STAFF/ATTORNEY REPORTS:

Julie Ryan provided several financial spreadsheets regarding the SEED Solar Project.

ADJOURN TO CLOSED SESSION: 2:41 p.m.

RECONVENE TO OPEN SESSION: 3:14 p.m.

- a. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action


- c. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

No reportable Board action

STAFF/ATTORNEY REPORTS (Continued):

Denver Williams provided a brief history of the SEED Solar Project, followed by details regarding the financial spreadsheets distributed by Julie Ryan and addressed questions from the Board and staff.

ADJOURNMENT: 4:16 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District