



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President  
Nick Haven, Director

BOARD MEMBERS  
Shane Romsos, Vice President

Kelly Sheehan, Director  
Nick Exline, Director

Paul Hughes, Interim General Manager

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT August 3, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Peterson, Directors Haven, Romsos, Sheehan

**Absent:** Director Exline

**Staff:** Paul Hughes, Keith Collins, Shannon Chandler, Julie Ryan, Chris Stanley, Shelly Thomsen, Steve Caswell and Greg Dupree

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE AUDIENCE:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Sheehan/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent**  
to approve the Consent Calendar as presented.

a. **AS-NEEDED SPECIAL LEGAL COUNSEL FOR PUBLIC CONTRACTS**

(Julie Ryan, Engineering Department Manager)

Authorized Interim General Manager to execute Task Order No. 14 with Best, Best, & Krieger LLP, in an amount not to exceed \$35,000.

b. **ENVIRONMENTAL SCIENCE RESEARCH INSTITUTE GIS SMALL UTILITY ENTERPRISE LICENSE AGREEMENT RENEWAL**

(Chris Skelly, Information Technology Manager)

Authorized staff to renew the Small Utility Enterprise License Agreement (SUELA) for three additional years, with the ESRI, for access to the ESRI term license software in the amount of \$85,200.

**c. WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, Chief Financial Officer/Interim General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

**d. RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,378,310.25.

**e. REGULAR BOARD MEETING MINUTES: July 20, 2023**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved July 20, 2023, Minutes

**5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None**6. ITEMS FOR BOARD ACTION:**

- a. Stanford Camp Electrical and Generator Building Emergency Replacement Project (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the location and scope of work for the project rebuild. The new location will provide good access in the winter and will be out of the avalanche zone. Plans and specifications are in process on an accelerated timeline to complete certain components before winter. **Julie Ryan**, **Chris Stanley**, and **Paul Hughes** addressed questions from the Board.

**Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline**

**Absent** to (1) Approve proposal from Water Systems Consultants, Inc. to develop plans and specifications in support of the emergency replacement of the Stanford Camp Electrical and Generator Building; and (2) Authorize the Interim General Manager to execute Task Order No. 3A with Water Systems Consultants, Inc., in the amount of \$ 228,895.00.

**7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

As the liaison for El Dorado County, **Director Haven** had no report but invited any thoughts or issues for future discussion.

**Director Romsos** reported the Executive Committee met with the District's new General Counsel, **Keith Collins**, and discussed the transition process of general counsel services. He also reported that the Board of Directors selected **Paul Hughes** for the General Manager position after interviews on Monday, July 31<sup>st</sup>. He thanked **Julie Ryan** and all staff members who submitted applications and asked for staff's support of **Paul Hughes** in his new role.

**President Peterson** introduced and welcomed **Attorney Collins** with Jones Mayer law firm.

**8. BOARD MEMBER REPORTS:** None**9. STAFF/ATTORNEY REPORTS:**

- a. **Attorney Collins** thanked the Board for the warm welcome and the opportunity to serve the District and community.

**10. INTERIM GENERAL MANAGER REPORT:**

**Paul Hughes** reported on several items:

- Provided a staffing update
- Indian Creek Reservoir algae bloom is in warning status for cyanobacteria and the District will test the water again at the end of this month.

- Due to warm temperatures, concrete work on the secondary clarifier will take place on August 10<sup>th</sup> at 3:00 a.m. Residents in the area will be notified.
- The California Association of Sanitation Agencies Conference is scheduled for August 9-11, 2023, in San Diego and the California Special Districts Association Annual Conference in Monterey is scheduled for August 28-31, 2023.

**11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**12. BREAK AND ADJOURN TO CLOSED SESSION: 2:20 p.m.**

**RECONVENE TO OPEN SESSION: 2:53 p.m.**

- a. Pursuant to Government Code Section 54957(a) Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, CFO/Interim General Manager; Liz Kauffman, Human Resources Director.

No reportable Board Action

- b. Pursuant to Government Code Section 54957(a) Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, Chief Financial Officer/Interim General Manager; and Liz Kauffman, Human Resources Director.

No reportable Board Action

- c. Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee – General Manager.

No reportable Board Action

**ADJOURNMENT: 2:54 p.m.**



Shannon Chandler, Administrative Asst./  
Asst. Clerk of the Board  
South Tahoe Public Utility District



David Peterson, Board President  
South Tahoe Public Utility District