



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT

April 4, 2024

MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Donielle Morse, Kyle Osteberg, Vincent Stagnaro, Adrian Combes, Shelly Thomsen, Star Glaze, Greg Dupree, Liz Kauffman, Heidi Baugh, Ryan Lee, Mark Seelos, Stephen Caswell, Megan Colvey, Taylor Jaime, Cliff Bartlett, Chris Skelly, Trevor Coolidge, Jennifer Marshall

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Exline/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE** (Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **CALPERS REQUIRED PAY LISTING BY POSITION** (Greg Dupree, Accounting Manager)

Adopted Resolution 3272-24 which incorporates the Pay Listing by Position for the pay listing effective March 28, 2024.

c. **PURCHASE BACKHOE TO REPLACE EXISTING EQUIPMENT FOR DIAMOND VALLEY RANCH**

(Cliff Bartlett, Fleet/Equipment Supervisor)

Approved the purchase of a new CASE 590SN Backhoe from Sonsray Machinery through the Sourcewell Purchasing Authority, Bid Contract 0321 19-CNH-1 in the amount of \$159,298.24 plus tax.

d. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT PHASE 3

(Trevor Coolidge, Senior Engineer)

1) Approved Change Order No. 2 to White Rock Construction, Inc., in the amount of \$120,837.80; and 2) Authorized the General Manager to execute Change Order No. 2.

e. 2023 LUTHER PASS AND HEAVENLY TANKS REHABILITATION PROJECT

(Brent Goligaski, Associate Engineer)

1) Approved Change Order No. 3 for the 2023 Luther Pass and Heavenly Tanks Rehabilitation Project to Farr Construction, dba Resource Development Company, in the amount of \$48,464; and 2) Authorized the General Manager to execute Change Order No. 3.

f. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$1,664,053.64.

g. REGULAR BOARD MEETING MINUTES: March 21, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved March 21, 2024, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None

6. ITEMS FOR BOARD ACTION:

President Peterson recused himself at 2:01 p.m.

- a. Side Letter Between the District and Stationary Engineers, Local 39 (Liz Kauffman, Human Resources Director) – **Liz Kauffman** provided details regarding the Side Letter Between the District and Stationary Engineers, Local 39.

Moved Kelly/Second Romsos/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Side Letters Between the District and Stationary Engineers, Local 39, dated April 4, 2024.

- b. Side Letter Between the District and Management Staff of the South Tahoe Public Utility District (Liz Kauffman, Human Resources Director) – **Liz Kauffman** provided details regarding the Side Letter Between the District and Management Staff to the South Tahoe Public Utility District.

Moved Sheehan/Second Romsos/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Side Letters Between the District and Management Staff of the South Tahoe Public Utility District, dated April 4, 2024.

President Peterson rejoined the meeting at 2:05 p.m.

- c. 2024 Tanks Coating Touchups Project (Megan Colvey, Senior Engineer) – **Megan Colvey** provided details regarding the 2024 Tank Coating Touchups Project and addressed questions from the Board.

Moved Exline/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Find minor irregularities in the bid from Olympus and Associates, Inc. to be immaterial and waive immaterial irregularities; and 2) Award the 2024 Tanks Coating Touchups Project to the lowest responsive, responsible bidder, Olympus and Associates, Inc. in the amount of \$327,800.

d. Intention to Reimburse Expenditures from the Proceeds of Tax-Exempt Financing (Andrea Salazar, Chief Financial Officer) – **Andrea Salazar** provided details regarding the Intention to Reimburse Expenditures from the Proceeds of Tax-Exempt Financing and addressed questions from the Board.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to Approve Resolution No. 3271-24, Resolution of the Board of Directors of the South Tahoe Public Utility District Declaring Intention to Reimburse Expenditures from the proceeds of Tax-Exempt financing.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

President Peterson reported that the next El Dorado Water Agency meeting is scheduled for Thursday, April 11, 2024.

8. BOARD MEMBER REPORTS:

President Peterson inquired regarding the Rate Increase Frequently Asked Questions Sheet that pertains to labor costs and **Paul Hughes** addressed the question.

9. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided an update regarding legislative affairs including the recent visit to Washington, DC with Team Tahoe. Congress passed a spending Bill authorizing \$1 million for the Pioneer Trail Waterline Project. The District is helping Congressman Kiley organize a Western Caucus meeting in the District Board Room towards the end of April 2024.

Mark Seelos provided a PowerPoint presentation regarding options for water supply augmentation and addressed questions from the Board.

Donielle Morse provided a PowerPoint presentation regarding grant funded projects and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported that the Proposition 218 Notices have been mailed and the next public Meeting is April 25, 2024, at 6:00 p.m. The Public Hearing is scheduled for May 16, 2024, when the budget will be considered for adoption. If the District receives a protest in an amount greater than 50% the rate increases cannot be adopted.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:35 p.m.



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District