



SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, March 21, 2024 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than four individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. 2024 Filters No. 3 and No. 4 Rehabilitation Project
(Megan Colvey, Senior Engineer)
 - 1) Find minor irregularities in the bid from ERS Industrial Services, Inc. to be immaterial and waive immaterial irregularities; and 2) Award the 2024 Filters Rehabilitation Project to the lowest responsive, responsible bidder, ERS Industrial Services, Inc. in the amount of \$1,286,870.
 - b. Tahoe Keys Pump Station Replacement Project
(Adrian Combes, Director of Operations)
Approve Change Order No. 2 to T&S Construction in the amount of \$233,169.39.
7. **PRESENTATION**
Diamond Valley Ranch and Alpine Trails Association (Jason Glaze, Water Reuse Lead Person)
8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)

9. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Staffing Update
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**
- 03/07/2024 – 2:00 p.m. Regular Board Meeting at the District
03/12/2024 – 11:00 a.m. Finance Committee Meeting at the District
03/13/2024 - 10:00 a.m. El Dorado Water Agency Board Meeting in Placerville
03/18/2024 – 3:30 p.m. Operations Committee Meeting at the District
03/19/2024 - 11:30 a.m. Budget Workshop at the District
03/20/2024 – 3:00 p.m. System Efficiency and Sustainability Committee Meeting at the District
- Future Meetings/Events**
- 04/04/2024 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.
- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.
- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

ADJOURNMENT (The next Regular Board Meeting is Thursday, April 4, 2024, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, March 21, 2024

ITEMS FOR CONSENT

a. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Manager)

Adopt Resolution 3270-24 which incorporates the Pay Listing by Position for the pay listing effective March 14, 2024.

c. STANFORD CAMP ELECTRICAL AND GENERATOR BUILDING EMERGENCY REPLACEMENT PROJECT

(Trevor Coolidge, Senior Engineer)

(1) Approve proposal from Water Systems Consultants, Inc. (WSC) to provide permitting support, engineering service, and construction support of the emergency replacement of the Stanford Camp Electrical and Generator Building; and (2) Authorize the General Manager to execute Task Order No. 3B with WSC in the amount of \$135,927.

d. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Receive and file Payment of Claims in the amount of \$1,628,383.74.

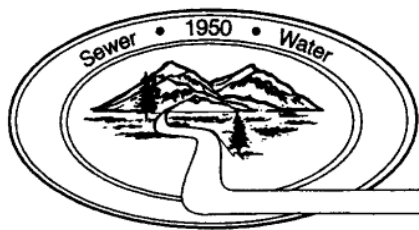
e. REGULAR BOARD MEETING MINUTES: March 7, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve March 7, 2024, Minutes

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Paul Hughes, General Manager

MEETING DATE: March 21, 2024

ITEM – PROJECT NAME: Winter Storms Emergency Response

REQUESTED BOARD ACTION: Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

DISCUSSION: The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to, and recovering from, these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance Program. Under this program, eligible costs may be reimbursed at a 75 percent state, and 25 percent local, cost share.

SCHEDULE: N/A

COSTS: \$1,400,000

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3242-23

CONCURRENCE WITH REQUESTED ACTION:

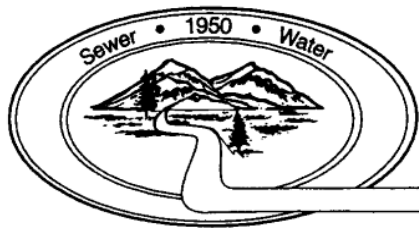
CATEGORY: Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
Paul Hughes

Directors
Nick Haven
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BOARD AGENDA ITEM 4b

TO: Board of Directors
FROM: Greg Dupree, Accounting Manager
MEETING DATE: March 21, 2024
ITEM – PROJECT NAME: CalPERS Required Pay Listing by Position

REQUESTED BOARD ACTION: Adopt Resolution 3270-24 which incorporates the Pay Listing by Position for the pay listing effective March 14, 2024.

DISCUSSION: California Public Employee's Retirement System (CalPERS) requires each revision of a combined salary schedule listing all positions at the District be formally adopted by the Board of Directors. The listing must be retained by the District and must be available for public inspection for not less than five years. This revision includes a journey level classification of Administrative Analyst/Assistant Clerk of the Board to be added to the Administrative Assistant/Assistant Clerk of the Board, creating a flexibly staffed classification.

SCHEDULE: Post Pay Listing effective March 14, 2024, on website upon approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3270-24; CalPERS Pay Listing by Position 03-14-24

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

EFFECTIVE March 14, 2024

	MINIMUM ANNUAL	MAXIMUM ANNUAL
ACCOUNT CLERK I	\$ 53,458	\$ 68,227
ACCOUNT CLERK II	\$ 59,629	\$ 76,104
ACCOUNTING MANAGER	\$ 125,908	\$ 160,694
ACCOUNTING SUPERVISOR	\$ 86,917	\$ 110,930
ACCOUNTING TECH I	\$ 60,447	\$ 77,147
ACCT TECH II/GRANT ASST	\$ 66,494	\$ 84,866
ADMINISTRATIVE ANALYST/ASST CLERK OF THE BOARD	\$ 74,692	\$ 95,329
ADMINISTRATIVE ASST/ASST CLERK OF THE BOARD	\$ 64,562	\$ 82,399
ASSET MANAGEMENT ANALYST I	\$ 65,560	\$ 83,673
ASSET MANAGEMENT ANALYST II	\$ 87,857	\$ 112,130
ASSET MANAGEMENT ANALYST I-Y RATE	\$ 103,557	\$ 103,557
ASSOCIATE ENGINEER	\$ 109,157	\$ 139,315
ASST GENERAL MANAGER	\$ 178,938	\$ 228,375
CHIEF FINANCIAL OFFICER	\$ 167,128	\$ 213,302
CHIEF PLANT OPERATOR	\$ 109,937	\$ 140,310
COMPUTER AIDED DESIGN ANALYST I	\$ 65,560	\$ 83,673
COMPUTER AIDED DESIGN ANALYST II	\$ 87,857	\$ 112,130
CONTRACTS SPECIALIST	\$ 70,459	\$ 89,926
CUSTOMER ACCOUNTS SPECIALIST	\$ 66,788	\$ 85,240
CUSTOMER SERVICE MANAGER	\$ 121,868	\$ 155,538
CUSTOMER SERVICE REP I	\$ 51,236	\$ 65,392
CUSTOMER SERVICE REP II	\$ 57,155	\$ 72,945
CUSTOMER SERVICE SUPERVISOR	\$ 86,917	\$ 110,930
DIRECTOR OF OPERATIONS	\$ 174,689	\$ 222,952
DIRECTOR OF PUBLIC AND LEGISLATIVE AFFAIRS	\$ 121,363	\$ 154,894
ELECTRICAL/INSTR SUPERVISOR	\$ 115,341	\$ 147,207
ELECTRICAL/INSTR TECH I	\$ 71,774	\$ 91,604
ELECTRICAL/INSTR TECH II	\$ 83,714	\$ 106,842
ENG/CAD/GIS ANALYST I	\$ 65,560	\$ 83,673
ENG/CAD/GIS ANALYST II	\$ 87,857	\$ 112,130
ENGINEERING DEPT MANAGER	\$ 170,986	\$ 218,226
ENGINEERING INSPECTOR I	\$ 60,187	\$ 76,816
ENGINEERING INSPECTOR I - Y Rate	\$ 95,294	\$ 95,294
ENGINEERING INSPECTOR II	\$ 80,656	\$ 102,940
ENGINEERING INSPECTOR III	\$ 92,782	\$ 118,416
EXECUTIVE SERVICES MANAGER	\$ 110,538	\$ 141,077
FIELD OPERATIONS MECHANICAL TECHNICIAN I	\$ 58,103	\$ 74,156
FIELD OPERATIONS MECHANICAL TECHNICIAN II	\$ 71,110	\$ 90,756

SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

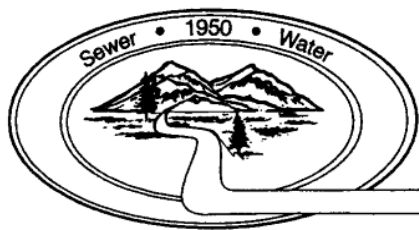
EFFECTIVE March 14, 2024

	MINIMUM ANNUAL	MAXIMUM ANNUAL
FIELD OPERATIONS MECHANICAL TECHNICIAN LEAD	\$ 83,080	\$ 106,033
FIELD OPERATIONS MECHANICAL TECHNICIAN SUPERVISOR	\$ 98,754	\$ 126,037
FINANCE ASST	\$ 64,562	\$ 82,399
GENERAL MANAGER	\$ 230,814	\$ 294,584
GRANT ASSISTANT	\$ 66,494	\$ 84,866
GRANT COORDINATOR	\$ 106,412	\$ 135,811
GRANTS SPECIALIST	\$ 79,809	\$ 101,859
HR ANALYST	\$ 74,692	\$ 95,329
HR COORDINATOR	\$ 64,562	\$ 82,399
HUMAN RESOURCES DIRECTOR	\$ 138,504	\$ 176,769
INFO TECHNOLOGY MANAGER	\$ 136,802	\$ 174,598
INSPECTIONS SUPERVISOR	\$ 92,328	\$ 117,836
INSPECTOR I	\$ 65,565	\$ 83,679
INSPECTOR II	\$ 77,276	\$ 98,626
IT BUSINESS ANALYST I	\$ 95,476	\$ 121,854
IT BUSINESS ANALYST II	\$ 102,427	\$ 130,726
IT SYSTEMS SPECIALIST I	\$ 70,826	\$ 90,394
IT SYSTEMS SPECIALIST II	\$ 83,036	\$ 105,977
LAB ASST	\$ 53,643	\$ 68,463
LAB DIRECTOR	\$ 112,741	\$ 143,890
LAB TECH I	\$ 66,851	\$ 85,321
LAB TECH II	\$ 78,574	\$ 100,282
LT LAB QUALITY CONTROL OFFICER	\$ 37,738	\$ 48,165
MAINT MECHANIC TECH I	\$ 61,109	\$ 77,993
MAINT MECHANIC TECH II	\$ 71,938	\$ 91,813
MAINTENANCE SUPERVISOR	\$ 106,697	\$ 136,175
MANAGER OF FIELD OPERATIONS	\$ 139,982	\$ 178,656
MANAGER OF PLANT OPERATIONS	\$ 137,339	\$ 175,283
METER SERVICE TECH	\$ 65,565	\$ 83,679
NETWORK/TEL SYS ADMIN I	\$ 95,476	\$ 121,854
NETWORK/TEL SYS ADMIN II	\$ 102,427	\$ 130,726
OPERATIONS SUPERVISOR	\$ 91,120	\$ 116,295
OPERATOR IN TRAINING	\$ 29,183	\$ 29,183
PART TIME PERMANENT I	\$ 15,485	\$ 19,763
PART TIME PERMANENT II	\$ 19,830	\$ 25,309
PLANT OPERATOR I	\$ 62,281	\$ 79,488
PLANT OPERATOR I - Y RATE	\$ 85,245	\$ 85,245
PLANT OPERATOR III	\$ 78,719	\$ 100,468

SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

EFFECTIVE March 14, 2024

	MINIMUM ANNUAL	MAXIMUM ANNUAL
PRINCIPAL ENGINEER	\$ 148,234	\$ 189,188
PURCHASING AGENT	\$ 110,538	\$ 141,077
SEASONAL	\$ 19,830	\$ 25,309
SENIOR CUSTOMER SERVICE REP	\$ 66,788	\$ 85,240
SENIOR ENGINEER	\$ 125,482	\$ 160,151
SHIPPING AND RECEIVING CLERK	\$ 63,634	\$ 81,215
STAFF ENGINEER I	\$ 80,647	\$ 102,929
STAFF ENGINEER II	\$ 92,782	\$ 118,416
STUDENT HELPER	\$ 15,485	\$ 19,763
UNDERGROUND REPAIR SEWER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR SEWER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR SEWER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR SEWER SUPERVISOR	\$ 97,646	\$ 124,624
UNDERGROUND REPAIR WATER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR WATER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR WATER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR WATER SUPERVISOR	\$ 97,646	\$ 124,624
UTILITY PERSON I	\$ 45,152	\$ 57,627
UTILITY PERSON II	\$ 53,711	\$ 68,550
VEHICLE/HVY EQUIP MECH I	\$ 61,109	\$ 77,993
VEHICLE/HVY EQUIP MECH II	\$ 71,938	\$ 91,813
VEHICLE/HVY EQUIP MECH SUPERVISOR	\$ 97,646	\$ 124,624
WATER CONSERVATION SPECIALIST	\$ 69,792	\$ 89,074
WATER RESOURCES MANAGER	\$ 125,482	\$ 160,151
WATER REUSE LEAD	\$ 76,215	\$ 97,272
WATER REUSE LEAD - Y RATE	\$ 113,037	\$ 113,037
WATER REUSE MANAGER	\$ 125,482	\$ 160,151
WATER REUSE WORKER I	\$ 51,487	\$ 65,712
WATER REUSE WORKER II	\$ 63,611	\$ 81,186



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4c

TO: Board of Directors

FROM: Trevor Coolidge, Senior Engineer

MEETING DATE: March 21, 2023

ITEM – PROJECT NAME: Stanford Camp Electrical and Generator Building
Emergency Replacement Project

REQUESTED BOARD ACTION: (1) Approve proposal from Water Systems Consultants, Inc. (WSC) to provide permitting support, engineering service, and construction support of the emergency replacement of the Stanford Camp Electrical and Generator Building; and (2) Authorize the General Manager to execute Task Order No. 3B with WSC in the amount of \$135,927.

DISCUSSION: The District owns and maintains three electric Sewer Pump Stations and an Electrical and Generator (E&G) Building at Fallen Leaf Lake. On March 10, 2023, the E&G Building was destroyed by an avalanche that occurred adjacent to Stanford Camp when several inches of rain fell on an already heavy snowpack. Staff has since installed temporary service to the pump stations; the replacement project will complete a permanent replacement outside of the avalanche area. Based on their prior knowledge of the site, Staff contacted WSC who recently worked with their electrical subconsultant, HDR, to assess the electrical systems of the District's field stations, including Stanford Camp.

WSC worked under an initial task order to develop alternatives for a funding request from FEMA and subsequently developed plans and specifications that were bid in January; bids were rejected at the March 7, 2024 Board Meeting. Staff is in the process of working with WSC to identify possible cost savings and re-bid the project. In addition to permitting and engineering support services that are required during construction, the proposal includes a District-Directed services item that will be used for generating a new bid package for the re-bid. With Board approval, staff will prepare Task Order No. 3B under the existing Master Services Agreement with WSC to be executed by the General Manager in the Amount of \$135,927.00.

SCHEDULE: Upon Board Approval

COSTS: \$135,927.00

ACCOUNT NO: 10.30.8477 / STFDEG

BUDGETED AMOUNT AVAILABLE: \$44,953 (2023/24); \$750,000 (2024/25); project is expected to be funded by FEMA

ATTACHMENTS: Proposal

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

Overview Description

The following scope of work includes permitting support and engineering services provided during the bid and construction of the Stanford Sierra Camp Generator Building Replacement Project (Project) for South Tahoe Public Utility District (District).

Task 1 Project Management and Coordination

1.1 Project Administration

The project administration will include the day-to-day management of the project including the following tasks:

- Coordinate project team activities including the scheduling of meetings, tracking and updating of the project schedule, tracking and monitoring of the project budget, and conformance to contracted scope of services.
- Track and monitor project team performance against budget and schedule.
- Prepare monthly progress reports to be submitted with each invoice.

1.2 Meetings and Coordination

- Hold coordination meetings to review project needs and provide updates to the District Project Manager. For budgeting purposes, a total of 8 virtual meetings of 30-minute duration for the construction phase.

Deliverables: Monthly progress reports and invoices, meeting minutes.

Assumptions: (1) Project duration is 10 months.

Task 2 Permitting & Property Acquisition

Task 2 includes preparation of documents necessary to obtain regulatory approval to complete the project and to obtain easements within private property for the new generator building.

2.1 Tahoe Regional Planning Agency Application

- Preparation of engineering plans for inclusion with the TRPA permit application, including a proposed site plan with land coverage calculations, Best Management Practices (BMP) drainage treatment area calculations, and BMP civil engineering details.

2.2 Easement Acquisition

- Surveying Subconsultant, Lumos, to provide topographic surveying and prepare a plat and legal for the District to obtain an easement for the generator building, and to abandon the existing generator building easement. Survey work will include:

- Field visit to locate improvements, property corners, section corners and local control in the area as needed.
- Development of an exhibit to define metes and bounds.
- Development of an exhibit to depict the location of a new permanent easement for the new generator building.
-

Deliverables: (1) Three additional design sheets and TRPA design submission
(2) BMP calculation spreadsheet
(3) Plat survey & legal description of the 17-acre parcel for new easement and abandonment of the existing easement.

Assumptions: (1) The TRPA application will be submitted by another party
(2) Surveying field work to be completed after the parcel is free from snow, this is anticipated to be in the May or June of 2024.

Task 3 Bid Phase Services

WSC's team will provide the following services to the District during the bid phase.

3.1 Bid Documents Preparation

- Provide administrative support with Division 0 & 1 specification development by adding project specific information to District's standard front end specification set in the format preferred by the District.

3.2 Addenda

- Issue up to two addenda for the purpose of clarification of bid documents. Addenda will include updates to Contract Documents according to the latest direction received from the District and construction progress, as well as answers to bidders' questions. A draft of each addenda will be provided to the District for review and comment. District comments will be incorporated into the final version of each addenda.

3.3 Conformed Document Set

- Prepare a conformed set of contract documents to incorporate addenda changes into a clean set of plans, technical specifications, and front ends. A check set will be provided for City review with comments incorporated into a final conformed set.

3.4 Bid Evaluation

- Evaluate bids received and make a recommendation to the District on bid award.

Deliverables: (1) One edited set of District's front end specifications.

(2) Up to two electronic addendum word documents with changes to Contract specifications and drawings, as well as answers to bidders' questions, as needed.

(4) Electronic check-set and final conformed set of Contract Documents.

(5) A letter of recommendation of bid award.

Assumptions: (1) District will distribute the Contract Documents to the prospective bidders and will be the primary point of contact for bidders' inquiries.

(2) Mandatory pre-bid conference will be organized and led by City staff.

(3) Attendance of the pre-bid conference and bidder site visits are not included in the bidding services.

Task 4 Construction Phase Services

Construction phase services will include engineering support and aspects of construction management that are anticipated to be required to meet federal funding and local requirements and to ensure construction is carried out in accordance with Contract Documents.

4.1 Submittal Reviews

- Review shop drawings and other submittals prepared by the Contractor as required in the contract documents and provide review comments within 14 days of receipt. WSC assumes a total of 30 submittals (this includes all disciplines and is inclusive of resubmittals).

4.2 RFI Reviews

- Review and respond to Requests for Information (RFIs) from the Contractor with the goal of providing a response within five days of receipt, depending on the complexity of the RFI. WSC assumes up to 10 total RFIs.

4.3 Change Order Support

- Assist in resolving change orders to the construction contract for unforeseen changes in conditions. WSC assumes up to two change orders submitted by Contractor requiring engineering review.

4.4 Construction Meetings

- Conduct a pre-construction kick off meeting to provide an overview of the project, establish procedures and protocols, and discuss critical success factors. Project Manager and Project Engineer will attend. For budgeting purposes, the meeting is assumed to be held at the District office or at the Project Site for a 2-hour duration.
- Attend meetings with the Contractor to address construction issues. For budgeting purposes, a total of 6 virtual meetings with an average duration of 30 minutes was assumed.

4.5 Site Visits & Inspections

- Carry out special inspections to ensure compliance with Contract Documents:
 - Substantial completion inspection and create a punch list of items for the Contractor to complete on the Project to be attended by Project Manager and Project Engineer. These visits can be separated if a field issue requires a field visit during construction.
 - Electrical and controls engineering lead to witness equipment start-up and provide support during commissioning.
 - A Structural inspection of the CMU building and steel roof frame.

4.6 Record Drawings

- Prepare a set of record drawings for the project based on notes made onsite by the District Inspector and Contractor submissions.

- Deliverables:**
- (1) Submittal reviews and RFI responses in electronic format.
 - (2) Field inspections Reports in electronic format.
 - (3) Up to two change orders submitted by Contractor requiring engineering review.
 - (4) Record Drawings in electronic format.

- Assumptions:**
- (1) Construction progress monitoring and tracking will be performed by the District.
 - (2) The District will perform budget and schedule management and handle Contractor payment recommendations.

Task 5 District-Directed Services - Optional

Owner-directed services will cover the costs of project work items that are unforeseen by the District. A budget of \$30,000 is incorporated into this task. Labor effort will not be charged to this task unless authorized by the District.



Task No. Task Description	WSC								Electrical (HDR)	Architect (Sigerson)	Survey (Lumos)	Structural (Tavangar)	ALL FIRMS
	Project Manager	Project Engineer	CAD	Project Administration	WSC Labor Hours	WSC Labor Fee	Expenses	WSC Fee	Labor Fee	Labor Fee	Labor Fee	Labor Fee	Total Fee
	Robert Natoli	Michelle Heinrichs	Christopher Durbin	Roxanne Collins									
<i>Billing rates, \$/hr</i>	\$310	\$221	\$173	\$152									
1 Project Management													
1.1 Project Administration	15		5		20	\$ 5,513	\$ 200	\$ 5,713				\$ 420	\$ 6,133
1.2 Meetings and Coordination	5		5		10	\$ 2,415	\$ 100	\$ 2,515				\$ 630	\$ 3,145
SUBTOTAL	20	0	10	0	30	\$ 7,928	\$ 300	\$ 8,228	\$ -	\$ -	\$ -	\$ 1,050	\$ 9,278
2 Permitting & Property Acquisition													
2.1 TRPA Application	3		21		24	\$ 4,568	\$ 100	\$ 4,668					\$ 4,668
2.2 Easement Acquisition	1		4		5	\$ 1,003	\$ -	\$ 1,003			\$ 7,350		\$ 8,353
SUBTOTAL	4	0	25	0	29	\$ 5,570	\$ 100	\$ 5,670	\$ -	\$ -	\$ 7,350	\$ -	\$ 13,020
3 Bid Phase Services													
3.1 Bid Documents Preparation	3		18		21	\$ 4,048	\$ 100	\$ 4,148					\$ 4,148
3.2 Addenda	14		8		22	\$ 5,723	\$ 200	\$ 5,923					\$ 5,923
3.3 Conformed Document Set	2		4		6	\$ 1,313	\$ -	\$ 1,313					\$ 1,313
3.4 Bid Evaluation	1		4		5	\$ 1,003	\$ -	\$ 1,003					\$ 1,003
SUBTOTAL	20	0	34	0	54	\$ 12,086	\$ 300	\$ 12,386	\$ -	\$ -	\$ -	\$ -	\$ 12,386
4 Construction Phase Services													
4.1 Submittal Reviews	4		30		34	\$ 6,437	\$ 200	\$ 6,637	\$ 6,300	\$ 1,943		\$ 3,990	\$ 18,869
4.2 RFI Reviews	4		10		14	\$ 2,972	\$ 100	\$ 3,072	\$ 6,300	\$ 1,523		\$ 2,100	\$ 12,994
4.3 Change Order Support	2		6		8	\$ 1,659	\$ -	\$ 1,659					\$ 1,659
4.4 Construction Meetings	10		12		22	\$ 5,177	\$ 200	\$ 5,377					\$ 5,377
4.5 Site Visits & Inspections	8		8		16	\$ 3,864	\$ 100	\$ 3,964	\$ 12,600	\$ 2,363		\$ 3,360	\$ 22,287
4.6 Record Drawings	2		6		8	\$ 1,659	\$ -	\$ 1,659	\$ 6,300			\$ 2,100	\$ 10,059
SUBTOTAL	30	0	72	0	102	\$ 21,767	\$ 600	\$ 22,367	\$ 31,500	\$ 5,828	\$ -	\$ 11,550	\$ 71,244
5 Contingency Tasks													
5.1 District-Directed Services					0	\$ -	\$ 30,000	\$ 30,000					\$ 30,000
SUBTOTAL	0	0	0	0	0	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
COLUMN TOTALS	74	0	141	0	215	\$ 47,350	\$ 31,300	\$ 78,650	\$ 31,500	\$ 5,828	\$ 7,350	\$ 12,600	\$ 135,927

10% mark-up on direct expenses; 5% mark-up for sub-contracted services
Standard mileage rate \$0.625 per mile (or current Federal Mileage Reimbursement Rate)
Rates are subject to revision as of January 1 each year.

PAYMENT OF CLAIMS

FOR APPROVAL
March 21, 2024

Payroll	3/5/24			604,041.90
Total Payroll				604,041.90
ADP & Insight eTools				7,850.66
AFLAC/WageWorks claims and fees				258.10
Ameritas - Insurance Payments				14,316.81
Total Vendor EFT				22,425.57
<u>Weekly Approved Check Batches</u>		<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, March 6, 2024		44,532.53	371,058.62	415,591.15
Wednesday, March 13, 2024		99,045.63	481,526.53	580,572.16
Checks, Voids and Reissues		60.00	3,217.57	3,277.57
Total Accounts Payable Checks				999,440.88
Utility Management Refunds				2,475.39
Total Utility Management Checks				2,475.39
Grand Total				<u><u>\$1,628,383.74</u></u>

<u>Payroll EFTs & Checks</u>		<u>3/5/2024</u>
EFT	CA Employment Taxes & W/H	25,910.81
EFT	Federal Employment Taxes & W/H	127,331.71
EFT	CalPERS Contributions	89,429.12
EFT	Empower Retirement-Deferred Comp	26,774.52
EFT	Stationary Engineers Union Dues	3,026.94
EFT	CDHP Health Savings (HSA)	5,423.53
EFT	Retirement Health Savings	18,470.40
EFT	Employee Direct Deposits	307,515.64
CHK	Employee Garnishments	159.23
<i>Total</i>		604,041.90



Payment of Claims

Payment Date Range 02/29/24 - 03/13/24
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 43721 - ACWA/JPIA									
0702008	ACWA Medical/Vision Insurance Payable	Paid by EFT #578		02/02/2024	03/06/2024	03/30/2024		03/06/2024	234,400.06
Vendor 43721 - ACWA/JPIA Totals							Invoices	1	\$234,400.06
Vendor 44039 - AFLAC									
080524	Insurance Supplement Payable	Paid by EFT #579		02/01/2024	03/06/2024	02/29/2024		03/06/2024	1,014.54
Vendor 44039 - AFLAC Totals							Invoices	1	\$1,014.54
Vendor 48605 - AIRGAS USA LLC									
9147349167	Field, Shop & Safety Supplies Inventory	Paid by EFT #620		02/27/2024	03/13/2024	03/31/2024		03/13/2024	1,318.22
Vendor 48605 - AIRGAS USA LLC Totals							Invoices	1	\$1,318.22
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO									
237380	Office Supply Issues	Paid by EFT #580		02/27/2024	03/06/2024	02/29/2024		03/06/2024	111.25
237381	Office Supply Issues	Paid by EFT #580		02/27/2024	03/06/2024	02/29/2024		03/06/2024	64.25
237502	Office Supply Issues	Paid by EFT #621		03/05/2024	03/13/2024	03/31/2024		03/13/2024	116.75
237503	Office Supply Issues	Paid by EFT #621		03/05/2024	03/13/2024	03/31/2024		03/13/2024	67.50
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals							Invoices	4	\$359.75
Vendor 10906 - ALPINE COUNTY TAX COLLECTOR									
2nd 23-24	Land Taxes	Paid by EFT #581		09/13/2023	03/06/2024	02/29/2024		03/06/2024	49,462.01
Vendor 10906 - ALPINE COUNTY TAX COLLECTOR Totals							Invoices	1	\$49,462.01
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1WVK-1RT6-916R	Safety Equipment - Physicals	Paid by EFT #582		02/05/2024	03/06/2024	02/29/2024		03/06/2024	420.46
1NNG-LT9H-R4RT	Safety Equipment - Physicals	Paid by EFT #582		02/12/2024	03/06/2024	02/29/2024		03/06/2024	117.22
1TRD-KHT9-GND6	Office Supplies	Paid by EFT #622		02/15/2024	03/13/2024	02/29/2024		03/13/2024	458.79
1HLW-HMTW-K3D1	Safety Equipment - Physicals	Paid by EFT #582		02/18/2024	03/06/2024	02/29/2024		03/06/2024	(113.61)
13GY-J7KX-TPLT	Office Supplies	Paid by EFT #582		02/19/2024	03/06/2024	02/29/2024		03/06/2024	82.01
1TL3-QGWL-4J1C	Small Tools	Paid by EFT #582		02/20/2024	03/06/2024	02/29/2024		03/06/2024	82.20
1HHL-3H3D-1YN4	Safety Equipment - Physicals	Paid by EFT #582		02/29/2024	03/06/2024	02/29/2024		03/06/2024	(282.74)
17CV-HQ7Q-QJCK	Buildings	Paid by EFT #622		03/03/2024	03/13/2024	03/31/2024		03/13/2024	2,718.76
Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals							Invoices	8	\$3,483.09
Vendor 49763 - AMERICAN TIME									
875195	Replace Presentation Equipment	Paid by EFT #583		01/16/2024	03/06/2024	02/29/2024		03/06/2024	728.21
Vendor 49763 - AMERICAN TIME Totals							Invoices	1	\$728.21
Vendor 44580 - ARAMARK UNIFORM SERVICES									
5980178466	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	73.60
5980178467	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	37.12
5980178468	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	24.33
5980178469	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	13.03
5980178470	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	17.84
5980178471	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	15.14
5980178472	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	88.89
5980178473	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	55.27



Payment of Claims

Payment Date Range 02/29/24 - 03/13/24
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5980178474	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	24.63
5980178475	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	4.64
5980178477	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	73.07
5980178478	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	97.75
5980178479	Uniform Payable	Paid by EFT #584		02/28/2024	03/06/2024	02/29/2024		03/06/2024	104.15
Vendor 44580 - ARAMARK UNIFORM SERVICES Totals							Invoices	13	<u>\$629.46</u>
Vendor 45202 - AT&T MOBILITY									
287257798939 224	Telephone	Paid by EFT #585		02/19/2024	03/06/2024	02/29/2024		03/06/2024	227.57
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	<u>\$227.57</u>
Vendor 48612 - AUTOMATION DIRECT									
16200643	Pump Stations	Paid by EFT #623		02/29/2024	03/13/2024	02/29/2024		03/13/2024	1,173.96
Vendor 48612 - AUTOMATION DIRECT Totals							Invoices	1	<u>\$1,173.96</u>
Vendor 11551 - AXELSON IRON SHOP LLC									
02640009	Grounds & Maintenance	Paid by EFT #586		02/21/2024	03/06/2024	02/29/2024		03/06/2024	255.56
Vendor 11551 - AXELSON IRON SHOP LLC Totals							Invoices	1	<u>\$255.56</u>
Vendor 50103 - AZUL ELECTRIC SUPPLY LLC									
002282	Grounds & Maintenance	Paid by EFT #587		02/23/2024	03/06/2024	02/29/2024		03/06/2024	9.37
Vendor 50103 - AZUL ELECTRIC SUPPLY LLC Totals							Invoices	1	<u>\$9.37</u>
Vendor 45009 - BENTLY RANCH									
211304	Biosolid Disposal Costs	Paid by EFT #624		02/29/2024	03/13/2024	02/29/2024		03/13/2024	1,212.60
Vendor 45009 - BENTLY RANCH Totals							Invoices	1	<u>\$1,212.60</u>
Vendor 48291 - BEST BEST & KRIEGER LLP									
985439	Legal-Regular	Paid by EFT #625		01/11/2024	03/13/2024	02/29/2024		03/13/2024	1,772.00
986829	Legal-Special Projects & Regular	Paid by EFT #625		02/05/2024	03/13/2024	02/29/2024		03/13/2024	1,517.00
Vendor 48291 - BEST BEST & KRIEGER LLP Totals							Invoices	2	<u>\$3,289.00</u>
Vendor 50090 - CAD DESIGNING SOLUTIONS									
103	Contractual Services	Paid by EFT #626		03/01/2024	03/13/2024	02/29/2024		03/13/2024	22,250.00
Vendor 50090 - CAD DESIGNING SOLUTIONS Totals							Invoices	1	<u>\$22,250.00</u>
Vendor 49220 - CAMPORA PROPANE									
6013844	Propane	Paid by EFT #588		02/23/2024	03/06/2024	02/29/2024		03/06/2024	1,325.87
6143602	Propane	Paid by EFT #627		03/05/2024	03/13/2024	03/31/2024		03/13/2024	435.42
Vendor 49220 - CAMPORA PROPANE Totals							Invoices	2	<u>\$1,761.29</u>
Vendor 13230 - CAROLLO ENGINEERS									
FB47460	Contractual Services	Paid by EFT #589		02/12/2024	03/06/2024	02/29/2024		03/06/2024	28,256.25
Vendor 13230 - CAROLLO ENGINEERS Totals							Invoices	1	<u>\$28,256.25</u>
Vendor 13291 - CARSON PUMP									
4933	Paloma Well Rehabilitation 2021	Paid by EFT #590		01/08/2024	03/06/2024	02/29/2024		03/06/2024	13,000.00
Vendor 13291 - CARSON PUMP Totals							Invoices	1	<u>\$13,000.00</u>
Vendor 42328 - CDW-G CORP									
PN33540	Replace Presentation Equipment	Paid by EFT #591		02/09/2024	03/06/2024	02/29/2024		03/06/2024	1,245.88
PT30992	Computer Purchases	Paid by EFT #591		02/23/2024	03/06/2024	02/29/2024		03/06/2024	255.86
PT31135	Computer Purchases	Paid by EFT #591		02/23/2024	03/06/2024	02/29/2024		03/06/2024	649.20



Payment of Claims

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 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
PT44549	Customer Service Office Remodel	Paid by EFT #591		02/23/2024	03/06/2024	02/29/2024		03/06/2024	1,376.70
PT55117	Office Supplies	Paid by EFT #628		02/23/2024	03/13/2024	02/29/2024		03/13/2024	247.11
PW34731	Office Supplies	Paid by EFT #628		02/28/2024	03/13/2024	02/29/2024		03/13/2024	714.42
Vendor 42328 - CDW-G CORP Totals							Invoices	6	\$4,489.17
Vendor 40343 - CHEMSEARCH INC									
8584150	Service Contracts	Paid by EFT #592		02/20/2024	03/06/2024	02/29/2024		03/06/2024	401.09
Vendor 40343 - CHEMSEARCH INC Totals							Invoices	1	\$401.09
Vendor 49756 - CINDERLITE TRUCKING CORP									
427759	Pipe - Covers & Manholes	Paid by EFT #593		02/12/2024	03/06/2024	02/29/2024		03/06/2024	473.07
427850	Pipe - Covers & Manholes	Paid by EFT #593		02/13/2024	03/06/2024	02/29/2024		03/06/2024	472.57
427899	Pipe - Covers & Manholes	Paid by EFT #593		02/14/2024	03/06/2024	02/29/2024		03/06/2024	473.06
428003	Pipe - Covers & Manholes	Paid by EFT #593		02/16/2024	03/06/2024	02/29/2024		03/06/2024	483.22
Vendor 49756 - CINDERLITE TRUCKING CORP Totals							Invoices	4	\$1,901.92
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC									
15407	Tahoe Keys Sewer PS Rehab	Paid by EFT #629		03/01/2024	03/13/2024	02/29/2024		03/13/2024	160.00
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC Totals							Invoices	1	\$160.00
Vendor 48654 - D&H BROADCASTING LLC									
4584	Public Relations Expense	Paid by EFT #594		02/28/2024	03/06/2024	02/29/2024		03/06/2024	2,240.00
Vendor 48654 - D&H BROADCASTING LLC Totals							Invoices	1	\$2,240.00
Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC									
5194	Telephone	Paid by EFT #630		03/01/2024	03/13/2024	03/31/2024		03/13/2024	295.00
Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC Totals							Invoices	1	\$295.00
Vendor 48289 - DIY HOME CENTER									
Feb 24 Stmt	Buildings & Shop Supplies	Paid by EFT #631		02/29/2024	03/13/2024	02/29/2024		03/13/2024	936.18
Vendor 48289 - DIY HOME CENTER Totals							Invoices	1	\$936.18
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT									
24-1	Meyers SEZ Erosion Control	Paid by EFT #1		02/02/2024	03/01/2024	02/29/2024		03/13/2024	210,687.00
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT Totals							Invoices	1	\$210,687.00
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC									
906326421	Service Contracts	Paid by EFT #595		02/16/2024	03/06/2024	02/29/2024		03/06/2024	418.17
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC Totals							Invoices	1	\$418.17
Vendor 48551 - EZKEM									
7995	Laboratory Supplies	Paid by EFT #632		02/28/2024	03/13/2024	02/29/2024		03/13/2024	207.50
Vendor 48551 - EZKEM Totals							Invoices	1	\$207.50
Vendor 14890 - FEDEX									
8-425-32988	Postage Expenses	Paid by EFT #633		03/01/2024	03/13/2024	02/29/2024		03/13/2024	125.91
Vendor 14890 - FEDEX Totals							Invoices	1	\$125.91
Vendor 48402 - FLYERS ENERGY LLC									
24-037089	Gasoline Fuel Inventory	Paid by EFT #596		02/23/2024	03/06/2024	02/29/2024		03/06/2024	2,762.87
24-039886	Gasoline & Diesel Expense	Paid by EFT #596		02/28/2024	03/06/2024	02/29/2024		03/06/2024	1,515.68
24-039886A	Gasoline & Diesel Expense	Paid by EFT #596		02/28/2024	03/06/2024	02/29/2024		03/06/2024	1,496.04
24-039886C	Gasoline & Diesel Expense	Paid by EFT #596		02/28/2024	03/06/2024	02/29/2024		03/06/2024	(1,515.68)



Payment of Claims

Payment Date Range 02/29/24 - 03/13/24
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
24-039905	Gasoline & Diesel Fuel Inventory	Paid by EFT #596		02/29/2024	03/06/2024	02/29/2024		03/06/2024	4,897.40
		Vendor	48402 - FLYERS ENERGY LLC Totals			Invoices	5		<u>\$9,156.31</u>
Vendor 49114 - DUSTIN GORALSKI									
QAC Reimb 010224	Dues - Memberships - Certification	Paid by EFT #634		01/02/2024	03/13/2024	02/29/2024		03/13/2024	40.00
		Vendor	49114 - DUSTIN GORALSKI Totals			Invoices	1		<u>\$40.00</u>
Vendor 15600 - GRAINGER									
9022066568	Secondary Equipment	Paid by EFT #597		02/15/2024	03/06/2024	02/29/2024		03/06/2024	23.95
9028269497	Buildings	Paid by EFT #597		02/21/2024	03/06/2024	02/29/2024		03/06/2024	182.85
9028645993	Buildings	Paid by EFT #597		02/21/2024	03/06/2024	02/29/2024		03/06/2024	740.93
9028901511	Buildings	Paid by EFT #597		02/21/2024	03/06/2024	02/29/2024		03/06/2024	502.63
9030123971	Buildings	Paid by EFT #597		02/22/2024	03/06/2024	02/29/2024		03/06/2024	284.44
9034813569	Automotive	Paid by EFT #597		02/27/2024	03/06/2024	02/29/2024		03/06/2024	933.34
9035599613	Buildings	Paid by EFT #597		02/28/2024	03/06/2024	02/29/2024		03/06/2024	152.37
9037099604	Field, Shop & Safety Supplies Inventory	Paid by EFT #635		02/29/2024	03/13/2024	03/31/2024		03/13/2024	146.56
9037099612	Small Tools	Paid by EFT #635		02/29/2024	03/13/2024	03/31/2024		03/13/2024	1,985.90
9037943942	Wells	Paid by EFT #635		02/29/2024	03/13/2024	03/31/2024		03/13/2024	234.57
		Vendor	15600 - GRAINGER Totals			Invoices	10		<u>\$5,187.54</u>
Vendor 15800 - HACH CO									
13941527	Laboratory Supplies	Paid by EFT #636		02/28/2024	03/13/2024	02/29/2024		03/13/2024	163.13
		Vendor	15800 - HACH CO Totals			Invoices	1		<u>\$163.13</u>
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
137483	Service Contracts	Paid by EFT #637		03/01/2024	03/13/2024	02/29/2024		03/13/2024	865.24
137580	Service Contracts	Paid by EFT #637		03/05/2024	03/13/2024	02/29/2024		03/13/2024	58.05
		Vendor	44430 - HIGH SIERRA BUSINESS SYSTEMS Totals			Invoices	2		<u>\$923.29</u>
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES									
7159	Contractual Services	Paid by EFT #638		03/04/2024	03/13/2024	02/29/2024		03/13/2024	800.00
		Vendor	49604 - HOUSTON MAGNANI AND ASSOCIATES Totals			Invoices	1		<u>\$800.00</u>
Vendor 48374 - JACK DOHENY SUPPLIES INC									
221179	IBAK Portable Camera System	Paid by EFT #598		01/31/2024	03/06/2024	02/29/2024		03/06/2024	8,372.27
		Vendor	48374 - JACK DOHENY SUPPLIES INC Totals			Invoices	1		<u>\$8,372.27</u>
Vendor 47792 - KAHL COMMERCIAL INTERIORS INC									
22339 Deposit	Water Conservation & Customer Service Office Remodel	Paid by EFT #599		01/29/2024	03/06/2024	02/29/2024		03/06/2024	14,945.00
		Vendor	47792 - KAHL COMMERCIAL INTERIORS INC Totals			Invoices	1		<u>\$14,945.00</u>
Vendor 48828 - LIZ KAUFFMAN									
RALEYS2024 REIMB	Personnel Expense	Paid by EFT #600		02/29/2024	03/06/2024	02/29/2024		03/06/2024	88.09
		Vendor	48828 - LIZ KAUFFMAN Totals			Invoices	1		<u>\$88.09</u>



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Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 43694 - KIMBALL MIDWEST									
101952613	Shop Supplies	Paid by EFT #601		02/26/2024	03/06/2024	02/29/2024		03/06/2024	514.25
		Vendor 43694 - KIMBALL MIDWEST Totals				Invoices	1		\$514.25
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL									
013771382	Buildings	Paid by EFT #602		02/28/2024	03/06/2024	02/29/2024		03/06/2024	150.00
		Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals				Invoices	1		\$150.00
Vendor 22200 - LANGENFELD ACE HARDWARE									
Feb 24 Stmt	Gasoline Expense & Other Supplies	Paid by EFT #603		02/28/2024	03/06/2024	02/29/2024		03/06/2024	60.47
		Vendor 22200 - LANGENFELD ACE HARDWARE Totals				Invoices	1		\$60.47
Vendor 22550 - LIBERTY UTILITIES									
200008928315 D23	Electricity	Paid by EFT #639		02/09/2024	03/13/2024	02/29/2024		03/13/2024	10,095.22
200008909570 124	Electricity	Paid by EFT #604		02/20/2024	03/06/2024	02/29/2024		03/06/2024	1,060.50
200008909877 124	Electricity	Paid by EFT #604		02/20/2024	03/06/2024	02/29/2024		03/06/2024	407.77
200008923563 224	Electricity	Paid by EFT #604		02/20/2024	03/06/2024	02/29/2024		03/06/2024	3,922.13
200008923928 124	Electricity	Paid by EFT #604		02/20/2024	03/06/2024	02/29/2024		03/06/2024	121.89
200008904043 224	Electricity	Paid by EFT #604		02/21/2024	03/06/2024	02/29/2024		03/06/2024	904.31
200008919538 224	Electricity	Paid by EFT #604		02/21/2024	03/06/2024	02/29/2024		03/06/2024	49.90
200008909257 124	Electricity	Paid by EFT #639		02/23/2024	03/13/2024	02/29/2024		03/13/2024	2,664.82
200008913515 124	Electricity	Paid by EFT #639		02/23/2024	03/13/2024	02/29/2024		03/13/2024	3,839.20
200008895654 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	638.45
200008923795 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	396.27
200008928927 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	577.99
200008932457 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	26.34
200008932648 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	129.21
200008932747 224	Electricity	Paid by EFT #639		02/26/2024	03/13/2024	02/29/2024		03/13/2024	79.58
200008904134 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	151.43
200008904522 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	161.64
200008909059 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	667.51
200008909158 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	111.37
200008923704 D23	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	111,942.94
200008923985 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	42.36
200008928406 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	1,123.50
200008928703 224	Electricity	Paid by EFT #639		02/27/2024	03/13/2024	02/29/2024		03/13/2024	3,374.68
200008895761 224	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	693.01
200008895969 O23	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	9,666.61
200008899490 124	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	9,074.59
200008899490 D23	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	10,672.83
200008904753 124	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	1,458.69
200008909257 224	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	2,484.63
200008919603 224	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	382.15
200008928828 224	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	87.03



Payment of Claims

Payment Date Range 02/29/24 - 03/13/24
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
200008937415 224	Electricity	Paid by EFT #639		02/28/2024	03/13/2024	02/29/2024		03/13/2024	25.91
		Vendor 22550 - LIBERTY UTILITIES Totals				Invoices	32		\$177,034.46
Vendor 50104 - LouP RESOURCES LLC									
20-101	Sodium Hydroxide	Paid by EFT #640		02/14/2024	03/13/2024	02/29/2024		03/13/2024	2,460.00
		Vendor 50104 - LouP RESOURCES LLC Totals				Invoices	1		\$2,460.00
Vendor 18150 - MEEKS LUMBER & HARDWARE									
Feb 24 Stmt	Buildings & Shop Supplies	Paid by EFT #641		02/29/2024	03/13/2024	02/29/2024		03/13/2024	2,029.86
		Vendor 18150 - MEEKS LUMBER & HARDWARE Totals				Invoices	1		\$2,029.86
Vendor 49765 - NAPA AUTO PARTS									
Feb 24 Stmt	Automotive & Shop Supplies	Paid by EFT #642		02/29/2024	03/13/2024	02/29/2024		03/13/2024	2,595.70
		Vendor 49765 - NAPA AUTO PARTS Totals				Invoices	1		\$2,595.70
Vendor 48315 - O'REILLY AUTO PARTS									
Feb 24 Stmt	Automotive & Shop Supplies	Paid by EFT #643		02/28/2024	03/13/2024	02/29/2024		03/13/2024	1,433.44
		Vendor 48315 - O'REILLY AUTO PARTS Totals				Invoices	1		\$1,433.44
Vendor 44607 - OLIN PIONEER AMERICAS LLC									
900386489	Hypochlorite	Paid by EFT #644		02/29/2024	03/13/2024	02/29/2024		03/13/2024	13,789.79
		Vendor 44607 - OLIN PIONEER AMERICAS LLC Totals				Invoices	1		\$13,789.79
Vendor 49806 - OUTSIDE INTERACTIVE INC									
39867	Public Relations Expense	Paid by EFT #605		01/31/2024	03/06/2024	02/29/2024		03/06/2024	2,011.00
		Vendor 49806 - OUTSIDE INTERACTIVE INC Totals				Invoices	1		\$2,011.00
Vendor 48001 - QUINCY COMPRESSOR LLC									
1124017453	Replace A-Line Air Compressor	Paid by EFT #606		02/22/2024	03/06/2024	02/29/2024		03/06/2024	8,597.46
1124018111	Force Mains	Paid by EFT #606		02/24/2024	03/06/2024	02/29/2024		03/06/2024	532.27
		Vendor 48001 - QUINCY COMPRESSOR LLC Totals				Invoices	2		\$9,129.73
Vendor 41474 - RAIN FOR RENT									
1962124	Paloma Well Rehabilitation 2021	Paid by EFT #607		01/03/2024	03/06/2024	02/29/2024		03/06/2024	2,771.85
1973042	Paloma Well Rehabilitation 2021	Paid by EFT #607		02/01/2024	03/06/2024	02/29/2024		03/06/2024	2,006.79
1977846	Paloma Well Rehabilitation 2021	Paid by EFT #607		02/27/2024	03/06/2024	02/29/2024		03/06/2024	2,041.01
		Vendor 41474 - RAIN FOR RENT Totals				Invoices	3		\$6,819.65
Vendor 48144 - RELIANCE STANDARD									
MARCH 2024	Voluntary Life Payable	Paid by EFT #645		03/01/2024	03/13/2024	03/31/2024		03/13/2024	463.70
MARCH24A	LTD/Life Insurance Management	Paid by EFT #645		03/01/2024	03/13/2024	03/31/2024		03/13/2024	2,614.28
MARCH24B	LTD/Life Insurance Union/Board Payable	Paid by EFT #645		03/01/2024	03/13/2024	03/31/2024		03/13/2024	3,503.97
		Vendor 48144 - RELIANCE STANDARD Totals				Invoices	3		\$6,581.95
Vendor 49911 - SEARCHPROS STAFFING LLC									
24022728	Contractual Services	Paid by EFT #608		02/27/2024	03/06/2024	02/29/2024		03/06/2024	1,367.74
24030529	Contractual Services	Paid by EFT #646		03/05/2024	03/13/2024	02/29/2024		03/13/2024	1,520.98
		Vendor 49911 - SEARCHPROS STAFFING LLC Totals				Invoices	2		\$2,888.72
Vendor 48911 - JOHN SHERIDAN									
SWRCB V 2024	Dues - Memberships - Certification	Paid by EFT #609		02/28/2024	03/06/2024	02/29/2024		03/06/2024	110.00



Payment of Claims

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 48911 - JOHN SHERIDAN Totals				Invoices	1	\$110.00
Vendor 48622 - SIERRA ECOTONE SOLUTIONS									
1182	Contractual Services	Paid by EFT #647		03/01/2024	03/13/2024	02/29/2024		03/13/2024	3,500.00
1183	Contractual Services	Paid by EFT #647		03/01/2024	03/13/2024	02/29/2024		03/13/2024	3,780.00
			Vendor 48622 - SIERRA ECOTONE SOLUTIONS Totals				Invoices	2	\$7,280.00
Vendor 44577 - SOUNDPROS INC									
240222-45	Public Relations Expense	Paid by EFT #610		02/22/2024	03/06/2024	03/31/2024		03/06/2024	49.00
			Vendor 44577 - SOUNDPROS INC Totals				Invoices	1	\$49.00
Vendor 23450 - SOUTH TAHOE REFUSE									
2833773	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	23.59
2833793	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	1,132.80
2833822	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	566.40
2833836	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	1,700.00
2833863	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	566.40
2834011	Refuse Disposal	Paid by EFT #648		03/01/2024	03/13/2024	02/29/2024		03/13/2024	1,132.80
			Vendor 23450 - SOUTH TAHOE REFUSE Totals				Invoices	6	\$5,121.99
Vendor 45168 - SOUTHWEST GAS									
910000183539 224	Natural Gas	Paid by EFT #611		02/16/2024	03/06/2024	02/29/2024		03/06/2024	128.86
910000175915 224	Natural Gas	Paid by EFT #611		02/22/2024	03/06/2024	02/29/2024		03/06/2024	93.37
910000639911 224	Natural Gas	Paid by EFT #611		02/22/2024	03/06/2024	02/29/2024		03/06/2024	79.40
910000416139 224	Natural Gas	Paid by EFT #611		02/23/2024	03/06/2024	02/29/2024		03/06/2024	178.25
910000192416 224	Natural Gas	Paid by EFT #649		02/26/2024	03/13/2024	02/29/2024		03/13/2024	664.60
910000421501 224	Natural Gas	Paid by EFT #649		02/27/2024	03/13/2024	02/29/2024		03/13/2024	2,497.40
910000421502 224	Natural Gas	Paid by EFT #649		02/27/2024	03/13/2024	02/29/2024		03/13/2024	2,305.02
910000429959 224	Natural Gas	Paid by EFT #649		02/27/2024	03/13/2024	02/29/2024		03/13/2024	201.83
910000429960 224	Natural Gas	Paid by EFT #649		02/27/2024	03/13/2024	02/29/2024		03/13/2024	16,721.77
910000175574 224	Natural Gas	Paid by EFT #649		02/29/2024	03/13/2024	02/29/2024		03/13/2024	1,207.10
910000175902 224	Natural Gas	Paid by EFT #649		02/29/2024	03/13/2024	02/29/2024		03/13/2024	178.57
910000865770 224	Natural Gas	Paid by EFT #649		02/29/2024	03/13/2024	02/29/2024		03/13/2024	177.12
910000416224 224	Natural Gas	Paid by EFT #649		03/04/2024	03/13/2024	03/31/2024		03/13/2024	78.12
910000657163 224	Natural Gas	Paid by EFT #649		03/04/2024	03/13/2024	03/31/2024		03/13/2024	35.99
			Vendor 45168 - SOUTHWEST GAS Totals				Invoices	14	\$24,547.40
Vendor 50062 - VINCENT STAGNARO									
MILEAGE 022724	Travel - Meetings - Education	Paid by EFT #612		02/28/2024	03/06/2024	02/29/2024		03/06/2024	41.54
			Vendor 50062 - VINCENT STAGNARO Totals				Invoices	1	\$41.54
Vendor 49064 - STAPLES BUSINESS ADVANTAGE									
3551238291	Office Supply Issues	Paid by EFT #613		10/28/2023	03/06/2024	03/31/2024		03/06/2024	208.69
3551238292	Office Supply Issues	Paid by EFT #613		10/28/2023	03/06/2024	03/31/2024		03/06/2024	(104.35)
3561280666	Field, Shop & Safety Supplies Inventory	Paid by EFT #613		03/02/2024	03/06/2024	03/31/2024		03/06/2024	301.06
3561280667	Office Supply Issues	Paid by EFT #613		03/02/2024	03/06/2024	03/31/2024		03/06/2024	(104.35)



Payment of Claims

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3561280668	Office Supply Issues & Office Supplies	Paid by EFT #613		03/02/2024	03/06/2024	03/31/2024		03/06/2024	711.42
3561280669	Office Supplies	Paid by EFT #613		03/02/2024	03/06/2024	03/31/2024		03/06/2024	61.11
3561280670	Office Supplies	Paid by EFT #613		03/02/2024	03/06/2024	03/31/2024		03/06/2024	52.72
Vendor 49064 - STAPLES BUSINESS ADVANTAGE Totals							Invoices	7	<u>\$1,126.30</u>
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE									
2832933	Refuse Disposal & Biosolid Disposal Costs	Paid by EFT #650		03/01/2024	03/13/2024	02/29/2024		03/13/2024	12,168.36
2832934	Refuse Disposal	Paid by EFT #650		03/01/2024	03/13/2024	02/29/2024		03/13/2024	260.00
2832946	Refuse Disposal	Paid by EFT #650		03/01/2024	03/13/2024	02/29/2024		03/13/2024	32.50
2832963	Refuse Disposal	Paid by EFT #650		03/01/2024	03/13/2024	02/29/2024		03/13/2024	30.00
2833088	Refuse Disposal	Paid by EFT #650		03/01/2024	03/13/2024	02/29/2024		03/13/2024	38.00
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE Totals							Invoices	5	<u>\$12,528.86</u>
Vendor 48229 - TAHOE DAILY TRIBUNE									
IN130906	Ads-Legal Notices	Paid by EFT #651		02/29/2024	03/13/2024	02/29/2024		03/13/2024	924.00
Vendor 48229 - TAHOE DAILY TRIBUNE Totals							Invoices	1	<u>\$924.00</u>
Vendor 50040 - TAHOE FLEET SERVICE									
1002	Automotive	Paid by EFT #614		02/26/2024	03/06/2024	02/29/2024		03/06/2024	195.00
1003	Automotive	Paid by EFT #614		02/26/2024	03/06/2024	02/29/2024		03/06/2024	195.00
Vendor 50040 - TAHOE FLEET SERVICE Totals							Invoices	2	<u>\$390.00</u>
Vendor 24325 - TAHOE SAND & GRAVEL									
Feb 24 Stmt	Pipe - Covers & Manholes	Paid by EFT #652		03/06/2024	03/13/2024	02/29/2024		03/13/2024	3,726.28
Vendor 24325 - TAHOE SAND & GRAVEL Totals							Invoices	1	<u>\$3,726.28</u>
Vendor 50089 - TESCO INCORPORATED									
9400202128	SCADA	Paid by EFT #615		01/23/2024	03/06/2024	02/29/2024		03/06/2024	918.72
Vendor 50089 - TESCO INCORPORATED Totals							Invoices	1	<u>\$918.72</u>
Vendor 48877 - SHELLY THOMSEN									
THOMSEN03112024	Travel - Meetings - Education	Paid by EFT #653		03/02/2024	03/13/2024	03/31/2024		03/13/2024	323.00
Vendor 48877 - SHELLY THOMSEN Totals							Invoices	1	<u>\$323.00</u>
Vendor 49947 - USABBLUEBOOK									
INV00269859	Repair - Maintenance Water Tanks	Paid by EFT #654		02/07/2024	03/13/2024	02/29/2024		03/13/2024	554.66
INV00286582	Pipe - Covers & Manholes	Paid by EFT #616		02/23/2024	03/06/2024	02/29/2024		03/06/2024	704.38
Vendor 49947 - USABBLUEBOOK Totals							Invoices	2	<u>\$1,259.04</u>
Vendor 49540 - WATER SYSTEMS CONSULTING INC									



Payment of Claims

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8753-REV	Misc Emergency Incident Expenses	Paid by EFT #655		11/30/2023	03/13/2024	02/29/2024		03/13/2024	41,738.96
8781	Contractual Services	Paid by EFT #655		11/30/2023	03/13/2024	02/29/2024		03/13/2024	17,202.79
Vendor 49540 - WATER SYSTEMS CONSULTING INC Totals						Invoices	2		<u>\$58,941.75</u>
Vendor 48417 - WEST YOST ASSOCIATES INC									
2056362	SCADA Historian Upgrades	Paid by EFT #656		11/30/2023	03/13/2024	02/29/2024		03/13/2024	7,606.00
2056741	SCADA Historian Upgrades	Paid by EFT #656		12/31/2023	03/13/2024	02/29/2024		03/13/2024	7,790.00
Vendor 48417 - WEST YOST ASSOCIATES INC Totals						Invoices	2		<u>\$15,396.00</u>
Vendor 25850 - WESTERN NEVADA SUPPLY									
19803281	Water Meters & Parts	Paid by EFT #617		02/21/2024	03/06/2024	02/29/2024		03/06/2024	1,470.30
11145206	Pipe - Covers & Manholes	Paid by EFT #617		02/27/2024	03/06/2024	02/29/2024		03/06/2024	4,013.44
31159602	Shop Supplies	Paid by EFT #657		03/05/2024	03/13/2024	03/31/2024		03/13/2024	20.85
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	3		<u>\$5,504.59</u>
Vendor 49738 - WEX BANK									
95219191	Diesel Expense	Paid by EFT #618		02/23/2024	03/06/2024	02/29/2024		03/06/2024	234.81
Vendor 49738 - WEX BANK Totals						Invoices	1		<u>\$234.81</u>
Vendor 49930 - WHITE CAP									
50025595477	Manhole Frames - Lids - Other Parts Inventory	Paid by EFT #619		02/23/2024	03/06/2024	02/29/2024		03/06/2024	5,872.50
Vendor 49930 - WHITE CAP Totals						Invoices	1		<u>\$5,872.50</u>
Grand Totals						Invoices	189		<u><u>\$996,163.31</u></u>

Freitas Fence Chk #114493 3,017.57
 SWRCB/DWOCP Chk #114494 260.00
 03/21/2024 P.O.C. Total \$ 999,440.88



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT March 7, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttery, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Chris Skelly, Donielle Morse, Chad Ostberg, Greg Dupree, Brent Goligoski, Star Glaze, Megan Colvey, Lauren Benefield, Mark Seelos, Brian Bartlett, Ryan Lee, Emily Comer, Heidi Baugh, Cliff Bartlett
Guests: Robert Haen, Ryan Hock

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. RENEW SOLE BRANDS OF CATERPILLAR AND CASE

(Cliff Bartlett, Fleet/Equipment Supervisor)

Approved a five-year standardization renewal of sole brand Caterpillar and CASE for the District's medium and heavy equipment.

c. RESOLUTION TO TERMINATE WATERLINE LICENSE AGREEMENTS

(Ryan Lee, Customer Service Manager)

Adopted Resolution No. 3269-24 terminating expired water line license agreements effective upon the sale of property to the State of California.

d. MICROSOFT OFFICE 365 LICENSING AGREEMENT

(Brian Bartlett, Network/Telecomm Systems Administrator)

Authorized staff to enter into a licensing agreement with Microsoft for a three-year term for the Office 365 G3 software suite in the amount of \$163,072.44.

e. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,368,165.75.

f. REGULAR BOARD MEETING MINUTES: February 15, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved February 15, 2024, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. REBID 2023 Asphalt Patching and Trench Paving Services (Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent) – **Chris Stanley** provided details regarding the REBID 2023 Asphalt Patching and Trench Paving Services and addressed questions from the Board. **Attorney Collins** addressed questions regarding the public contracting code and **Paul Hughes** provided further details regarding historical contract extensions.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to (1) Approve the Proposal from G.B. General Engineering Contractor, Inc. for a services contract extended through the 2024 season; and 2) Award extended contract for services through the 2024 season in the approximate amount of \$529,322.50.

- b. Return Activated Sludge Pump Station Building Rehabilitation Project (Megan Colvey, Senior Engineer) – **Megan Colvey** provided details regarding the Return Activated Sludge Pump Station Building Rehabilitation Project and addressed questions from the Board.

Moved Exline/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to 1) Approve the proposed Scope of Work from Carollo Engineers, Inc. for Task Nos. 2.1a, 2.1b, 2.3, 2.4, and 5.2 associated with the Return Activated Sludge Pump Station Building Rehabilitation Project; and 2) Authorize the General Manager to execute Amendment B to Task Order No. 30 to the Master Services Agreement with Carollo Engineers, Inc. in the amount of \$606,006.

- c. Al Tahoe/Bayview Backup Power and Al Tahoe Well Rehabilitation (Mark Seelos, Water Resources Manager) – **Mark Seelos** provided details regarding the Al Tahoe/Bayview Backup Power and Al Tahoe Well Rehabilitation and addressed questions from the Board. **Paul Hughes** provided details regarding funding history through the Federal Emergency Management Agency.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Approve the attached Scope of Work for design and bidding services related to the Al Tahoe/Bayview Backup Power and Al Tahoe Well Rehab Project; and (2) Authorize the General Manager to execute an Amendment to Task Order No. 14C with Kennedy Jenks Consultants in an amount of \$387,247. on or before March 6, 2024.

- d. Waterline Upgrades and Improvement Project Install Sale Agreement (Andrea Salazar, Chief Financial Officer) – **Andrea Salazar** provided details regarding the Waterline Upgrades and Improvement Project Install Sale Agreement and addressed questions from the Board.

Moved Haven/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to Approve Resolution No. 3268-24, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Waterline Upgrades and Improvement Project.

- e. Local Area Technical Assistance for Fiber Optic Network Planning (Chris Skelly, Information Technology Manager) – **Chris Skelly** provided details regarding the Local Area Technical Assistance for Fiber Optic Network Planning. **Director Romsos** recommended that the District collaborate with Sierra Business Council and the Tahoe Prosperity Center on this effort.

Moved Romsos/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Award the Project to the lowest responsive, responsible bidder, Michael Baker International, for the Local Area Technical Assistance for Fiber Optic Network Planning in the amount of \$444,670.00 to; and 2) Authorize the General Manager to execute the contract.

- f. Stanford Camp Electrical and Generator Building Emergency Replacement Project (Julie Ryan, Engineering Department Manager and Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the Stanford Camp Electrical and Generator Building Emergency Replacement Project and addressed questions from the Board. **Robert Haen** and **Ryan Hock** provided details regarding their efforts to submit Haen Constructors' bid. There is significant time and effort put into bidding for these projects and they feel that there was a software issue, not a submission issue. The Board discussed the District's bidding processes, including the electronic Planet Bids program and requested District staff work with Planet Bids to understand what went wrong with the process. **Julie Ryan** addressed the Board's concerns and **Attorney Collins** explained the process of waiving minor irregularities. **President Peterson** requested an Agenda Item on the Board Agenda for one month from this meeting to review staff findings and recommendations to improve the electronic bidding process. **Trevor Coolidge** addressed questions regarding the difference between the Engineer's Estimate and the contractor's bid. He further acknowledged the time and effort put forth for White Rock Construction's bid.

Moved Peterson/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Reject all bids, 2) Direct staff to complete value engineering, and 3) Authorize staff to rebid the Stanford Camp Electrical and Generator Building Emergency Project.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos reported he attended the Employee Communications Committee Meeting on February 21, 2024, and it was well attended.

President Peterson reported that he will chair the El Dorado Water Agency Meeting in person on Wednesday, March 13, 2024, in Placerville. He will also be participating in the Association of

California Water Agencies conference May 7th through the 9th. He will be out of town from March 15th through 31st. **Director Haven** will be unable to attend the March 15, 2024, meeting, which means the Board will just have a quorum.

8. BOARD MEMBER REPORTS:

None

9. STAFF/ATTORNEY REPORTS:

None

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Provided a staffing update, introducing **Adrian Combes** as the new Director of Operations. There were four outstanding internal candidates who applied.
- He attended a meeting with **Brooke Laine** to discuss ongoing missed opportunities with the County.
- The next Finance Committee meeting is scheduled for Tuesday, March 12th at 11:00 a.m.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**12. BREAK AND ADJOURN TO CLOSED SESSION: 3:37 p.m.**

President Peterson recused himself at 3:41 p.m.

RECONVENE TO OPEN SESSION: 4:34 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

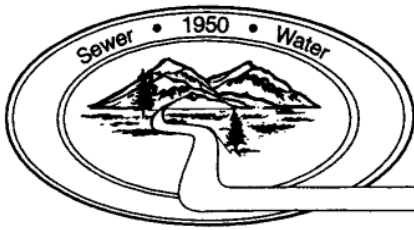
- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board Action

ADJOURNMENT: 4:35 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6a

TO: Board of Directors
FROM: Megan Colvey, Senior Engineer
MEETING DATE: March 21, 2024
ITEM – PROJECT NAME: 2024 Filters No. 3 and No. 4 Rehabilitation Project

REQUESTED BOARD ACTION: 1) Find minor irregularities in the bid from ERS Industrial Services, Inc. to be immaterial and waive immaterial irregularities; and 2) Award the 2024 Filters Rehabilitation Project to the lowest responsive, responsible bidder, ERS Industrial Services, Inc. in the amount of \$1,286,870.

DISCUSSION: On September 7, 2023, the Board authorized staff to advertise for bids for the 2024 Filters Rehabilitation Project (Project). The Project consists of the rehabilitation of Filter Nos. 3 and 4, which includes full recoating of filter interior; new internal piping for influent header, surface wash system, and underdrain laterals; new filter media; and new operating valves and actuators.

A mandatory pre-bid conference was held on February 27, 2024, with three general contractors in attendance. Bids were opened on Thursday, March 7, 2023, at 10:00 a.m. Two bids were received. The bid amounts ranged from \$1,286,870 to \$1,430,000 including a \$25,000 allowance for contingency work in each bid. The Engineer's Estimate was \$1,018,000. A summary of all bids, along with staff findings from the bid review of each bid is attached. There were only minor irregularities in all bids received.

SCHEDULE: Construction in Summer/Fall 2024

COSTS: \$1,286,870.00

ACCOUNT NO: 10.30.8464

BUDGETED AMOUNT AVAILABLE: \$882,236, unbudgeted portion to be covered by a funds transfer from another sewer fund capital account.

ATTACHMENTS: Bid Results and Evaluation Summary

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer

GENERAL MANAGER: YES AS NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

South Tahoe

Public Utility District

1275 Meadow Crest Drive
South Lake Tahoe, CA 96150

Telephone: (530)544-6474 Fax: (530)541-4319

Memorandum

Date: March 12, 2024
To: Board Members, Paul Hughes
From: Starlet Glaze, Contracts Specialist
Subject: 2024 Filter Rehabilitation Project

At 10:00 o'clock on the morning of March 7, 2024, we received two (2) electronic bids via PlanetBids for the above-referenced project. Bids ranged from \$1,286,870 to \$1,430,000.00.

A careful review and analysis of the two bids received showed only minor deviations. See attached spreadsheet and list of deviations for full breakdown of each bid.

ERS Industrial Services, Inc. is the apparent low bidder. ERS Industrial Services, Inc. had only three minor deviations.

I contacted the Contractors License Board and was given the following information:

License Number 724233 is current and active and expires 06/30/2024.

The company is a corporation.

ERS Industrial Services, Inc. holds a Class A – General Engineering license, and a Class C33 - Painting and decorating license.

I also contacted the California Department of Industrial Relations Contractor Registration site and verified that ERS Industrial Services, Inc. is registered under PWCR Number 100003275.

2024 Filter Rehabilitation Project

Bid Due on March 07, 2024 10:00 AM (PST)						
Advertised: 2/16/2024						
Item	Description	Unit of Measure	Quantity	ERS Industrial Services, Inc.	T & S Construction Co., Inc.	Engineer's Estimate
1	Mobilization and Demobilization	LS	1	\$126,187.00	\$100,000.00	\$120,000.00
2	Demolition, Disposal, and Vessel Modifications	LS	1	\$135,000.00	\$305,000.00	\$103,000.00
3	Support Gravel and Filter Media	LS	1	\$230,070.00	\$350,000.00	\$80,000.00
4	Interior Coating of Vessel	LS	1	\$185,613.00	\$150,000.00	\$225,000.00
5	Vessel Interior Piping	LS	1	\$440,000.00	\$250,000.00	\$320,000.00
6	Filter Gallery Valving	LS	1	\$145,000.00	\$250,000.00	\$145,000.00
7	Contingency Work	LS	1	\$25,000.00	\$25,000.00	\$25,000.00
			Total	\$1,286,870.00	\$1,430,000.00	\$1,018,000.00

2024 Filter Rehabilitation Project
Bid Opening: Thursday, March 2024 at 10:00 o'clock a.m.

Deviations and information gathered during bid analysis of the two responsive responsible bids received:

ERS Industrial Services, Inc.

- Bidders General Information
 - Item 6, the name, address, and phone number of the brokerage company was provided, but not the agent's name. No information was provided for the surety. We were however able to obtain the surety's name and verify that the Bid Bond is valid, and that the surety company meets District's requirements.
- Certification by Contractor's Insurance Broker
 - The Certification was filled out incorrectly. The agent's name was listed on line one but not the brokerage agency name. The brokerage agency's name was listed on line 2 and in the signature block but the insurance company's name was not provided.
- Required Bid Forms
 - Fleet Compliance Form, the Certificate of Reported Compliance was not submitted with the original bid submission but has since been provided and verified.

T&S Construction Co., Inc.

- Required Bid Forms
 - Fleet Compliance Form, Certificates of Compliance were not provided for the subcontractor's identified on the Bid forms.
- Certification by Contractor's Insurance Broker
 - The insurance company listed on the certification did not meet the District's AM Best rating requirements.

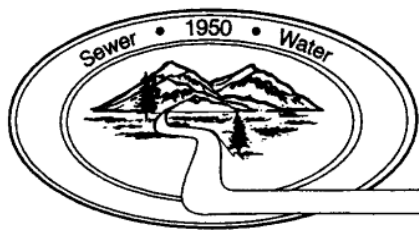
2024 Filter Rehabilitation Project
CONTRACTORS SUBCONTRACTORS

ERS Industrial Services, Inc.

<u>Description of Work</u>	<u>Subcontractors Name & Address</u>
Not Applicable	No Subcontractors listed
<u>Named Equipment/Material Supplier List:</u>	
<u>Equipment/Material</u>	<u>Supplier / Manufacturer</u>
Filter Media	ERS Industrial Services, Inc. / CEI, SRI
Valves	Southwest Valves / Pratt
Protective Coatings	Sherwin Williams / Sherwin Williams
Piping, fittings, and specials	Ryan Herco / PVC pipe and parts WIndustrial / Steel pipe and parts

T & S Construction Co., Inc.

<u>Description of Work</u>	<u>Subcontractors Name & Address</u>
Coatings 8%	Polytech Industrial, Inc. PO Box 12407 Fresno, CA 93777 CA#853403; CA DIR(PWC)#1000672005
Welding 5%	Builtware Fabrication, Inc. 4569 Skyway Dr. Olivehurst, CA 95961 CA#923542; CA DIR(PWC)#1000032316
<u>Named Equipment/Material Supplier List:</u>	
<u>Equipment/Material</u>	<u>Supplier / Manufacturer</u>
Filter Media	Filtco / Filtco
Valves	Pace Supply / DeZurik
Protective Coatings	Polytech / Tnemec
Piping, fittings, and specials	Pace Supply / EBAA



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BOARD AGENDA ITEM 6b

TO: Board of Directors

FROM: Adrian Combes, Director of Operations

MEETING DATE: March 21, 2024

ITEM – PROJECT NAME: Tahoe Keys Pump Station Replacement Project

REQUESTED BOARD ACTION: Approve Change Order No. 2 to T&S Construction in the amount of \$233,169.39.

DISCUSSION: Change Order No. 2 includes 12 items for additional costs or changes to the work performed by T&S Construction, 1 item for work performed by the District and 1 item extending the Contract time.

1A.1) This item reflects additional costs to the project to modify the landscaping around the pump station to match the neighboring commercial area as directed in DCM #6 and includes the deletion of an infiltration trench. The change resulted in an increase of \$14,810.86.

1A.2) This item reflects a change in one of the force main valves from a 16-inch gate valve to a 16-inch plug valve as documented in DCM #1. The change in price was based on material pricing and resulted in an increase of \$4,799.74.

1A.3) This item reflects additional work for potholing unidentified utilities, the addition of a thrust block and sealing of annular space between the existing force main and a high density polyethylene liner not shown on the plans. The additional work was tracked on Time and Materials (T&M) and resulted in an increase of \$12,120.32.

1A.4) This item reflects additional costs to the project due to supply chain issues brought on by the COVID-19 pandemic. The industry saw unprecedented cost increases on water works materials that were unforeseeable at the time of bidding. There was approximately a 20% increase in prices between the time of bidding and ordering materials after receiving approved submittals. These changes result in an increase of \$46,660.94.

1A.5) This item reflects additional costs to the project due to the need to remove an additional tree that was not a part of the original design. The additional work was based on T&M and resulted in an increase of \$1,870.50.

1A.6) This item reflects a change to the demolition of the existing pump station per DCM #7. The change included using slurry rather than cell-crete to fill the wet well and added the demolition of the existing dry pit to the work. The net change resulted in an increase of \$23,265.76.

1A.7) This item reflects a change to the demolition of the existing pump station for work performed by the District. The District provided a crane truck and two personnel during the winter to assist with removal of equipment to prepare for demolition. This item results in a credit of <\$1,742.47>.

1A.8) This item reflects additional costs to the project to fabricate and install security enclosures to go around the receptacles to the Temporary Electrical and Controls Trailer (TECT). The change was tracked on (T&M) and resulted in an increase of \$4,743.56.

1A.9) This item reflects additional costs to the project to add controls and instrumentation to the TECT that were not part of the original design and to modify wiring that was causing issues with normal operation of the pump station. The change was based on (T&M) and resulted in an increase of \$20,511.79.

1A.10) This item reflects additional costs to the project to modify piping for a 2-inch drain and 1-½ inch vent that conflicted with a section of the north east wall that required demolition as part of the seismic retrofit. The change was tracked on (T&M) and resulted in an increase of \$2,827.20.

1A.11) This item reflects additional costs to the project to add temporary electrical and controls to be able to install the permanent electrical equipment without touching the service entrance from Liberty Utilities due to the need for an upgrade not identified in design. These changes were based on (T&M) and resulted in an increase of \$15,122.52.

1A.12) This item reflects a change for the variable frequency drives and instrumentation (meter, level sensor and pressure transducers) to products that were sole sourced as directed in DCM #2. The change in price was based on material pricing and resulted in an increase of \$74,896.10.

1A.13) This item reflects additional costs to the project due to the need to construct an enclosure for the odor control scrubber that was not a part of the original design as directed in DCM #8. The additional work was tracked on (T&M) and resulted in an increase of \$13,282.57.

1A.14) Due to the extended lead time for the VFDs and issues encountered with the existing electrical service, additional time is needed for the contract. 252 days shall be added to the contract to match the current end date (July 31, 2024) for construction with our funding source.

Change Order No. 2 results in an increase to the contract amount of \$233,169.39, from \$5,169,881.21 to \$5,403,050.60 and increases the contract time by 252 days ending on July 31, 2024.

SCHEDULE: Upon Board Approval

COSTS: \$233,169.39

ACCOUNT NO: 10.30.7055

BUDGETED AMOUNT AVAILABLE: \$635,054

ATTACHMENTS: Change Order No. 2

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____



Change Order #: **2**

Project: **Tahoe Keys Pump Station Replacement**

Date: **3/21/2024**

Purchase Order No. : **2022-582**

Contractor: **T&S Construction**

	Dollar Amounts	Contract Times
Original Contract	\$4,904,729.00	460 Calendar Days
Previous Change Orders	\$265,152.21	365 Calendar Days
Current Contract	\$5,169,881.21	825 Calendar Days
THIS CHANGE ORDER	\$233,169.39	252 Calendar Days
Total Change Orders to Date	\$498,321.60	617 Calendar Days
New Contract Total	\$5,403,050.60	1077 Calendar Days

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

Accepted by
Contractor: _____

Date: _____

Reviewed by STPUD
Project Manager: _____

Date: _____

Authorized by STPUD
General Manager: _____

Date: _____



Change Order #: **2**

Project: Tahoe Keys Pump Station Replacement

Bid Schedule: N/A

Date: 3/21/2024

Contractor: T&S Construction

Dollar Amounts	
Original Bid Schedule Subtotal	\$4,904,729.00
Previous Change Orders	\$265,152.21
Current Bid Schedule Subtotal	\$5,169,881.21
THIS CHANGE ORDER	\$233,169.39
Total Change Orders to Date	\$498,321.60
New Bid Schedule Subtotal	\$5,403,050.60

The Contract Shall Be Changed As Follows:

1A.1 Amend Bid Item 2 to reflect an increase in cost due to the addition of landscaping to match the neighboring commercial property per DCM #6 and the deletion of an infiltration trench. The additional work was tracked on T&M and results in an increase of \$19,404.57. The deletion of the infiltration trench results in a credit of \$4,593.71. The net change results in additional cost to the District of \$14,810.86.

TOTAL FOR ITEM 1A.1 IS: \$14,810.86

1A.2 Amend Bid Item 6 to reflect a change in one of the 16-inch valves that was called out on the plans for a gate valve to a plug valve. The change in cost was agreed upon as a lump sum and results in an increase to the District of \$4,799.74.

TOTAL FOR ITEM 1A.2 IS: \$4,799.74

1A.3 Amend Bid Item 6 to reflect additional work for potholing utilities (TM #1427, #1428, #1429) an additional thrust block (TM #1431) needed for the 16-inch force main tie-in and sealing of the FM liner (TM #1430). The additional work was tracked on T&M and results in an increase to the District of \$12,120.32.

TOTAL FOR ITEM 1A.3 IS: \$12,120.32



Change Order #: **2**

Project: Tahoe Keys Pump Station Replacement

Bid Schedule: N/A

1A.4 Amend Bid Item 6 to reflect an increase in material cost from the time of bidding to the time of ordering materials. The change in cost results in an increase to the District of \$46,660.94.

TOTAL FOR ITEM 1A.4 IS: \$46,660.94

1A.5 Amend Bid Item 12 to reflect an increase in cost due to the need to remove a tree not included in the original design as directed in the field on 7/24/2023. The additional work was tracked on T&M and results in additional cost to the District of \$1,870.50.

TOTAL FOR ITEM 1A.5 IS: \$1,870.50

1A.6 Amend Bid Item 12 to reflect a change to to the demo of the existing pump station per DCM #7. The change included a switch from cell-crete to slurry for demo of the existing wet well and to add the demo of the dry pit. The change in cost was agreed upon as a lump sum based on T&M and the net change results in an increase to the District of \$23,265.76.

TOTAL FOR ITEM 1A.6 IS: \$23,265.76

1A.7 Amend Bid Item 12 to reflect additional work performed by the District to assist the contractor with removal of the existing pumps. The work was tracked through a District work order and results in a credit to the District of \$1,742.47.

TOTAL FOR ITEM 1A.7 IS: (\$1,742.47)

1A.8 Amend Bid Item 15 to reflect an increase in cost due to additional work to fabricate security enclosures around the receptacles to the trailer. The additional work was tracked on T&M and results in an increase to the District of \$4,743.56.

TOTAL FOR ITEM 1A.8 IS: \$4,743.56

1A.9 Amend Bid Item 15 to reflect an increase in cost to modify the TECT to add lead/lag controls, a flow meter display and changes to wiring from the design in order for the station to work correctly. The additional work was based on T&M and results in an increase to the District of \$20,511.79.

TOTAL FOR ITEM 1A.9 IS: \$20,511.79



Change Order #: **2**

Project: Tahoe Keys Pump Station Replacement

Bid Schedule: N/A

1A.10 Amend Bid Item 16 to reflect an increase in cost due to the the need to re-route an existing 2-inch drain and 1.5" vent that was in conflict with the NE wall seismic retrofit. The additional work was tracked on T&M and results in an increase to the District of \$2,827.20.

TOTAL FOR ITEM 1A.10 IS: \$2,827.20

1A.11 Amend Bid Item 17 to reflect an increase in cost due to the the need to install the permanent electrical equipment without touching the existing electrical service entrance due to the need to change out the electrical panel which was not part of the original contract. This addition includes temporary power and controls to connect the ATS to the generator and allow for removal of the existing electrical equipment. The additional work is based on T&M and results in an increase to the District of \$15,122.52.

TOTAL FOR ITEM 1A.11 IS: \$15,122.52

1A.12 Amend Bid Item 17 to reflect a change to the sole source products for Allen Bradley VFD's and Rosemount instrumentation (meter, level sensor and pressure transducers) per DCM #2. The change in cost was agreed upon as a lump sum and results in an increase to the District of \$74,896.10.

TOTAL FOR ITEM 1A.12 IS: \$74,896.10

1A.13 Amend Bid Item 18 to reflect an increase in cost due to the need to build an enclosure for the new odor control system for protection from the snow per DCM #8. The change results in additional cost to the District of \$13,282.57.

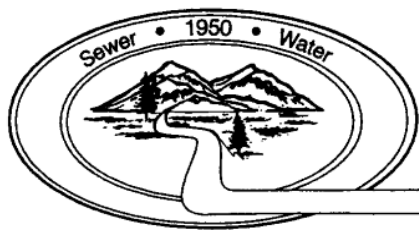
TOTAL FOR ITEM 1A.13 IS: \$13,282.57

1A.14 Amend the Contract Time to **add an additional 252 consecutive calendar days** to account for changes to the electrical and long electrical equipment lead times. This additional time moves the contract end date from November 22, 2023 to July 31, 2024.

TOTAL FOR ITEM 1A.14 IS: \$0.00

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13a

TO: Board of Directors

FROM: Paul Hughes, General Manager

MEETING DATE: March 21, 2024

ITEM – PROJECT NAME: Conference with Legal Counsel – Existing Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

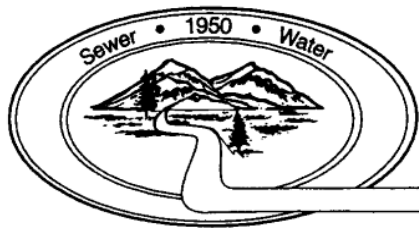
CATEGORY: General

GENERAL MANAGER: YES PH NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 13b

TO: Board of Directors

FROM: Paul Hughes, General Manager
Liz Kauffman, Human Resources Director

MEETING DATE: March 21, 2024

ITEM – PROJECT NAME: Closed Session – Union Memorandum of Understanding
Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

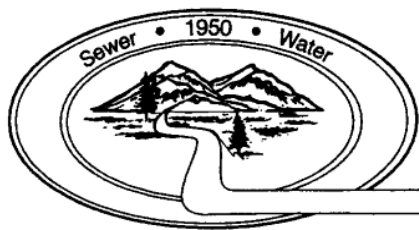
CATEGORY: Sewer/Water

GENERAL MANAGER: YES PH NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13c

TO: Board of Directors

FROM: Paul Hughes, General Manager
Liz Kauffman, Human Resources Director

MEETING DATE: March 21, 2024

ITEM – PROJECT NAME: Closed Session –Management Group Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES PH NO _____

CHIEF FINANCIAL OFFICER: YES AS NO _____