



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
October 21, 2021
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Cefalu, Romsos, Exline

Absent: Director Peterson

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Bren Borley, Brian Bartlett, Mary Alsbury, Shelly Thomsen, Julie Ryan, Trevor Coolidge

Guests: Hong Sae, MISAC

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to approve the Consent Calendar as presented.

a. **THREE CALPERS REQUIRED PAY LISTING BY POSITION**

(Debbie Henderson, Accounting Manager)

1) Adopted Resolution No. 3196-21 which corrects the Pay Listing by Position for the pay listing effective June 24, 2021, for the Operator-in-Training; 2) Adopt Resolution No. 3197-21 which adds one new position for Asset Maintenance Specialist and removes Maintenance Mechanic Technician I-Special Rate effective August 5, 2021; and 3) Adopt Resolution No. 3198-21 which adds one new position for Grants Specialist effective September 27, 2021.

b. **ASSOCIATION OF CALIFORNIA WATER AGENCIES 2022 DUES**

(John Thiel, General Manager)

Authorized Association of California Water Agencies 2022 Membership Dues Renewal in the amount of \$26,800.

- c. **REGULAR BOARD MEETING MINUTES: October 7, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved October 7, 2021, Minutes

PRESENTATION

Hong Sae, President of Municipal Information Systems Association of California (MISAC), presented the Award of Excellence in Information Technology Practices Award to the Information Technology Department for the 9th year in a row.

ITEMS FOR BOARD ACTION

- a. Wastewater Treatment Plant Solar Project (Julie Ryan, Engineering Department Manager and Trevor Coolidge, Senior Engineer) – **President Sheehan** opened the Public Hearing at 2:10 p.m. to receive public comments regarding the Wastewater Treatment Plan Solar Project. **Julie Ryan** provided details regarding the Solar Project and addressed questions from the Board. **Attorney Kvistad** and **Trevor Coolidge** provided a PowerPoint Presentation including Project details. **Director Romsos** provided information regarding solar grids. There were no public comments received and **President Sheehan** closed the public hearing at 2:45 p.m.

Moved Romsos/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to adopt Resolution 3199-21 authorizing the District to enter into a Power Purchase Agreement and License Agreement with SSI DevCo, LLC, for a solar project at the District's Wastewater Treatment Plant.

- b. Engineering Department Staffing (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the Engineering Department staffing proposal.

Moved Romsos/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to authorize staff to extend the Limited Term Project Coordinator Position term by 2.5 years from January 2022 to June 2024.

- c. Diamond Valley Ranch Facilities Emergency Repairs Project (John Thiel, General Manager) – **John Thiel** provided details regarding the projects taking place at Diamond Valley Ranch.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to continue the emergency action to repair the Diamond Valley Ranch Facilities per Resolution No. 3193-21.

- d. Caldor Fire Emergency Response (John Thiel, General Manager) – **John Thiel** provided details regarding the containment of the Caldor Fire.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to terminate the emergency action authorized by Resolution No. 3194-21, which was enacted to respond to the Caldor Fire.

- e. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to approve Payment of Claims in the amount of \$1,485,021.38.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos reported that the Operations Committee met on October 18, 2021, and provided details regarding the meeting.

BOARD MEMBER REPORTS:

Director Exline reported he attended the Caldor Fire Relief Event last weekend and acknowledged the show of support for the community.

EL DORADO WATER AGENCY PURVEYOR REPORT:

John Thiel announced the October 17 meeting was cancelled.

STAFF/ATTORNEY REPORTS:


Attorney Kvistad reported regarding the required details for Board committees to continue with virtual meetings.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided a COVID-19 update including one employee out with a positive test result
- The California Tahoe Alliance Regional Coalition had a meeting scheduled at the District, but it was converted to a virtual meeting that was held on Thursday, October 14, 2021, to discuss the Caldor Fire.
- Tahoe Water Partnership is a new regional water coalition working together to coordinate state and federal legislature efforts. In particular, the coalition is seeking modifications to specific FEMA guidance so that waterline infrastructure efforts can be included in pre-disaster mitigation funding.
- Provided an update regarding the Tahoe Keys Water Request for Proposals for engineering services.

ADJOURNMENT: 3:08 p.m.



 Melonie Guttry, Clerk of the Board
 South Tahoe Public Utility District



 Kelly Sheehan, Board President
 South Tahoe Public Utility District